# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

3H.3

Meeting Date: August 18, 2015 [X] Consent [] Regular [] Ordinance [] Public Hearing

Department: Facilities Development & Operations

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract with Sentech Electric, Inc. in the amount of \$215,900 for improvements to the Main Courthouse Central Recording Room.

**Summary:** The scope of this project is to provide a new Uninterrupted Power Supply (UPS) and an independent air conditioning system for the existing Central Recording Room to reduce outages for the "For The Record" system which records court proceedings. This project is funded by ad valorem dollars from the Public Building Improvement Fund. This work was competitively bid with Sentech Electric, Inc. submitting the lowest responsive, responsible bid. The total construction duration is 120 calendar days. The goal for Small Business Enterprise (SBE) participation is 15%. Small Business Enterprise (SBE) participation in this contract is 10% achieved through the use of subcontractors. Sentech Electric, Inc. is a Broward County firm. (Capital Improvements Division) District 7 (ME)

**Background and Justification:** The existing building has a backup generator with controls for priority areas. The existing "For the Record" system residing in the Central Recording Room does not have an independent UPS or air conditioning system. These improvements will provide a higher, and independent, level of redundancy for the FTR system. Failure to provide uninterruptable power and cooling could result in power loss or spikes to the system. Any interruption could jeopardize critical court proceedings and legal records. Bids were opened on April 23, 2015, and Sentech Electric, Inc. submitted the lowest responsive, responsible bid.

#### Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Bid Summary
- 4. OSBA Compliance Report

Contract is more than 100 pages and may be viewed in minutes.

Recommended by	Department Director	7 23 15 Date
Approved by:	County Administrator	Nal y Date

#### FISCAL IMPACT ANALYSIS II.

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019	
Capital Expenditures	\$237,490	\$0	\$0	\$0	\$0	
Operating Costs	0	0	0	0	0	
External Revenues	0	0	0	0	0	
Program Income (County)	0	0	0	0	0	
In-Kind Match (County)	0	0	0	0	0	
NET FISCAL IMPACT	\$237,490	\$0	\$0	\$0	\$0	
# Additional FTE Positions (Cumulative)	0	0	0	0	0	
Is Item Included in Current	Budget: Yes	<u>X</u>	<u>:</u> ]	No		
Budget Account No:						
Fund: 3804 Dept: 411 Unit: B520 Obj: 4907 \$204,7:7:13						

Budg	et A	ccoun	t No
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Fund: 3804 Dept. 411 Unit: B539 Obj: 4907 \$11,182.87

Reporting Category \_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funds are from the Public Building Improvement Fund

Construction: \$215,900 Contingency: \$21,590 **TOTAL** \$237,490

**Departmental Fiscal Review:** 

#### III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

A. Legal Sufficiency:

Assistant County Attorney

A. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

## **LOCATION MAP**

**Project No:** 

13414.01

**Project Name:** 

MJC – FTR Central Recording – Electrical and HVAC Upgrades

