

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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**Meeting Date:**      **September 1, 2015**       **Consent**       **Regular**  
    **Ordinance**       **Public Hearing**

**Department:**      **Department of Economic Sustainability**

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**I. EXECUTIVE BRIEF**

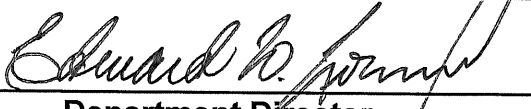
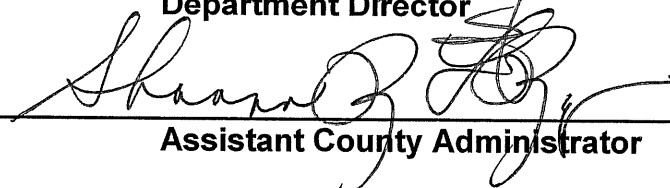
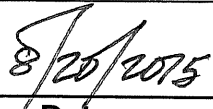

**Motion and Title: Staff recommends motion to approve:** Allocation of \$345,000 for use as the required local government contribution under the Florida Housing Finance Corporation’s (FHFC) State Apartment Incentive Loan (SAIL) Program.

**Summary:** FHFC administers the State of Florida’s SAIL Program and annually solicits applications from affordable multi-family rental housing developers who require low-interest loans for the financing of their projects. The SAIL Program requires local government contributions in order for developer applications to receive full scoring during the application review process. Palm Beach County through the Department of Economic Sustainability (DES) has historically provided the required local government contribution in the form of low-interest loans to affordable housing developers who apply to FHFC for low-interest loans under the SAIL Program. This Program allocates financial assistance to affordable multi-family rental housing projects which provide housing opportunities to lower income households. DES is seeking authorization to provide up to \$115,000 in loan commitments to each of up to three (3) local affordable housing developers for use as the required local government contribution at the time they apply to FHFC under this Program. FHFC has tentatively scheduled the publication of its SAIL Program Request for Applications for October 9, 2015, with the deadline for developer applications scheduled for November 10, 2015. DES will advertise a Notice of Funding Availability seeking Letters of Interest from affordable multi-family housing developers. Should the \$345,000 allocated hereby not be fully committed to the three (3) affordable multi-family housing developers as anticipated above, then the balance of uncommitted funds may be committed to developers in conjunction with FHFC’s Housing Tax Credit Program. County Funding Agreements with developers who are awarded funding by FHFC under the SAIL Program will be submitted to the Board of County Commissioners (BCC) for final approval. This \$345,000 allocation is derived from State Housing Initiatives Program (SHIP) program income. Any DES funding not obligated to successful SAIL projects will be reallocated by DES to other eligible affordable housing activities. **These are State Housing Initiative Partnership (SHIP) Program grant funds, which require no local match.** (DES Administration) Countywide (JB)

**Background and Justification:** On May 18, 1993, the BCC adopted its Affordable Housing Ordinance (No. 93-8 as amended) pursuant to the SHIP Program regulations outlined by the FHFC. DES administers all funding received for the SHIP Program, the Universal Housing Trust Program, and the Workforce Housing In-lieu Payment Program. The current SHIP Local Housing Assistance Plan adopted by the BCC on April 16, 2013 (R2013-0487 and R2013-0488) establishes how current SHIP funding is to be allocated to facilitate new construction, rehabilitation, acquisition, and preservation of affordable housing. The Universal Housing Trust and Workforce Housing In-lieu Payment funds are to be utilized for the same affordable housing activities.

**Attachments:** None

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**Recommended By:**                
   **Department Director**      **Date**  
**Approved By:**      **Assistant County Administrator**      **Date**

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	\$345,000				
External Revenues	(\$345,000)				
Program Income					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes  X  No     

Budget Account No.:

Fund 1100 Dept 143 Unit 7176 Object 8201 Program Code/Period various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

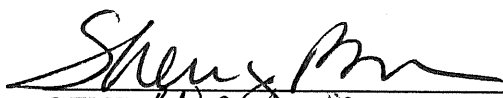
Approval of this agenda item will appropriate \$345,000 from SHIP program income.

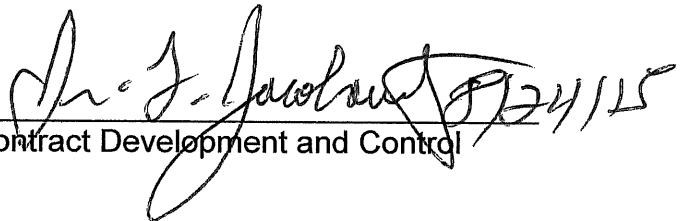
**C. Departmental Fiscal Review:**

  
 Shairette Major, Fiscal Manager II

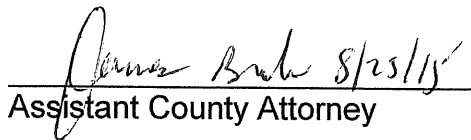
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 OFMB 5/10/15 8/21/15 8/21/15

  
 Contract Development and Control

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

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Department Director