

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

REVISED

Meeting Date: 9/1/2015

☒ [X] Consent
☐ [] Ordinance

☐ [] Regular
☐ [] Public Hearing

Department:

Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to: A) Receive and File the following four (4) Grant Adjustment Notices with US Department of Justice, Office of Justice Programs:

1. GAN 012 – modify project scope; and
2. GAN 013 – modify project scope; and
3. GAN 014 – extend the project period to September 30, 2016; and
4. GAN 015 – modify the budget for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Second Chance Act Grant.

B) Receive and File: the following contract amendments to extend the expiration dates, modify the scope of work and adjust the contract amounts:

1. First Amendment to Contract with The Lord's Place, Inc. for Transitional Housing for Juvenile Reentry (R2015-0581, R&F May 5, 2015), decreasing the contract amount by \$14,495 for a total not to exceed \$40,505; and
2. Third Amendment to Contract with Gulfstream Goodwill Industries, Inc. for Education, Employment, and Case Management for Juvenile Reentry (R2014- 0471, R&F April 1, 2014), decreasing the contract amount by \$31,902 for a total not to exceed to \$287,417; and
3. Third Amendment to Contract with Choice to Change, Inc. for Community Service and Restitution Assistance for Juvenile Reentry (R2014-0469, R&F April 1, 2014) increasing the contract amount by \$30,813 for a total not to exceed \$129,522;

SUMMARY: Palm Beach County was awarded a \$750,000 grant from the U.S Department of Justice Office of Justice Programs to implement reentry services for juveniles until September 30, 2015. The GAN documents being received and filed do not change the original award amount of \$750,000. On June 25, 2015, the OJJDP granted the Criminal Justice Commission a no cost extension, allowing the project to be extended to September 30, 2016. The amended contracts extend the expiration date to reflect the extended grant period (to September 30, 2016), modify the scope of work and budget, and increases/decreases the total contract amounts. There is no cost to the county. These documents have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Executive Director of the Criminal Justice Commission in accordance with R2013-1668 that was approved by the Board on November 19, 2013, and are now being submitted to the Board to receive and file. Countywide (JB)

BACKGROUND AND JUSTIFICATION: The Palm Beach County Criminal Justice Commission, Reentry Task Force has developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration, including juveniles. A Juvenile Reentry Task Force subcommittee (JRTF) was created to address the unique issues of juveniles The program is to reduce the recidivism rate by 50% over 5 years for the target population (moderate to high risk youth returning to Palm Beach County). In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item.

Attachments:

1. Grant Adjustment Notices (012-015) from OJJDP
2. First Amendment to Contract with The Lord's Place, Inc.
3. Third Amendment to Contract with Gulfstream Goodwill, Inc.
4. Third Amendment to Contract with Choice to Change, Inc.

RECOMMENDED BY: 

DEPARTMENT DIRECTOR

8-12-15

DATE

APPROVED BY: 

ASSISTANT COUNTY ADMINISTRATOR

8/17/15

DATE

for

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	(15,584)				
External Revenues					
County Match					
In-Kind Match					
NET FISCAL IMPACT	(15,584)	-0-			
POSITIONS (Cumulative)	0	0			

Is Item In Adopted Budget? Yes X No

Budget Account No: Fund 1507 **Agency** 762 **Unit** 7700 **Object** 8201

B. Recommended Sources Of Funds/Summary of Fiscal Impact:

Fund: Criminal Justice Grant Fund

Unit: Juvenile Second Chance Act (OJJDP)

Grant: Source of Funds: U.S. Department of Justice (DOJ) Fiscal Year 2013 Juvenile Second Chance Act Grant \$750,000 [1507-762-7700]. DOJ Grant # 2013-CZ-BX-0008

C. Departmental Fiscal Review: JK

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

Sheng Bin

OFMB KID SC JB MK
8/17 8/17 8/18

Mr. J. Jacobson 9/21/15
Contract Development & Control

B. Legal Sufficiency:

Daniel Bud - 8/24/15
Assistant County Attorney

REVISED 9/03
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2016	GAN Number:	012
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	04/29/2015
Grantee DUNS Number:	07-847-0481	Grant Manager:	Kathy N Mitchell		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project		Award Amount:	\$750,000.00	

Change Project Scope

*Scope Change Types

<input checked="" type="checkbox"/> Altering programmatic activities	<input type="checkbox"/> Altering the purpose of the project
<input type="checkbox"/> Changing the project site	<input type="checkbox"/> Change in organization with primary responsibility for implementation of grant
<input type="checkbox"/> Contracting out, sub-granting or otherwise obtaining the services of a third party to perform activities that are central to the purpose of the award	<input type="checkbox"/> Other (Please enter type of scope change below) <input type="text"/>

*Required Justification for Change Project Scope:

Palm Beach County is submitting a GAN to maximize programming and services for juveniles served through the Back to A Future Initiative. To do so, we are making minor changes to the program narrative by adjusting staff roles and

Attachments:

Filename:	User:	Timestamp:
April 2015 GAN Letter.pdf	PBCBCCPROGRAM	04/20/2015 9:06 AM

[Print](#)

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	dennish2	04/29/2015 11:26 AM
Approved-GM	PO - GAN 1st Line Supervisor	mitchek2	04/27/2015 5:41 PM
Requesting approval based upon the following additional guidance:			
Grantee will be utilizing a Transition Specialist (previous title was Career Navigator). This role was stated in the approved budget, grantee is submitting a request to change the name from Career Navigator to Transition Specialist. Rather than having to refer youth to the CN, they will have each a Transition			
Submitted	PO - Grant Manager	PBCBCCPROGRAM	04/20/2015 9:08 AM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	04/20/2015 9:06 AM

ATTACHMENT 1



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2016	GAN Number:	013
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	05/18/2015
Grantee DUNS Number:	07-847-0481	Grant Manager:	Kathy N Mitchell		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project		Award Amount:	\$750,000.00	

Program Office Approvals

*Approval Types

<input type="checkbox"/> Changes in Consultant rates (in excess of \$450/day)	<input type="checkbox"/> Publication Plan Submissions
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems
<input type="checkbox"/> Foreign Travel Costs	<input checked="" type="checkbox"/> Other (Please enter type of Program Office Approval below) <input type="text" value="conference travel"/>

*Required Justification for Program Office Approvals:

Request to allow Transition Specialist (1 staff member) to attend the Florida Gang Investigators Association Gang Prevention and Intervention Summit June 7-10, 2015

Attachments:

Filename:	User:	Timestamp:
Agenda.pdf	PBCBCCPROGRAM	04/30/2015 3:07 PM
General Conference Information.docx	PBCBCCPROGRAM	04/30/2015 3:07 PM

[Print](#)

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	dennism2	05/18/2015 12:27 PM
Approved-GM	PO - GAN 1st Line Supervisor	mitchek2	05/12/2015 4:19 PM
Grantee submitted justification for the conference, in line with performance goals, along with a budget justification. There is enough money in the budget for the staff person to attend.			
Submitted	PO - Grant Manager	PBCBCCPROGRAM	04/30/2015 3:08 PM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	04/30/2015 3:07 PM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2016	GAN Number:	014
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJJDP	Date:	06/25/2015
Grantee DUNS Number:	07-847-0481	Grant Manager:	Kathy N Mitchell		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00		

Change Project Period

Current Grant Period:	Month: 23 Day: 29	New Grant Period:	Month: 35 Day: 29
Project Start Date:	10/01/2013	*New Project Start Date:	10/01/2013
Project End Date:	09/30/2015	*New Project End Date:	09/30/2016

*Required Justification for Change Project Period:

Palm Beach County is requesting a one year no cost extension for grant number 2013-CZ-BX-0008 in order to realize the full benefit of the awarded dollars. We estimate an unobligated balance of \$91,000 on September 30, 2015. Palm

Attachments:

Filename:	User:	Timestamp:
Signed Letter to Extend Grant 2013CZBX0008 to September 30 2016.pdf	PBCBCCPROGRAM	06/22/2015 11:29 AM

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Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	06/25/2015 12:00 PM
Submitted	PO - Grant Manager	PBCBCCPROGRAM	06/22/2015 11:30 AM
Change Requested	EXTERNAL - External User	mitchek2	06/19/2015 2:56 PM

Hello,

If you are making changes to your budget, you should submit two separate GAN's: one GAN to request a change in project period (the extension request) and one GAN to request a budget modification. You should resubmit this GAN as a change in project period and then create a new GAN for the budget

Change Requested	PO - Grant Manager	mitchek2	06/19/2015 2:56 PM
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Hello,

If you are making changes to your budget, you should submit two separate GAN's: one GAN to request a change in project period (the extension request) and one GAN to request a budget modification. You should resubmit this GAN as a change in project period and then create a new GAN for the budget

Submitted	PO - Grant Manager	PBCBCCPROGRAM	06/17/2015 3:02 PM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	06/17/2015 2:57 PM



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County Board of County Commissioners	Project Period:	10/01/2013 - 09/30/2016	GAN Number:	015
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	OJDP	Date:	07/22/2015
Grantee DUNS Number:	07-847-0481	Grant Manager:	Kathy N Mitchell		
Grantee EIN:	59-6000785	Application Number(s):	2013-50913-FL-CZ		
Vendor #:	596000078	Award Number:	2013-CZ-BX-0008		
Project Title:	Back to a Future-Palm Beach County's Juvenile Reentry Project	Award Amount:	\$750,000.00		

Budget Modification

* All editable Budget fields must contain a numeric value.

Categories	Approved Budget	Requested Changes to Budget	Revised Budget
A. Personnel	\$88951	\$17170	\$106121
B. Fringe Benefits	\$30599	\$5907	\$36506
C. Travel	\$7422	\$0	\$7422
D. Equipment	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Contractual	\$1372028	\$-22077	\$1349951
H. Other	\$1000	\$-1000	\$0
TOTAL DIRECT COST	\$1500000	\$0	\$1500000
Total Direct Costs = (Sum of lines A-H)			
INDIRECT COST	\$0	\$0	\$0
TOTAL PROJECT			

COST	\$1500000	\$0	\$1500000																
Total Project Costs = Total Direct Costs + Indirect Cost Total Project Costs = Federal Funds Approved + Non-Federal Funds + Program Income																			
FEDERAL FUNDS APPROVED	\$750000		\$750000																
NON-FEDERAL FUNDS APPROVED	\$750000	\$0	\$750000																
PROGRAM INCOME	\$0	\$0	\$0																
*Required Justification for Budget Modification Palm Beach County has requested a one year no-cost extension. This budget modification is being submitted to reflect the proposed project end date of September 30, 2016. We are requesting this budget modification to maximize																			
Attachments: <table border="1"> <thead> <tr> <th>Filename:</th> <th>User:</th> <th>Timestamp:</th> </tr> </thead> <tbody> <tr> <td>PBC Juvenile Renetry - Back To A Future - Budget and Budget Narrative_ Extension to September 30, 2016.docx</td> <td>PBCBCCPROGRAM</td> <td>06/22/2015 11:36 AM</td> </tr> </tbody> </table> <div style="text-align: center;"> <input type="button" value="Print"/> </div>				Filename:	User:	Timestamp:	PBC Juvenile Renetry - Back To A Future - Budget and Budget Narrative_ Extension to September 30, 2016.docx	PBCBCCPROGRAM	06/22/2015 11:36 AM										
Filename:	User:	Timestamp:																	
PBC Juvenile Renetry - Back To A Future - Budget and Budget Narrative_ Extension to September 30, 2016.docx	PBCBCCPROGRAM	06/22/2015 11:36 AM																	
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Description:	Role:	User:	Timestamp:																
Approved-Final	OCFMD - Supervisor	Balzerr	07/22/2015 8:02 AM																
Submitted	PO - Grant Manager	PBCBCCPROGRAM	06/22/2015 11:39 AM																
Draft	EXTERNAL - External User	PBCBCCPROGRAM	06/22/2015 11:36 AM																

**FIRST AMENDMENT TO CONTRACT FOR TRANSITIONAL HOUSING
FOR JUVENILE REENTRY**

THIS FIRST AMENDMENT TO CONTRACT (hereinafter "First Amendment"), is made as of this 12th day of August 2015 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "COUNTY" and The Lord's Place, Inc. (hereinafter referred to as the "Service Provider") whose Federal ID. is 59-2240502.

WITNESSETH:

WHEREAS, the Parties, entered into the Contract on March 30, 2015 (R2015-0581) which provided an amount not to exceed \$55,000; and

WHEREAS, the Service Provider's responsibilities under the Amended Contract are to provide juvenile reentry services consistent with the County's Reentry Initiative with the goal of reducing recidivism; and

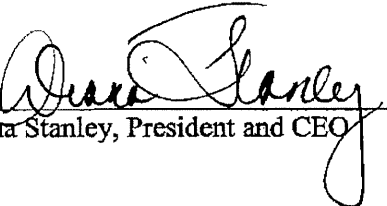
WHEREAS, the parties agree to adjust the budget line items, decrease the Contract to an amount not to exceed \$40,505, and extend the term to September 30, 2016.

NOW THEREFORE, the above named Parties hereby mutually agree to further revise the Contract as amended, and enter into this First Amendment as follows:

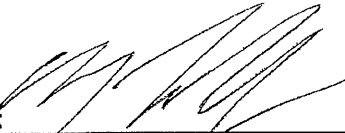
- I. The foregoing recitals are true and correct and incorporated herein by reference. All defined terms as used in this First Amendment shall have the same meaning and effect ascribed to them in the Contract, as amended.
- II. Article 1 (Services- Scope of Work), referenced in Second Amendment as Exhibit A is amended. Exhibit A will be replaced in its entirety by Exhibit "AA-01" attached hereto.
- III. Exhibit B will be replaced in its entirety by Exhibit "BB-01" attached hereto. This amendment adjusts budget line items and decreases the Contract to an amount not to exceed \$40,505.
- IV. Except as modified by this First Amendment, the Contract, as amended, remains unmodified and in full force and effect and the parties hereby ratify, confirm and adopt the Contract, as amended, in accordance with the terms thereof.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this First Amendment on behalf of the COUNTY and Service Provider has hereunto set its hand the day and year above written.

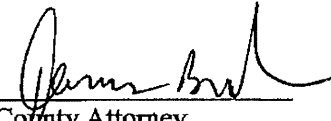
THE LORD'S PLACE, INC.

By: 
Diana Stanley, President and CEO

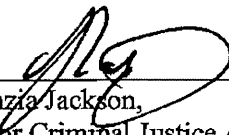
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Shahzia Jackson,
Senior Criminal Justice Analyst
Criminal Justice Commission

**The Lord's Place Transitional Housing
Scope of Work**

BACK TO A FUTURE is Palm Beach County's reentry process for juveniles returning to the community as which includes the delivery of a variety of evidence-based, cognitive, behavioral and social learning techniques in both pre- and post-release settings to ensure a successful transition from residential facilities to our community.

For those youth who are identified as being homeless, an important part of successful reentry is transitional housing. The Lord's Place has been identified to provide this service. The Lord's Place will ensure that each youth's criminogenic needs are identified and met.

The overall goal of this project, to reduce recidivism by 50% over a 5-year period, with a sub goal of 70% of youth served should be working and/or in school by 6 months post-release.

The Lord's Place Program:	Responsibility
Target Population Moderate to high risk youth ages 18-23 leaving a residential facility that have been identified as being homeless upon release or later. The Reentry Transition Team/Transition Specialist will determine which youth will need housing services.	Reentry Transition Team/Transition Specialist
Referral Process Youth will go through a series of transitional staffings in preparation for their release into the community. During these staffings, it will be determined if youth will need housing services. If a youth is identified as needing housing, the Reentry Transition team/Transition Specialist will contact The Lord's Place. If housing is identified as a need, The Lord's Place will be on the Exit Staffing call to discuss release plans. As needed, post-release referrals will be made. The Lord's Place will consider youth who do not meet 100% of the criteria on a case by case basis.	Reentry Transition Team/Transition Specialist and The Lord's Place.
Housing Youth who are selected for Back to A Future and need transition housing will reside at The Lord's Place men's campus (or Burckle Place Women's Campus) and provided safe, supportive housing. Funding is available to support a minimum of 4 beds at a time.	The Lord's Place
Case Management All youth going through Back to A Future will be provided with a Case Manager. Youth will be assisted with individual needs including obtaining identification/ birth certificates, making referrals to appropriate agencies, applying for medical benefits and other essential transition needs. Service provision is driven by addressing individual youth's criminogenic needs.	The Lord's Place
Education Youth will develop an education plan to help them achieve the highest possible education level. The Lord's Place will provide assistance in enrollment, developing school goals, researching post-secondary schools, literacy, tutoring, and scholarships. Providing financial support to meet said goals. Youth who are eligible for	The Lord's Place and Youth

school will be placed in an educational setting within 5 days if appropriate. Out of the total youth served, at least 70% should be working and/or in school by 6 months post-release	
<i>Vocation /Employment Services</i> Youth will receive assistance in accessing job training and finding employment opportunities. The Lord's Place has developed a network of local businesses that will provide employment. Job readiness and placement will be provided. Providing financial support to meet said goals. Work readiness progress will be tracked using a pre and post test. Out of the total youth served, at least 70% should be working and/or in school by 6 months post-release	The Lord's Place
<i>Other Services</i> Other services provided to youth will be family reunification, counseling, substance abuse treatment, peer-led community groups, legal clinics, access to healthcare, financial literacy and pro-social activities.	The Lord's Place
<i>Transition</i> Youth can reside at the campus up until 24 months as part of grant; Youth will then be transitioned into permanent housing.	The Lord's Place
<i>Reporting/Evaluation</i> The Lord's Place staff will report all participant data in RENEW, a database used countywide by reentry service providers. The Lord's Place will participate in an evaluation done by the Criminal Justice Commission and the Department of Justice.	The Lord's Place, DOJ, CJC
<i>Cost Per Night</i> \$55.53/night to include: case manager, coordinator, director salaries, daily occupancy costs, utilities, maintenance and repairs, furniture, household supplies, security, transportation, counseling services, food from pantry, CARE team access (nurses, medical liaison, vocational case manager), and administrative costs.	The Lord's Place and CJC
<i>Partner Meetings</i> The Lord's Place staff will attend provider/partner meetings regarding the Back to A Future Program as well as Juvenile Reentry.	CJC, Reentry Task Force, The Lord's Place

The Lord's Place, Inc.	Bed Rate: \$55.53/night	\$40,505
\$55.53/night to include: case manager, coordinator, director salaries, daily occupancy costs, utilities, maintenance and repairs, furniture, household supplies, security, transportation, counseling services, food from pantry, CARE team access (nurses, medical liaison, vocational case manager), and administrative costs.		
Total:		\$40,505

**THIRD AMENDMENT TO CONTRACT FOR EDUCATION, EMPLOYMENT, AND
CASE MANAGEMENT FOR JUVENILE REENTRY**

THIS THIRD AMENDMENT TO CONTRACT (hereinafter "Third Amendment"), is made as of this 10th day of August 2015 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "COUNTY" and Gulfstream Goodwill Industries, Inc. (herein referred to as the "Service Provider") whose Federal ID No. is 59-1197040.

WITNESSETH:

WHEREAS, the Parties, entered into the Contract on February 5, 2014 (R2014-0471) which provided an amount not to exceed \$217,650; and

WHEREAS, the First Amendment to Contract dated September 30, 2014 provided an amount not to exceed \$319,319, and extended the term to September 30, 2015; and

WHEREAS, the Second Amendment to Contract dated May 5, 2015 replaced Exhibit AA-01 and Exhibit BB-01 with Exhibit AA-02 and Exhibit BB-02; and

WHEREAS, the Service Provider's responsibilities under the Amended Contract are to provide juvenile reentry services consistent with the County's Reentry Initiative with the goal of reducing recidivism.

WHEREAS, the parties agree to adjust the budget line items, decrease the Contract to an amount not to exceed \$287,417, and extend the term to September 30, 2016.

NOW THEREFORE, the above named Parties hereby mutually agree to further revise the Contract as amended, and enter into this Third Amendment as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference. All defined terms as used in this Third Amendment shall have the same meaning and effect ascribed to them in the Contract, as amended.
- II. Article 1 (Services- Scope of Work), referenced in Second Amendment as Exhibit AA-02 is amended. Exhibit AA-02 will be replaced in its entirety by Exhibit "AA-03" attached hereto.
- III. Exhibit "BB-02" to the Second Amendment will be replaced in its entirety by Exhibit "BB-03" attached hereto. This amendment adjusts budget line items and decreases the contract to an amount not to exceed \$287,417.

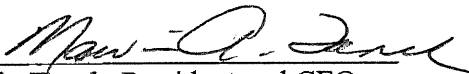
- IV. The parties further agree to amend the Original Contract to include the following language under Article 21- Nondiscrimination:

SERVICE PROVIDER has submitted to COUNTY a copy of its non-discrimination policy which is consistent with the above, as contained in Resolution R-2014-1421, as amended, or in the alternative, if SERVICE PROVIDER does not have a written non-discrimination policy, it has acknowledged through a signed statement provided to COUNTY affirming their non-discrimination policy conforms to R-2014-1421, as amended.

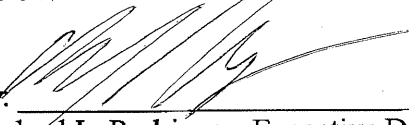
- V. Except as modified by this Third Amendment, the Contract, as amended, remains unmodified and in full force and effect and the parties hereby ratify, confirm and adopt the Contract, as amended, in accordance with the terms thereof.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this Third Amendment on behalf of the COUNTY and the Service Provider has hereunto set its hand the day and year above written.

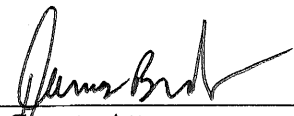
**GULFSTREAM GOODWILL
INDUSTRIES, INC.**

By: 
Marvin Tanck, President and CEO

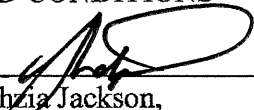
**PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Shahzia Jackson,
Senior Criminal Justice Analyst
Criminal Justice Commission

Gulfstream Goodwill
Scope of Work
10/1/2013-9/30/2016

BACK TO A FUTURE is Palm Beach County's reentry process for juveniles returning to the community as which includes the delivery of a variety of evidence-based, cognitive, behavioral and social learning techniques in both pre- and post-release settings to ensure a successful transition from residential facilities to our community.

Along with the services listed below, Gulfstream Goodwill will ensure that each youth's criminogenic needs are identified and met.

The overall goal of this project, to reduce recidivism by 50% over a 5-year period, with a sub goal of 70% of youth served should be working and/or in school by 6 months post-release.

Required Tasks	Responsibility of Service Provider
Target Population Gulfstream Goodwill will serve all Back To A Future youth	Serve all referred eligible youth
Referral Process Eligible youth will go through a series of transitional staffings in preparation for their release into the community. During these staffings, it will be determined what services are needed for youth's successful reentry. Once these needs are identified, GGI Transition Specialists will make referral in RENEW and via email.	Attend staffings
Education/Employment Assessments Youth who do not have a high school diploma or GED will be tested using the Tests of Adult Basic Education (TABE) to determine educational needs. Career Exploration Youth will be assessed using Florida Choice or Career Scope to determine employment needs/direction. Youth will be supported and guided to the most appropriate educational setting by GGI staff in concert with other Back To A Future partners.	<ul style="list-style-type: none"> • TABE test youth as appropriate • All youth are offered career exploration
Program Coordinator (Personnel) Serves youth on Post Commitment Probation and direct release. The Program Coordinator/Transition Specialist 1 will coordinate with Case Manager 2 and 3 to ensure that youth are placed in the appropriate service/program. Program Coordinator will assist clients with individual needs including obtaining identification, making referrals to appropriate agencies, applying for medical benefits and other essential needs and participate in transition meetings, including career navigation. Assists youth in completing interest inventories, career assessments, etc; touring and applying to colleges and trade schools; assist youth in applying for FAFSA; and enrolling in classes. Assist youth in receiving services from Office of Disabilities (if needed). This person will be housed at Gulfstream Goodwill and the juvenile probation office (unit 104).	Provide comprehensive case management; ensure timelines are met
Case Management (Personnel) 2 positions All youth going through Back to A Future will be provided with a Case Manager referred to as a Transition Specialist prior to release.	Provide comprehensive case management; ensure timelines are met

<p>These Transition Specialists (2) will be housed with the Department of Juvenile Justice Unit #104 at least once a week and perform traditional case management duties. Transition Specialist work with Department of Juvenile Justice to coordinate post release services prior to youth's release, including creating a transition plan. Youth will be assisted with individual needs including obtaining identification/ birth certificates, making referrals to appropriate agencies, applying for medical benefits and other essential transition needs. Service provision is driven by addressing individual youth's criminogenic needs. The Transition Specialists will work to ensure that youth are placed in an educational setting within 5 days of release (when appropriate) and that at least 70% of youth are placed in a job or school setting within 6 months after release. For youth that need housing, Goodwill will place youth in emergency transitional housing until a bed is available (as needed)</p>	
<p>Employment Specialist (Personnel) Employment Specialist will: -Arrange and facilitate paid internships and apprenticeships totaling no less than 15. -Develop resumes with youth -Provide job coaching -Spend no more than 40% of their time building relationships with employers -Address with youth any barriers to employment -Place appropriate youth in permanent employment -Ensure at least 70% of youth are placed in a job or school setting within 6 months after release</p>	<p>Gulfstream Goodwill employment specialist will meet the outlined criteria (left)</p>
<p>Goodwill Works (8 hours) Youth will be taught employment readiness classes using "The Goodwill Works" curriculum. Employment Search and Success Strategies is a workshop format-combining lecture, discussion, written exercise and role-playing in order to achieve the "soft skills" necessary for successful employment. Classes can vary in pace depending on the learning styles of the attendees. Helping each participant to focus on their skills and abilities will drive the training. The curriculum includes a pre and post test. Completion of this course results in a work readiness certificate, and a professional resume. All eligible youth are to receive services in a place and time convenient and appropriate for each youth.</p> <p>Pre and post test scores should be submitted in RENEW. A goal of 100% increase in knowledge is expected for those who are course completers.</p> <p>GGI is solely responsible for coordinating transportation, scheduling, and providing incentives for participation</p>	<p>Gulfstream Goodwill</p>
<p>ARISE Life Skills Youth who needs life/social skills will receive the ARISE Life Skills program which will be in a group setting. GGI will facilitate the group. This program will encourage youth to engage in pro-</p>	<p>Gulfstream Goodwill</p>

social activities and help youth learn life/social skills. GGI is solely responsible for coordinating transportation, scheduling, and providing incentives for participation.	
<i>Mentoring</i> Gulf Stream Goodwill will provide mentors to eligible youth who need a prosocial adult. Mentors will be paid \$11.50/hour and will spend about 17 hours a week with their mentee.	Gulfstream Goodwill
<i>Reporting/Evaluation</i> Gulfstream Goodwill staff will report all participant data in RENEW, a database used countywide by reentry service providers. Gulfstream Goodwill will participate in an evaluation done by the Criminal Justice Commission and the Department of Justice.	Gulfstream Goodwill
<i>Partner Meetings</i> Gulfstream Goodwill staff will attend provider/partner meetings regarding the Back To A Future Program as well as Juvenile Reentry.	Gulfstream Goodwill

BUDGET WORKSHEET

A. PERSONNEL: Salaries and Benefits	
1. Case Manager1	\$57,128
2. Program Coordinator	\$49,513
3. Case Manager 2	\$61,290
4. Employment Specialist	\$47,432
SUB-TOTAL PERSONNEL	\$215,363
B. OPERATIONAL EXPENSES	
1. Amdin Costs	\$43,034
3. Program Supplies	\$1,712
4. Tape Testing	\$295
5. Communications	\$3,658
6. Vocational Evaluations	\$281
7. Laptops	\$3,381
8. Mileage, Trainings, Conferences	\$12,508
9. Reentry Support Services	\$7,185
SUB-TOTAL OPERATIONAL	\$72,054
C. CAPITAL EXPENDITURES	
SUB-TOTAL CAPITAL	\$0
TOTALS	
A. PERSONNEL: Salaries and Benefits	\$215,363
B. OPERATIONAL EXPENSES	\$72,054
C. CAPITAL EXPENDITURES	\$0
TOTAL PROJECT BUDGET	\$287,417

**THIRD AMENDMENT TO CONTRACT FOR COMMUNITY SERVICE AND
RESTITUTION ASSISTANCE FOR JUVENILE REENTRY**

THIS THIRD AMENDMENT TO CONTRACT (hereinafter "Third Amendment"), is made as of this 12th day of August 2015 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "COUNTY" and Choice to Change, Inc. (herein referred to as the "Service Provider") whose Federal ID No. is 27-1984536.

WITNESSETH:

WHEREAS, the Parties, entered into the Contract on February 5, 2014 (R2014-0469) which provided an amount not to exceed \$71,700; and

WHEREAS, the First Amendment to Contract dated September 30, 2014 provided an amount not to exceed \$98,709, and extended the term to September 30, 2015; and

WHEREAS, the Second Amendment to Contract dated April 7, 2015 replaced Exhibit AA-01 and Exhibit BB-01 with Exhibit AA-02 and Exhibit BB-02; and

WHEREAS, the Service Provider's responsibilities under the Contract, as amended, are to provide juvenile reentry services consistent with the County's Reentry Initiative with the goal of reducing recidivism; and

WHEREAS, the parties agree to adjust the budget line items, increase the Contract to an amount not to exceed \$129,522, and extend the term to September 30, 2016.

NOW THEREFORE, the above named Parties hereby mutually agree to further revise the Contract as amended, and enter into this Third Amendment as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference. All defined terms as used in this Third Amendment shall have the same meaning and effect ascribed to them in the Contract, as amended.
- II. Article 1 (Services- Scope of Work), referenced in Second Amendment as Exhibit AA-02 is amended. Exhibit AA-02 will be replaced in its entirety by Exhibit "AA-03" attached hereto.

Exhibit "BB-02" to the Second Amendment will be replaced in its entirety by Exhibit "BB-03" attached hereto. This amendment adjusts budget line items and increases the Contract to an amount not to exceed \$129,522.

- III. The parties further agree to amend the Original Contract to include the following

language under Article 21- Nondiscrimination:

SERVICE PROVIDER has submitted to COUNTY a copy of its non-discrimination policy which is consistent with the above, as contained in Resolution R-2014-1421, as amended, or in the alternative, if SERVICE PROVIDER does not have a written non-discrimination policy, it has acknowledged through a signed statement provided to COUNTY affirming their non-discrimination policy conforms to R-2014-1421, as amended.


- IV. Except as modified by this Third Amendment, the Contract, as amended, remains unmodified and in full force and effect and the parties hereby ratify, confirm and adopt the Contract, as amended, in accordance with the terms thereof.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this Third Amendment on behalf of the COUNTY and the Service Provider has hereunto set its hand the day and year above written.

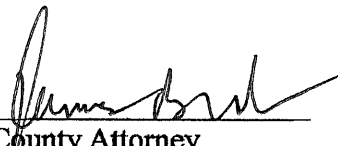
CHOICE TO CHANGE, INC.

By: 
Lynn Trimble, Director

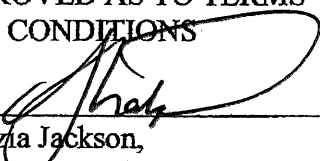
**PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: 
Michael L. Rodriguez, Executive Director
Criminal Justice Commission

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**

By: 
Assistant County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Shahzia Jackson,
Senior Criminal Justice Analyst
Criminal Justice Commission

Choice to Change- Restitution and Community Service Assistance, Substance Abuse/Mental Health Counseling, and Aggression Replacement Services
Scope of Work
10/1/2013-9/30/2016

BACK TO A FUTURE is Palm Beach County’s reentry process for juveniles returning to the community as which includes the delivery of a variety of evidence-based, cognitive, behavioral and social learning techniques in both pre- and post-release settings to ensure a successful transition from residential facilities to our community.

The overall goal of this project, to reduce recidivism by 50% over a 5-year period, with a sub goal of 70% of youth served should be working and/or in school by 6 months post-release.

An important part of reentry is the ability to pay off restitution and complete community service hours, address substance abuse and behavioral needs including aggression. Choice to Change has been indentified to provide restitution and community service assistance, mental health and substance abuse assessment and counseling and Aggression Replacement Training. Choice to Change will assist in the overall effort of ensuring that each youth’s criminogenic needs are met. Choice to Change will provide restitution assistance and other behavioral needs services through the following:

Task:	Responsibility of Service Provider
Target Population Choice to Change will target youth who are ordered to complete community service hours and/or pay restitution, have a need for substance abuse or individual counseling, and Aggression Replacement Training. All youth who are participating in Back To A Future will be eligible for this service.	Choice to Change
Referral Process Youth will go through a series of transitional staffings in preparation for their release into the community. During these staffings, it will be determined if youth will need to complete community service hours and pay restitution. It will also be determined if youth needs follow-up substance abuse and mental health counseling including behavioral health needs such as Aggression Replacement Training. Youth identified with these needs will be referred to Choice to Change.	Choice to Change staff will participate in staffings
Assessments/ Application Process To begin the application process, the Transition Specialist will complete a referral via RENEW and email.	The Choice to Change Restitution Outreach Coordinator will follow up with the youth and their family to complete the application process. Classes will be available to youth as soon as possible.
Family Educational Intervention Choice to Change will provide family support services through C2C 102 Positive Solutions for Parent and Child (101 only if parents refuse participation) This program will assist in building healthy choices and relationships with youth’s family, self, and others. Classes will be available for up to 6 families at a time; \$150 per	Choice to Change is responsible for class, coordinating class space, time and transportation.

family for a total of \$900 per class. Class will be offered 12 times a year, if needed.	
Choice to Change 103 Choice to Change will provide the Choice to Change 103 curriculum to participants housed at the County jail and in the community (this will include reentry support services such as assessments)	
Community Service and Restitution Youth will be supported through the 104 Class that is designed to mentor youth who are ordered community service.	Choice to Change will assist a minimum 34 youth with approximately \$800 of restitution, by arranging for youth to complete hours of service. Choice to Change is responsible for coordinating class space, time and transportation.
Special Events The Choice to Change Food and Event Supervisor will coordinate opportunities for youth to complete community service and volunteer service hours through participation in special events.	Choice to Change
ServSafe Certification A minimum of 25 youth will be offered a 6 week course taught in-kind by Chef Corp. Youth will be tutored and prepared to take a state examination. After the exam, youth will obtain a ServeSafe Certification (\$130).	Choice to Change will coordinate class, assist with logistics in the exam, and pay for exam. Choice to Change is responsible for coordinating class space, time and transportation.
Aggression Replacement Training Youth who are identified as high risk and exhibit aggressive behaviors will be offered Aggression Replacement Training through Choice to Change to address their behavioral needs.	Transition Specialist will refer youth for this service. Choice to Change will follow up with youth to begin services. Choice to Change is responsible for coordinating class space, time and transportation.
Substance Abuse and Mental Health Services Youth who are identified as needing continued substance abuse counseling and/or mental health counseling will be referred to Choice to Change to address these needs. Choice to Change will provide youth with a mental health/substance abuse assessment, 12 week outpatient group, individual therapy/counseling, and on-going support groups as needed.	Choice to Change will coordinate assessments and sessions. Choice to Change is responsible for coordinating class space, time and transportation.
Reporting/Evaluation Choice to Change staff will report all participant data in RENEW, a database used countywide by reentry service providers. Choice to Change will participate in an evaluation done by the Criminal Justice Commission and the Department of Justice.	Choice to Change
Partner Meetings Choice to Change staff will attend provider/partner meetings regarding the Back to A Future Program as well as Juvenile Reentry.	Choice to Change

BUDGET WORKSHEET

A. PERSONNEL: Salaries and Benefits	
1. Restitution Outreach Coordinators	\$55,550
2. Certf. Food & Event Supervisor	\$18,309
SUB-TOTAL PERSONNEL	\$73,859
B. OPERATIONAL EXPENSES	
1. C2C Class/Family Group (\$150/session)	\$33,363
2. Aggression Replacement(\$125/session)	\$7,500
3. ServSafe Certifications (\$130/exam)	\$1,500
4. Substance Abuse/Mental Health Services	\$8,500
\$120/Mental Health or Substance Abuse assessment	
\$150/12week Outpatient group	
\$100/individual therapy/counseling session	
\$150/on-going support group session	
5. Event and Permitting Fees	\$1,500
6. Marketing	\$2,400
7. Indirect	\$800
8. Reentry Support Services	\$100
SUB-TOTAL OPERATIONAL	\$55,663
C. CAPITAL EXPENDITURES	
SUB-TOTAL CAPITAL	\$0
TOTALS	
A. PERSONNEL: Salaries and Benefits	\$73,859
B. OPERATIONAL EXPENSES	\$55,663
C. CAPITAL EXPENDITURES	\$0
TOTAL PROJECT BUDGET	\$129,522