

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 01, 2015

Department: Fire-Rescue

Advisory Board: Fire Code Board of Appeals and Adjustments

1. Executive Brief

**Motion and Title:** Staff recommends motion to approve: Three (3) reappointments to Seat No. 3, Seat No. 4 and Seat No. 5 to the Fire Code Board of Appeals and Adjustments Committee beginning October 1, 2015 through September 30, 2018.

**Appoint:**

<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
Jacek Tomasik	Building Official	3	Commissioner Valeche Commissioner McKinlay Commissioner Abrams Commissioner Taylor
Steve Soderlund	Architect	4	Commissioner Valeche Commissioner McKinlay Commissioner Abrams Commissioner Taylor
John Whitehead	Sprinkler Representative	5	Commissioner Valeche Commissioner McKinlay Commissioner Burdick Commissioner Abrams Commissioner Vana Commissioner Taylor

**Summary:** The Fire Code Board of Appeals and Adjustments is maintained in accordance with the Palm Beach County Local Amendments to the Florida Fire Prevention Code (Ordinance 2014-002). On June 15, 2015 a memo was distributed to the Commissioners requesting nominations to this eight (8)-member board (At-Large). This board is appointed by the Board of County Commissioners and members serve no more than three (3) consecutive three (3) year terms. No other nominations were received. Countywide (PK)

**Background and Justification:** The Fire Code Board of Appeals and Adjustments requires the appointment by the County Commission of individuals working in specific, related fields that are knowledgeable to make decisions on Fire Code appeals, and to make recommendations for changes to the Fire Code to the Board of County Commissioners and Fire-Rescue. The current ethnic diversity breakdown of the board is six (6) Caucasian males and one (1) African-American male.

**Attachments:**

1. Board/Committees Application Form(s)
2. Bio/Resume for Nominees – Jacek Tomasik, Steve Soderlund, John Whitehead
3. Member List – Fire Code Board of Appeals and Adjustments
4. Ordinance No. 2014-002, Fire Code Board of Appeals and Adjustments
5. Memo dated June 15, 2015 to Commissioners requesting nominations
6. Meeting dates scheduled for 2015

Recommended By:

*Jeffrey P. Collins*  
Department Director

8/7/2015  
Date

Approved By:

*Paul F. [Signature]*  
Assistant County Attorney

8/11/2015  
Date

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐  
☒ At Large Appointment or ☐ District Appointment / District # \_\_\_\_\_  
Term of Appointment: 3 Years From 10/1/2015 To 9/30/2018  
Seat Requirement: Building Official Seat # 3  
☒ \*Reappointment or ☐ New Appointment  
or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name Tomasik JACER R.  
Last First Middle  
Occupation/Affiliation: Building Official  
Owner ☐ Employee ☐ Officer ☐  
Business Name: Village of Wellington  
Business Address: 12300 Forest Hill Blvd  
City & State: Wellington FL 33411 Zip Code: \_\_\_\_\_  
Residence Address: 12328 85th Rd North  
City & State: West Palm Bch FL Zip Code: 33412  
Home Phone: ( ) \_\_\_\_\_ Business Phone: (561) 753-2505 Ext. \_\_\_\_\_  
Cell Phone: (561) 632-3394 fax ( ) \_\_\_\_\_  
Email Address: jtomasiak@wellington-fl.gov  
Mailing Address Preference ☒ Business ☐ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☐ NOT APPLICABLE/ (Governmental Entity) ☒

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on April 2015  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JACK KEMMICK Date: 5-26-15

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Return this FORM to  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on

Commissioner's Signature: Melissa McKinnley Date: 6/30/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



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Last First Middle  
Occupation/Affiliation: Building Official  
Owner ☐ Employee ☐ Officer ☐  
Business Name: Village of Wellington  
Business Address: 12300 Forest Hill Blvd  
City & State: Wellington FL 33411 Zip Code: \_\_\_\_\_  
Residence Address: 12328 85th Rd North  
City & State: West Palm Bch FL Zip Code: 33412  
Home Phone: ( ) Business Phone: (561) 753-2505 Ext. \_\_\_\_\_  
Cell Phone: (561) 632-3391 Fax: ( )  
Email Address: jtomasik@wellingtonfl.gov  
Mailing Address Preference: ☒ Business ☐ Residence  
Have you ever been convicted of a felony? Yes ☐ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



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OR

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JACK TAMPK Date: 5-26-15

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Commissioner's Signature: [Signature] Date: 6/30/15

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Last First Middle

Occupation/Affiliation: Building Official

Owner ☐ Employee ☐ Officer ☐

Business Name: Village of Wellington

Business Address: 12300 Forest Hill Blvd

City & State: Wellington FL 33411 Zip Code

Residence Address: 12328 85th Rd North

City & State: West Palm Bch FL Zip Code: 33412

Home Phone: ( ) Business Phone: (561) 753-2505 Ext. \_\_\_\_\_

Cell Phone: (561) 632-3391 Fax: ( )

Email Address: jtomasi@wellington-fl.gov

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
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\*Applicant's Signature: [Signature] Printed Name: JACEK TENNISK Date: 5-26-15

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\*Applicant's Signature [Signature] Printed Name JACK KEMMEL Date 5-26-15

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Appointment to be made at POC Meeting on \_\_\_\_\_

Commissioner's Signature [Signature] Date 7/2/18

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Revised 01/14/2014

**Jacek R. Tomasik**  
12300 Forest Hill Blvd  
Phone: (561) 753 - 2505  
Email: jtomasik@wellingtonfl.gov

**Employment History:**

- **March 2006 – Present: Building Official, City of Wellington.**  
Supervisory and administrative duties of enforcement of local, state and Federal construction codes for new and existing construction  
**October 2009-October 2010 – Additional Duties of Development Services Director** – In charge of Land Development permitting.
- **July 2002 – March 2006: Chief Inspector, Village of Wellington.**  
Supervisory and administrative duties related to inspection and permitting process.
- **January 2001 – July 2002: Construction Inspector, Village of Wellington.**  
Inspections in Structural, Plumbing and Mechanical categories.
- **Jan. 2000–Jan. 2001: Construction Inspector, Village of Royal Palm Beach.**  
Inspections in Structural Category
- **Jan 1989 – Jan. 2001: Trade Worker , Village of Royal Palm Beach.**  
In charge of construction, maintenance and repair of municipal structures.

**State Licensure:**

**ICC/SBCCI Certifications**

- |  |                                  |
|--|----------------------------------|
| - Building Code Administrator          | - Building Code Administrator    |
| - Building Plans Examiner              | - Building Code Professional     |
| - Mechanical Plans Examiner            | - Building Plans Examiner        |
| - Plumbing Plans Examiner              | - Mechanical Plans Examiner      |
| - I & 2 Family Dwelling Plans Examiner | - Plumbing Plans Examiner        |
| - Structural Inspector                 | - Coastal Construction Inspector |
| - Mechanical Inspector                 | - Structural Inspector           |
| - Plumbing Inspector                   | - Mechanical Inspector           |
| - 1&2 Family Dwelling Inspector        | - Plumbing Inspector             |
| - LEED AP Certified                    | - 1&2 Family Dwelling Inspector  |

**Memberships:**

- Building Official Association of Florida
- National Fire Prevention Institute
- International Code Council
- Florida Association of Plumbing – Gas – Mechanical Inspectors
- Association of Floodplain Managers
- Palm Beach County Building Code Advisory Board
- Palm Beach County Fire Code Board of Appeals and Adjustments

**References:**

- Available upon request.



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Name: SODERLUND STEVE R  
Last First Middle  
Occupation/Affiliation ARCHITECT  
Owner ☒ Employee ☐ Officer ☐  
Business Name: SODERLUND ARCHITECTURE + DESIGN  
Business Address: 19369 COLORADO CIRCLE  
City & State: BOCA RATON, FL Zip Code: 33434  
Residence Address: SAME AS ABOVE  
City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_  
Cell Phone: ( ) 954 260 3452 Fax: ( ) \_\_\_\_\_  
Email Address: steve@soderlundarchitecture.com  
Mailing Address Preference: ☒ Business ☐ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
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\*Applicant's Signature: [Signature] Printed Name: STEVE SODERLUND Date: 6.10.2015

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Return this FORM to  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on \_\_\_\_\_

Commissioner's Signature: Melissa McKinley Date: 6/30/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public

Revised 01/14/2014

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District # \_\_\_\_\_

Term of Appointment: 3 Years From 10/1/2015 To 9/30/2018

Seat Requirement: Architect Seat #: 4

☒ \*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other

Completion of term to expire on \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: SODERLUND STEVE R  
Last First Middle

Occupation/Affiliation: ARCHITECT

Owner ☒ Employee ☐ Officer ☐

Business Name: SODERLUND ARCHITECTURE + DESIGN

Business Address: 19369 COLORADO CIRCLE

City & State: BOCA RATON, FL Zip Code: 33434

Residence Address: SAME AS ABOVE

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Ext. \_\_\_\_\_

Cell Phone: ( ) 954 260 3452 Fax: ( ) \_\_\_\_\_

Email Address: steve@soderlundarchitecture.com

Mailing Address Preference ☒ Business ☐ Residence

Have you ever been convicted of a felony Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>		

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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 6/10/2015  
☐ By attending a live presentation given on         , 20        

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: STEVE SODERLUND Date: 6.10.2015

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{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on

Commissioner's Signature: [Signature] Date: 6/30/15

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Revised 01/14/2014

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BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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Term of Appointment 3 Years From 10/1/2015 To 9/30/2018  
Seat Requirement: Architect Seat #: 4  
☒ \*Reappointment or ☐ New Appointment  
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Name: SODERLUND STEVE R  
Last First Middle  
Occupation/Affiliation: ARCHITECT  
Owner ☒ Employee ☐ Officer ☐  
Business Name: SODERLUND ARCHITECTURE + DESIGN  
Business Address: 19369 COLORADO CIRCLE  
City & State: BOCA RATON, FL Zip Code: 33434  
Residence Address: SAME AS ABOVE  
City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ Ext. \_\_\_\_\_  
Cell Phone: ( ) 954 260 3452 Fax: ( ) \_\_\_\_\_  
Email Address: steve@soderlundarchitecture.com  
Mailing Address Preference: ☒ Business ☐ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



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Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

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AND

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\*Applicant's Signature: [Signature] Printed Name: STEVE SODERLUND Date: 6.10.2015

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**  
Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 6/30/15



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District # \_\_\_\_\_

Term of Appointment 3 Years From 10/1/2015 To 9/30/2018

Seat Requirement Architect Seat # 4

☒ \*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other

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Name: SODERLUND STEVE R  
Last First Middle

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Owner ☒ Employee ☐ Officer ☐

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Business Address: 19369 COLORADO CIRCLE

City & State: BOCA RATON, FL Zip Code: 33434

Residence Address: SAME AS ABOVE

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: ( ) Business Phone: ( ) Ext.: \_\_\_\_\_

Cell Phone: ( ) 954 260 3452 Fax: ( )

Email Address: steve@soderlundarchitecture.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony. Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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AND

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BOE Meeting on:

Commissioner's Signature: [Signature] Date 7/2/2015

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Revised 01/14/2014

**STEVE R. SODERLUND, AIA, LEED A.P.**

19369 Colorado Circle, Boca Raton Florida, 33434, ph. 954.260.3452

[steve@soderlundarchitecture.com](mailto:steve@soderlundarchitecture.com)**PROFESSIONAL REGISTRATION:**

Florida Licensed Architect AR95106

Received LEED accreditation in 2006

**PROFESSIONAL EXPERIENCE:****Soderlund Architecture + Design, P.A.**, Boca Raton, Florida  
Design Principal.

March 2009 – Current

*Schematic design for various residential and commercial projects. Preparation of proposals, construction documents, and shop drawing review for the projects. Computer renderings for both client, and municipal review boards. Construction administration.***RLC Architects**, Boca Raton, Florida  
Job Captain.

September 2003 – January 2009

*Coordination and participation in the production of various multi-family residential, commercial, parking garage, industrial, and mixed-use projects from schematic design to construction administration, including shop drawing review and RFI replies. Collaboration with consultants and Code compliance/quality control check sets for construction documents. Template submittals for commercial LEED CS projects. Prepared marketing and DRC presentation submittals. Attended meetings with city officials during site plan approval and permitting process. Prepared BOMA calculations for various commercial projects.***Robert G. Currie Partnership**, Delray Beach, Florida  
Intern Architect.

June 2003 – September 2003

*Preparation of construction documents and shop drawing review for municipal projects.***Architectural Dimensions**

Freelance position

January 2003 – March 2003

*Autocad drafting, assisted in compiling specifications, as-built drawings for a residence.***EDUCATION:****Florida Atlantic University**, Fort Lauderdale, Florida  
Bachelor of Architecture

May 2002

**Florida State University**, Tallahassee, Florida  
Associate of Arts

May 1998

**Florida A & M University**, Tallahassee, Florida*Architectural classes attended during dual enrolment at F.S.U.***OTHER EXPERIENCE:****Florida Atlantic University**; Computer Lab Assistant

June 2000 – March 2003

*Assistance and supervision of computer lab users. Installing and management of computer hardware and software. Participation in the design and furniture layout of the new computer lab facility.***Western Pennsylvania Conservatory**; Model Builder

October 2001 – December 2001

*Commissioned to build a physical model of Fallingwater illustrating the method used in correcting structural problems as a learning tool on display in the living room of the famous house designed by Frank Lloyd Wright.***SKILLS:***Proficient in ACAD 2011 drafting and 3 D rendering, ADT, Photoshop, Microsoft office suite, strong general computer skills. Good working knowledge of current Florida Building Code and NFPA regulations.*



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 10/1/2015 To: 9/30/2018

Seat Requirement: Sprinkler Representative Seat #: 5

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other

Completion of term to expire on \_\_\_\_\_

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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: WHITEHEAD JOHN W  
Last First Middle

Occupation/Affiliation: J.W. FIRE SPRINKLER, INC.  
Owner ☐ Employee ☐ Officer ☒

Business Name: SAME AS AFFILIATION

Business Address: 5730 COLUMBIA CIRCLE

City & State: W. PALM BEACH Zip Code: 33467

Residence Address: 701 S. OLIVE #1918 W. PALM BEACH

City & State: W. PALM BEACH Zip Code: 33401

Home Phone: (561) 793-2196 Business Phone: (561) 863-8161 Ext. \_\_\_\_\_

Cell Phone: 772 216-4889 Fax: (561) 863-8431

Email Address: john@csd3.net

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R/XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

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By attending a live presentation given on \_\_\_\_\_, 20 \_\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JON W. WINTERGARD Date: 6-22-15

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McKenley Date: 6/30/15

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Revised 01/14/2014

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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Last First Middle

Occupation/Affiliation: J.W. FIRE SPRINKLER, INC.

Owner ☐ Employee ☐ Officer ☒

Business Name: SAME AS AFFILIATION

Business Address: 5730 COLUMBIA CIRCLE

City & State: W. PALM BEACH Zip Code: 33457

Residence Address: 701 S. OLYVE #1918 W. PALM BEACH

City & State: W. PALM BEACH Zip Code: 33401

Home Phone: (561) 793-2196 Business Phone: (561) 823-2161 Ext. \_\_\_\_\_

Cell Phone: (772) 216-4839 Fax: (561) 823-8431

Email Address: john@csds.net

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



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(Attach Additional Sheet(s), if necessary)  
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**AND**

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\*Applicant's Signature: [Signature] Printed Name: JOHN WINTERBERRY Date: 6-22-15

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Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**  
Appointment to be made at BCC Meeting on \_\_\_\_\_

Commissioner's Signature: Pamela Burdick Date: 6-29-2015

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years From: 10/1/2015 To: 9/30/2018

Seat Requirement: Sprinkler Representative Seat #: 5

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: WHITEHEAD JOHN W  
Last First Middle

Occupation/Affiliation: J.W. FIRE SPRINKLER, INC.  
Owner ☐ Employee ☐ Officer ☒

Business Name: SAME AS AFFILIATION

Business Address: 5730 COLUMBIA CIRCLE

City & State: W. PALM BEACH Zip Code: 33457

Residence Address: 701 S. OLIVE #1918 W. PALM BEACH

City & State: W. PALM BEACH Zip Code: 33401

Home Phone: (561) 793-2196 Business Phone: (561) 823-2121 Ext. \_\_\_\_\_

Cell Phone: (772) 216-4889 Fax: (561) 823-8431

Email Address: john@csds.net

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R/XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-30 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 6/23 2015  
By attending a live presentation given on   , 20  

**AND**

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature [Signature] Printed Name JOHN INHITZIG Date: 6-22-15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on

Commissioner's Signature: [Signature] Date: 6/30/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Fire Code Board of Appeals and Adjustments Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District # \_\_\_\_\_

Term of Appointment: 3 Years. From: 10/1/2015 To: 9/30/2018

Seat Requirement: Sprinkler Representative Seat #: 5

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other \_\_\_\_\_

Completion of term to expire on: \_\_\_\_\_

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Owner ☐ Employee ☐ Officer ☒

Business Name: SAME AS AFFILIATION

Business Address: 5730 COLUMBIA CIRCLE

City & State: W. PALM BEACH Zip Code: 33457

Residence Address: 701 S. OLYVE #1918 W. PALM BEACH

City & State: W. PALM BEACH Zip Code: 33411

Home Phone: (561) 793-2196 Business Phone: (561) 823-2161 Ext. \_\_\_\_\_

Cell Phone: (772) 216-4839 Fax: (561) 823-8431

Email Address: john@csds.net

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

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By watching the training program on the Web, DVD or VHS on 6/23 20 15  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JERRY WHITZMAN Date: 6-22-15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountylethics.com](http://www.palmbeachcountylethics.com) or contact us via email at [ethics@palmbeachcountylethics.com](mailto:ethics@palmbeachcountylethics.com) or (561) 233-0724

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 6/30/15

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Revised 01/14/2014

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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☒ At Large Appointment or ☐ District Appointment / District #:  
Term of Appointment 3 Years From 10/1/2015 To 9/30/2018  
Seat Requirement: Sprinkler Representative Seat #: 5  
☒ \*Reappointment or ☐ New Appointment  
or ☐ to complete the term of \_\_\_\_\_ Due to ☐ resignation ☐ other  
Completion of term to expire on \_\_\_\_\_

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Last First Middle  
Occupation/Affiliation: J.W. FIRE SPRINKLER, INC.  
Owner ☐ Employee ☐ Officer ☒  
Business Name: SAME AS AFFILIATION  
Business Address: 5730 COLUMBIA CIRCLE  
City & State: W. PALM BEACH Zip Code: 33467  
Residence Address: 701 S. OLYVE #1918 W. PALM BEACH  
City & State: W. PALM BEACH Zip Code: 33401  
Home Phone: 561 793-2196 Business Phone: 561 823-2161 Ext. \_\_\_\_\_  
Cell Phone: 772 216-4889 Fax: 561 823-8431  
Email Address: john@csds.net  
Mailing Address Preference: ☒ Business ☐ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian



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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

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NOT APPLICABLE/  
(Governmental Entity)



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By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

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\*Applicant's Signature: [Signature] Printed Name: JOHN INHITZ Date: 6-22-15

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Return this FORM to:

{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Shelley Vana Date: 6-29-15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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☒ At Large Appointment

or

☐ District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years

From:

10/1/2015

To:

8/30/2018

Seat Requirement: Sprinkler Representative

Seat #:

5

☒ Reappointment

or

☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_

Due to:

☐

resignation

☐

other

Completion of term to expire on \_\_\_\_\_

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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name

WHITEHEAD

JOHN

W

Last

First

Middle

Occupation/Affiliation:

J.W. FIRE SPRINKLER, INC.

Owner ☐

Employee ☐

Officer ☒

Business Name:

SAME AS AFFILIATION

Business Address:

5730 COLUMBIA CIRCLE

City & State

W. Palm Beach

Zip Code:

33461

Residence Address:

701 S. OLYVE #1918 W. Palm Beach

City & State

W. Palm Beach

Zip Code:

33401

Home Phone:

(561) 793-2196

Business Phone:

(561) 863-2161 Ext.

Cell Phone:

(772) 216-4889

Fax:

(561) 863-8431

Email Address:

john@csds.net

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:

☒ Male

☐ Female

☐ Native-American

☐ Hispanic-American

☐ Asian-American

☐ African-American

☒ Caucasian

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)  
OR

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NOT APPLICABLE/  
(Governmental Entity)



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By watching the training program on the Web, DVD or VHS on 6/23 20 15  
By attending a live presentation given on \_\_\_\_\_, 20 \_\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JOHN WHITEHEAD Date: 6-22-15

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Return this FORM to

{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable)**

Appointment to be made at CCC Meeting on:

Commissioner's Signature: [Signature] 7/2/2015

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



**John Whitehead**

**Bio**

**Born:** Charlotte, NC November 20, 1959

**Married:** for 33 years to Bonnie S. Whitehead

**Children:** Lindsay 32, John P. 26.

**Grand Children:** Ryder 6, Easton 3.

**Business affiliations:**

J. W. Fire Sprinkler, Inc. – President

Fire Sprinkler Design Services, Inc. - Vice President

J.W. Fire & Security, LLC - Business Manager

**Positions held:**

Chairman of the Board of Trustees - Trinity College of Florida

Alliance Southeast of the Christian and Missionary - Licensed official worker

World Leaders Group – Board of Influencers

Palm Beach County Fire Code Board of Appeals and Adjustments – Board member

**Other:**

Author - “Where is God in His Church?” published in 2010

**Hobbies:**

Weight lifting, hunting, and spending time with his wife and family

**Goals:**

My primary goal in life is to be a servant by striving to model the example of the greatest servant of them all. My Lord and Savior Jesus Christ.



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
FIRE CODE BOARD OF APPEALS & ADJUSTMENTS**

**I. AUTHORITY :**

Ordinance No. 92-18, Section 105.1, Fire Code Ordinance; amended by Ordinance No. 94-12; amended by Ordinance No. 2001-101 and Administrative Order 03-03 on January 1, 2004; amended by Ordinance No. 2004-073; adopted December 29, 2004; amended by Ordinance No. 2011-038, adopted December 28, 2011; amended by Ordinance 2014-002, adopted February 4, 2014.

**II. APPOINTING BODY :**

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

The Board is comprised of eight members who are qualified by training and experience to vary the application and provisions of the Code, and act on related matters, and to perform such other duties as established. The composition of the Board is as follows: one registered engineer, practicing in the mechanical field; one Florida or Palm Beach County certified general contractor; one certified fire alarm contractor; one fire sprinkler contractor; one citizen of Palm Beach County, not eligible under other membership categories; one registered architect; one Palm Beach County municipal building official; and one Palm Beach County municipal fire service representative. Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified. The members shall serve no more than three consecutive three year terms. Members terms shall begin on October 1st and end on September 30th. All members must reside within Palm Beach County at the time of the appointment and while serving on the Board and shall be qualified electors of Palm Beach County. A quorum for said Board shall be five (5) members. \*NOTE: When sitting solely in its advisory capacity, the Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Board of Appeals & Adjustments.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Meetings are scheduled on a monthly basis, or as needed for resolution of pending appeals. Upon receipt of the notice of appeal, a hearing shall be held at the next regularly scheduled meeting of the Board, with notice to the appellant, the AHJ, and the members of the Board, at least five (5) working days prior to said hearing. Special meetings may also be called by the Board provided that five (5) working days notice is given to both parties.

**V. FUNCTIONS :**

1) The Board shall review the Fire Code and make recommendations, in the form of specific amendments, to the Board of County Commissioners for corrections, additions, substitutions or deletions to said Code for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain this Code as an effective and responsive document; 2) To entertain appeals or decisions made jointly by the local AHJ and the local building official, in accordance with Section 553.73(8), Florida Statutes; 3) To resolve conflicts between the building code and the fire code, in accordance with Section 553.73(8), Florida Statutes.

\* indicates a member having an action pending



# FIRE CODE BOARD OF APPEALS & ADJUSTMENTS

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Vacant	Member				General Contractor			/
NOMINATED BY :									
2	David Woodside City of Boca Raton/Fire Rescue Services 6500 Congress Ave Ste 200 Boca Raton FL 33487	Member	AA	M	--	Municipal Fire Representative	12/21/2010	05/21/2013	09/30/2016
NOMINATED BY :									
3	Jacek R. Tomasik Village of Wellington  12300 Forest Hill Blvd Wellington FL 33414	Member	CA	M	561-753-2505	Building Official	05/19/2009	05/15/2012	09/30/2015
NOMINATED BY :									
4	Steve R Soderlund Soderlund Architecture and Design, P.A. 19369 Colorado Cir Boca Raton FL 33434	Member	CA	M	954-260-3452	Architect	01/24/2012		09/30/2015
NOMINATED BY :									

\* indicates a member having an action pending



Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	John W. Whitehead J.W. Fire Sprinkler, Inc.  5730 Columbia Cir West Palm Beach FL 33407	Member	CA	M	561-863-8161	Fire Sprinkler Contractor	10/05/2010	05/15/2012	09/30/2015
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NOMINATED BY :

6	* Roy S Pollack Stay Safe Enterprises  1721 Farmington Cir Wellington FL 33414	Member	CA	M	561-779-7199	Fire Alarm Contractor	05/18/2005	06/07/2011	09/30/2014
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NOMINATED BY :

7	* Daniel E Thompson Thompson & Youngross Engineering Consulting 112 SE 10th St Delray Beach FL 33483	Member	CA	M	561-274-0200 X11	Mechanical Engineer	06/07/2011		09/30/2014
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NOMINATED BY :

8	Kerry B. Koen  1140 SW 15th St Boca Raton FL 33486 6723	Member	CA	M	561-368-5411	Resident of Palm Beach County	10/20/2009	05/21/2013	09/30/2016
---	--	--------	----	---	--------------	-------------------------------	------------	------------	------------

NOMINATED BY :

\* indicates a member having an action pending

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Fire Rescue

CONTACT PERSON

Larry Willhite

ADDRESS

405 Pike Rd Bureau of Safety  
West Palm Beach FL 33411  
Phone # 561-616-7031

ORDINANCE NO. 2014-002

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING PALM BEACH COUNTY CODE, SECTION 12-57, CODIFYING PALM BEACH COUNTY ORDINANCE NO. 98-29, AS AMENDED, PERTAINING TO THE PALM BEACH COUNTY FIRE CODE BOARD OF APPEALS AND ADJUSTMENTS; INCORPORATING UNIFORM POLICIES AND PROCEDURES FOR COUNTY ADVISORY BOARDS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, it is vital that government exercise its power and perform its duties in compliance with law, policy, and established procedures, apply sound management practices, and be held accountable for the use of public funds; and

WHEREAS, the Fire Code Board of Appeals and Adjustments has been established by Palm Beach County Ordinance No. 98-29, as amended, to carry out certain duties and responsibilities on behalf of the Board; and

WHEREAS, the Board of County Commissioners has adopted Resolution 2013-0193, imposing specific requirements on members of County advisory boards; and

WHEREAS, as a County advisory board, the Fire Code Board of Appeals and Adjustments is subject to the provisions of Resolution No. 2013-0193; and

WHEREAS, Palm Beach County Code Section 12-57, codifying Ordinance No. 98-29, as amended, must be amended to comply with the requirements of Resolution No. 2013-0193 and Board direction.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

**Section 1. AMENDMENT TO PALM BEACH COUNTY CODE SECTION 12-57:**

**1.10 Board of Appeals and Adjustments.**

**1.10.1 General.** Whenever it is claimed that the provisions of this Code do not apply or have been misapplied, or when it is claimed that the true intent and meaning of this Code or any of the regulations there under have been misconstrued or misapplied, or when it is claimed that a decision is unreasonable or arbitrary as it applies to alternatives, the owner or his duly authorized agent may appeal the decision of the AHJ to the Board of Appeals and Adjustments. Notice of appeal shall be in writing and filed with the AHJ within thirty (30) days after the decision is rendered by the AHJ. Appeals shall be on forms provided by the AHJ.

**1.10.2 Board of Appeals and Adjustments Created.** There is hereby created a Fire Code Board of Appeals and Adjustments, herein after referred to as the "Board", consisting of eight (8) members who are qualified by training and experience to vary the application of the



provisions of this code, and act on related matters, and to perform such other duties as established herein. The Board shall be appointed by the Board of County Commissioners. All members must reside within Palm Beach County at the time of appointment and while serving on the Board and shall be qualified electors of Palm Beach County. The Board shall adopt rules and regulations for conducting its business. A quorum for said Board shall be 5 members of the Board. The AHJ shall designate a representative to act as Secretary to the Board. Public Notice of all Board meetings shall be provided. All Board meetings shall be open to the public and shall comply with the applicable requirements of the Florida "Government in the Sunshine" and "Public Records" laws. Minutes shall be taken at each meeting. The Board shall be subject to the uniform policies and procedures established by the Board of County Commissioners as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners. All Board meetings shall be governed by Robert's Rules of Order. Board members shall be governed by the applicable provisions of the state Ethics Code and the applicable provisions of the Palm Beach County Code of Ethics.

1.10.3 *Recommendations to Board of County Commissioners.* The Board shall review this Code and make recommendations, in the form of specific amendments, to the Board of County Commissioners for corrections, additions, substitutions or deletions to said Code for the purposes of clarification, applicability, public safety, and changes in technology, so as to maintain this Code as an effective and responsive document.

1.10.4 *Composition.* The composition of the Board of Appeals and Adjustments shall be as follows:

- a. One (1) registered engineer, practicing in the mechanical field.
- b. One (1) Florida or Palm Beach County certified general contractor.
- c. One (1) certified fire alarm contractor.
- d. One (1) certified fire sprinkler contractor.
- e. One (1) citizen of Palm Beach County, not eligible under other membership categories.
- f. One (1) registered architect.
- g. One (1) Palm Beach County municipal building official.
- h. One (1) Palm Beach County municipal fire service representative.

Where a member is required to be registered or certified, same shall be issued by the State of Florida unless otherwise specified.

1.10.5 *Vote Calculation.* Each member shall have a full vote.

1.10.6 *Term.* The members shall serve no more than three (3) consecutive three (3) year terms. There shall be no limit on the number of terms an individual may serve. Any vacancy occurring during a term shall be filled for the unexpired portion of the term and shall not count towards the member's term limits. The members terms shall begin on October 1<sup>st</sup> and end on September 30<sup>th</sup>. Current members' terms shall expire on September 30<sup>th</sup> of the year in which their term expires.

1.10.7 *Removal/Absences.* All members shall be subject to the rules, adopted by the Board of County Commissioners, governing Board participation and attendance.

1.10.8 *Fire Code Advisory Board.* When sitting solely in its advisory capacity, the Board shall be known as the Fire Code Advisory Board and shall be composed of the same members as the Board of Appeals and Adjustments. Persons appointed to the Board of Appeals and Adjustments shall be deemed to be likewise appointed to the Fire Code Advisory Board.

## **Section 2. REPEAL OF LAWS IN CONFLICT:**

All local laws and ordinances in conflict with any provisions of this Ordinance are hereby repealed to the extent of such conflict.

1     **Section 3. SEVERABILITY:**

2             If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any  
3     reason held by a Court of competent jurisdiction to be unconstitutional, inoperative, or void,  
4     such holding shall not affect the remainder of this Ordinance.

6     **Section 4. INCLUSION IN THE CODE OF LAWS AND ORDINANCES:**

7             The provisions of this Ordinance shall become and be made a part of the Palm Beach  
8     County Code. The sections of this Ordinance may be renumbered or relettered to accomplish  
9     such, and the word ordinance may be changed to section, article, or other appropriate word.

11    **Section 5. CAPTIONS:**

12            The captions, section headings, and section designations used in this Ordinance are for  
13    convenience only and shall have no effect on the interpretation of the provisions of this  
14    Ordinance.

16    **Section 6. EFFECTIVE DATE:**

17            The provisions of this Ordinance shall become effective upon filing with the  
18    Department of State.

19            APPROVED and ADOPTED by the Board of County Commissioners of Palm Beach  
20    County, Florida, on this the 4th day of February, 20 14.

21    **SHARON R. BOCK, CLERK &**  
22    **COMPTROLLER**

**PALM BEACH COUNTY, FLORIDA, BY ITS**  
**BOARD OF COUNTY COMMISSIONERS**

23  
24  
25    By: 

26    Deputy Clerk

By: 

27    Mayor Priscilla A. Taylor

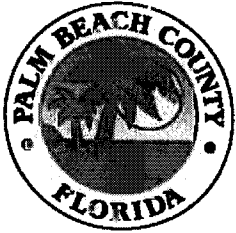
28  
29    **APPROVED AS TO FORM AND**  
30    **LEGAL SUFFICIENCY**

31  
32  
33    By: 

34    County Attorney

38            **EFFECTIVE DATE:** Filed with the Department of State on the 6th day of

39    FEBRUARY, 2014.



RECEIVED

JUN 26 2015

**Fire Rescue**  
Chief Jeffrey P. Collins  
405 Pike Road  
West Palm Beach, FL 33411  
(561) 616-7000  
www.pbcgov.com

**Palm Beach County  
Board of County  
Commissioners**  
  
Shelley Vana, Mayor  
Mary Lou Berger, Vice Mayor  
  
Hal R. Valeche  
  
Paulette Burdick  
Steven L. Abrams  
Melissa McKinlay  
Priscilla A. Taylor

**County Administrator**  
Robert Weisman

**To:** Mayor Shelley Vana and Members of the Board of County Commissioners  
**From:** Jeffrey P. Collins, Administrator  
Fire-Rescue Department

**Date:** June 15, 2015

**Subject:** Fire Code Board of Appeals and Adjustments

The Fire Code Board of Appeals and Adjustments is an advisory board appointed by the County Commission to review the Fire Code, hear appeals, and make recommendations to the Commission on fire and life safety issues. This Board, established in 1984, is required by the County Fire Code, Palm Beach County Ordinance 2014-042.

Each position on the Board is representative of a segment of the fire protection community. The following members' term will expire on September 30, 2015.

Name	Industry	Term
Jacek Tomasik	Building Official	3 years
Steve Soderlund	Architect	3 years
John Whitehead	Sprinkler Representative	3 years

Mr. Tomasik, Mr. Soderlund and Mr. Whitehead have all agreed to remain on the Board if reappointed and have completed training on the Palm Beach County Code of Ethics and have signed and acknowledged their training and understanding of the Guide to the Sunshine Amendment.

If you would like to nominate the above listed applicant please sign the attached Board/Committee Application Form's. If you would like to make a nomination for appointment or reappointment please forward the information to the office of Larry Willhite, Division Chief, Bureau of Safety Services. Please submit your nominations by July 5, 2015.

Thank you for your interest and assistance in this appointment process. If you should have any questions please contact Larry Willhite at 616-7030 or my office at 616-7001.

**Attachment:** Board/Committee Application Forms  
Member Resume's  
Attendance Record

**cc:** Larry Willhite, Division Chief

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Affirmative Action Employer"

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**PALM BEACH COUNTY FIRE-RESCUE**  
***Bureau of Safety Services***  
***405 Pike Road***  
***West Palm Beach, FL 33411***  
***(561) 616-7030***

**PALM BEACH COUNTY FIRE CODE  
BOARD OF APPEALS AND ADJUSTMENTS**

(Third Wednesday of the Month)

**2015 MEETING SCHEDULE**

<b>Date</b>	<b>Room</b>
January 21	Everglades Conference Room
February 18	Everglades Conference Room
March 18	Everglades Conference Room
April 15	Everglades Conference Room
May 20	Everglades Conference Room
June 17	Everglades Conference Room
July 15	Everglades Conference Room
August 19	Everglades Conference Room
September 16	Everglades Conference Room
October 21	Everglades Conference Room
November 18	Everglades Conference Room
December 16	Everglades Conference Room

- X Meetings will be held, as needed, at Fire-Rescue Headquarters, Everglades Conference Room, 2<sup>nd</sup> Floor at **9:00 a.m.**
- X Please contact Darlene Miller at 561-616-7030 if you are unable to attend

**PALM BEACH COUNTY FIRE-RESCUE  
PALM BEACH COUNTY FIRE CODE BOARD OF APPEALS AND ADJUSTMENTS**

**2015 MONTHLY ATTENDANCE RECORD**

<b>Representative</b>	<b>Position</b>	<b>01/21</b>	<b>02/18</b>	<b>03/18</b>	<b>04/15</b>	<b>05/20</b>	<b>06/17</b>	<b>07/15</b>	<b>08/19</b>	<b>09/16</b>	<b>10/21</b>	<b>11/18</b>	<b>12/16</b>
		<b>NO MTG</b>	<b>NO MTG</b>	<b>NO MTG</b>	<b>NO MTG</b>	<b>NO MTG</b>	<b>NO MTG</b>	<b>NO MTG</b>					
<b>Steve Soderlund</b>	<b>Architect</b>												
<b>Kerry Koen</b>	<b>Citizen</b>												
<b>Jacek Tomasik</b>	<b>Building Official</b>												
<b>Daniel Thompson</b>	<b>Mechanical Eng.</b>												
<b>Vacant</b>	<b>General Contractor</b>												
<b>David Woodside</b>	<b>Mun Fire Rep</b>												
<b>John Whitehead</b>	<b>Sprinkler Rep</b>												
<b>Roy Pollack</b>	<b>Fire Alarm Cont</b>												
<b>Paul King</b>	<b>County Atty</b>												
<b>Larry Willhite</b>	<b>Staff</b>												
<b>Darlene Miller</b>	<b>Staff</b>												

Positions: 8    Vacancies: 1