

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b>	<b>September 22, 2015</b>	<input checked="" type="checkbox"/> <b>Consent</b>	<input type="checkbox"/> <b>Regular</b>
		<input type="checkbox"/> <b>Ordinance</b>	<input type="checkbox"/> <b>Public Hearing</b>
<b>Department:</b>	<b>Department of Economic Sustainability</b>		

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**I. EXECUTIVE BRIEF**





**Motion and Title: Staff recommends motion to approve:** Retroactive consent for the receipt of State Housing Initiatives Partnership (SHIP) Program funds by Theophilus Barry, a Palm Beach County employee, under the Countywide Emergency Rehabilitation Program as administered by the Department of Economic Sustainability (DES).

**Summary:** Theophilus Barry is an income eligible applicant who has received a grant of \$19,244 under the Countywide Emergency Rehabilitation Program. Funding availability for the Program was posted on the DES website and advertised to the general public in the Palm Beach Post on December 3 and 7, 2014. Applicants under this Program are funded on a continuous basis first qualified, first approved (first come, first qualified, first completed) as long as funds are available. Mr. Barry, who applied for assistance on March 3, 2015, has been employed by the Palm Beach County Water Utilities Department as an Air Quality Technician since 2006 and his gross annual salary is \$38,742. He applied for funding to repair the roof of his home at 11658 Turnstone Drive in Wellington. The appraised value of the home according to the Palm Beach County Property Appraiser is \$169,588. The total project cost is \$19,244 which is less than the maximum \$20,000 SHIP assistance available to homeowners under the Countywide Emergency Rehabilitation Program. Approval of this consent is being retroactively requested because the applicant has already been funded. Staff proceeded with the repairs due to the urgent need to address the deteriorated conditions found at the applicant's home. To date, in Fiscal Year 2014-2015, DES has awarded funding to a total of 28 persons. Out of this total, five (5) were County employees or relatives of County employees. **These are State SHIP funds which require no local match.** (B&H) District 6 (JB)

**Background and Justification:** On April 16, 2013 the Board of County Commissioners approved the current SHIP Local Housing Assistance Plan (LHAP) (R2013-0487 and R2013-0488) which allocated the SHIP distribution to the housing strategies through June 30, 2016. SHIP funds facilitate the acquisition and construction of affordable single-family housing in Palm Beach County and they are used for: Veterans Homeownership and Preservation Program; Home Investment Preservation Program; Utility Connection; Emergency Roof Replacement/Repairs; Foreclosure Prevention; Rental Housing Re-Entry Assistance; Program Administration.

**Attachment:**  
1. Location Map

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<b>Recommended By:</b>	 <b>Department Director</b>	 <b>9-8-2015</b> <b>Date</b>
<b>Approved By:</b>	 <b>Assistant County Administrator</b>	 <b>9/15/15</b> <b>Date</b>

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures					
Operating Costs	\$19,244				
External Revenues	(\$19,244)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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**Is Item Included In Current Budget?** Yes X No       

Budget Account No.:

Fund 1100 Dept 143 Unit 7176 Object 8301 Program Code/Period SH58/GY14

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this agenda item will appropriate \$19,244 from 2014-2015 State SHIP funds for this project. \$15,625 has been expended leaving a \$3,619 balance for final payment.

C. **Departmental Fiscal Review:**  9-8-15  
Shairette Major, Fiscal Manager II

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Shen Bom

Dr. J. Jacobson 9/11/15  
Contract Development and Control  
9-10-15 B. Wheeler

**B. Legal Sufficiency:**

James Bruf 9/15/15  
Assistant County Attorney

**C. Other Department Review:**

Department Director



LOCATION MAP



11658 Turnstone Drive, Wellington, Florida 33414

