

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

Agenda Item #:

3L-4

BOARD APPOINTMENT SUMMARY

Meeting Date: September 22, 2015

Department: Environmental Resources Management

Advisory Board: Natural Areas Management Advisory Committee (NAMAC)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: Approve reappointment of the following individuals to the Natural Areas Management Advisory Committee (NAMAC) for a three-year term beginning October 1, 2015, through September 30, 2019:

<u>Nominee</u>	<u>Seat No.</u>	<u>Representing</u>	<u>Nominated By</u>
Kristi Moyer	3	Professional Educator in South Florida Ecosystems	Comm. Valeche Comm. Burdick Comm. Abrams Comm. McKinlay Comm. Taylor
Eric Call	5	PBC Parks & Recreation Department Representative	Mayor Vana Vice Mayor Berger Comm. Valeche Comm. Burdick Comm. Abrams Comm. McKinlay Comm. Taylor
Evelyn Parkes-Brier	6	Resident of Palm Beach County	Mayor Vana Comm. Valeche Comm. Burdick Comm. Abrams Comm. McKinlay Comm. Taylor

**Summary:** On October 1, 2013, the Board of County Commissioners (BCC) adopted Resolution No. 2013-1328 which repealed and replaced Resolution No. 2009-0319. Pursuant to Resolution No. 2013-1328, the composition of NAMAC is as follows: one (1) member with experience in the management of natural areas, one (1) biological scientist, one (1) professional educator with knowledge of South Florida ecosystems, one (1) representative of a local municipal government parks and recreation program, one (1) member of the Palm Beach County Parks and Recreation Department staff, and two (2) citizens having an interest in preservation and conservation of natural areas. On August 5, 2015, a memorandum was sent to the BCC advising them of the need to appoint or reappoint members to fill the above-referenced seats. Countywide (SF)

**Background and Justification:** NAMAC is responsible for evaluating and commenting on staff-developed management plans with specific focus on public uses of the site, and to make recommendations to staff on possible changes to the plans with final approval by the BCC. The nominees meet the necessary requirements. Ms. Kristi Moyer desires to continue the duties of Seat #3 for another term. Mr. Eric Call desires to continue the duties of Seat #5 for another term. Ms. Evelyn Parkes-Brier desires to continue the duties of Seat #6 for another term. The diversity breakdown of NAMAC membership is: one (1) Caucasian female, one (1) Hispanic female and five (5) Caucasian males.

**Attachments:**

1. Memorandum to Board of County Commissioners
2. Board Appointment Information Forms and Resumes
3. Current Membership
4. Attendance Record
5. Resolution No. 2013-1328

Recommended by:

Department Director

Date

8/31/15

Legal Sufficiency:

Assistant County Attorney

Date

9/4/15


ATTACHMENT 1



**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** August 5, 2015

**TO:** Mayor Shelley Vana, Mayor  
and Board of County Commissioners

**FROM:**  Robert Robbins, Director  
Environmental Resources Management

**SUBJECT:** **NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE -  
RE-APPOINTMENTS**

There are three positions on the Natural Areas Management Advisory Committee (NAMAC) that will expire on September 30, 2015. Staff requests that the BCC submit nominations for three seats on the Natural Areas Management Advisory Committee. The incumbent persons in each of the three seats have expressed an interest in re-appointment, as described below.

RE-APPOINTMENT: For Seat #3 representing Professional Educator in South Florida Ecosystems. One potential candidate, Ms. Kristi Moyer, currently holds this seat and has expressed interest in continuing in the seat. A nomination for re-appointment to Seat #3 is submitted to the BCC for consideration.

RE-APPOINTMENT: For Seat #5 representing PBC Parks & Recreation Department Representative. One potential candidate, Mr. Eric Call, currently holds this seat and has expressed interest in continuing in the seat. A nomination for re-appointment to Seat #5 is submitted to the BCC for consideration.

RE-APPOINTMENT: For Seat #6 representing Resident of Palm Beach County. One potential candidate, Ms. Evelyn Parkes-Brier, currently holds this seat and has expressed interest in continuing in the seat. A nomination for re-appointment to Seat #6 is submitted to the BCC for consideration.

The following information is provided:

1. Board Appointment Information Forms/Resumes
2. Current Membership
3. Attendance Record
4. Resolution No. R-2013-1328

Please return the nominations, on the attached Board Appointment Information Forms, to Mr. David Gillings, Environmental Manager, no later than August 29, 2015. An agenda item will be prepared for Board appointments at an earliest possible upcoming meeting of the BCC.

RR:DG:dab  
Attachments

c: Robert Weisman, County Administrator

Attachment 2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 10/1/16 To: 9/30/18

Seat Requirement: PROFESSIONAL ENVIRONMENTAL EDUCATOR Seat #: 3

☒ \*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Mayer Kristi Leigh  
Last First Middle

Occupation Affiliation: Land manager / Env. Educator  
Owner ☐ Employee ☒ Officer ☐

Business Name: FAU Pine Jog Environmental Education Center

Business Address: 6301 Summit Blvd

City & State: West Palm Beach, FL Zip Code: 33415

Residence Address: 800 Fernwood Dr.

City & State: West Palm Beach FL Zip Code: 33405

Home Phone: ( ) N/A Business Phone: (561) 676-6600 Ext. 422

Cell Phone: (561) 632-6293 Fax: ( )

Email Address: Kristi.40@faue.edu

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☒ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 6/20 20 15  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Kristi Moyer Printed Name: KAISTI MOYER Date: 6/20/15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Joe R. Valachi Date: 8/17/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☒ NOT APPLICABLE/ ☐  
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**AND**

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\*Applicant's Signature: Kristi Moyer Printed Name: KRISTI MOYER Date: 6/20/15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Lauretta Burdick Date: 8-20-2015

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Revised 01/14/2014

Section II Continued:

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AND

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\*Applicant's Signature: Kristi Moyer Printed Name: KRISTI MOYER Date: 6/20/15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams Date: 8/17/15

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Revised 01/14/2014

Section II Continued:

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Melissa McKinley Date: 8/13/15

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Revised 01/14/2014

Section II Continued:

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**AND**

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\*Applicant's Signature: Kristi Moyer Printed Name: KRISTI MOYER Date: 6/20/15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 8/11/15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



**KRISTI MOYER**  
800 Fernwood Dr  
West Palm Beach, FL 33409  
Phone: 561-632-6293  
E-mail: kmarti40@fau.edu

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### **EDUCATION**

*Florida Atlantic University, Boca Raton, Florida, 2006*

M Ed. Curriculum and Instruction emphasis in Environmental Education

*Humboldt State University, Arcata, California, 2002*

B.A. Anthropology, emphasis primatology

*Forensics Field Studies, Humboldt State University, Arcata, CA, 2002*

Assisted Humboldt Coroner in identification of human and non-human remains

Responsible for identification of Native American remains for repatriation

*Primate Behavior and Ecology Field Study, University of Illinois, located in Omotepe, Nicaragua, Summer 2002*

Research focus: Howler monkey seed dispersal in relation to the regeneration of forests

*Archaeological Field Study, Humboldt State University, located in Lost Coast, CA, Summer 2001*

Research focus: Excavation and assessment of pre-historical site

*Anthropological Field Studies, Humboldt State University, located in Grenada, West Indies, Summer 2000*

Research focus: Ethnography of island's ethnobotany

### **WORK EXPERIENCE**

*Facilities and Land Manager, Pine Jog Environmental Education Center, Florida Atlantic University, West Palm Beach, FL. 2006-Present*

- Responsible for all management of 135 acres natural area including:
  - Overall management plan, invasive/exotic plant management, fire management, restorations, and maintenance, creation, and interpretation of public trails
- Recruit and coordinate volunteer labor
- Update Pine Jog Safety Manual, Continuity of Operations Manual, and Emergency Response Plan annually
- Train staff on all safety procedures
- Create and implement stewardship educational programs
- Manage all physical building and structures on Pine Jog property
- Serve on administrative team
  - Involved in strategic planning
  - Staff liaison for Stewardship and Development Board Sub Committees
- Coordinate all aspects of Pine Jog's annual fundraiser (2009-present)

*Graduate Assistant, Pine Jog Environmental Education Center, West Palm Beach, FL,  
August 2004-May 2006*

- Implemented and created environmental education programs (04-2005)
- Assisted Director of Stewardship in facilities and land management duties (05-2006)

*Primary Care Provider, Chimps Incorporated (Non-Profit Sanctuary), Bend, OR, January  
2003-March 2004*

- Cared for four adult chimpanzees, Snow Leopard, and two Siberian Lynx
- Responsible for educational outreach program at local schools
- Participated in fundraising events

*Teaching Assistant, Humboldt State University, Arcata, CA, Physical Anthropology,  
Academic Semester, Fall 2002*

- Assisted in all lectures and labs
- Responsible for grading test, creating and grading all assignments, keeping a log of attendance and assignments
- Directed all study review sessions

#### TRAININGS and CERTIFICATIONS

*Certified Project Learning Tree Facilitator and Trainer, 2005*

*Certified Project Wild Facilitator and Trainer, 2005*

*Certified Project WET Facilitator and Trainer, 2006*

*Conservation Site Assessment and Planning, The Natural Areas Training Academy,  
University of Florida/The Nature Conservancy, 2006*

*Gopher Tortoise Relocation and Management, Ashton Biodiversity Research and  
Preservation Institute, 2006*

*Interagency Basic Prescribed Fire Course, 2007*

*I-100 Introduction to Incident Command Systems, 2008*

*S-190 Fire Fighting Training, 2008*

*S-390 Fire Behavior, 2008*

*Managing for Diversity Across Florida's Unique Landscapes, The Natural Areas  
Training Academy, University of Florida/The Nature Conservancy, 2010*

#### PROFESSIONAL PRESENTATIONS:

- Presenter, Learn Green: A Green Schools Conference and Expo Conference, West Palm Beach, FL *Creating Wildlife Habitats in Schoolyards*, 2009, 2010, 2011,
- Presenter, North American Association for Environmental Education (NAAEE), 2011
  - *A Unique Master's Degree: A Collaboration of Academics and Practical Experience*
  - *A Prairie Restoration: The Integration of Stewardship and Education Goals*

#### BOARD MEMBERSHIPS AND COMMITTEES

- Morikami Park Elementary Restoration Committee, Morikami Park Elementary, 2009-2011
- Director at Large, Florida Native Plant Society Palm Beach Chapter, 2011-present
- Environmental Educator (SEAT 3) Natural Areas Management Advisory Committee, 2012 to present

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: NAMAC Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: 10/1/15 To: 9/30/18

Seat Requirement: Palm Beach County Park and Recreation Department Seat #: 5

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Call Eric

Occupation/Affiliation: Director, PBC Parks & Recreation  
Last First Middle  
Owner ☐ Employee ☐ Officer ☐

Business Name: \_\_\_\_\_

Business Address: 2700 6th Ave. South

City & State: Lake Worth, FL Zip Code: 33461

Residence Address: 7117 Catalina Way

City & State: Lake Worth, FL Zip Code: 33461

Home Phone: 561-965-9673 Business Phone: 866-966-6613 Ext. \_\_\_\_\_

Cell Phone: ( ) Fax: ( )

Email Address: ecall@pbcgov.org

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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☒ By watching the training program on the Web, DVD or VHS on 6-4 20 15  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

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\*Applicant's Signature: Eric Call Printed Name: Eric Call Date: 6-9-15

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Shelley Tana Date: 8-17-15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
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\*Applicant's Signature: Eric Call Printed Name: Eric Call Date: 6-9-15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Mary Lou Buzen Date: 9/8/15

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Revised 01/14/2014

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCG Meeting on:

Commissioner's Signature: Joe R. Valche Date: 8/17/15

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Revised 01/14/2014

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Paula Burdick Date: 8-20-2015

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams  Date: 8/12/15



Section II Continued:

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Melissa McKeilay Date: 8/13/15

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Revised 01/14/2014

Section II Continued:

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/24/15

***ERIC MARK CALL***  
***7117 Catalina Way***  
***Lake Worth, Florida 33467***  
***Phone – 561-966-6613***  
***ecall@pbcgov.org***

#### **EDUCATION**

Bachelor of Science – Recreation – University of Florida – December 1983

#### **EMPLOYMENT HISTORY**

##### **Director, Parks and Recreation**

**Palm Beach County Parks and Recreation Department**

October 1, 2010 to Present

##### **Assistant Director of Parks and Recreation**

**Palm Beach County Parks and Recreation Department**

December 1995 to September 2010

Responsible for the administrative work directing and coordinating all divisions and sections of the Parks and Recreation Department. Work involves administrative oversight of a \$64 million general operating budget, review and coordination of recreation programs, land acquisition, long range planning and park design, general grounds and facility maintenance, marketing and public information, automated technical support, volunteer services coordination and personnel services for 570 full-time, 515 part-time employees. (14<sup>th</sup> largest Parks and Recreation Department in the nation.)

##### **Director of Park Operations**

**Palm Beach County Parks and Recreation Department**

May 1992 – December 1995

Responsible for directing the construction, development, maintenance and operations of Palm Beach County parks. Work involved coordinating and directing park construction and the work of skilled trades, fleet and heavy equipment management, natural land management, athletic field development and maintenance, landscape and general park management. Responsible for the personnel services of 230 full-time employees and an operating budget of \$15 million.

#### **PROFESSIONAL AFFILIATIONS**

National Association of County Park & Recreation Officials (NACPRO);  
National Recreation and Park Association (NRPA)  
Florida Recreation and Parks Association (FRPA)  
Florida Institute of Park Personnel (FIPP)

#### **HONORS AND HIGHLIGHTS**

Honorary Lifetime Member – Florida Institute of Park Personnel, 1999  
President, Florida Institute of Park Personnel, 1993 – 1995

Member of the Year – Florida Institute of Park Personnel, 1990

Member of the Year – Florida Recreation and Park Association, 1986

Expert panelist and lecturer at numerous conferences throughout the country on topics such as:

- Dealing with Organizational Change
- Economic Benefits of Parks
- Economic Benefits of Parks and Recreation
- Teamwork and Motivation
- Conflict Resolution
- Emergency Preparedness and Disaster Mitigation
- Supervision and Effective Leadership
- Quality Performance Management
- Labor Relations and Contract Negotiating

## *P R O F E S S I O N A L   P R O F I L E*

### **SPORTS HIGHLIGHTS (Participation)**

- Drafted by Major League Baseball  
1978 – Atlanta Braves  
1981 – New York Yankees
- USA Olympic Baseball Team  
1978 – Pan American Games
- Played Baseball – University of Florida  
1981 – 1983  
SEC Champions – 1982
- College Baseball Coach – University of Florida  
1983
- Elite Club Level Softball Coach – 2001 – 2011  
Coached national championship caliber 18U softball teams and assisted more than 100 young women secure softball scholarships to Division 1 universities.
- Served as teacher/clinician for baseball and softball skills at the University of Florida, Miami-Dade State College, Palm Beach State College.

### **PALM BEACH COUNTY SPORTS COMMISSION/EVENT SUPPORT**

- Board Member – August 2014 – present.
- Ex-officio Board Member – 2010 – 2012.
- Palm Beach County Parks and Recreation provided more than 100,000 annually (2003 – 2006) to financially support the Palm Beach County Sports Institute's Community Olympic Development Program, \$700,000 in total.
- Supporter of all CODP activities, sites, events, etc.

- Supporter of Annual Kids Fitness Festival.
- Special Event Coordinator – A member of Grants Advisory Committee since 1997.
- Special Olympic Director involvement – Hall of Fame Award.

**COMMITTEES/BOARDS**

- PBC Sports Commission  
July 2010 to Present
- Very Special Arts – PBC Steering Committee  
1999 to Present
- South Florida Water Management District – Stakeholder Advisory Committee  
2007 to Present
- Amateur Softball Association (ASA) – Allied Member  
2010 to Present
- United Way of Palm Beach County – Countywide Coordinator for the Board of County Commissioners.

**PROFESSIONAL PRESENTATIONS/ARTICLES AUTHORED**

- Liability in Parks
  - Florida Recreation & Park Association - Mini Conference 1997
  - Florida Recreation & Park Association - Mini Conference 2002
  - Florida Institute of Park Personnel - Annual Conference 2000
  - Park Law Enforcement Association – Annual Conference 1999
- Dealing with Organizational Change 1994
  - Park People Magazine
- Recreational Boating, Anchorage & Rights of Navigation 1998
  - Florida Bar Association Quarterly Meeting
- Program Performance Measurement 2000
  - Florida Association of Counties
- Emergency Preparedness 1999
  - Florida Institute of Park Personnel – State Conference
- The Parks Homeless Initiative
  - NACO Conference 1996
  - Homeless Coalition of Florida 2000
- Developing Quality Standards for Quality Parks 1996
  - Park People Magazine

(Updated September 3, 2014)

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: NAMAC Advisory ☒ Not Advisory ☐  
☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years. From: 10/1/2015 To: 9/30/2018  
Seat Requirement: Citizen with interest in land preservation Seat #: 6  
☒ \*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Parkes - Brier Evelyn F.  
Last First Middle

Occupation/Affiliation: CPA  
Owner ☒ Employee ☐ Officer ☐

Business Name: Parkes & Shafter CPA PA

Business Address: 420 Clematis St, 2nd Floor

City & State: West Palm Zip Code: 33401

Residence Address: 13600 Running Water Rd

City & State: PB, FL Zip Code: 33418

Home Phone: ( ) N/A Business Phone: (561) 366 9250 Ext.

Cell Phone: (561) 818 3499 Fax: (561) 366 9251

Email Address: parkescpa@msn.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☒ Female  
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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☒ By watching the training program on the Web, DVD or VHS on 6/8 2015  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Evelyn Parkes* Printed Name: Evelyn Parkes Date: 6/8/15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: *Shelley Yana* Date: 8-17-15

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014



Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: John R. Valente Date: 8/17/15

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Revised 01/14/2014

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: *Paula L. Burdick* Date: 8-20-2015

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Revised 01/14/2014

Section II Continued:

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: *S. Abrams* 15 Date: 8/17/15

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Revised 01/14/2014

Section II Continued:

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Commissioner's Signature: *Melissa McKinley* Date: 8/13/15

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Revised 01/14/2014

Section II Continued:

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**AND**

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\*Applicant's Signature: [Signature] Printed Name: Evelyn Parkes Date: 6/8/15

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 7/1/15

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Revised 01.14/2014

## **EVELYN FIGUEROA PARKES, C.P.A.**

*Evelyn@parkesbutnercpa.com*

### **RESUME**

Accomplished, Spanish speaking, Certified Public Accountant with over 31 years experience within the public accounting field. Of the 31 years of experience, during the last 20 years she has been running her public accounting firm, Evelyn F Parkes CPA PA. Experience encompasses all areas of public accounting including compilation, review, audit services as well as tax compliance services for business and individuals. Clients include for profit and not-for-profit entities as well as Individuals, Estates, Trusts and Retirement Plans. Experience includes industries ranging from retail & construction to restaurants & professional services. Tax preparation & compliance services include preparation of tax returns for federal, state (including FL, NY, NJ, NC, GA, TN, & PA), and local jurisdictions. Accomplished problem solver with proactive approach and strong mentoring abilities. Experience utilizing various accounting & tax software applications including QuickBooks, Creative Solutions and Income Tax Planner software.

### **CAREER PATH**

#### **07/95 to present**

**Sole Owner** of Evelyn F. Parkes CPA, PA. The PA came into existence upon the acquisition of Mercurio & Associates, P.A. on 7/7/95. Evelyn F. Parkes CPA PA is a full service accounting firm providing bookkeeping, tax, accounting and auditing services to over 500 clients. The firm employs two staff accountants, a bookkeeper and an administrative assistant. The firm also utilizes services of temporary employees and interns during busy season. Evelyn Parkes is solely responsible for managing the practice as well as handling all HR, financial, technical and tax aspects of the accounting firm at its' clients.

In addition, Evelyn Parkes is the majority owner of 420 Clematis St, LLC, A limited liability corporation, created in February 2003 to hold acquired real estate, located at 420 Clematis Street, WPB, FL.

#### **04/90 to 07/07/95**

##### **Mercurio & Associates, P.A., West Palm Beach, FL**

**Tax Manager** - Responsible for all technical and operational areas of the tax department, including preparation and/or review of all tax returns, research, training and all administrative functions. Selected software and successfully trained and implemented an in-house tax return processing system. Responsible for tax returns in all areas of taxation including Estate, Gift, Pension and Profit Sharing, C Corps, S Corps, Partnerships, and Trusts as well as Individuals. Also responsible for the supervision of

Evelyn F. Parkes, C.P.A.  
Page 2

**Mercurio & Associates (continued)**

audits of clients in various industries as well as the preparation and/or review of compilations, reviews, personal financial statements, business valuations and financial and tax planning. Extensive experience in dealing with the IRS on various matters from income tax return audits to applications for determination letters.

**09/84 to 12/89**

**Deloitte, Ft. Lauderdale, FL**

**Tax Manager** - Responsible for the operational and administrative functions of the tax department including review and approval of tax returns, research, all client contact including billing and collection, staff assignment and scheduling, budget time analysis and tax department training. Responsibilities included training, supervision and review of staff assignments, tax planning, research, billing and the majority of direct client contact. Was responsible for the preparation of more difficult tax returns, income tax accruals and became a specialist in Savings and Loan and Bank tax returns. As a member of the tax department, was responsible for the preparation of various Savings and Loan tax returns, as well as partnership, corporate and individual tax returns and research projects. Became proficient in the use of various tax planning and estimating software as well as Fast-Tax and income tax accrual software. Developed specialized LOTUS templates used in the preparation of Savings and Loan income tax accruals and tax returns.

**12/82 to 09/84**

**Kenneth Lancaster, CPA, Key Biscayne, Florida**

**Staff Accountant** - Duties included the preparation and analysis of financial statements for various types of businesses, year-end audits, preparation of work papers and confirmations, test of transactions and balances. Prepared Federal and State tax returns, both manually and with Fast-Tax, tangible and State intangible returns. Prepared Federal and State payroll returns. Used IBM system 23 computer and MCS Financial reporting extensively.

**EDUCATION**

Florida International University, Miami, Florida  
Bachelor of Business Administration, Accounting Major  
December 1982

Evelyn F. Parkes, C.P.A.  
Page 3

**PERSONAL INFORMATION**

Hispanic: Puerto Rican; Married; 3 children: ages 25, 23, and 21.

Successfully completed the November 1983 CPA examination on first attempt.

**ADDITIONAL INFORMATION**

Appointed to Palm Beach County Small Business Enterprise Advisory Committee in 2000 where she served for 13 years. Appointed to Palm Beach County National Area Management Advisory Committee in 2010 and continues to serve on the Committee.

Previous President of Community Connection, a not-for-profit organization dedicated to connecting citizens to parks and natural areas via community, park and natural area trails.

Memberships include: HCC, FORUM CLUB, ECONOMIC FORUM, ASWA, AICPA & FICPA and Leadership Palm Beach County.





**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
SPECIFIC BOARD MEMBERS  
NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
<b>Appointed By : At-Large/Palm Beach County Board of County Commissioners</b>									
1	* Steven P Coughlin South Florida Water Mgmt District 3301 Gun Club Rd West Palm Beach FL 33406	Member	CA	M	561-682-2603	Management of Natural Areas Representative	11/01/2011		09/30/2014
	<b>NOMINATED BY :</b>								
2	* Richard Moyroud Mesozoic Landscapes, Inc. 7667 Park Lane 33449	Member	CA	M	561-967-2630	Biological Scientist	11/01/1999	11/01/2011	09/30/2014
	<b>NOMINATED BY :</b>								
3	Kristi L. Moyer Pine Jog Environmental Education Center (FAU) 6301 Summit Blvd West Palm Beach FL 33415	Member	CA	F	561-686-600 X422	Professional Educator in South FL Ecosystems	11/01/2012		09/30/2015
	<b>NOMINATED BY :</b>								
4	Russell A. Ruskay Town of Jupiter 210 Military Trl Jupiter FL 33458	Member	CA	M	561-741-2334	Local Municipal Public Recreation Program Rep.	10/16/2001	10/01/2013	09/30/2016
	<b>NOMINATED BY :</b>								

\* indicates a member having an action pending



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
SPECIFIC BOARD MEMBERS  
NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
5	Eric M. Call Palm Beach County Parks & Recreation Dept. 2700 Sixth Ave S John Prince Lake Worth FL 33463	Member	CA	M	561-966-6613	PBC Parks & Recreation Department Rep.	12/07/2010	11/01/2012	09/30/2015
NOMINATED BY :									
6	Evelyn F. Parkes-Brier Evelyn F. Parkes, CPA, P.A. 420 Clematis St Fl 2nd West Palm Beach FL 33401	Member	HA	F	561-366-9250	Resident of Palm Beach County	11/01/2009	11/01/2012	09/30/2015
NOMINATED BY :									
7	Allen Trefry  14939 Palmwood Rd Palm Beach Gardens FL 33410	Member	CA	M	561-625-6610	Resident of Palm Beach County	08/18/2009	10/01/2013	09/30/2016
NOMINATED BY :									

\* indicates a member having an action pending

# NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE

## Attendance 2015

<u>Seat – Name - Representing</u>	<u>1-16</u>	<u>2-20</u>	<u>3-20</u>	<u>4-17</u>	<u>5-15</u>	<u>6-19</u>	<u>7-17</u>	<u>8-21</u>	<u>9-18</u>	<u>10-16</u>	<u>11-20</u>	<u>12-18</u>
1 – Steve Coughlin - Mgr of Natural Area	C/I	P	C	C	A	C	P					
2 – Richard Moyroud – Biological Scientist	C/I	P	C	C	P	C	P					
3 – Kristi Moyer – Professional Educator	C/I	A	C	C	P	C	P					
4 – Russ Ruskay – Mun Govt Public Rec Program	C/I	P	C	C	A	C	P					
5 – Eric Call – PBC Parks & Rec Dept	C/I	P	C	C	A	C	P					
6 – Evelyn Parkes-Brier - Citizen	C/I	P	C	C	P	C	P					
7 – Allen Trefry – Citizen	C/I	P	C	C	P	C	P					

A = Absent

P = Present

C = Cancelled Meeting

I = Information Gathering Field Trip

ATTACHMENT 4

# NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE

## Attendance 2014

<u>Seat – Name - Representing</u>	<u>1-17</u>	<u>2-21</u>	<u>3-21</u>	<u>4-18</u>	<u>5-16</u>	<u>6-20</u>	<u>7-18</u>	<u>8-15</u>	<u>9-19</u>	<u>10-17</u>	<u>11-21</u>	<u>12-19</u>
1 – Steve Coughlin - Mgr of Natural Area	C	P	C	C	C	C	C	C/I	P	A	P	C/I
2 – Richard Moyroud – Biological Scientist	C	P	C	C	C	C	C	C/I	P	P	P	C/I
3 – Kristi Moyer – Professional Educator	C	P	C	C	C	C	C	C/I	P	P	P	C/I
4 – Russ Ruskay – Mun Govt Public Rec Program	C	P	C	C	C	C	C	C/I	A	P	P	C/I
5 – Eric Call – PBC Parks & Rec Dept	C	P	C	C	C	C	C	C/I	P	P	P	C/I
6 – Evelyn Parkes-Brier - Citizen	C	P	C	C	C	C	C	C/I	P	A	A	C/I
7 – Allen Trefry – Citizen	C	P	C	C	C	C	C	C/I	A	P	P	C/I

A = Absent

P = Present

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I = Information Gathering Field Trip

# NAMAC ATTENDANCE 2013

NAME	REPRESENTING	18-Jan	15-Feb	15-Mar	19-Apr	17-May	21-Jun	19-Jul	16-Aug	20-Sep	18-Oct	15-Nov	20-Dec
			meeting canceled			meeting canceled		meeting canceled			meeting canceled		meeting canceled
KRISTI MOYER	PROFESSIONAL EDUCATOR/Seat 3	X		X	A		X		X	X		X	
EVELYN PARKES-BRIER	CITIZEN/Seat 6	X		X	X		X		X	A		X	
ERIC CALL	PBC PARKS & REC DEPT/Seat 5	X		A	X		X		A	X		X	
STEVE COUGHLIN	MGR OF NATURAL AREA/Seat 1	X		A	X		X		X	X		X	
RICHARD MOYROUD	BIOLOGICAL SCIENTIST/Seat 2	X		X	X		X		X	X		X	
RUSS RUSKAY	MUNI GOVT PUBLIC REC PROG/Seat 4	X		A	A		X		X	X		X	
ALLEN TREFRY	CITIZEN/Seat 7	X		X	X		A		A	X		X	

X = PRESENT

A = ABSENT

ATTACHMENT 5

RESOLUTION NO. R-2013-1328

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION 2009-0319; PROVIDING FOR ESTABLISHMENT OF THE NATURAL AREAS MANAGEMENT ADVISORY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR CONDITIONS OF APPOINTMENT; PROVIDING FOR MEETINGS AND ORGANIZATION; PROVIDING FOR DUTIES AND FUNCTIONS; PROVIDING THAT COMMITTEE ACTION IS ADVISORY ONLY; PROVIDING FOR ASSISTANCE TO THE COMMITTEE; PROVIDING FOR RATIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners of Palm Beach County (the "Board") created the Natural Areas Management Advisory Committee by adoption of Resolution 94-1051, on August 16, 1994, to review and comment on management plans developed by staff for environmentally sensitive lands purchased or leased by the County and to hold public hearings on these plans prior to final adoption by the Board; and

**WHEREAS**, Resolution 94-1051 was amended by Resolutions 95-1455, 99-1188 and 2003-0713; and

**WHEREAS**, the aforementioned Resolutions were repealed and replaced by Resolution 2009-0319; and

**WHEREAS**, and over the course of time and changing directives from the Board, certain portions of the Resolution 2009-0319 have become obsolete, and the Board wishes to repeal the existing Resolution pertaining to the Natural Areas Management Advisory Committee in order to remove the obsolete provisions and to provide term limits for committee members consistent with Board direction in the Uniform Policies and Procedures for Palm Beach County Advisory Boards, Resolution 2013-0193.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

Section 1. Creation. Upon adoption of this Resolution by the Board, there is created and established a committee to be known as the Palm Beach County Natural Areas Management Advisory Committee (the "Advisory Committee" or "Committee").

Section 2. Purpose. The purpose of the Advisory Committee is to review and comment on management plans developed by staff for natural areas and conservation lands managed by the Palm Beach County Department of Environmental Resources Management ("ERM"), with a

specific focus on proposed public uses of these sites, and to make recommendations to staff on possible changes to each plan prior to making a recommendation to the Board on approval of the plan.

Section 3. Membership.

A. The Advisory Committee shall have seven (7) members who shall be appointed at large by the Board according to the provisions set forth herein. The composition of the Committee shall be as follows:

1. One (1) member with experience in the management of natural areas.
2. One (1) biological scientist.
3. One (1) professional educator with knowledge of South Florida ecosystems.
4. One (1) representative of a local municipal government parks and recreation program.
5. One (1) member of the Palm Beach County Parks and Recreation Department staff.
6. Two (2) citizens having an interest in preservation and conservation of natural areas.

B. Appointment of individuals to the Advisory Committee.

1. The Board, acting as a whole, shall appoint seven (7) individuals to fulfill the requirements of subparagraphs A.1-6 of this section.
2. The Board shall make its appointments from a list of nominees submitted by Board members or by ERM, which shall solicit nominees in order to fulfill the requirements of subparagraph A.1-6 of this section.
3. All members of the Advisory Committee except the citizen representatives shall have expertise in biology/ecology, conservation of natural resources, environmental education, environmental land management, or public recreation. Each nominee, except nominees for a citizen advisory position, shall submit to ERM written evidence of his or her expertise in any of the above.

C. All appointments except for a vacancy shall be for a term of three (3) years. Terms shall commence on October 1<sup>st</sup> of the year appointed and terminate on September 30<sup>th</sup> three years later. Existing members' terms shall expire on September 30<sup>th</sup> of the year in which their term expires. A member appointed to fill the remaining term of a vacancy shall serve until the expiration of the unfulfilled term and this service shall not count toward the member's term limits. No member shall be reappointed without approval by the Board at one of its regular meetings.

Section 4. Conditions of Appointment.

A. Beginning on or after March 1, 2013, no person shall be appointed or reappointed to the Advisory Committee for more than three consecutive three year terms.

B. County employees shall not be appointed to the Advisory Committee, except that an employee of the School District of Palm Beach County may be appointed as a representative of the education community, as specified in subparagraph A.3. of Section 3 of this Resolution, and that an employee of the Palm Beach County Department of Parks and Recreation shall serve on the Advisory Committee, as specified in subparagraph A.5 of Section 3 of this Resolution.

C. An Advisory Committee member who is an employee of a local government shall not represent specific interests of the local government on Advisory Committee issues.

D. Resolution 2013-0193, as amended or replaced by other uniform policies and procedures pertaining to all advisory boards established by the Board of County Commissioners, is incorporated in this Resolution by reference.

Section 5. Meetings and Organization.

A. The Advisory Committee shall establish a regular time and place to hold business meetings. Reasonable public notice of all Advisory Committee business meetings, field trips and public hearings shall be provided, and all such business meetings, field trips and public hearings shall be open to the public at all times and shall allow public comment.

B. A quorum must be present for the conduct of Advisory Committee business meetings. A majority of the members appointed shall constitute a quorum. All business meetings shall be governed by Robert's Rules of Order.



C. The Advisory Committee shall adopt any rules of organization and procedures that may be required. The Advisory Committee may elect a chairperson and vice chairperson, may establish subcommittees for specific subjects or tasks, and may invite participation in a subcommittee by nonmembers in order to obtain input from other sectors of the public interested in the management of natural areas and the duties of the Advisory Committee.

Section 6. Duties and Functions. The Advisory Committee shall have the following duties and functions:

A. To review and comment on initial and revised management plans developed by staff for natural areas and conservation lands managed by ERM, in accordance with the requirements of the Palm Beach County Natural Areas Ordinance (No. 94-13), as may be amended from time to time.

B. To hold a public hearing on each management plan, as required, to solicit input from the public.

C. To consider oral and written public comments at hearings and at Advisory Committee business meetings.

D. To make a recommendation to the Board regarding the approval of each management plan reviewed by the Advisory Committee.

E. To review and comment on conceptual site plans prepared by staff as part of grant applications for funding for acquisition and/or management of natural areas.

F. To review and comment on staff-proposed interim changes to management plans.

G. To review the results of ongoing monitoring of natural areas to determine whether management goals are being met.

H. To make recommendations to staff regarding policies related to the management of the natural areas.

I. To periodically review management plans for possible modification.

Section 7. Assistance to the Committee. The Advisory Committee may call upon any department or other agency of the County, regional, state, federal or local governments for information or advice in the performance of its work. Staff from ERM shall provide administrative support to the Advisory Committee. The County Attorney's Office shall act as

legal counsel to the Advisory Committee at all its meetings and shall provide such legal advice and assistance as may be requested by the Advisory Committee.

Section 8. Committee Action Advisory Only. The actions, decisions and recommendations of the Advisory Committee are advisory only and shall not be binding on the Board or County staff.

Section 9. Ratification. Notwithstanding anything contained herein, this Resolution also hereby acknowledges, ratifies, and confirms all actions of the Advisory Committee known as the Natural Areas Management Advisory Committee as was previously approved and organized by the Board of County Commissioners prior to the formal adoption of this Resolution. This Resolution hereby acknowledges, ratifies, and confirms the appointment of each currently-serving member of the Advisory Committee appointed pursuant to Resolution 2009-0319, and each such member shall continue to serve on the Advisory Committee until September 30<sup>th</sup> of the final year of such member's three (3)-year term established under the previously existing Resolution 2009-0319.

Section 10. Severability. If any section, sentence, clause, phrase, or word of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holdings shall in no way affect the validity of the remaining portions of the Resolution.

Section 11. Repeal of Resolution 2009-0319.

This Resolution expressly repeals and supersedes Palm Beach County Resolution 2009-0319, except to the extent that certain actions taken thereunder are ratified as provided herein.

Section 12. Effective Date. The provisions of this Resolution shall become effective upon approval by the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, Mayor	<u>Aye</u>
Commissioner Priscilla A. Taylor, Vice Mayor	<u>Aye</u>
Commissioner Hal R. Valeche	<u>Aye</u>
Commissioner Paulette Burdick	<u>Aye</u>
Commissioner Shelley Vana	<u>Aye</u>
Commissioner Mary Lou Berger	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 1st day of October, 2013.

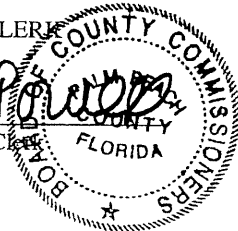
APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: [Signature]  
County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK

By: [Signature]  
Deputy Clerk



STATE OF FLORIDA, COUNTY OF PALM BEACH  
I, SHARON R. BOCK, Clerk & Comptroller certify  
this to be a true and correct copy of the original  
filed in my office on Oct 1 2013  
dated at West Palm Beach, FL on 10-2-13  
By: [Signature]  
Deputy Clerk

