

AGENDA ITEM SUMMARY

[X] Consent
[] Ordinance

Department

Submitted For: ENVIRONMENTAL PUBLIC HEALTH

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Health Department (see below)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____*	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative)_____

Is Item Included in Proposed Budget? Yes X No _____

Budget Account No.: Fund _____Dept_____Unit_____Object_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

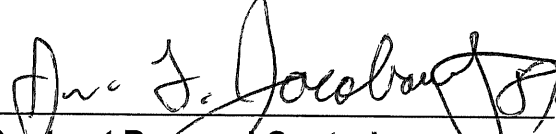
*There is no direct fiscal impact associated with this item. The revenue and expenditure budget of the registration fees is accounted for in the Health Department budget which is submitted for approval under a separate item.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:


5/10
8/24
2/25
OFMB


Contract Dev. and Control
8-26-15
B. Becker

B. Legal Sufficiency


Assistant County Attorney

C. Other Department Review:


Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS

Background And Justification (Continued):

Background And Justification: Section 320.03(6), Florida Statutes, was further amended to provide that an approved local air pollution control program is eligible to receive an additional twenty-five cents (25¢) from the fee, a total of seventy-five cents (75¢), provided the local air pollution control trust fund has an unencumbered balance not exceeding 50% of the previous year's revenue allocation. It is estimated that the unencumbered balance at the end of the current fiscal year will be less than 35% of the annual revenue thus making the County eligible to continue receiving funding at the 75¢ level. It is also estimated that annual tag fee revenues will be equivalent to the FY 2015/2016 budget request. Therefore, sufficient funds will be available for this budget.

RESOLUTION NO.

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY,
FLORIDA, ADOPTING THE FY 2015/2016
BUDGET FOR THE AIR POLLUTION CONTROL
PROGRAM.**

WHEREAS, on August 21, 1984, the Board of County Commissioners entered into an agreement with the Department of Health Palm Beach County to continue an Air Pollution Control Program and establish an Air Pollution Control Trust Fund pursuant to Sections 403.182 and 320.03(6), Florida Statutes; and

WHEREAS, the Agreement requires the Health Department to submit a budget to the County on an annual basis; and

WHEREAS, the projected budget for the expenditure of monies deposited into the Air Pollution Control Trust Fund for FY 2015/2016 is as follows:

<u>Program Component</u>	<u>Annual Cost</u>
(1) Personnel Salaries	\$383,417
(2) Fringe Benefits	\$144,548
(3) Travel	\$ 4,000
(4) Training	\$ 2,000
(5) Communications	\$ 2,500
(6) Utilities	\$ 15,000
(7) Postage	\$ 1,500
(8) Printing	\$ 4,500
(9) Contractual	\$ 1,500
(10) Supplies & Maintenance	\$ 18,572
(11) Motor Pool	\$ 24,335
(12) Office Supplies	\$ 4,000
(13) Subscriptions	\$ 300
(14) Promotional Items	\$ 900
(15) Other	\$160,000
(16) Division Administrative Support	\$ 45,000
(17) Legal Support	\$ 17,500
(18) Indirect Costs	\$ 86,428
(19) Capital Items (>\$1,000)	\$ 50,000
Total Cost	<u>\$966,000</u>

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that the projected budget of the Air Pollution Control Program as set forth herein is hereby adopted, subject to final adoption of the Palm Beach County FY 2015/2016 Budget.

The foregoing resolution was offered by
Commissioner _____, who moved its
adoption. The motion was seconded by Commissioner
_____ and upon being put to a vote, the vote
was as follows:

COMM. SHELLEY VANA, MAYOR
COMM. MARY LOU BERGER, VICE MAYOR
COMM. HAL R. VALECHE
COMM. PAULETTE BURDICK
COMM. STEVEN L. ABRAMS
COMM. MELISSA MCKINLAY
COMM. PRISCILLA A. TAYLOR

The Mayor thereupon declared the Resolution duly
passed and adopted the ____ day of _____,
2015.

APPROVED AS TO FORM
& LEGAL SUFFICIENCY:

PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

BY: _____
COUNTY ATTORNEY

BY: _____
(CLERK)

Attachment 2

PALM BEACH COUNTY BUDGET SUPPORT INFORMATION - FISCAL YEAR 2015/2016

[illegible]

PALM BEACH COUNTY BUDGET SUPPORT INFORMATION - FISCAL YEAR 2015/2016

FUND	DEPARTMENT	DIVISION	
AIR POLLUTION CONTROL TRUST FUND	PALM BEACH COUNTY HEALTH DEPARTMENT	ENVIRONMENTAL PUBLIC HEALTH	
OBJECT CODE	ACCOUNT TITLE	EXPLANATION	BUDGET REQUEST
VACANT-29023	FRINGE	58% ENVIRONMENTAL ADM.	
Tittle-45576		63% ENVIRONMENTAL MANAGER	
Miller-29026		90% ENVIRONMENTAL SUPV. II	
Morales-35927		95% ENVIRONMENTAL SPEC. II	
Tallam-20903		25% PROFESSIONAL ENGINEER II SUPV	
Kalamaras-65377		55% ENGINEER III	
Patino-49846		11% PROFESSIONAL ENGINEER I	
Watkins-29024		50% SENIOR CLERK	
Carabelas-29768		100% ENVIRONMENTAL SPEC. III	
Selvendran-45575		35% ENVIRONMENTAL MANAGER	
Wilson-61034		40% ENVIRONMENTAL SPEC. III	
St. Ange-69837		90% ENVIRONMENTAL SPEC. II	
Ukpong-69370		60% ENVIRONMENTAL SPEC. II	
Mayer-28835		15% ENVIRONMENTAL ADM.	
Dzanko-34194		10% ACCOUNTANT	

PALM BEACH COUNTY BUDGET SUPPORT INFORMATION - FISCAL YEAR 2015/2016

FUND AIR POLLUTION CONTROL TRUST FUND	DEPARTMENT PALM BEACH COUNTY HEALTH DEPARTMENT	DIVISION ENVIRONMENTAL PUBLIC HEALTH	
OBJECT CODE	ACCOUNT TITLE	EXPLANATION	BUDGET REQUEST
	TRAVEL	Travel costs to attend meetings, conferences, and training courses; per diem and private car expenses.	\$4,000
	TRAINING	Employee development (Registration Fees).	\$2,000
	COMMUNICATIONS	Telephone, cellular phones, & pagers.	\$2,500
	UTILITIES	Electric, water and waste disposal costs and building maintenance & security.	\$15,000
	POSTAGE	Mailing of correspondence, shipping & freight.	\$1,500
	PRINTING	Reports, brochures, visual aids, video & photography, and copying.	\$4,500
	CONTRACTUAL	Costs related to equipment maintenance, and service contracts for air monitoring trailers.	\$1,500
	SUPPLIES, MAINTENANCE & REPAIRS,	Costs related to repairs, maintenance and replacement of air monitoring equipment, and equipment used to conduct inspections.	\$18,572
	MOTOR POOL	Costs for operating section vehicles, including fuel, maintenance & repair and monthly leases.	\$24,335
	OFFICE SUPPLIES	Items necessary for operation of office, laboratory and monitoring sites; office computers and computer software included.	\$4,000
		SUB-TOTAL	\$ 77, 907

PALM BEACH COUNTY BUDGET SUPPORT INFORMATION - FISCAL YEAR 2015/2016

FUND AIR POLLUTION CONTROL TRUST FUND		DEPARTMENT PALM BEACH COUNTY HEALTH DEPARTMENT	DIVISION ENVIRONMENTAL PUBLIC HEALTH
OBJECT CODE	ACCOUNT TITLE	EXPLANATION	BUDGET REQUEST
	SUBSCRIPTIONS AND REFERENCE MATERIALS	Costs of periodicals, professional organizations, books and reference materials.	\$300
	PROMOTIONAL ITEMS	Purchase of small items for public distribution to promote air quality. Purchases will be consistent with PBC Policy #PPM CW-F-019.	\$900
	CAPITAL ITEMS >\$1,000	PM 10/PM2.5 FEM Monitor (\$12,000) 2 Flow Meters (\$8,000) Flow Calibrator (\$5,000) Flow Calibrator 146-C (&14,000) Zero Air Supply (\$6,000) Monitor (\$2,000) Wind Speed & Wind Direction (\$3,000)	\$50,000
	LEGAL SUPPORT	Support from PBCHD attorney's office for permitting challenges and enforcement actions.	\$17,500
	OTHER	Matching money required to receive Federal air program funding for FY/16 from the U.S. Environmental Protection Agency.	\$160,000
	DIVISION ADM SUPPORT	Direct administrative support services for purchasing, records retention, data management and personnel actions.	\$45,000
	INDIRECT COSTS	Support services from Human Resources, Finance & Accounting, Data Management and Purchasing. Based on 16.37% of salary & fringe.	\$86,428
		SUB-TOTAL	\$360,128.00
		BUDGET TOTAL	\$ 966,000

Comparison of Tag Fee Budgets FFY 2015 & FFY 2016

	FY/15	FY/16	
Salary	\$377,947	\$383,417	1.45%
Fringe	\$142,486	\$144,548	1.45%
Travel	\$4,000	\$4,000	0.00%
Training	\$2,000	\$2,000	0.00%
Communications	\$2,500	\$2,500	0.00%
Utilities & Bldg Main	\$5,000	\$15,000	200.00% due to change in allocation of utilities to the Division
Postage	\$1,500	\$1,500	0.00%
Printing	\$4,500	\$4,500	0.00%
Contractual	\$1,500	\$1,500	0.00%
Supplies, Equip. Maint & Repa	\$18,572	\$18,572	0.00%
Motor Pool	\$32,000	\$24,335	-23.95% Reduction in motor pool expenses
Office Supplies	\$4,000	\$4,000	0.00%
Laboratory Services	\$0	\$0	0.00%
Promotional Items	\$900	\$900	0.00%
Subscriptions & Books	\$300	\$300	0.00%
Capital (OCO)	\$35,100	\$50,000	42.45% replacing the old monitoring equipment
Legal Services	\$17,500	\$17,500	0.00%
105 Match	\$160,000	\$160,000	0.00%
EHE Adm Support	\$45,000	\$45,000	0.00%
Indirect Costs	\$85,195	\$86,428	1.45%
	\$940,000	\$966,000	2.77%

ATTACHMENT 3
RESOLUTION NO. R-84-1196

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA APPROVING THE AGREEMENT BETWEEN PALM BEACH COUNTY AND THE PALM BEACH COUNTY HEALTH DEPARTMENT AND AUTHORIZING THE CLERK OF THE BOARD OF COUNTY COMMISSIONERS TO ESTABLISH THE AIR POLLUTION CONTROL TRUST FUND PURSUANT TO FLORIDA STATUTE 320.03(6)

WHEREAS, Palm Beach County recognizes the need for the control of air pollution; and

WHEREAS, Palm Beach County currently has in effect an Environmental Control Ordinance, Ordinance No. 78-5, as amended, which provides for the adoption by reference of all State Air Pollution rules; and

WHEREAS, the Air Pollution Control Program in the Health Department is an approved and certified program in accordance with S.403.182, Florida Statutes; and

WHEREAS, Florida Statute 320.03(6) authorizes the establishment of a local Air Pollution Control Trust Fund with the monies deposited in said fund to be used only for Air Pollution Control programs relating to the control of emissions from mobile sources and toxic and odor emissions, air quality monitoring, and facility inspections pursuant to Florida Statute 320.03(6) or the Palm Beach County Environmental Control Ordinance.

WHEREAS, it is necessary for the parties to enter into a contractual agreement to delineate their responsibilities and obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

The above statements are hereby affirmed and the Palm Beach County Health Department Air Pollution Control Program is authorized to act as the local Air Pollution Control Program on behalf of Palm Beach County, and the Clerk of the Board of County Commissioners is authorized to accept and transfer funds from the Department of Environmental Regulation Air Pollution Control Trust Fund to a County Air Pollution Control Trust Fund for the support of such a program in accordance with Florida Statute 320.03(6).

Be it further resolved that the agreement between Palm Beach County and the Palm Beach County Health Department, a copy of which is attached hereto and made a part hereof, is approved and the Chairman and Clerk of the Board of County Commissioners are hereby authorized to execute said contract on behalf of Palm Beach County.

The foregoing Resolution was offered by Commissioner Wilken who moved its adoption. The motion was seconded by Commissioner Koehler and being put to a vote, the vote was as follows:

KEN SPILLIAS	Aye
DOROTHY WILKEN	Aye
PEGGY B. EVATT	Aye
DENNIS P. KOEHLER	Aye
BILL BAILEY	Aye

The Chairman thereupon declared the Resolution duly passed and adopted this 21st day of August 1984.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

JOHN B. DUNKLE, CLERK

By: *Keith H. Compton*
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Charles J. [Signature]
County Attorney

AN AGREEMENT BETWEEN PALM BEACH COUNTY AND
THE PALM BEACH COUNTY HEALTH DEPARTMENT FOR
THE CONTROL OF AIR POLLUTION

THIS AGREEMENT, made and entered into at West Palm Beach, Florida, on this 21st day of August 1984, by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "County", and the PALM BEACH COUNTY HEALTH DEPARTMENT, a Health Unit of the State Department of Health and Rehabilitative Services, hereinafter referred to as "Health Department".

WHEREAS, the County desires to establish an Air Pollution Control Program; and

WHEREAS, the Health Department Air Pollution Control Program is an approved program in accordance with S.403.182, Florida Statutes; and

WHEREAS, Florida Statute 320.03(6) authorizes the establishment of a local Air Pollution Control Trust Fund with the monies deposited in said fund to be used only for Air Pollution Control programs, relating to the control of emissions from mobile sources and toxic and odor emissions, air quality monitoring, and facility inspections pursuant to Florida Statute 320.03(6) or the Palm Beach County Environmental Control.

NOW THEREFORE, in consideration of the premises and the mutual premises and undertakings contained herein, and for other good and valuable consideration, the parties hereby agree as follows:

1. The County will adopt the existing Health Department Air Pollution Control Program as the approved local Air Pollution Control Program specified in Florida Statute 320.03(6)
2. The Health Department will administer said local program in accordance with the mandates set forth in Florida Statute 320.03(6); Florida Statute 403; and the Palm Beach County Environmental Control Ordinance.
3. The County shall establish a local Air Pollution Control Trust Fund in accordance with Florida Statute 320.03(6).
4. The County shall disburse monies from said Trust Fund to the Health Department, and the Health Department will utilize and account for said funds, in accordance with the provisions of

Florida Statute 320.03(6), Florida Administrative Code Chapter 17-2.820, and generally accepted accounting procedures and principles Exhibit 1 is attached hereto as a summary example of the accounting procedure to be utilized.

5. The Health Department will submit semi-annual written reports to the County setting forth the goals, objectives and accomplishments of the Local Air Pollution Control Program.

6. The Health Department shall submit a proposed budget to the County on an annual basis, the first of which is attached hereto as Exhibit 2 and made a part hereof.

7. This agreement shall become effective on the date last signed by the parties below.

8. This agreement may be terminated by either party upon 30 days written notice given by either party to the other prior to the proposed date of termination.

9. Health Department shall indemnify and hold harmless County from liability of any kind, including cost expenses for or on account of any suits, actual or threatened, or damages arising out of acts of its employees or program participants during the period of this agreement.

IN WITNESS WHEREOF, the parties have caused this two page agreement to be executed by their officials thereunto duly authorized.

PALM BEACH COUNTY HEALTH
DEPARTMENT

BOARD OF COUNTY COMMISSIONERS
OF PALM BEACH COUNTY, FLORIDA

BY: C. L. Brumback, M.D.
Director
per Julius J. Jann

BY: Ken Spillman
Chairman

JOHN B. DUNKLE, CLERK

BY: Ruth D. Compton
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Henry J. Jann
COUNTY ATTORNEY