

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years:	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	164,278				
External Revenues	(142,850)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	21,428	N/A	N/A	N/A	N/A

ADDITIONAL FTE

POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes X No _____

Budget Account No: 0001-180-1109-9021


B. Recommended Sources of Funds/Summary of Fiscal Impact:

The County match is included in the FY 2016 budget.

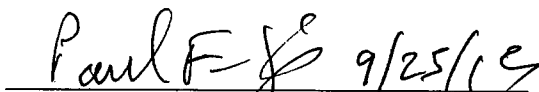
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:


OFMB
9/11


Contract Dev. and Control
B Whelan 9-21-15

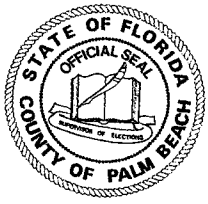
B. Legal Sufficiency:


County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



Palm Beach County

SUSAN BUCHER
Supervisor of Elections

240 SOUTH MILITARY TRAIL
WEST PALM BEACH, FL 33415
POST OFFICE BOX 22309
WEST PALM BEACH, FL 33416

TELEPHONE: (561) 656-6200
FAX NUMBER: (561) 656-6287
WEBSITE: www.pbcelections.org

September 9, 2015

Lisa Pontius
Office of Financial Management and Budget
301 N Olive Avenue
West Palm Beach, FL 33401

Lisa,

Attached is the fiscal year 2015-2016 request for Federal Election Activities Funds. This request will be submitted by this office to the Florida Department of State upon completion. A requirement of the application is that we provide a signed Certificate Regarding Matching Funds, DS-DE 127 by the Mayor of the County Commissioners. The signature certifies that the Board of County Commissioners will provide at least 15% of the HAVA Grant awarded by the state in the fiscal year.

I request that you submit this information as required to the Mayor and Board of County Commissioners and return the signed page, Attachment D of MOA 2015-2016-0001 (DS-DE 127), to me. Please let me know if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sandra".

Sandra D. Mapp
Director, Business Affairs

Susan Bucher, Supervisor of Elections
John Wilson, OFMB

This is an e-mail from Maria Matthews, Division of Elections Director.

Dear Supervisors of Elections and Staff,

Two million dollars from the Help America Vote Act grant fund are available for distribution to the 67 counties for FY 2015-2016. As in years past, each county's allocation is based on the number of active registered voters as of bookclosing for the 2014 General Election. Certain requirements must be met prior to distribution as follows:

Scope of Use: The General Appropriations Act proviso language states the funds can only be spent for federal election administration activities in the following categories:

- Voter Education;
- Poll Worker Training;
- Standardizing Election Results Reporting;
- Other Federal Election Administration Activities, as approved by the Department of State.

Required Documents: Before a county can receive any funds under this appropriation, you must execute and return to the Division of Elections the following documents available at: <http://soe.dos.state.fl.us/> under the HAVA bullet—we will no longer be sending hard copies. Please read the documents as the format, labeling and content of the memorandum of agreement have changed.

- Template for Memorandum of Agreement, *Receipt and Use of HAVA Funds for Federal Election Administration Activities (MOA #2015-2016-0001_____)*. Starting this year, you will have to insert your county information in the first paragraph of the MOA and enter the 3-letter county code at the bottom of the MOA once you execute it. A chart with the 3-letter county code that we use is available at <http://soe.dos.state.fl.us/>.

- Attachment A, *General Appropriations Act Proviso Language*

- Attachment B, *Federal Election Activities Plan (Form DS-DE 126, rev. 6/4/2014)*
- Attachment C, *Federal Election Activities Funds—Funds Allocation per County/County Matching Funds*
- Attachment D, *Certificate Regarding Matching Funds (Form DS-DE 127, rev. 6/4/2013)*. Do not forget to enter your county information as well as the amount of county matching funds on this form. This amount is provided on Attachment C which lists the Federal Election Activities Funding and the County Matching Funds for each county.
- Attachment E, *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, ED Form GCS-009, v 6/88*
- Attachment F, *Certificate of Equipment for Casting and Counting Ballots (Form DS-DE 135, Rev. 7/10/13)*. This form is not required in all circumstances. If you do use it, fill in county information at the top of the page.
- Attachment G, *Florida Single Audit Act Requirements*

The Division of Elections will provide you a copy of the agreement upon full execution.

Deadline to Request: The deadline to request these funds with executed documentation is June 1, 2016. It can take upwards of one month to process all requests in time to get the warrants issued before the money reverts. No distribution can or will be made after June 30 for these funds. If you do not intend to apply for FEA money at all, please notify us in writing as soon as possible.

Receipt: We strongly encourage you to sign up to have your payments made via direct deposit. Go to: http://www.myfloridacfo.com/aadir/direct_deposit_web/vendors.htm; print and mail the Direct

Deposit Authorization form back to the **Department of Financial Services** at the address listed on the form. You must do this if you have not received direct deposit from the state in the past.

Expenditures: To reduce the amount of reports you and we have to track over time, we ask that you expend and exhaust any older HAVA fund accounts available first. For example, expenses for sample ballots is an expense allowed in every annual grant distributed since FY 2003-04. Also if your plan has changed for how you want to use the funds, you can always amend your

plan to reflect another activity, provided that activity was allowed during the specific grant year. The amended plan must be submitted and approved by the Division of Elections prior to expenditures. The benefit to fully expend older distributions is that you will have fewer reports to submit, fewer funds to track, fewer potential bank fees to pay for multiple accounts and the sooner you can dispose of your records that reach retention period.

As always, we appreciate your cooperation to help us get you the funds your county needs as soon as possible. if you have any questions, please do not hesitate to contact me or the HAVA team.

Maria Matthews, Director

Division of Elections

**RECEIPT AND USE OF HAVA FUNDS
FOR FEDERAL ELECTION ADMINISTRATION ACTIVITIES**

This agreement is between the State of Florida, Department of State, Division of Elections ("Department"), R.A. Gray Building, 500 South Bronough Street, Tallahassee, FL 32399-0250 and The Honorable Susan Bucher, Supervisor of Elections ("Supervisor"), on behalf of Palm Beach County, 240 S Military Trail West Palm Beach, FL 33415. This agreement is effective as of the date fully executed by the parties.

I. GOVERNING LAW

The Department is authorized pursuant to specific appropriation 3078 of the 2015-2016 General Appropriations Act (see Section 6, Chapter 2015-232, Laws of Florida), to disburse a total of \$2,000,000 from the Federal Grants Trust Fund (HAVA Account # 261011) to the county supervisors of elections for the fiscal year 2015-2016 ("FY 2015-2016 funds"). Therefore, funds are made available through section 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401, Help America Vote Act Requirements Payments for improving the administration of federal elections.

Specific Appropriation 3078 proviso language authorizing the use of funds is attached hereto as **Attachment A**.

II. SCOPE OF USE AND RESTRICTIONS

A. Scope of Work. The Supervisor shall only use the FY 2015-2016 funds to provide services for one or more of the following federal election administration scope of work in the following categories (the Federal Election Activities Plan, **Attachment B (template)**, contains more specific examples).

- *Voter Education*
- *Poll Worker Training*
- *Standardizing Election Results Reporting*
- *Other Federal Election Administration Activities, as approved by the Department of State.*

B. Deliverables.

Payment 1, Deliverable/Task 1:

- Payment will be a fixed price in the amount identified in **Attachment C**. Any expenses made must relate to the activities as identified in the originally approved or subsequently revised and approved Federal Election Activities Plan (**Attachment B**) and all required documents under Section III (A) provided in this contract.

C. Length of Agreement. This agreement shall begin the date the agreement is signed by both the Supervisor and the Department and continue until all grant funds have been expended.

MOA # 2015-2016-0001-PAL

D. Minimum Performance Standards. The Supervisor shall submit an annual report (DS-DE 128, Revised 11-15-13) by December 31 of every year until the funds are expended to show the deliverables have been achieved. The Supervisor must attach to the report billing or itemized receipts in support of the expenditures for the services or products used to provide voter education concerning voting procedures, voting rights or voting technology, and/or poll worker training payroll registers, as well as MOVE Act Implementation and Maintenance and Software and Hardware Technology as described in **Attachment B**.

E. Interest bearing account/public depository and accounting. The Supervisor must establish and maintain the FY 2015-16 funds in an interest bearing account in a "qualified public depository" as defined by section 280.03, Florida Statutes. The Supervisor must segregate federal funds and required county matching dollars in a separate account established to hold only such funds or in an account in which funds may be tracked by different account codes. For example, do not comingle HAVA funds for voting systems assistance with funds for voter education.

Funds in this account must be used only for the activities for which the funds were received. Funds shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended.

Please note that separate public depository requirements apply under chapter 280, Florida Statutes, but are outside the scope of enforcement of this agreement. The Supervisor will be required to execute and retain in the official records a Public Deposit Identification and Acknowledgment Form (DFS-J1-1295) and to submit a Public Depositor Annual Report to the Chief Financial Officer (DFS-J1-1009) to the Public Deposits Program, Florida Department of Financial Services. Refer to The Department of Financial Services Collateral Management for Governmental Units page for more information, or contact the Program Administrator at 850-413-3360.

The Supervisor shall maintain separate accounting records for each of the funding sources identified under its plan submitted pursuant to this agreement.

F. Restrictions. Funds will be used to support election activities related only to federal elections (that is, elections in which a federal candidate is on the ballot). If any of these funds are used for an election in which a federal candidate is not on the ballot, the cost must be pro-rated for the portion of the expenditure that is allocable to a federal election.

Funds may not be used to support state or federal lobbying activities but this does not affect the right, or that of any other organization to petition Congress, or any other level of Government, through the use of other resources.

III. DISBURSEMENT

The Department shall distribute to each eligible county supervisor of elections upon request an amount equal to the funding level per voter multiplied by the number of active registered voters in the county for the 2014 General Election. The Supervisor shall receive a sum certain as outlined in **Attachment C**.

A. Submissions. Prior to receipt of FY 2015-2016 funds under this agreement, the Supervisor must additionally submit to the Department:

- A Federal Election Activities Plan (DS-DE 126, Revised 6/4/2014) that contains a detailed description of the programs that will be implemented. Boxes should be marked for federal election administration activities that will be used as well as for all sources of funding that apply, i.e. include the source of funds (federal, county matching funds, interest earned and other county funds (local) being used for each federal election activity set forth in the plan. This form is attached hereto as **Attachment B**. Please provide SAMPLES of all voter education printed documents and transcripts of audio and video recordings or clips.
- A written certification from the county governing body (e.g. Board of County Commissioners) (DS-DE 127, Revised 6/4/2013) that *matching funds will be provided in an amount equal to fifteen percent (15%) of the amount to be received from the state.*

This form is attached hereto as **Attachment D**. If the county governing body fails to appropriate the matching funds, the Supervisor must return or repay to the State the portion of the funds for which the matching funds applied.

- A completed ED Form GCAS-009 (6/88), entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transactions", and attached hereto as **Attachment E**. [Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, prohibits the disbursement of federal funds to the intended recipient of such funds or to any sub-recipient thereunder unless such recipient and each sub-recipient, if any, certify that they are not excluded or disqualified from receiving federal funds by any federal department or agency.]
- A completed "Certificate of Equipment for Casting and Counting Ballots" (DS-DE 135, Effective 7/10/13), attached hereto as **Attachment F**. This is required if the request, in part or in full, is to use HAVA funds for the purpose of purchasing emerging or enhancing software and hardware technology.

IV. Electronic Payments

The Supervisor may choose to use electronic funds transfer (EFT) to receive grant payments. All Supervisors wishing to receive their award through electronic funds transfer must submit a

Direct Deposit Authorization form to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit <http://www.myfloridacfo.com/Division/AA/Forms/DFS-A1-26E.pdf>. This page also includes tools and information that allow you to check on payments.

V. MONITORING, AUDITS, AND REPORTS

The administration and use of funds are subject to monitoring, audits, and reports as follows:

A. Monitoring.

In addition to reviews of audits conducted in accordance with 2 CFR 2 §200.328, as revised, and Section 215.97, F.S., (see **Attachment G**) monitoring procedures may include, but not be limited to, on-site visits by Department staff, limited scope audits as defined by 2 CFR 2 §200.328, as revised, and/or other procedures. By entering into this agreement, the Recipient agrees to comply and cooperate with any monitoring procedures/processes the Department deems appropriate.

The Department shall closely monitor the Supervisors' annual expenditure reports to ensure that the Supervisors expend HAVA funds in accordance with approved plans and will require reimbursement for all expenditures not approved or otherwise authorized. Also, the Department shall ensure that Supervisors report the expenditures made with HAVA funds separately from expenditures made with county funds.

For additional guidance to state and federal monitoring and auditing requirements, refer to: <http://election.dos.state.fl.us/hava/index.shtml> and <http://www.eac.gov>.

B. Financial reports. The Supervisor shall submit the following written financial reports to the Department:

- Expenditure report. This report is due every year in which HAVA funds remain and/or are expended. If expenses are made at any time from the date of initial receipt of the FY 2015-2016 Federal Election Activities grant funds through September 30 of the year received, the first report is due on December 31 of that year. Thereafter, an expenditure report is only due on December 31 of every year in which expenditures were made and/or funds remain to cover the preceding October 1st through September 30th period until all funds are fully expended. The Supervisor shall indicate on the report if the funds are fully expended during the expenditure period being reported.

The report shall be filed using Form DS-DE 128 (rev. 11-15-13) provided by the Department. The report must include documentation (such as appropriation statement, committee meeting minutes approving appropriation, or account statement) that the county governing body appropriated matching funds as certified in Section III. Disbursements, Section A. Submissions, Bullet number 2. Failure to appropriate the

county matching funds or reversion of those funds back to the county for any reason must be reported to the Department.

Each financial report shall include the billing or itemized receipts in support of the expenditures for the services or products used. The voter education publications must provide voter education concerning voting procedures, voting rights or voting technology. If deemed necessary after review of a financial report, you may be asked and will be required to provide any requested supplemental documentation. For products, documentation may include a copy of or the actual product or publication and an indication of how many individual items were produced or printed. For services, documentation may include a copy of or the actual newspaper article, audio recording, or video clip and/or template or transcript thereof, and an indication of how many times it was published, aired, or accessed, or a copy of the graphics template and content layout for a special created webpage.

- Annual remaining balance report. Supervisors of Elections shall report to the Department of State any unspent funds remaining on June 30 of each fiscal year. The report form (DS-DE 129, Revised 7/5/11) will be provided by the Department. This report is due on or before July 31 of every year until such funds are fully expended.

C. Reporting Requirements

Copies of financial reporting packages as described in section .320(c), 2 CFR 2 §200.328 (as revised) for audits conducted by or on behalf of the Recipient pursuant to **Attachment G** of this agreement, shall be submitted as required to:

*Department of State
Division of Elections
R.A. Gray Building, Ste 316
500 S. Bronough St.
Tallahassee, FL
32399-0250*

*Department of State
Office of Inspector General
R.A. Gray Bldg., Rm. 114-A
500 S. Bronough Street
Tallahassee, FL
32399-0250*

*Auditor General's Office
Room 401, Pepper Bldg
111 West Madison St.
Tallahassee, FL
32399-1450*

*Federal Audit
Clearinghouse
Bureau of the Census
1201 East 10th St.
Jeffersonville, IN
47132*

Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), 2 CFR 2 §200.328 (as revised).

Any reports, management letter, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely and in accordance with 2 CFR 2 §200.328, the Florida Statutes, and Chapter 10.550 (local governmental entities) of the Rules of the Auditor General, whichever is applicable (<http://www.myflorida.com/audgen/pages/localgovt.htm>). The correspondence accompanying the financial reporting package forwarded to the Department must include the date the Recipient received the reporting package.

VI. RECORD RETENTION

The Supervisor shall keep and maintain accurate and detailed records (e.g., invoices, receipts, and other documentation) sufficient to identify how and whether expenditures were used for authorized purposes, to support financial reporting, and to conduct audits as may be required or requested. In accordance with **Attachment A**, these records must be retained for five fiscal years after the last report that all funds have been fully expended or funds are returned by the county, or three years after the date an audit report is issued, whichever is earlier. The Supervisor shall allow the Department or its designee, CFO, or Auditor General access to such records, including the audit working papers upon request. **Failure to provide adequate documentation shall result in a request to return the funds to the Department.**

VII. INCORPORATED DOCUMENTS

This agreement incorporates by reference the following documents:

- **Attachment A:** General Appropriations Act Proviso Language
- **Attachment B:** Federal Election Activities Plan (Form DS-DE 126, rev. 6/4/2014)
- **Attachment C:** Federal Election Activities-Funds Allocation per County/County Matching Funds
- **Attachment D:** Certificate Regarding Matching Funds (Form DS-DE 127, rev. 6/4/2013).
- **Attachment E:** Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (ED federal form GCS-009, v. 6/88)
- **Attachment F:** Certificate of Equipment for Casting and Counting Ballots (Form DS-DE 145, rev. 07/10/2013)
- **Attachment G:** Single Audit Act Requirements and Exhibit I

VIII. ENTIRETY OF THE AGREEMENT

All terms and conditions of this agreement are fully set forth in this document and attachments incorporated by reference and shall be governed by the laws of the State of Florida regardless of any conflict of laws provisions. In any proceeding or action brought under this section, the parties agree that proper venue will be in Leon County, Florida. The Department shall not be liable for attorney fees, interest, late charges or service fees, or costs of collection related to this agreement.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their undersigned officials as duly authorized.

County Supervisor of Elections:
By: Susan Bucher
Susan Bucher, Supervisor of Elections
(print name/title)
County FEID Number: 74-3196272
Witness: Sandra D. Dapp
Date: Sept. 9, 2015

FL Department of State/Division of Elections
By: _____

(print name/title)
Witness: _____
Date: _____

Please complete, sign & return this agreement and the required certifications to:
Joyce Durbin, HAVA Funds Coordinator, Florida Department of State, Division of Elections,
R.A. Gray Building, Room 316, 500 South Bronough Street, Tallahassee, Florida 32399-0250

3078 SPECIAL CATEGORIES	
GRANTS AND AIDS - FEDERAL ELECTION ACTIVITIES (HELP AMERICA VOTE ACT)	
FROM FEDERAL GRANTS TRUST FUND . . .	2,000,000

Funds in Specific Appropriation 3078 shall be distributed to county supervisors of elections to be used for election administration activities such as voter education; pollworker training; standardizing elections results reporting; or other federal election administrative activities as approved by the Department of State.

County supervisors of elections will receive funds only after providing the Department of State a detailed description of the programs that will be implemented. Funds distributed to county supervisors of elections require a certification from the county that matching funds will be provided in an amount equal to fifteen percent of the amount to be received from the state.

Also, before a county supervisor of elections receives funds for any software or hardware technology, including, but not limited to any emerging technology that enhances or facilitates the delivery of absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results, the software or technology must first be certified or approved, whichever is applicable by the Department of State. Additionally, before the Supervisor can receive funds for emerging or enhancing technology, the county supervisor of elections and the chairperson of the county governing body must certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors including reducing the wait time at the polls during the early voting period and on election day for the next regularly scheduled general election.

To be eligible, a county must segregate federal funds and required county matching dollars in a separate account established to hold only such funds. Funds in this account must be used only for the activities for which the funds were received. Funds shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended. Supervisors of elections shall report to the Department of State any unspent funds remaining on June 30 of each fiscal year.

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Voter Education													
Mailing or Publishing Sample Ballots: Printing and mailing or publishing sample ballots which must include additional information on voting procedures, voting rights or voting technology. Examples follow:	X	X		X	X								
* Election day voting procedures	X	X		X	X								
* Voting locations & hours of operation	X	X		X	X								
* Absentee voting deadline	X	X		X	X								
* Early voting information	X	X		X	X								
* Postage for mailing sample ballots	X	X		X	X								
Voter Information Cards: Printing voter information cards which must include additional voter education information on voting procedures, voting rights or voting technology. Examples follow:													
* Information on how to update voter registration information	X	X		X									
* Information on what to bring to the polls including a list of acceptable ID's	X	X		X									
* Absentee ballot information													
* Early voting information													

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS												
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Advertising or Publications: Examples are Print, Radio or Television Advertising; Banners, Billboards & Public Transportation Ads. Advertisements must include voter education information on voting procedures, voting rights or voting technology. Examples follow:													
* Voter registration information													
* Acceptable forms of ID needed at the polling place													
* Absentee ballot information													
* Voter's Rights and Responsibilities													
* Election day voting procedures													
* Precinct locations	X	X		X									
* Early voting information													
Voting System Demonstrations: List below what funds will be spent on:													
* Mock ballots													
*													
Voter Guides: Printing voter guides which must include voter education information concerning voting procedures, voting rights or voting technology, but shall not contain elected officials' contact information other than the supervisor's contact information. Examples follow:													

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
* Information for Federal Elections only													
* How to register to vote													
* Where to obtain voter registration applications													
* How to register by mail													
* How to update voter registration information													
* Dates for upcoming elections													
* Registration deadlines for the next primary and general election													
* How to obtain, vote and return an absentee ballot													
* Polling place information including the hours that polls are open													
* What to bring to the polls including a list of acceptable ID's													
* What to expect at the polls													
* Instructions on the county's voting system													
Poll Worker Training													
Training Salaries: Pay poll worker salaries for training													
Training Materials: Print training materials. Examples follow:													
* Poll Worker Manuals	X	X		X									
* Duties of the poll worker	X	X		X									
* Procedures to follow on election day	X	X		X									

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS				Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
* Disability and sensitivity training													
Standardizing Election Results Reporting													
Other Federal Election Administration Activities as Approved by Department of State													
MOVE Act Implementation and Maintenance: Maintaining the provisions of Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) and the Military and Overseas Voter Empowerment (MOVE) Act including online or web-based absentee ballot request, ballot tracking and precinct-finder system as relates to use in federal elections and for the costs for upgrades and future license fees and maintenance fees for the MOVE Act and other UOCAVA expenditures.													

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS												
	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Activities and Descriptions													
Software or Hardware Technology: Purchasing any software or hardware technology, including but not limited to any emerging technology, that enhances or facilitates the delivery of UOCAVA absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results.													

Funds will be held in an interest bearing account in a "qualified public depository" as defined by sec. 280.03, F.S., until disbursed or expended.

Please provide SAMPLES of all voter education printed documents & transcripts of audio and video recordings or clips.

Federal Election Activities Plan
COUNTY NAME: PALM BEACH
State Fiscal Year 2015-2016

NOTE: Put an X in all boxes of topics that apply to each activity.	NOTE: Put an X in ALL sources of funding boxes that apply.				PRIOR YEAR FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			PRIOR YEAR VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEAR POLL WORKER TRAINING ROLL OVER FUNDS		
	FY 15-16 FEDERAL ELECTION ACTIVITIES FUNDS				FEDERAL ELECTION ACTIVITIES ROLL OVER FUNDS			VOTER EDUCATION ROLL OVER FUNDS			POLL WORKER TRAINING ROLL OVER FUNDS		
Activities and Descriptions	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest
Prerequisites for Software or Hardware Technology: Before a County Supervisor of Elections receives funds for any software or hardware technology: (1) The software or technology or any pilot program that uses such technology must first be certified or approved, whichever is applicable, by the Dept. of State. (2) Before funds for emerging or enhancing technology can be received, County Supervisor of Elections and Chairperson of county governing body must certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of county electors including reducing the wait time at the polls during the early voting period and on Election day for the next regularly scheduled General Election. A completed "Certificate of Equipment for Casting and Counting Ballots" (DS-DE 135, Effective 7/10/13), Attachment F, must be provided . Please indicate below which items are part of													
* delivery of UOCAVA absentee ballots													
* the casting & counting of valid votes													
* voting system audits or recount processes													
* the certification of accurate and complete official election results.													

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2015-2016

County	2014 General Election Registered Voters	Federal Election Activities Funding Per County	County Matching Funds 15%
Alachua	157,848	\$ 26,458.96	\$ 3,968.84
Baker	13,948	\$ 2,338.01	\$ 350.70
Bay	112,636	\$ 18,880.39	\$ 2,832.06
Bradford	15,661	\$ 2,625.14	\$ 393.77
Brevard	379,108	\$ 63,547.24	\$ 9,532.09
Broward	1,067,083	\$ 178,867.71	\$ 26,830.16
Calhoun	8,349	\$ 1,399.48	\$ 209.92
Charlotte	120,030	\$ 20,119.80	\$ 3,017.97
Citrus	97,335	\$ 16,315.59	\$ 2,447.34
Clay	136,148	\$ 22,821.54	\$ 3,423.23
Collier	187,982	\$ 31,510.12	\$ 4,726.52
Columbia	35,464	\$ 5,944.58	\$ 891.69
DeSoto	14,939	\$ 2,504.12	\$ 375.62
Dixie	9,939	\$ 1,666.01	\$ 249.90
Duval	552,158	\$ 92,554.41	\$ 13,883.16
Escambia	200,953	\$ 33,684.36	\$ 5,052.65
Flagler	71,835	\$ 12,041.20	\$ 1,806.18
Franklin	7,246	\$ 1,214.60	\$ 182.19
Gadsden	28,990	\$ 4,859.39	\$ 728.91
Gilchrist	11,099	\$ 1,860.45	\$ 279.07
Glades	5,962	\$ 999.37	\$ 149.91
Gulf	9,510	\$ 1,594.10	\$ 239.11
Hamilton	7,765	\$ 1,301.59	\$ 195.24
Hardee	10,998	\$ 1,843.52	\$ 276.53
Hendry	16,616	\$ 2,785.22	\$ 417.78
Hernando	124,800	\$ 20,919.36	\$ 3,137.90
Highlands	60,515	\$ 10,143.71	\$ 1,521.56
Hillsborough	765,993	\$ 128,398.09	\$ 19,259.71
Holmes	11,123	\$ 1,864.47	\$ 279.67
Indian River	97,947	\$ 16,418.18	\$ 2,462.73
Jackson	28,116	\$ 4,712.89	\$ 706.93
Jefferson	9,393	\$ 1,574.48	\$ 236.17
Lafayette	4,464	\$ 748.27	\$ 112.24
Lake	207,328	\$ 34,752.95	\$ 5,212.94
Lee	405,730	\$ 68,009.70	\$ 10,201.46
Leon	191,780	\$ 32,146.75	\$ 4,822.01
Levy	25,877	\$ 4,337.58	\$ 650.64
Liberty	4,483	\$ 751.45	\$ 112.72
Madison	11,531	\$ 1,932.86	\$ 289.93
Manatee	212,609	\$ 35,638.17	\$ 5,345.73
Marion	216,012	\$ 36,208.59	\$ 5,431.29
Martin	105,248	\$ 17,641.99	\$ 2,646.30
Miami-Dade	1,300,455	\$ 217,986.24	\$ 32,697.94
Monroe	51,235	\$ 8,588.17	\$ 1,288.23
Nassau	55,696	\$ 9,335.93	\$ 1,400.39
Okaloosa	123,712	\$ 20,736.98	\$ 3,110.55

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2015-2016

County	2014 General Election Registered Voters	Federal Election Activities Funding Per County	County Matching Funds 15%
Okeechobee	19,480	\$ 3,265.30	\$ 489.79
Orange	723,401	\$ 121,258.68	\$ 18,188.80
Osceola	167,672	\$ 28,105.69	\$ 4,215.85
Palm Beach	852,211	\$ 142,850.21	\$ 21,427.53
Pasco	304,868	\$ 51,102.91	\$ 7,665.44
Pinellas	623,605	\$ 104,530.57	\$ 15,679.59
Polk	358,332	\$ 60,064.70	\$ 9,009.71
Putnam	45,153	\$ 7,568.68	\$ 1,135.30
St. Johns	160,561	\$ 26,913.73	\$ 4,037.06
St. Lucie	182,254	\$ 30,549.97	\$ 4,582.50
Santa Rosa	124,433	\$ 20,857.84	\$ 3,128.68
Sarasota	277,296	\$ 46,481.20	\$ 6,972.18
Seminole	266,005	\$ 44,588.57	\$ 6,688.29
Sumter	82,603	\$ 13,846.17	\$ 2,076.93
Suwannee	25,049	\$ 4,198.79	\$ 629.82
Taylor	12,109	\$ 2,029.75	\$ 304.46
Union	7,171	\$ 1,202.02	\$ 180.30
Volusia	330,613	\$ 55,418.36	\$ 8,312.75
Wakulla	18,817	\$ 3,154.16	\$ 473.12
Walton	41,778	\$ 7,002.96	\$ 1,050.44
Washington	14,473	\$ 2,426.01	\$ 363.90
TOTAL	11,931,533	\$ 2,000,000.00	\$ 300,000.00

FY 2015-2016 APPROPRIATION - FEDERAL ELECTION ACTIVITIES	\$2,000,000
2014 General Election-Total Number of registered voters in the state	11,931,533
FUNDING LEVEL PER INDIVIDUAL VOTER (Based on FY 2015-2016 appropriation for Federal Election Activities divided by the total number of registered voters in the state for the 2014 General Election.)	\$0.1676

Certificate Regarding Matching Funds

I, Shelley Vana, Mayor of the Board of County Commissioners of Palm Beach County, Florida, do hereby certify that the Board of County Commissioners will provide matching funds for the Federal Election Activities grant in county FY 2015-2016 to the Supervisor of Elections in an amount equal to at least 15% of the amount to be received from the state, which for Palm Beach County is \$ 21,427.53. I understand that if the Board fails to appropriate the matching funds, all funds received from the state for this grant during the 2015-2016 state fiscal year will be required to be returned to the Department of State.

Mayor, Board of County Commissioners

Date

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Susan Bucher, Supervisor of Elections

Name and Title of Authorized Representative

Susan Bucher

Signature

9/9/15

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (Telephone Number).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certificate of Equipment for Casting and Counting Ballots

We, _____, Supervisor of Elections and _____ Chairperson of Board of County Commissioners, of _____ County, Florida, do hereby certify that prior to the receipt and use of fiscal year 2015-2016 HAVA funds for the purchase of State-approved or certified (whichever is applicable) emerging or enhancing software or hardware technology as allowable per Attachment A-1, the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors for the next regularly scheduled general election. If the Florida Department of State determines that there is insufficient equipment for casting and counting ballots for the next regularly scheduled general election as herein certified, we shall return the HAVA funds that were used to purchase other emerging or enhancing software and hardware technology to the State.

Supervisor of Elections

Chairman, Board of County Commissioners

Date

Date

Florida Single Audit Act Requirements

AUDIT REQUIREMENTS

The administration of resources awarded by the Department of State to the Supervisor may be subject to audits and/or monitoring by the Department of State as described in this Addendum to the Grant Award Agreement.

MONITORING

In addition to reviews of audits conducted in accordance with 2 CFR 2 Subpart F -- Audit Requirements, and Section 215.97, *Florida Statutes*, monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by 2 CFR 2 §200.328, and/or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State. In the event the Department of State determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department of State staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the recipient is a State or local government or a non-profit organization that has received federal funds awarded through the Department of State. EXHIBIT 1 to this attachment indicates whether federal resources have been awarded through the Department of State by this agreement.

2 CFR 2 §200.501 Audit Requirements

(a) *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with 2 CFR §200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

(c) *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with 2 CFR §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.

(d) *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in 2 CFR §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

(e) *Federally Funded Research and Development Centers (FFRDC).* Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.

(f) *Subrecipients and Contractors.* An auditee may simultaneously be a recipient, a subrecipient, and a contractor. Federal awards expended as a recipient or a subrecipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.330 Subrecipient and contractor determinations should be considered in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) *Compliance responsibility for contractors.* In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) *For-profit subrecipient.* Since this part does not apply to for-profit subrecipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit subrecipients. The agreement with the for-profit subrecipient should describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit subrecipients may include

pre-award audits, monitoring during the agreement, and post-award audits. See also §200.331 Requirements for pass-through entities.

The Internet web address listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

U.S. Government Printing Office
www.ecfr.gov

PART II: STATE FUNDED

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2)(l), *Florida Statutes* and has received state funds awarded by the Department of State. EXHIBIT 1 to this attachment indicates whether state resources have been awarded by the Department of State by this agreement.

Section 215.97 *Florida Statutes* Single Audit Requirements

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such recipient, the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, *Florida Statutes*; applicable rules of the Executive Office of the Governor and the Chief Financial Officer; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of Section 215.97(7), *Florida Statutes*. This includes submission of a financial reporting package as defined by Section 215.97(2)(d), *Florida Statutes*, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$500,000 in state financial assistance in its fiscal year, an audit conducted in accordance with the provisions of Section 215.97, *Florida*

Statutes, is not required. In the event that the recipient expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, *Florida Statutes*, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)
www.fldfs.com/

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)
www.leg.state.fl.us/

PART III: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 2 §200.512, and required by PART I of this agreement shall be submitted, when required by 2 CFR 2 §200.512, by or on behalf of the recipient directly to each of the following:
 - A. The Department of State at the following address:

Office of Inspector General
Florida Department of State
R. A. Gray Building, Room 114A
500 South Bronough St.
Tallahassee, FL 32399-0250
 - B. The Federal Audit Clearinghouse electronically at harvester.census.gov/sac/ as designated in 2 CFR 2 §200.512
 - C. Other Federal agencies and pass-through entities in accordance with 2 CFR 2 §200.513
2. In the event that a copy of the reporting package for an audit required by PART I of this agreement and conducted in accordance 2 CFR 2 §200.501 Audit Requirements, is not required to be submitted to the Department of State for the reasons pursuant to 2 CFR 2 §200.501, the recipient shall submit the required written notification pursuant to 2 CFR 2 §200.501 (d) and a copy of the recipient's audited schedule of expenditures of Federal awards directly to the following:

Office of Inspector General
Florida Department of State
R. A. Gray Building, Room 114A
500 South Bronough St.
Tallahassee, FL 32399-0250

3. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the recipient directly to the following:

- A. The Department of State at the following address:

Office of Inspector General
Florida Department of State
R. A. Gray Building, Room 114A
500 South Bronough St.
Tallahassee, FL 32399-0250

- B. The Auditor General's Office at the following address:

Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

4. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with 2 CFR 2 Subpart F—Audit Requirements, Section 215.97, *Florida Statutes*, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*, as applicable.
5. Recipients, when submitting financial reporting packages to the Department of State for audits done in accordance with 2 CFR 2 Subpart F or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), *Rules of the Auditor General*, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

PART IV: RECORD RETENTION

1. The recipient shall retain sufficient records demonstrating its compliance with the terms of this agreement for a period of five years from the date the audit report is issued, and shall allow the Department of State, or its designee, Chief Financial

Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of State, or its designee, Chief Financial Officer, or Auditor General upon request for a period of three years from the date the audit report is issued, unless extended in writing by the Department of State.

Exhibit 1

Federal resources awarded to the recipient pursuant to this agreement consist of the following:

Federal Program: Federal Help America Vote Act—Catalog of Federal Domestic Assistance (CFDA) § 90.401 Help America Vote Act Requirements Payments

Compliance requirements applicable to the federal resources awarded pursuant to this agreement are as follows:

CFDA Number 90.401, Help America Vote Act Requirements Payments

Part 1 of Subtitle D of Title II (Sections 251-258) and Title III of Public Law 107-252, the Help America Vote Act of 2002, Sections 301-305, and Sections 902 and 906. EAC has determined that the following Office of Management and Budget guidelines apply: 2 § CFR Part 225; Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (Common Rule, Administrative Requirements, 53 FR 8087, March 11, 1988)

State resources awarded to the recipient pursuant to this agreement consist of the following:

Not Applicable.

Matching resources for federal programs:

Not Applicable.

Subject to section 215.97, Florida Statutes:

Not Applicable.

Compliance requirements applicable to state resources awarded pursuant to this agreement are as follows:

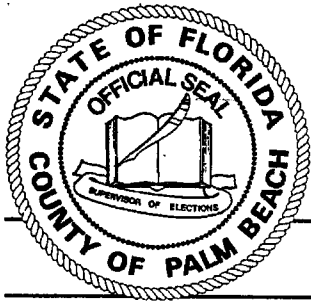
Not Applicable.

EXAMPLES OF ITEMS HAVA GRANT FUNDS WILL BE ALLOCATED TO

(SEE ATTACHED)

1. SAMPLE BALLOT PRINTING AND POSTAGE- Copy of 2014 sample ballot is attached for reference. The 2016 sample ballot will include similar information to inform the voter. The sample ballot will be prepared and mailed a few days prior to the election.
2. VOTER INFORMATION CARD – Mailed to the voter for various reasons i.e.; a voter is newly registered, a voter changes address or party affiliation, redistricting. Important information is provided to assist the voter in the voting process.
3. POLL WORKER TRAINING MANUAL – Updates for the manual will be completed prior to the training of poll workers for the 2016 elections. Currently in review, select sections will be updated as required.

MUESTRA OFICIAL DE BOLETA ELECTORAL



CONDADO DE PALM BEACH FLORIDA

ELECCIÓN PRIMARIA

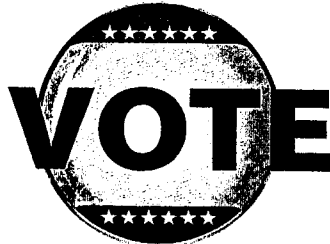
MARTES, 26 DE AGOSTO, 2014

TODOS LOS CENTROS DE VOTACIÓN ESTARÁN ABIERTOS DE 7:00 A.M. A 7:00 P.M.

PREPARADO POR:

Susan Bucher, Supervisora de Elecciones
Palm Beach County, Florida
www.pbcelections.org

Para más información llamar al (561) 656-6200
Llamada Gratis: (866) 868-3321



For additional information (561) 656-6200
Toll Free: (866) 868-3321

www.pbcelections.org
Palm Beach County, Florida
Susan Bucher, Supervisor of Elections

PREPARED BY:

FROM 7:00 A.M. TO 7:00 P.M.

ALL POLLING PLACES ARE OPEN

UST 26, 20

W, BOCA RATON

HOUSE

YOUR POLL LOCATION:

PRIMARY ELECTION

PALM BEACH COUNTY, FLORIDA

OFFICIAL SAMPLE BALLOT



UNIVERSAL PRIMARY CONTEST: If all candidates for an office have the same political party affiliation and the winner of the primary election will not have opposition in the general election, all voters, regardless of political party affiliation, may vote in the primary election for that office.

CONCURSO DE PRIMARIA UNIVERSAL: Si todos los candidatos a un cargo están afiliados a un mismo partido y el ganador o ganadora no tendrá oposición en la elección general, todos los votantes, sin importar su afiliación partidista, podrán votar en la elección primaria para tal cargo.

Palm Beach County Supervisor of Elections
Condado De Palm Beach Supervisora de Elecciones

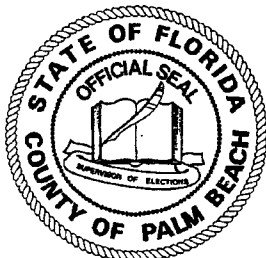
Main Office

240 S. Military Trail
West Palm Beach
(561) 656-6200

Toll free: 1-866-868-3321

**North County Office
County Courthouse**

3188 P.G. A. Blvd., Room 2401
Palm Beach Gardens
(561) 624-6555



**South County Office
County Complex**

345 S. Congress Ave., Room 103
Delray Beach
(561) 276-1226

**Glades Office
County Complex**

2976 State Road 15, Second Floor
Belle Glade
(561) 992-1114

REMINDER... Your polling place is listed on your Voter Information Card. You will be required to show a photo ID with your signature at the polls. If you do not have a photo/signature ID, you will be required to vote a provisional ballot.

RECORDATORIO... La dirección de su centro de votación debe estar en su tarjeta de votante. Se le pedirá una identificación con foto y firma en los centros de votación. Si no tiene una identificación con foto y firma, deberá votar una boleta provisional.

Getting Ready To VOTE

Keep your information current!

You are required to vote at the polling location that is assigned to your legal residence for which you are a registered voter.

If you are already a registered voter in the State of Florida, you may update your name, address, signature and political party affiliation by going to the Supervisor of Elections web site at www.pbcelections.org and downloading and completing a Voter Registration Form. You may also contact our office by telephone and we will mail you an application. If only updating your address within Palm Beach County, use the back of your Voter Information Card, or fax or e-mail your address change to us (must include your date of birth).

New voter registrations and political party affiliation changes must be submitted on Voter Registration Forms with an original signature. New voter registration forms must be postmarked 29 days prior to Election Day (July 28, 2014) and voter signature updates must be postmarked prior to the start of canvassing (Aug. 12, 2014).

Political Party Affiliation

Florida is a closed primary state. If you wish to vote in a partisan primary election, you must be a registered voter in the political party for which the primary is being held. If all candidates for an office have the same political party affiliation and the winner of the primary election will not have opposition in the general election, all voters, regardless of political party affiliation, may vote in the primary election for that office. All registered voters, regardless of political party affiliation, may vote on issues and nonpartisan candidates in a primary election.

Bring Proper Identification to Vote

Florida law requires voters to present a current and valid picture/signature ID when voting early or at the polls on Election Day. If you do not have one of the picture/signature ID's listed below, you may still vote by provisional ballot. The current and valid ID's that are allowable are the following:

Current Florida Driver's License	Florida ID Card issued by Dept. of Highway Safety
Current United States Passport	Military Identification
Student Identification	Neighborhood Association Identification
Retirement Center Identification	Public Assistance Identification
Current Debit or Credit Card	

If the picture identification does not contain your signature, your signature identification does not contain your picture, an additional identification that provides your picture and your signature will be required.

Voting Election Day at your Polling Location

Your Voter Information Card will provide your polling location address. Your polling location is also printed on the address panel of this document. You may also go to our web site at www.pbcelections.org and click on "Where Do I Vote" Polling locations are open from 7:00 a.m. to 7:00 p.m. on Election Day.

Vote by Mail

Eligible voters may request to have a ballot mailed to them for any election regardless of the reason. Requests may be made by telephone, fax, letter, e-mail, completing an application on our web site, or by request in person at any of our offices. If you are requesting that your ballot be mailed to an address other than the address where you are registered to vote, you will be required to provide your request in writing with an original signature affixed. Certain limitations apply when someone is requesting a ballot for a voter other than themselves. Our staff can assist you with the requirements.

The deadline to request an absentee ballot is 5:00 p.m. on the 6th day before the election (Aug. 20, 2014). All voted ballots must be returned to the Supervisor of Elections Main Office no later than 7:00 p.m. on Election Day. You may return your voted absentee ballot to any one of our branch office locations by 5:00 p.m. on Election Day.

Any person who provides or offers to provide, and any person who accepts, a pecuniary or other benefit in exchange for distributing, ordering, requesting, collecting, delivering, or otherwise physically possessing more than two absentee ballots per election in addition to his/her own ballot or a ballot belonging to an immediate family member is in violation of state law. Until 5:00 p.m. on the day before an election, the supervisor shall allow an elector who returned an absentee ballot that does not include the voter's signature to complete and submit an affidavit and a copy of an acceptable ID in order to cure an unsigned absentee ballot so the ballot may be counted. For the affidavit form and further information, please visit our website at www.pbcelections.org or call one of our offices.

EARLY VOTING

Early voting begins on August 11, 2014 and ends on August 24, 2014. Hours of operation are from 10:00 a.m. to 6:00 p.m. daily at the following locations:

Palm Beach County
Supervisor of Elections Main Office
240 South Military Trail
West Palm Beach, FL 33415

Acreage Branch Library
15801 Orange Blvd
Loxahatchee, FL 33470

Belle Glade Branch Library
725 NW 4th Street
Belle Glade, FL 33430

Ezell Hester Community Center
1901 N Seacrest Blvd
Boynton Beach, FL 33435

Gardens Branch Library
11303 Campus Drive
Palm Beach Gardens, FL 33410

Hagen Ranch Road Branch Library
14350 Hagen Ranch Road
Delray Beach, FL 33446

Jupiter Community Center
200 Military Trail
Jupiter, FL 33458

Lantana Branch Library
4020 Lantana Road
Lake Worth, FL 33462

Old Boca Raton Library
200 NW Boca Raton Blvd
Boca Raton, FL 33432

Palm Beach County Convention Center
650 Okeechobee Blvd
West Palm Beach, FL 33401

Wells Recreation and Community Center
2409 Avenue H West
Riviera Beach, FL 33404

South County Civic Center
16700 Jog Road
Delray Beach, FL 33446

Wellington Branch Library
1951 Royal Fern Drive
Wellington, FL 33414

West Boca Branch Library
18685 State Road 7
Boca Raton, FL 33498

Prepárese Para VOTAR

¡Mantenga su información actualizada!

Usted deberá votar en la mesa electoral que le corresponde a su domicilio legal, en el que esté inscrito para votar.

Si ya se ha inscrito para votar en el Estado de Florida, puede actualizar su nombre, dirección, firma y afiliación partidista, visitando el sitio web del Supervisor de Elecciones www.pbcelections.org, donde podrá bajar y llenar un Formulario de Inscripción de Votante. Podrá también comunicarse con nuestra oficina por teléfono y le enviaremos por correo un formulario de solicitud. Si solamente necesita actualizar su dirección dentro del condado de Palm Beach, lo puede hacer en el reverso de su Tarjeta de Inscripción de Votante o por fax o correo electrónico (debe incluir su fecha de nacimiento).

Las inscripciones nuevas o los cambios de afiliación partidista deben enviarse en formularios de inscripción de votante con la firma original. Los formularios de inscripción de nuevos votantes deben tener el sello del correo fechado a más tardar 29 días antes del día de la elección (28 de julio de 2014) y los cambios de firma de votantes deben tener el sello del correo fechado a más tardar antes del comienzo del escrutinio (12 de agosto de 2014).

Afiliación Partidista

Florida es un estado con elecciones primarias cerradas. Si desea votar en las elecciones primarias de un partido, deberá ser un votante inscrito en el partido para el cual se realizarán las elecciones primarias. Si todos los candidatos a un cargo están afiliados a un mismo partido y el ganador o ganadora no tendrá oposición en la elección general, todos los votantes, sin importar su afiliación partidista, podrán votar en la elección primaria para tal cargo. Todos los votantes inscritos, sin importar la afiliación partidista, pueden votar por asuntos y candidatos no partidistas en una elección primaria.

Preséntese a Votar con la Debida Identificación

La ley de Florida exige que los votantes presenten un documento de identidad con firma y foto vigente si votan temprano o si votan en los puestos de votación el día de las elecciones. Si no tiene uno de los documentos de identidad con foto y firma mencionados a continuación puede aún votar con una boleta electoral provisional. Los documentos de identidad permitidos actualmente para votar son los siguientes:

Licencia de conductor de Florida

Documento de Identificación de Florida emitida por el Departamento de Seguridad en Carreteras.

Pasaporte vigente de los Estados

Unidos Identificación Militar

Carné estudiantil

Identificación de centro de Jubilados

Asociación de Vecinos Identificación

Identificación de Asistencia Pública

Tarjeta de débito o crédito

Si el documento de identidad con foto no contiene su firma, se le solicitará una identificación adicional con su firma.

Votación en Las Urnas el Día de Elecciones

Su Tarjeta de Información de Votante contiene la dirección del puesto de votación que le responde. La ubicación del puesto de votación que le corresponde a usted también está en el panel de la dirección de este documento. También puede visitar nuestro sitio web en www.pbcelections.org y hacer clic en "Where Do I Vote". Los comicios están abiertos de 7:00 a.m. a 7:00 p.m.

Votación por Correo

Cualquier personas que tienen derecho a votar puede solicitar que le envíen una boleta electoral para votar por correo en cualquier elección, sin importar la razón. Las solicitudes se pueden hacer por teléfono, fax, carta, e-mail, en nuestro sitio web o en persona en cualquiera de nuestras oficinas. Si necesita que le envíen la papeleta de voto por correo a una dirección diferente a la inscrita en su registro electoral, debe solicitarlo por escrito con su firma original. Hay ciertas limitaciones cuando alguien solicita una papeleta de voto para otra persona. Nuestro personal le ayudará con los requisitos.

La fecha límite de recepción de solicitud de voto en ausencia es seis días antes de la elección, a las 5:00 pm (20 de agosto de 2014). Las boletas electorales con el voto se deben devolver a la Oficina Principal del Supervisor de Elecciones, a más tardar a las 7:00 pm del día de elecciones. Usted puede llevar la boleta electoral con su voto en ausencia a cualquiera de nuestras oficinas, a más tardar a las 5:00 p.m. el día de las elecciones.

Cualquier persona que proporcione u ofrezca proporcionar, y cualquier persona que acepte compensación monetaria u otro beneficio a cambio de distribuir, ordenar, solicitar, recolectar, entregar, o que de alguna manera posea físicamente más de dos boletas electorales de voto en ausencia por elección además de su propia boleta electoral o una boleta que pertenezca a un miembro de su familia inmediata está infringiendo la ley estatal. Hasta las 5:00 p.m. del día antes de las elecciones, el supervisor permitirá que el votante que haya devuelto la boleta electoral del voto en ausencia sin firmarla, llene y presente una declaración jurada por escrito y una copia de un documento de identidad aceptable con el fin de validar la boleta electoral de voto en ausencia que no firmó para que su voto pueda ser contado. Para obtener el formulario de la declaración jurada y mayor información, favor visitar nuestro sitio web www.pbcelections.org o llamar a nuestras oficinas.

VOTACIÓN ANTICIPADA

La votación anticipada comienza el 11 de agosto de 2014 y termina el 24 de agosto de 2014. El horario de atención es de 10:00 a.m. a 6:00 p.m. todos los días en los siguientes lugares:

Palm Beach County
Supervisor of Elections Main Office
240 South Military Trail
West Palm Beach, FL 33415

Acreage Branch Library
15801 Orange Blvd
Loxahatchee, FL 33470

Belle Glade Branch Library
725 NW 4th Street
Belle Glade, FL 33430

Ezell Hester Community Center
1901 N Seacrest Blvd
Boynton Beach, FL 33435

Gardens Branch Library
11303 Campus Drive

Hagen Ranch Road Branch Library
14350 Hagen Ranch Road
Delray Beach, FL 33446

Jupiter Community Center
200 Military Trail
Jupiter, FL 33458

Lantana Branch Library
4020 Lantana Road
Lake Worth, FL 33462

Old Boca Raton Library
200 NW Boca Raton Blvd
Boca Raton, FL 33432

Palm Beach County Convention Center
650 Okeechobee Blvd
West Palm Beach, FL 33401

Wells Recreation and Community Center
2409 Avenue H West
Riviera Beach, FL 33404

South County Civic Center
16700 Jog Road
Delray Beach, FL 33446

Wellington Branch Library
1951 Royal Fern Drive
Wellington, FL 33414

West Boca Branch Library
18685 State Road 7
Boca Raton, FL 33498

Precinct: 0100

OFFICIAL PRIMARY BALLOT
BOLETA OFICIAL PRIMARIA
DEMOCRATIC PARTY
PARTIDO DEMOCRATA
PALM BEACH COUNTY, FLORIDA
CONDADO DE PALM BEACH, FLORIDA
AUGUST 26, 2014
26 DE AGOSTO DE 2014



51360021
37904



TO VOTE, COMPLETE THE ARROW(S) POINTING TO YOUR CHOICE(S), LIKE THIS
Mark with a #2 pencil or pen (**DO NOT USE RED INK**).
If you make a mistake, don't hesitate to ask for a new ballot. If you erase or make other marks, your vote may not count.

PARA VOTAR, TERMINE LA(S) FLECHA(S) QUE SEÑALA(N) SU(S) SELECCIÓN(ES), ASÍ
Marque con lápiz #2 o pluma (**NO UTILICE TINTA ROJA**).
Si usted comete un error, no dude en solicitar una nueva boleta. Si usted borra o hace otras marcas, su voto podría no considerarse.

REPRESENTATIVE IN CONGRESS
DISTRICT 21

REPRESENTANTE EN EL
CONGRESO DISTRITO 21

(Vote for One)
(Vote por Uno)

Ted Deutch DEM

Emmanuel G. Morel DEM

GOVERNOR AND LIEUTENANT
GOVERNOR

GOBERNADOR Y VICE
GOBERNADOR

(Vote for One)
(Vote por Uno)

Charlie Crist DEM

Not Yet Designated
Todavía no ha sido designado

Nan H. Rich DEM

Not Yet Designated
Todavía no ha sido designado

ATTORNEY GENERAL
FISCAL GENERAL

(Vote for One)
(Vote por Uno)

George Sheldon DEM

Perry E. Thurston DEM

STATE REPRESENTATIVE
DISTRICT 81

REPRESENTANTE ESTATAL
DISTRITO 81

Universal Primary Contest
Contienda Primaria Universal

(Vote for One)
(Vote por Uno)

Joshua Izaak DEM

Kevin Rader DEM

CIRCUIT JUDGE
15th JUDICIAL CIRCUIT

GROUP 14

JUEZ DEL CIRCUITO
CIRCUITO JUDICIAL 15to

GRUPO 14

(Vote for One)
(Vote por Uno)

Diana Lewis

Jessica Ticktin

CIRCUIT JUDGE
15th JUDICIAL CIRCUIT

GROUP 30

JUEZ DEL CIRCUITO
CIRCUITO JUDICIAL 15to

GRUPO 30

(Vote for One)
(Vote por Uno)

Maxine Cheesman

Jaimie Goodman

Peggy Rowe-Linn

2

Enclosed is your new Voter Information Card. Detach the Voter Information Card and destroy any other Voter Cards in your possession. Please read through the enclosed information carefully.

Adjunto su nueva Tarjeta de Información Electoral. Separe la Tarjeta de Información Electoral y destruya cualquier otra tarjeta electoral que tenga en su posesión. Por favor lea con cuidado la información adjunta.

DO YOU WANT TO BE A POLL WORKER?

If you are interested, please call the Elections Office at
(561) 656-6200, Extension 4

¿QUISIERA SER FUNCIONARIO ELECTORAL Y TRABAJAR EN LAS URNAS?
Si está interesado, por favor llame a la Oficina de Elecciones al
(561) 656-6200, Extensión 4

REMOVE VOTER CARD BELOW
SEPARAR LA TARJETA ELECTORAL A CONTINUACION

8/21/2015



VOTER INFORMATION CARD • PALM BEACH COUNTY, FLORIDA
TARJETA ELECTORAL, CONDADO DE PALM BEACH, FLORIDA

REGISTRATION NUMBER Número de Inscripción	REGISTRATION DATE Fecha de Inscripción	PRECINCT Distrito Electoral
		1048

Signature of Voter Firma de Votante

X

FOLD HERE / DOBLE AQUÍ

YOUR PRECINCT NUMBER Su Número de Distrito Electoral

1048

YOUR POLLING LOCATION Su Centro Electoral
ST PETER CATHOLIC CHURCH
1701 INDIAN CREEK PKWY JUPITER

YOU ARE ELIGIBLE TO VOTE FOR A REPRESENTATIVE IN EACH DISTRICT LISTED
USTED PUEDE VOTAR POR UN REPRESENTANTE DE CADA DISTRITO NOMBRADO

US CONGRESS	STATE SENATE	STATE HOUSE
Congreso de los EE.UU. 18	Senado del Estado 32	Cámara de Diputados del Estado 82
COUNTY COMMISSION	SCHOOL BOARD	MUNICIPALITY
Comisión del Condado 1	Junta Escolar 1	Municipalidad JUP

REGISTRATION NO. ▶ ◀ NUMERO DE INSCRIPCION
SUSAN BUCHER • SUPERVISOR OF ELECTIONS / SUPERVISOR DE ELECCIONES

VOTER INFORMATION – PLEASE READ • INFORMACION PARA EL VOTANTE-FAVOR DE LEER

YOUR VOTER REGISTRATION is permanent as long as you remain a legal resident of the State of Florida, and do not lose your voting rights due to a felony conviction or adjudication of mental incompetence.

SU INSCRIPCION ELECTORAL es permanente siempre y cuando siga siendo residente legal del Estado de Florida y no pierda su derecho de votar debido a haber sido condenado de un delito mayor o que se le haya adjudicado mentalmente incapacitado.

YOUR REGISTRATION allows you to vote in municipal (if you reside within a municipality), county, state and national elections.

SU INSCRIPCION le permite votar en elecciones municipales (si reside dentro de una municipalidad), del condado, estatales y nacionales.

PICTURE AND SIGNATURE ID IS REQUIRED when you go to your polling place to vote. Each elector is required to present a current and valid Florida Driver's License, a Florida Identification Card, or any other acceptable picture/signature ID. If you do not have picture identification, you will be required to vote a Provisional Ballot.

SE REQUIERE DOCUMENTO DE IDENTIDAD CON FOTO Y FIRMA cuando vaya a su lugar electoral a votar. Cada elector tiene que mostrar una Licencia de Conducir o Tarjeta de Identidad de Florida, o cualquier otro documento de identidad con foto y firma actualizado y válido. Si no tiene un documento de identidad con foto, tendrá que votar con una Boleta Provisional.

YOUR POLLING LOCATION is listed on your Voter Information Card. You must notify the Supervisor of Elections Office if you move from the address listed on your Card. NOTE: Florida Statutes require you to vote in the precinct where you are living on Election Day. It is a third degree felony to vote in a precinct where you do not legally reside.

SU CENTRO ELECTORAL lo encuentra en su Tarjeta de Información Electoral. Tendrá que notificar a la Oficina del Supervisor de Elecciones si se muda de la dirección que figura en su tarjeta. NOTA: Las Leyes de Florida requieren que usted vote en el Distrito Electoral en el que está viviendo el Día de las Elecciones. El votar en un distrito electoral donde no reside es un delito mayor de tercer grado.

ABSENTEE BALLOTS may be requested by contacting the Supervisor of Elections Office either in writing, by phone or on our website (www.pbcelections.org).

LA BOLETA DE AUSENTE se pueden solicitar al comunicarse con la Oficina del Supervisor de Elecciones ya sea por escrito, por teléfono o e nuestro sitio web (www.pbcelections.org).

IF YOU WANT TO CHANGE YOUR POLITICAL PARTY AFFILIATION, you must do so prior to the registration books closing deadline. The registration books close 29 days before an election.

SI DESEA CAMBIAR SU AFILIACIÓN DE PARTIDO POLITICO, tendrá que hacerlo antes de la fecha límite en que se cierran los libros o inscripción. Los libros de inscripción se cierran 29 días antes de las elecciones.

NEED TO UPDATE YOUR SIGNATURE? Please call the Supervisor of Elections Office for an application.

¿NECESITA ACTUALIZAR SU FIRMA? Por favor llame a la Oficina del Supervisor de Elecciones para pedir una aplicación.

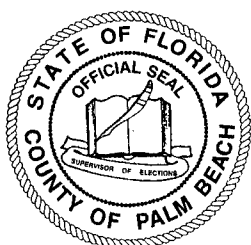
SUSAN BUCHER
SUPERVISOR OF ELECTIONS
PO Box 22309
West Palm Beach, FL 33416-2309

PRESORT
FIRST-CLASS MAIL
U.S. POSTAGE PAID
PERMIT NO. 164
WEST PALM BEACH, FL

RETURN SERVICE REQUESTED

09/01/15 09:45

IMPORTANT! VOTER INFORMATION CARD ENCLOSED - PLEASE OPEN IMMEDIATELY
IMPORTANTE! TARJETA ELECTORAL ADENTRO - FAVOR DE ABRIR INMEDIATAMENTE



SEE REVERSE SIDE FOR OPENING INSTRUCTIONS
VER EL LADO REVERSO PARA INSTRUCCIONES PARA ABRIR

IF YOUR ADDRESS HAS CHANGED WITHIN PALM BEACH COUNTY
PLEASE COMPLETE, SIGN AND MAIL TO:
SI SU DIRECCION HA CAMBIADO DENTRO DEL CONDADO PALM BEACH,
POR FAVOR COMPLETE, FIRME Y ENVIE A:
Supervisor of Elections PO Box 22309 West Palm Beach, FL 33416-2309
Tel. No. (561) 656-6200 www.pbcelections.org

Name/Nombre _____ Birth Date/Fecha de Nacimiento _____

Palm Beach County legal residence address
Dirección de residencia legal en el Condado de Palm Beach _____

Mailing address Dirección postal _____
If you are providing a mailing address outside of Palm Beach County, check the appropriate box:
Si proporciona una dirección postal fuera del Condado de Palm Beach, marque el cuadrado debido:
☐ Military / Militar ☐ Overseas / En Extranjero ☐ Student / Estudiante
☐ Temporary Residence / Residencia Temporal

☐ Other Otro _____
Specify/Especifique _____ Telephone Number/Número de Teléfono _____

Requests must be signed **Solicitud tiene que ser firmada**
Signature Firma X _____

REMOVE THESE EDGES FIRST - THEN FOLD, CREASE AND TEAR ALONG PERFORATION
PRIMERO QUITA ESTOS BORDES - DOBLE, PLEGUE Y ROMPA ESTE TALON A LO LARGO DE LA PERFORACION

FLORIDA HAS CLOSED PRIMARIES which means that unlike municipal, general and special elections, you may only vote for candidates of the party in which you are registered. There is only one exception - if all candidates running for an office have the same party affiliation, and the winner has *no opposition in the general election*, then all registered voters may vote for that race in the primary. If there are nonpartisan candidates (such as judicial or school board races) or issues (such as referendums) on the ballot, all voters may vote for these regardless of party affiliation. In general elections, all registered voters may vote for all races and issues. If you are unsure about your eligibility to vote for any races or issues in an election, call the office and our staff will be glad to help.

FLORIDA TIENE PRIMARIAS CERRADAS, lo cual quiere decir que a diferencia de elecciones municipales, generales y especiales, sólo puede votar por los candidatos del partido en el que está inscrito. Sólo existe una excepción - si todos los candidatos a un puesto son miembros del mismo partido político, y el ganador no tiene oposición en las elecciones generales, entonces todo elector inscrito puede votar en esa contienda en las elecciones primarias. Si hay candidatos no partidarios (tal como contiendas judiciales o de la junta escolar) o asuntos (tales como referendos) en la boleta, todo elector puede votar por éstos sin importar su afiliación política. En las elecciones generales, todo elector puede votar por toda contienda y asunto. Si no está seguro acerca de su elegibilidad de votar por alguna contienda asunto en las elecciones, llame a nuestra oficina y nuestro personal le ayudará con gusto.

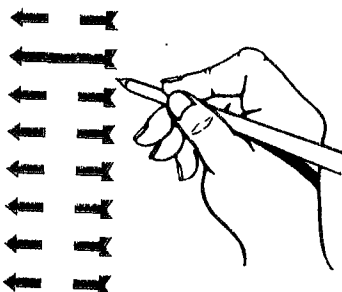
CENTRAL OFFICE OFICINA CENTRAL 656-6200
NORTH COUNTY NORTE DEL CONDADO 624-6555
SOUTH COUNTY SUR DEL CONDADO 276-1226
GLADES AREA AREA DE GLADES 992-1114
TOLL FREE FROM SOUTH COUNTY AND GLADES AREA (866) 868-3321
LLAMADA GRATIS DESDE EL SUR DEL CONDADO Y AREA DE GLADES
OFFICE HOURS: 8:30 AM TO 5:00 PM, MONDAY-FRIDAY
HORAS HABILES: 8:30 AM A 5:00 PM, LUNES-VIERNES

VOTE

HOW TO VOTE

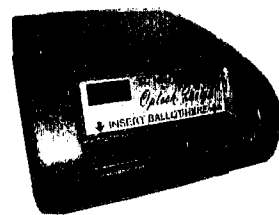
INSTRUCTIONS FOR MARKING BALLOT

TO VOTE
DRAW A LINE
CONNECTING THE
HEAD AND TAIL
OF THE ARROW
THAT POINTS
TO YOUR
CHOICE



IF YOU MAKE AN ERROR PLEASE RETURN BALLOT TO THE ELECTION OFFICIAL AND REQUEST A NEW BALLOT

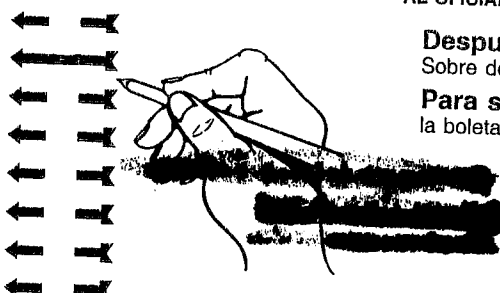
After Voting, place ballot inside the Privacy Sleeve
To record vote, feed top of ballot straight into the ballot scanner



CÓMO VOTAR

INSTRUCCIONES PARA MARCAR LA BOLETA

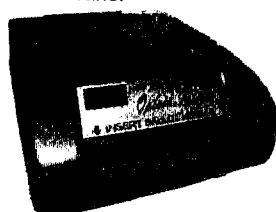
VOTE
PARA VOTAR POR SU
CANDIDATO TRACE UNA
LINEA QUE CONECTE LA
CABEZA CON LA COLA
DE LA FLECHA
INDICANDO SU
SELECCION



SI USTED COMETE UN ERROR POR FAVOR DEVUELVA SU BOLETA AL OFICIAL ELECTORAL Y PIDA UNA BOLETA NUEVA

Después de Votar, coloque la boleta adentro del Sobre de Privacidad

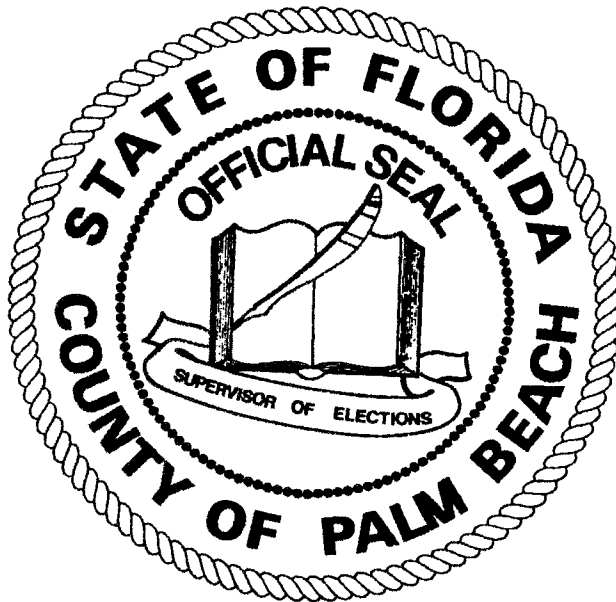
Para someter el voto, inserte la parte superior de la boleta directamente en el escáner



(3)

POLL WORKER MANUAL

PALM BEACH COUNTY



**Susan Bucher
Supervisor of Elections**

July 2014

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