AGENDA ITEM 3.B.3.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting D	ate: October 6, 2015		Consent Vorkshop	-	Regular Public Hearing
Departme	nt:				
Submitted	By: Clerk & Comptroller,	, Palm Be	ach Count	Y	
Submitted	l For: <u>Sharon R. Bock, Cle</u>	rk & Com	ptroller		
	I. <u>EX</u> E	CUTIVE	BRIEF		
Motion an	d Title:				
vari	ion to approve the contrac ous departments to the Cle 947,608.00				
Summary	:				
and	appropriate County staff he each contract will be ef nmissioners (BCC) unless a	ffective o	n approval	of th	e Board of County
Backgrou	nd and Justification:				
con	Palm Beach County Purch tracts execution to appropria Capproval before becoming	ate county			
Attachme	nts:				
Lists	s identifying contracts:				
1)	Purchasing – Consent			\$	8,942,608.00
2)	TDC Contracts			\$	5,000.00
3)	Risk Management			<u>\$</u> _	0.00
			TOTAL	\$	8,947,608.00
Recommo	ended by: Stephen I. Wei	iss, Direc	tor - Finan	ce Ser	10-2-15 vices Date
		/ A			
Approved	by: Assistant Cou	/A inty Admi	nistrator		 Date
		,	 .		2410

II. FISCAL IMPACT ANALYSIS

A.	A. Five-Year Summary of Fiscal Impact:							
Fiscal	Years	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>		
Capita	al							
•	iditures - ting Costs							
Exterr	nal Revenues							
Progra	am Income (County)							
In-Kin	d Match (County)					-		
NET F	ISCAL IMPACT		-					
	er of additional FTE ons (Cumulative)		Management and the second districts					
ls Iten	n Included In Current	: Budget?	Yes	No				
Budge	et Account Number:	Fund	Depa	artment	u	Jnit		
		Object	Repo	orting Cate	gory			
B.	Recommended Sour	rces of Fun	ds/Summaı	ry of Fiscal	Impact:			
C.	Departmental Fiscal	Review:						
		III. <u>REVII</u>	EW COMME	<u>NTS</u>				
A.	OFMB Fiscal and/or	Contract D	evelopmen	t and Conti	rol Comm	nents:		
	OF MP			0115) 4 I		
	OFMB			Contract D	ev. and C	ontroi		
В.	Legal Sufficiency:							
	Assistant County	Attornov						
	Assistant County	Auomey						
C.	Other Department R	eview:						
	Department Direct	ctor	State of the State					

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP - PURCHASING

DATE ROUTED: September 30, 2015 ROUTED TO: Julie Dowe/Sabrina Hoffman ROUTED FROM: Tim Montiglio, Board Services-Minutes. Desk: 355-2958 **DESCRIPTION OF ITEM:** Purchasing Contract List for the October 6, 2015, BCC Regular consent agenda. DEADLINE TO COUNTY ADMINISTRATION: Oct 1, 2015, before 3:00 PM. **REQUESTED ACTION:** Review & Signature $\sqrt{}$ **Review & Information** Other: **PROCESSING INSTRUCTIONS:** \checkmark Return to Originator Forward for Additional Processing to: Thank You. Tim Montiglio x2958

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP – TDC/RISK MGMT

DATE ROUTED: September 30, 2015

ROUTED TO: Julie Dowe/Maxine Goldson

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council

PROPOSED MEETING DATE: October 6, 2015, BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Thursday, Oct 1, before 3pm

Memorandum date	# of Contracts	Reviewed by	Date
September 25, 2015	1		
		,	

Agenda	Contract	
<u>ltem</u>	<u>Amount</u>	
Α	\$2,792,992.00	
В	\$982,288.00	
С	\$784,168.00	
D	\$2,318,160.00	
Ε	\$425,000.00	
F	\$140,000.00	
G	\$300,000.00	
HA	\$0.00	
HB	\$1,200,000.00	
	\$8,942,608.00	= Purchasing only
1	\$5,000.00	
	\$5,000.00	= TDC only
	\$8,947,608.00	= Contract List total

October 6, 2015

CONSENT AGENDA

3.B.3. - CONTINUED

A)

Renewal of term contract with Mega Nursing Services, Inc., d/b/a Mega Medical Supply; CSI Private Duty Services, Inc., d/b/a Friends Assisting Seniors and Families; Southern Home Care Services, Inc., d/b/a ResCare HomeCare; Caring for Seniors, Inc., d/b/a CSI Caring for Seniors; Dimi Nursing, Inc., for \$2,792,992 for in-home services (personal care, respite care, homemaker services, companionship, chore, enhanced chore and escort) from December 1, 2015 through November 30, 2016.

B)

Renewal of term contract with HD Supply Waterworks, LTD for \$982,288 for Sensus cold water meter products, parts and calibration from December 3, 2015 through December 2, 2016.

C)

Renewal of term contract with Rexel, Inc., for \$784,168 for parts and repair services for Rockwell Automation Allen-Bradley products from December 17, 2015 through December 16, 2016.

D)

Renewal of term contract with Sunshine Cleaning Systems, Inc., for \$2,318,160 for janitorial services for the Palm Beach International Airport from November 1, 2015 through October 31, 2016.

E)

Renewal of term contract with Ascent Aviation Group, Inc., for \$425,000 for the purchase and transport delivery of Jet "A" fuel from November 4, 2015 through November 3, 2016.

F)

Increase of \$140,000 for a term contract total of \$515,745 with ILS Group, LLC d/b/a Classic Caterers; GA Food Service, Inc., for culturally diverse and diabetic friendly home delivered meals from November 1, 2014, through October 31, 2015.

G)

Increase of \$300,000 for a term contract total of \$712,000 with Powerline of South FL, Inc., for light poles and light repair and maintenance from April 18, 2015 through April 17, 2016.

H)

a)

Term contract of \$600,000 with Life Insurance Company of North America, a CIGNA Company, for Short Term Disability Insurance (STD) from January 1, 2016 through December 31, 2017.

b)

Term contract of \$1,200,000 with Life Insurance Company of North America, a CIGNA Company, for Long Term Disability Insurance (LTD) from January 1, 2016 through December 31, 2017.

I)

Tourist Development Council Category "G" grant agreement with Players International Management, Inc., for \$5,000 for the USTA Columbus Day Open.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 10/06/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A Mega Nursing Services, Inc. d/b/a Mega Medical Supply; CSI Private Duty Services, Inc. d/b/a Friends Assisting Seniors and Families; Southern Home Care Services, Inc. d/b/a ResCare HomeCare; Caring for Seniors, Inc. d/b/a CSI Caring for Seniors; Dimi	Renewal of term contract for in-home services (personal care, respite care, homemaker services, companionship, chore, enhanced chore and escort) for the period 12/01/2015 through 11/30/2016 per Master Agreement #12087B.	\$2,792,992.00 SBE: \$0	Community Services Department 1006-144-1441-3401 1006-144-1457-3401	Scarlett	

The County has expended or encumbered \$2,152,932 (\$232,749/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Based upon historical usage, \$2,792,992 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardees are all located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXH	11B	IT	В

Nursing, Inc.

HD Supply Waterworks, LTD Renewal of term contract for Sensus cold water meter products, parts and calibration for the period 12/03/2015 through 12/02/2016 per Master Agreement #SS555351A.

\$982,288.00 SBE: \$0 Water Utilities Department 4001-720-3333-4615 4001-720-3333-5255 4001-720-2310-4615 Scarlett

The County has expended or encumbered \$757,181 (\$81,857/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Based upon historical usage, \$982,288 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This is a sole source provider who is not a certified SBE.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 10/06/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT C Rexel, Inc.	Renewal of term contract for parts and repair services for Rockwell Automation Allen-Bradley products for the period 12/17/2015 through 12/16/2016 per Master Agreement #SS555314B.	\$784,168.00 SBE: \$0	Water Utilities Department 4001-720-2583-4615 4001-720-2531-4615 4001-720-2470-4615 4001-720-4GUA-4615 4001-720-2532-4615 4001-720-2582-4615 4001-720-2533-4615 4001-720-2554-4615 4001-721-W026-6545 4011-721-W002-6541 Department of Airports 4100-120-2320-4620	Scarlett

The County has expended or encumbered \$571,790 (\$65,347/month) during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract. Based upon historical usage, \$784,168 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This is a sole source provider who is not a certified SBE.

EXHIBIT D

Sunshine Cleaning Systems, Inc.

Renewal of term contract for janitorial services for the Palm Beach International Airport for the period

11/01/2015 through 10/31/2016 per Master

Agreement #11052C.

\$2,318,160.00

SBE: \$0

Department of Airports 4100-120-2430-3403

Scarlett

The County has expended or encumbered \$2,028,395 (\$193,180/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Based upon historical usage, \$2,318,160 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. This contract was awarded to a non-SBE vendor utilizing an SBE subcontractor.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 10/06/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E Ascent Aviation Group, Inc.	Renewal of term contract for the purchase and transport delivery of Jet "A" fuel for the period 11/04/2015 through 11/03/2016 per Master	\$425,000.00 SBE: \$0	Facilities Management & Operations/Fleet Division 5000-410-7220-5217	Scarlett	A CONTRACTOR OF THE CONTRACTOR

The County has expended or encumbered \$228,736 (\$21,784/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Based upon historical usage and an increase of \$163,592 due to the projected FY2016 budget estimate for Jet "A" fuel, a total of \$425,000 is required for this twelve (12) month renewal period Due to the fluctuation of fuel prices, Fleet Management & Operations has budgeted \$2.95 per gallon for the average cost of Jet "A" fuel for FY2016. The current FY2015 usage is 144,000 gallons. This term contract has no renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a

EYHIRIT E

bid on this project.

Classic Caterers; GA	diabetic friendly home delivered meals for the period 11/01/2014 through 10/31/2015 per Master	Increased Amount: \$140, Total with Increase: \$515, SBE: \$0	5,745.00 1	Community Services Department 006-144-1459-3419 006-144-1445-3419	Scarlett
	Agreement #13060A.				

The County has expended or encumbered \$361,549 (\$35,273/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. Community Services requests an increase of \$140,000 over the previously authorized amount of \$375,745 for meals provided through the end of the current twelve (12) month term contract. This increased amount is due to an increase in client enrollment at the Division of Senior Services (DOSS). This term contract has one (1) twelve (12) month renewal option remaining. Awardees are located outside Palm Beach County in the cities of Pompano Beach and St. Petersburg, Florida. No SBE vendor submitted a bid on this project.

11/04/2015 through 11/03/2016 per Master

Agreement #12003C.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 10/06/2015

Department(s) or **Contract Amount** SBE Dollar Amount/Percentage of Division(s) Executor Minutes # **Project** Contractor(s) Participation Accounting Line(s) **EXHIBIT G** Countywide Scarlett Increase of term contract for light poles and light Increased Amount: \$300,000.00 Powerline of South repair and maintenance for the period 04/18/2015 Total with Increase: \$712,000.00 FL, Inc.

SBE: 100%

The County has expended or encumbered \$277,300 (\$55,460/month) during the previous five (5) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$300,000 over the previously authorized amount of \$412,000 for light poles and light repairs and maintenance during the remaining seven (7) months of the term contract. This increased amount is due to the actual costs exceeding original estimates for additional lights and poles necessary for enhanced security at the Water Utilities Department's Customer Service building (\$50,000); Water Utilities Central Region Operation Center (\$200,000); and Southern Regional Wastewater Reclamation Facility (\$50,000). This term contract has no renewal options. Awardee is located in Palm Beach County.

EXHIBIT H

Life Insurance Company of North America, a CIGNA Company

A.	Term contract for Short Term Disability Insurance (STD) for the period 01/01/2016 through 12/31/2017 per Master Agreement #15-065.	Employee Paid: \$600,000.00 SBE: \$0	(Est.)	Risk Management 7001-L29-2290-0124 (Voluntary) 7001-2295-0124 (Palm Tran)	Scarlett
		T	(F ()	D: 1.14	

Total Amount: \$1,200,000.00 (Est.) Risk Management B. Term contract for Long Term Disability Insurance SBE: \$0 7001-L29-2290-0330 (Basic) (LTD) for the period 01/01/2016 through 12/31/2017 County Paid per Master Agreement #15-065.

7001-L29-2290-0335 (Buy-Up) County & Employee Paid

7001-L29-2290-0123 (Voluntary)

Employee paid

7001-2295-0123 (Palm Tran)

(See Next Page for Summary)

through 04/17/2016 per Master Agreement #11044C.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 10/06/2015

Contractor(s)

Project

Contract Amount SBE Dollar Amount/Percentage of Participation

Department(s) or Division(s) Accounting Line(s)

Executor Minutes #

- A. The County has expended or encumbered \$587,067 (\$29,353/month) during the previous twenty (20) months of the current twenty-four (24) month short term disability insurance term contract. This term contract is for voluntary (employee paid) short term disability insurance for the employees of Palm Beach County, Palm Tran, and the Supervisor of Elections. The estimated total value is \$600,000, which is based on the estimated number of employees electing to purchase the plan at the guaranteed monthly rate of \$31.50. The true number of plan participants will not be known until the completion of the annual open enrollment period for employee group insurance benefits. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. This contract was awarded to a non-SBE vendor utilizing an SBE subcontract.
- B. The County has expended or encumbered \$1,106,326 (\$55,316/month) during the previous twenty (20) months of the current twenty-four (24) month long term disability insurance term contract. The term contract is for the employees of Palm Beach County, Pam Tran and the Supervisor of Elections. The contract contains both employer paid core (provided to HMO participants only) and buy-up voluntary coverage. The estimated total amount of this contract is based upon the salary of participating employees. The true number of plan participants will not be known until the completion of the annual open enrollment period for employee group insurance benefits. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. This contract was awarded to a non-SBE vendor utilizing an SBE subcontract.

TOTAL AMOUNT OF ALL AWARDS \$8,942,608.00



Tourist Development Council INTEROFFICE MEMORANDUM

DATE:

September 25, 2015

TO:

Janel Larvin

Minutes

FROM:

Carol Mengel

TDC

RE:

CATEGÖRY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

• Players International Management Inc., for The USTA Columbus Day Open

\$5,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc:

Kris Pursell, Sports Commission

Jackie Chesney, TDC Glenn Jergensen, TDC

Tdc/grantagr 2015/minutes/Sports. USTAColumbus Day Open

Tourist Development Council of Palm Beach County

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