AGENDA ITEM 3.B.3.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

(

Meeting Date: October 20, 2015

(X) Consent

) Regular

(

) Workshop () Public Hearing

Department:

Submitted By: <u>Clerk & Comptroller, Palm Beach County</u>

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$3,063,021.00**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

2) 3)	TDC Contracts Risk Management		\$ ¢	143,853.00	
5)	Nisk Management	TOTAL	<u>\$</u>	0.00 3,063,021.00	

	X	
Recommended by: _	Stephen I. Weiss, Director - Finance Services	11-15-15 Date
Approved by:	N/A	

Assistant County Administrator

Date

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP - PURCHASING

DATE ROUTED: October 14, 2015

ROUTED TO: Julie Dowe/Sabrina Hoffman

ROUTED FROM: Tim Montiglio, Board Services-Minutes. Desk: 355-2958

DESCRIPTION OF ITEM:

Purchasing Contract List for the October 20, 2015, BCC Regular consent agenda. DEADLINE TO COUNTY ADMINISTRATION: Oct 16, 2015, before 9:00 AM.

REC	QUESTED ACTION: A A B D
7	Review & Signature
	Review & Information
	Other:
PR	OCESSING INSTRUCTIONS:
\checkmark	Return to Originator
	Forward for Additional Processing to:
	Other:
Tha	ank You.
Tim	n Montiglio x2958

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP – TDC/RISK MGMT

DATE ROUTED: October 14, 2015

ROUTED TO: Julie Dowe/Maxine Goldson

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council

PROPOSED MEETING DATE: October 20, 2015, BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: October 16, before 9:00 AM

Memorandum date	# of Contracts	Reviewed by	Date
October 5, 2015	2	mgoldson	10/14/15
October 8, 2015	1	Mgoldson	10/14/15
· · · · · · · · · · · · · · · · · · ·			

October 20, 2015

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Commercial Cooling Concepts, Inc., for \$451,500 for air conditioning repairs from October 22, 2015 through October 21, 2016.

B)

Renewal of term contract with Application Dynamics, LLC (f/k/a Howe Enterprises), for \$396,000 for aircraft insecticide spraying from November 1, 2015 through October 31, 2016.

C)

Renewal of term contract with Baker & Taylor, LLC, for \$1,441,668 for leased new and popular books for the County's Library System from February 1, 2016 through January 31, 2017.

D)

Increase of \$350,000 for term contract with REP Services, Inc.; Wabash Valley Mfg., Inc.; Nevco, Inc.; GameTime, Inc.; Play Power Lt. Farmington, Inc. d/b/a Little Tikes Commercial; Playmore West, Inc.; Hunter Knepshield Co., Inc.; Play Space Services, Inc.; Bliss Products & Services, Inc., for a total of \$651,359 for the purchase, delivery and/or installation of playground and park equipment and parts from August 23, 2014 through November 22, 2015.

E)

Term contract with Sod Unlimited, LTD; R G Landscaping, Inc., for \$280,000 for grounds maintenance for South and Central locations from November 1, 2015 through October 31, 2016.

F)

Tourist Development Council Category "G" grant agreement with Optimist International Youth Programs Foundation, Inc., for \$2,000 for the Optimist International Tournament of Champions.

G)

Tourist Development Council Category "B" grant agreement with Palm Beach State College for \$132,853.

H)

Tourist Development Council Category "G" grant agreement with American Junior Golf Association, Inc., for \$9,000 for the American Junior Golf Association Polo Golf Junior Classic.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

.

10/20/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A Commercial Cooling Concepts, Inc.	Renewal of term contract for air conditioning repairs for the period 10/22/2015 through 10/21/2016 per Master Agreement #13090B.	\$451,500.00 SBE: \$0	Countywide	Scarlett	
The County has expended or encumbered \$413,867 (\$37,624) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$451,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.					
<u>EXHIBIT B</u> Application Dynamics, LLC (f/k/a Howe Enterprises)	Renewal of term contract for aircraft insecticide spraying for the period 11/01/2015 through 10/31/2016 per Master Agreement #12001C.	\$396,000.00 SBE: \$0	Environmental Resources Management 0001-380-3241-3401	Scarlett	
The County has expended or encumbered \$396,000 (\$36,000/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon fixed fee (\$33,000/month) pricing, \$396,000 is needed through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Cape Coral, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.					
<u>EXHIBIT C</u> Baker & Taylor, LLC	Renewal of term contract for leased new and popular books for County's Library System for the period 02/01/2016 through 01/31/2017 per Master Agreement #15025A.	\$1,441,668.00 SBE: \$0	Library Department 1180-320-3200-4403	Scarlett	
The County has expended or encumbered \$961,115 (\$120,139/month) during the previous eight (8) months of the current twelve (12) month term contract. Based upon historical usage, \$1,441,668 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.					

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

10/20/2015 Revised

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT D REP Services, Inc.; Wabash Valley Mfg., Inc.; Nevco, Inc.; GameTime, Inc.; Play Power Lt. Farmington, Inc. d/b/a Little Tikes Commercial; Playmore West, Inc.; Hunter Knepshield Co., Inc.; Play Space Services, Inc.; Bliss Products & Services, Inc.	Increase of term contract for the purchase, delivery and/or installation of playground and park equipment and parts for the period 08/23/2014 through 11/22/2015 per Master Agreement #10072C.	Increased Amount: \$350,000.00 Total with Increase: \$681,359.00 SBE: \$0	Countywide	Scarlett
	a de de a se avecto a read (\$240, 440, (\$22, 660/month) during d	the providue thirtoop and and quarter (12)	(25) months of the current fifteer	· · · · · · · · · · · · · · · · · · ·

The County has expended or encumbered \$319,410 (\$23,660/month) during the previous thirteen and one quarter (13.25) months of the current fifteen (15) month term contract. The Parks & Recreation Department requests an increase of \$350,000 over the previously authorized amount of \$331,359 due to two (2) new renovation projects: Westgate Park (\$190,000) and Haverhill Park (\$60,000); and the addition of Watergate Park (\$100,000), a CCRT project. This term contract has no renewal options. Five Awardees are located out of State and four (4) Awardees are located outside Palm Beach County in the cities of Lake Mary, Longwood, Fort Myers, and Melbourne, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

10/20/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Sod Unlimited, LTD; R G Landscaping, Inc.	Term contract for grounds maintenance for South and Central locations for the period 11/01/2015 through 10/31/2016 per Master Agreement #15073.	\$280,000.00 SBE: \$0	Facilities Development & Operations Department 0001-410-5210-4605	Scarlett	

The County has expended or encumbered \$373,008 (\$28,693/month) during the previous thirteen (13) months of the current fifteen (15) month term contract. Based upon fixed fees per location (\$263,875); fertilizer (\$6,680); estimated mulch (\$6,000); and additional landscape tasks/estimated hurricane cleanup (\$3,445), \$280,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardees are located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

TOTAL AMOUNT OF ALL AWARDS \$2,919,168.00



INTEROFFICE MEMORANDUM

DATE:	October 5 2015
TO:	Janel Larvin
	Minutes
FROM:	Carol Meneely TDC
RE:	CATEGORY "G" and "B" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" and "B" Grant Agreements:

- Optimist International Youth Programs Foundation, Inc. For the Optimist International Tournament of Champions (Cat. G)
- Palm Beach State College (Cat. B)

\$2,000 \$132,853 \$134,853

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" and Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

Kris Pursell, Sports Commission cc: Jackie Chesney, TDC Jan Rodusky, Culture Kate Rhubee, Culture Glenn Jergensen, TDC

Tdc/grantagr2015/minutes/Sports.Culture.OptimistInternational.PBStateCollage

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401 TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



INTEROFFICE MEMORANDUM

DATE:	October 8, 2015
TO:	Janel Larvin Minutes
FROM:	Carol Meneely TDC
RE:	CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

American Junior Golf Association, Inc., for the
American Junior Golf Association Polo Golf Junior Classic
\$9,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures cc: Kris Pursell, Sports Commission Jackie Chesney, TDC Glenn Jergensen, TDC

Tdc/grantagr2016/minutes.sports.AmericanJuniorGolf

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401 TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment