

Agenda Item #: **3H-2**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date:    October 20, 2015                  [ X ] Consent                  [     ] Regular  
    [     ] Workshop              [     ] Public Hearing

Department: Facilities Development &amp; Operations

## I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Contract with Leo A. Daly Company, to provide planning and design services associated with detention facilities projects.

**Summary:** The County's Five Year Capital Improvement Program (CIP) includes renewal/replacement projects at the detention facilities. The series of projects consist of renewal/replacements, renovations, modifications, and/or additions for infrastructure and various facilities systems such as HVAC, mechanical, fire protection, plumbing, boilers, electrical, low voltage electronic systems (including fire alarm, intercom, security and CCTV) and structural, roofing and weatherproofing. The oldest detention facilities involved in these projects have been in operation on a 24/7 basis for over 30 years and the newest for 20 years; all without any renewal/replacement projects having been completed. End of life issues including reliability, have already increased maintenance costs and will impact ability to maintain operations if the replacements are not completed in the next 3-5 years. The projects are planned to be implemented over the 3-5 year period in order to maintain operations without materially increasing staffing costs. The purpose of this contract is to have a single consultant provide planning and design services to reduce the time and cost associated with familiarizing various consultants with the facility conditions, operating procedures and constraints and the County asset standards. This contract will be for five (5) years and consultant fees will be negotiated on an individual basis for the identified projects. Leo A Daly is a national firm with a Palm Beach County Office and will be using Palm Beach County subconsultants for a majority of the work. This contract includes a SBE goal of 15% which can be met through the use of either M/WBE or SBE firms. Funding for the work will come from the Public Building Improvement Fund. **(Capital Improvements Division) Countywide(ME)**

**Background and Justification:** Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on August 6, 2015. Work will be authorized through individual task agreements when they are required during the term of this contract. The purpose of this contract is to have a consultant provide planning and design services for the renewal/replacement of various systems.

Attachments:

1. Contract
2. Disclosure of Ownership Interests

**Recommended by:**

*John Chesher*  
for *SW* **Department Director**

10-6-15  
Date

**Approved by:**

  
County Administrator

10/8/15  
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

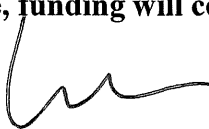
Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET FISCAL IMPACT	<u>*</u>				
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes   X   No       

Budget Account No: Fund            Dept        Unit            Object             
Reporting Category           

B. Recommended Sources of Funds/Summary of Fiscal Impact:


**\*Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.**

 9-22-15

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

  
10/1/15 10/1/15 OFMB

  
Contract Administrator  
10/7/15  
B. Wheeler 10-7-15

B. Legal Sufficiency:

  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.