

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 17, 2015 [X] Consent [ ] Regular
[ ] Ordinance [ ] Public Hearing
Department
Submitted By: Community Services
Submitted For: Financially Assisted Agencies

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Memorandum of Agreement with Children's Services Council of Palm Beach County and United Way of Palm Beach County, Inc., for the period October 1, 2015, through September 30, 2016, in an amount totaling \$383,997 of which \$142,457 is funded by Palm Beach County.

Summary: On July 22, 2014, the Board of County Commissioners (BCC) approved funding allocations for the Financially Assisted Agencies (FAA) Program. This Memorandum of Agreement (MOA) being recommended in this item reflects the dollar amounts approved by the Board for FY 2016. This is a three (3) party MOA among Palm Beach County, Children's Services Council of Palm Beach County (CSC) and United Way of Palm Beach County, Inc. (United Way). United Way will subcontract with 211 Palm Beach/Treasure Coast, Inc. (211) as part of the collaboration to connect people to services 24 hours a day. United Way agrees to serve as a fiscal agent and will make payments on a monthly basis to 211 for the services rendered. The County will provide an advance one-time payment of \$142,457 to United Way in accordance with Palm Beach County Administrative Code Rule 305.02. CSC will be funding \$116,422 and United Way will be funding \$125,118 of the entire MOA amount. All three agencies will be part of the program and fiscal monitoring of this MOA. United Way will be the responsible agent for verifying that the deliverables are completed by the MOA end date. Countywide (HH)

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The Financially Assisted Agencies program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state and local funding sources that support our County's system of care. The Board of County Commissioners has directed staff to pursue data-driven, evidenced-based programming and outcome measures that ensure effective changes in people's lives in our community. The purpose is to connect people to services 24 hours a day by understanding their individual emotional, financial and community needs and to support the health & human service system as a whole. 211 Palm Beach/Treasure Coast, Inc. provides guidance and support to individuals and families in distress or in need of information about health and human service programs

Attachments: Memorandum of Agreement with CSC and United Way

Recommended By: [Signature] 10/27/15
Department Director Date
Approved By: [Signature] 11-11-15
Deputy County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	\$142,457				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	\$142,457				

No. ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--


Is Item Included In Current Budget? Yes X No \_\_\_\_\_

Budget Account No.:

Fund 0001 Dept 740 Unit 2526 Object 8201 Program Code \_\_\_\_\_ Program Period \_\_\_\_\_

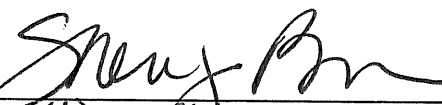
**B. Recommended Sources of Funds/Summary of Fiscal Impact:  
Funding Source is Palm Beach County**

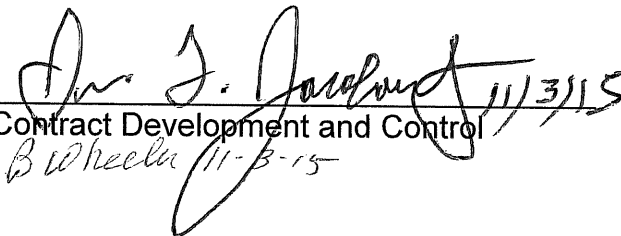
**C. Departmental Fiscal Review:**

  
\_\_\_\_\_  
Taruna Malhotra, Director, Financial & Support Svcs.


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
\_\_\_\_\_  
OFMB AK  
10/29 10/29/15

  
\_\_\_\_\_  
Contract Development and Control  
B Wheeler 11-3-15

**B. Legal Sufficiency:**

  
\_\_\_\_\_  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

## MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT (MOA or Agreement) is made as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and among PALM BEACH COUNTY, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as "COUNTY", CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "CSC", and UNITED WAY OF PALM BEACH COUNTY, INC. hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is 59-0683258. The effective date of this Agreement is October 1, 2015.

Whereas this Agreement goes into effect upon approval and signature of all parties, and In consideration of the mutual promises contained herein, the COUNTY, CSC, and the AGENCY agree as follows:

### ARTICLE 1 - SERVICES

The Agency agrees to subcontract with and provide oversight to the 211 Palm Beach / Treasure Coast, Inc., hereinafter referred to as the SUBCONTRACTOR, for the scope of services as outlined on Exhibit A. The AGENCY and CSC agree to perform program monitoring and the AGENCY and COUNTY agree to perform fiscal monitoring of this Agreement.

### ARTICLE 2 - SCHEDULE

The AGENCY shall ensure that the SUBCONTRACTOR commences services on October 1, 2015 and complete services on September 30, 2016.

Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in Exhibit A.

### ARTICLE 3 - PAYMENTS

The AGENCY will bill the COUNTY a one-time lump sum payment in the amount of ONE HUNDRED FORTY TWO THOUSAND, FOUR HUNDRED AND FIFTY SEVEN DOLLARS (\$142,457). The AGENCY agrees to make payments in equivalent amounts to SUBCONTRACTOR in accordance with the payments schedule outlined in Exhibit B. COUNTY will make payment within 45 days of submission of invoice from the AGENCY. In the event the AGENCY does not receive the lump sum payment from the COUNTY within 45 days the AGENCY will have no duty or liability to any party to this Agreement including but not limited to the SUBCONTRACTOR to make any payment.

The AGENCY will bill CSC a one-time lump sum payment in the amount of ONE HUNDRED SIXTEEN THOUSAND, FOUR HUNDRED AND TWENTY TWO DOLLARS (\$116,422). The AGENCY agrees to make payments in equivalent amounts to SUBCONTRACTOR in accordance with the payments schedule outlined in Exhibit B

provided the AGENCY receives the lump sum payment from the CSC by October 31, 2015. In the event the AGENCY does not receive the lump sum payment from the CSC by October 31, 2015 the AGENCY will have no duty or liability to any party to this Agreement including but not limited to the SUBCONTRACTOR to make any payment.

AGENCY requests for payments of this Agreement shall include an original cover on AGENCY letterhead signed by the Chief Executive Officer.

The AGENCY will also make payments to the SUBCONTRACTOR in the amount of **ONE HUNDRED TWENTY FIVE THOUSAND, ONE HUNDRED AND EIGHTEEN DOLLARS (\$125,118)** at the amounts set forth in Exhibit B for services rendered toward the completion of the Scope of Work.

The AGENCY must submit a written request for funds within 45 days of receipt of this Agreement. The AGENCY agrees to refund any money advanced, but not expended by September 30, 2016 to the COUNTY and CSC within 30 days.

#### **ARTICLE 4 - AVAILABILITY OF FUNDS**

The obligations of the COUNTY and CSC under this Agreement for the current or any subsequent fiscal year are subject to the availability of funds lawfully appropriated for its purpose by the County and CSC.

#### **ARTICLE 5 - DUTY TO PAY SUBCONTRACTOR**

The obligation of the AGENCY under this Agreement to make any payment to the SUBCONTRACTOR is contingent upon and subject to the AGENCY's receipt of all agreed upon funds from the COUNTY and CSC.

#### **ARTICLE 6 - INSURANCE**

The AGENCY shall, at its sole expense, maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. AGENCY shall agree to provide the COUNTY and CSC with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY and CSC'S review or acceptance of insurance maintained by AGENCY, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by AGENCY under the Contract.

- A. **Commercial General Liability** The AGENCY will ensure the SUBCONTRACTOR maintain a Commercial General Liability policy at a limit of liability not less than \$1,000,000 contractual liability, on an occurrence basis. Coverage shall not contain any endorsement(s) excluding nor limiting Premises/Operations, Personal Injury, Product/Completed Operations, Contractual Liability, Severability of Interests or Cross Liability. Coverage shall be provided on a primary basis.
- B. **Waiver of Subrogation** The AGENCY will ensure the SUBCONTRACTOR agrees to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit

SUBCONTRACTOR to enter into a pre-loss Agreement to waive subrogation without an endorsement, then SUBCONTRACTOR agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should SUBCONTRACTOR enter into such an Agreement on a pre-loss basis.

- C. **Worker's Compensation Insurance & Employers Liability** The AGENCY will ensure that the SUBCONTRACTOR will maintain Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute 440. SUBCONTRACTOR shall provide coverage on a primary basis.
- D. **Certificate(s) of Insurance** At the time it executes its Agreement with the AGENCY and throughout the contract period, SUBCONTRACTOR will provide AGENCY with a Certificate(s) of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. SUBCONTRACTOR will notify AGENCY of any changes in insurance coverage or terms or insurance carriers within thirty (30) days. The Certificate Holder address shall read: United Way of Palm Beach County, Inc., Countess de Hoernle Community Campus, 2600 Quantum Blvd., Boynton Beach, FL 33426.
- E. **Additional Insured** SUBCONTRACTOR will endorse AGENCY as an Additional Insured with a Additional Insured – Designated Person or Organization endorsement to the Commercial General Liability. The additional insured shall read "United Way of Palm Beach County, Inc., its Officers, Directors, Representatives, Employees, Agents and Volunteers." Coverage shall be provided on a primary basis.

#### **ARTICLE 7 - WARRANTIES AND LICENSING REQUIREMENTS:**

The AGENCY will require the SUBCONTRACTOR to continue to maintain all licenses and approvals required to conduct its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the AGENCY'S representatives upon request.

The AGENCY will require the SUBCONTRACTOR to comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The SUBCONTRACTOR is presumed to be familiar with all federal, state, and local laws, ordinances, codes and regulations that may in any way affect the services offered.

The AGENCY will require the SUBCONTRACTOR to secure at its own expenses, all necessary personnel required to perform the services under this Agreement, and that they shall be fully qualified and, if required, authorized, permitted and/or licensed under State and local law to perform such services. Such personnel shall not be employees of or have any contractual relationship with the AGENCY.

The AGENCY will require the SUBCONTRACTOR attest to the fact that it is governed by a Board, or other appropriate body, whose members have no monetary conflict of interest. Further, the members must also serve the SUBCONTRACTOR without compensation.

**ARTICLE 8 - NONDISCRIMINATION**

The AGENCY will require the SUBCONTRACTOR to warrant and represent that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

The AGENCY will require the SUBCONTRACTOR to submit to the COUNTY AND CSC a copy of its non-discrimination policy which is consistent with the above paragraph, as contained in Resolution R-2014-1421, as amended, or in the alternative, if the SUBCONTRACTOR does not have a written non-discrimination policy or one that conforms to the COUNTY's policy, it has acknowledged through a signed statement provided to the COUNTY AND CSC that the will conform to the COUNTY's non-discrimination policy as provided in R-2014-1421, as amended.

**ARTICLE 9 - REMEDIES**

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in Palm Beach County.

**ARTICLE 10 - AGENCY'S PROGRAMMATIC REQUIREMENTS**

The AGENCY agrees to specific requirements, including but not limited to, the following:

- A. To serve as fiscal agent for disbursement of the funds described herein which have been provided to them from the COUNTY and CSC.
- B. To coordinate and monitor programmatically the SUBCONTRACTOR in collaboration with CSC to ensure that its programmatic goals and conduct as outlined in Exhibit A are adhered to.
- C. To coordinate and monitor fiscally the SUBCONTRACTOR in collaboration with the COUNTY to ensure that its fiscal goals and conduct as outlined in Article 12 are adhered to.
- D. Provide the funding to the SUBCONTRACTOR for a Call Center Services not to exceed the amount set forth in Exhibit B.
- E. Ensure the SUBCONTRACTOR provides deliverables and reports as requested in Exhibit A of this Agreement.
- F. Share reports as outlined in Exhibit A.

**ARTICLE 11 - NOTICES**

All notices required in this Agreement shall be sent by U.S. Mail, return receipt requested, and if sent to the COUNTY shall be mailed to:

Channell Wilkins, Director  
Community Services Department  
Palm Beach County  
810 Datura Street  
West Palm Beach, Florida 33401

and if sent to CSC shall be mailed to:

Nikki Martin-Bynum, Program Officer  
Children's Services Council of Palm Beach County  
2300 High Ridge Road  
Boynton Beach, FL 33426

and if sent to the AGENCY shall be mailed to:

Donna Quinlan, Vice President of Community Impact  
United Way of Palm Beach County, Inc.  
2600 Quantum Boulevard  
Boynton Beach, Florida 33426

**ARTICLE 12 - ACCESS AND AUDIT REQUIREMENTS**

The SUBCONTRACTOR shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion or termination of the Agreement.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code 2-421 through 2-440, as may be amended, which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General has the power to subpoena witnesses, administer oaths and require the production of records, and audit, investigate, monitor, and inspect the activities of the AGENCY, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Palm Beach County Code 2-421 through 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

The SUBCONTRACTOR shall have all audits completed by an Independent Certified Public Accountant (IPA) who shall either be a Certified Public Accountant or a Public Accountant licensed under Chapter 473, Fla. Stat. The IPA shall state that the audit complied with the applicable accounting principles.

- A. The annual financial audit report shall include all management letters and the SUBCONTRACTOR's response to all findings, including corrective actions to be taken.

- B. The annual financial audit report shall include a schedule of financial assistance specifically identifying all contracts, Agreements and grant revenue by sponsoring agency and contract/Agreement/grant number.
- C. Two bound originals of the audit is due within 30 days after receipt of the financial audit report from the Independent Certified Public Accountant or a Public Accountant licensed under Chapter 473, Fla. Stat. or nine (9) months after the close of the fiscal year. The complete financial audit report, including all items specified herein, shall be sent directly to:

**Community Services Department  
Attn: FAA Program Monitor  
Palm Beach County  
810 Datura Street  
West Palm Beach, Florida 33401**

**ARTICLE 13 - TERMINATION**

This Agreement may be canceled by any of the parties, for cause or no cause, upon sixty (60) days prior written notice to the remaining parties to the Agreement. If there is a breach by either the AGENCY or the SUBCONTRACTOR, then the Agreement is subject to immediate termination and, depending on the circumstances surrounding the breach, may result in no further payment being made under this Agreement. It is the intent of the parties, however, that the AGENCY and SUBCONTRACTOR shall be paid for all services rendered to the COUNTY's and CSC's satisfaction through the date of termination.

After receipt of a Termination Notice and except as otherwise directed by the COUNTY and CSC, the AGENCY will ensure that the SUBCONTRACTOR shall:

Stop work on the date and to the extent specified.

Terminate and settle all orders and subcontracts relating to the performance of terminated work.



**IN WITNESS WHEREOF**, the Board of County Commissioners of Palm Beach County, Children's Services Council and United Way of Palm Beach County, Florida have made and executed this Agreement on behalf of the COUNTY and CSC and AGENCY has hereunto set his/her hand the day and year above written.

**ATTEST:**

**Sharon R. Bock, Clerk & Comptroller**

**PALM BEACH COUNTY, FLORIDA, a  
Political Subdivision of the State of  
Florida**

BY: \_\_\_\_\_  
Deputy Clerk

**BOARD OF COUNTY AND  
COMMISSIONERS**

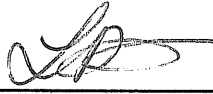
\_\_\_\_\_  
Signature

BY: \_\_\_\_\_  
~~Shelley Vana~~ ~~Mayor~~  
Mayor

\_\_\_\_\_  
Name Typed

**CHILDREN'S SERVICES COUNCIL OF  
PALM BEACH COUNTY**

**APPROVED AS TO TERMS AND  
CONDITIONS  
Department of Community Services**

BY   
\_\_\_\_\_  
Lisa Williams-Taylor, Chief Executive Officer

By:   
\_\_\_\_\_  
Channell Wilkins, Director

**AGENCY:**

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

**UNITED WAY OF PALM BEACH  
COUNTY, INC.**

\_\_\_\_\_  
Assistant County, Attorney

BY   
\_\_\_\_\_  
Laurie George, President & CEO

Laurie George  
AGENCY's Signatory Name Typed

59-0683258  
AGENCY's Federal ID Number

## EXHIBIT A

### SCOPE OF WORK For Call Center Services Provided by SUBCONTRACTOR

**Subcontractor: 211 Palm Beach/Treasure Coast**

#### **General Description**

The mission of 211 Palm Beach/Treasure Coast is to connect people to services 24 hours a day by understanding their individual emotional, financial and community needs and to support the health & human service system as a whole. 211 Palm Beach/Treasure Coast, Inc. provides empathetic guidance and support to individuals and families in distress or in need of information about health and human service programs. 211 Palm Beach/Treasure Coast, Inc. operates a 24-hour per day, 365 day per year telephone helpline/hotline service providing an array of support and assistance, including information, assessment, advocacy, referral and linkage to appropriate community agencies, as well as crisis intervention and suicide prevention. 211's Palm Beach/Treasure Coast, Inc. Community Resource Database is the foundation of 211's Palm Beach/Treasure Coast, Inc. operation and consists of information on community health and human services which is collected, maintained and made available via telephone (by calling 2-1-1), in printed directories and on the web at [www.211palmbeach.org](http://www.211palmbeach.org). 211 Palm Beach/Treasure Coast is expected to maintain the website and database at a level comparable in quality and usability to similarly situated crisis/information/referral agencies.

#### **Accreditation**

211 Palm Beach/Treasure Coast, Inc. is accredited by the American Association for Suicidology (AAS) and was the first agency in the State of Florida and the fifth in the nation to receive accreditation by the national Alliance of Information & Referral Systems (AIRS). Locally, 211 Palm Beach/Treasure Coast, Inc. has successfully completed the Nonprofits first initial and supplemental certification process related to sound nonprofit management. A certificate of accreditation signifies adherence to the standards and quality goals set forth by AAS, AIRS and Nonprofits First.

#### **Services**

Services provided by 211 Palm Beach/Treasure Coast, Inc. include and are defined as follows:

1. Information, Assessment, & Referral –
  - a. Assessing the caller's needs, identifying resources to meet those needs, and providing a referral to identified resources. This may involve assessment of the presenting situation and clarification of needs along with an evaluation of appropriate resources.
  - b. Providing a limited response to requests for non-complex information along with agency names, telephone numbers, addresses, program descriptions, eligibility criteria and application processes may be provided.
  - c. Providing direct telephone linkage to the needed service, upon caller request or upon affirmative response by the caller when this is suggested as an option.
  - d. Providing additional efforts to locate services in complicated or resource limited circumstances including the provision of intensive, short-term support in navigating the complex health and human services system.

2. Helpline Counseling Services – providing a telephone service that allows the caller to talk confidentially about their personal problems with an empathetic active listener, and providing crisis/suicide de-escalation when responding to the emotional state of the caller.
3. Emergency Intervention – providing assistance by contacting law enforcement, fire/rescue or the abuse registry.
4. Database Maintenance – collecting and maintaining up-to-date pertinent information related to available health and human services.
5. Web Site – providing up-to-date, pertinent, easily accessible information related to health and human services via the web.

**Expectations**

When there is a State of Florida Shared 211 Database, it is expected by the COUNTY and CSC that 211 Palm Beach/Treasure Coast, Inc. will provide data to the State's comprehensive 211 database. Further, it is expected that 211 Palm Beach/Treasure Coast, Inc. will accurately capture, maintain and report on the various indicators identified by the COUNTY and CSC in the Deliverables/Reporting Section of this contract. Whenever possible 211 Palm Beach/Treasure Coast, Inc. will provide information directly produced through its various automated systems.

**Deliverables/Reporting**

Deliverables shall include:

1. **Service Delivery Reports** containing the following information shall be charted and trended by month (including numbers and percentages), and provide twice per year:
  - January 31, 2016 (data reflects January 1, 2015 – December 31, 2015)
  - July 31, 2016 (data reflects January 1, 2016 – June 30, 2016)

- 1.1. Call Volume (Chart and Bar Graph)
- 1.2. Call Type: By percentage (Line Graph)
- 1.3. Problem/Needs: Total number with percentages (Chart only with added columns for total period percentages)
- 1.4. Website: Number of visits and hits (Line Graphs)
- 1.5. Online Resource Database: Number of visitors (Line Graph)

2. **Key Performance Indicators Report** containing the following information shall be reported twice per year:
  - January 31, 2016 (data reflects January 1, 2015 – December 31, 2015)
  - July 31, 2016 (data reflects January 1, 2016 – June 30, 2016:

A 90% positive response rate will be received as measure through caller satisfaction surveys.

Information, Assessment and Referral Calls - Staff will exhibit quality service by scoring an average of 90% or better on the competency monitoring form.

Suicide Calls - Staff will exhibit quality service by scoring an average of 90% or better on the competency monitoring form.

100% of all providers in the database will be contacted annually to have them review and update their agency information for accuracy with a target of 75% of the providers submitting updated program data.

Resource Inquiries - Total utilization will remain level or increase as compared to the 2014 baseline (170,445 resource inquiries).

Print Information - Total production will remain level or increase as compared to the 2014 baseline (152,000 printed guides and directories).

211 Crisis/Suicide - 95% of suicide calls will be answered within 45 seconds.

Rape Crisis Violent Crime - 95% of rape crisis calls will be answered within 45 seconds.

National Suicide Prevention Lifeline - 95% of the National Suicide Hotline calls will be answered within 45 seconds.

Information, Assessment and Referral Calls - 90% of the Information, Assessment and Referral calls will be answered within 90 seconds.

3. **Overview Reports** containing a synopsis of trended information related to the Service Delivery Reports, Management Reports, and Key Performance Indicators Reports submitted twice a year:
  - January 31, 2016 (data reflects January 1, 2015 – December 31, 2015)
  - July 31, 2016 (data reflects January 1, 2016 – June 30, 2016)
4. **Annual Youth Yellow Pages** will be published and distributed throughout Palm Beach County and reported to the funders by October 31, 2016.

**EXHIBIT B**

**FY2015-2016 Payment Schedule  
For Call Service Center Provided by Subcontractor**

COUNTY: Palm Beach County Board of County Commissioners  
 CSC: Children's Services Council of Palm Beach County  
 AGENCY: United Way of Palm Beach County  
 SUBCONTRACTOR: 211 Palm Beach/Treasure Coast

The AGENCY may submit an invoice to the COUNTY and CSC for the total amount of the contribution as indicated below:

<b>Total COUNTY AND CSC Contribution</b>	<b>Fiscal Year 2016</b>
PB County	\$142,457
CSC	\$116,422
AGENCY	\$125,118
<b>Total</b>	<b>\$383,997</b>

Upon receipt of payment from the COUNTY and CSC, the AGENCY agrees to pay SUBCONTRACTOR according to the following payment schedule below:

FY 2015-2016 (Oct. 1, 2015 – Sept. 30, 2016)	COUNTY DISBURSEMENT	CSC DISBURSEMENT	AGENCY DISBURSEMENT	TOTAL TO SUBCONTRACTOR
October 2015	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
November 2015	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
December 2015	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
January 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
February 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
March 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
April 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
May 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
June 2016	\$11,871.41	\$9,701.83	\$13,902.00	\$35,475.24
July 2016	\$11,871.41	\$9,701.83	\$0	\$21,573.24
August 2016	\$11,871.41	\$9,701.83	\$0	\$21,573.24
September 2016	\$11,871.49	\$9,701.87	\$0	\$21,573.24
<b>TOTAL</b>	<b>\$142,457.00</b>	<b>\$116,422</b>	<b>\$125,118</b>	<b>\$383,997.00</b>

**Summary of Certificates**

**This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.**

Tuesday, September 29, 2015

[Images](#)

[Contracts](#)

Insured: United Way of Palm Beach County, Inc.

Insured ID: 049FAA01FY15

Status: **Compliant**

ITS Account Number: **PLC1326**

Project(s): **Palm Beach County - Community Services**

Insurance Policy	Required	Provided	Override
<b><u>General Liability</u></b>			
Expiration: 12/4/2015			
General Aggregate:	\$500,000	\$3,000,000	
Products - Completed Operations Aggregate:	\$500,000	\$3,000,000	
Personal And Advertising Injury:	\$500,000	\$1,000,000	
Each Occurrence:	\$500,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<b><u>Automobile Liability</u></b>			
Expiration: 12/4/2015			
	All Owned Autos	Any Auto not provided	X
	Hired Autos	not provided	X
	Non-Owned Autos	not provided	X
Combined Single Limit:	\$500,000	\$1,000,000	
<b><u>Workers Compensation/Employers Liability</u></b>			
Expiration: 12/4/2015			
<b><u>Professional Liability</u></b>			
Expiration: 12/4/2015			
Each Occurrence:	\$500,000	\$1,000,000	
Aggregate Limit:	\$500,000	\$3,000,000	

**Notifications**

There were no deficiency letters issued.

Do you have an updated Certificate? Click the button below to submit a Certificate.

[Certificate Submittal](#)

**Summary of Certificates**

**This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.**

Tuesday, September 29, 2015

[Images](#)

[Contracts](#)

Insured: 211 Palm Beach

Insured ID: 001FAA01FY15

Status: Compliant

ITS Account Number: PLC1271

Project(s): Palm Beach County - Community Services

Insurance Policy	Required	Provided	Override
<b>General Liability</b>			
Expiration: 6/30/2016			
General Aggregate:	\$500,000	\$3,000,000	
Products - Completed Operations Aggregate:	\$500,000	\$3,000,000	
Personal And Advertising Injury:	\$500,000	\$1,000,000	
Each Occurrence:	\$500,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<b>Automobile Liability</b>	All Owned Autos	not provided	X
Expiration: 6/30/2016	Hired Autos	Hired Autos	
	Non-Owned Autos	Non-Owned Autos	
Combined Single Limit:	\$500,000	\$1,000,000	
<b>Workers Compensation/Employers Liability</b>	WC Stat. Limits	WC Stat. Limits	
Expiration: 1/1/2016			
<b>Professional Liability</b>			
Expiration: 6/30/2016			
Each Occurrence:	\$500,000	\$1,000,000	
Aggregate Limit:	\$500,000	\$3,000,000	

**Notifications**

There were no deficiency letters issued.

Do you have an updated Certificate? Click the button below to submit a Certificate.

[Certificate Submittal](#)