

Agenda Item: 3F4

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date:  November 17, 2015           [ X ] Consent       [ ] Regular
                                           [ ] Workshop      [ ] Public Hearing
Department:
Submitted By:  Department of Airports
Submitted For:
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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file:

- (A) Non-Signatory Airline Agreement with Frontier Airlines, Inc., commencing October 20, 2014, and terminating September 30, 2015, with automatic October 1<sup>st</sup> to September 30<sup>th</sup> annual term renewals unless canceled.
- (B) Airline Service Incentive Program Participation Agreement with Frontier Airlines, Inc., for up to twenty four (24) months for flights identified within.

**Summary:** Delegation of authority for execution of the standard County Non-Signatory Agreement above was approved by the BCC in R-2014-1575. Delegation of authority for execution of the standard County Airline Service Incentive Agreement above was approved by the BCC in R-2014-0251. **Countywide (AH)**

**Background and Justification:** N/A

**Attachments** One (1) Standard Non-Signatory Agreement  
One (1) Standard Airline Service Incentive Agreement

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1B
Recommended By: James Kelly 10/14/15
                  Department Director           Date

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Approved By: [Signature] 10/23/15
               County Administrator           Date

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**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Operating Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	=====	=====	=====	=====	=====
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Budget Account No: Fund 4100 Department 120 Unit 8320/8430 RSource Various  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The Signatory Airline Agreement (R-2014-1033) establishes the basis for all airline rates and charges for the operation of commercial air service at PBIA. The Non-signatory Airline Agreement incorporates the rates and charges established under the Signatory Airline Agreement. Revenues from terminal rents, landing fees, and baggage system charges will average \$14 to \$16 million annually over the five-year period. Rates are established to recover the cost of airport operations, maintenance, and debt service for the terminal, terminal systems, and airfield. The Airline Service Incentive Program Participation Agreement allows for the waiver of landing fees and gate charges for up to 24 months.

C. Departmental Fiscal Review: *Fred Panelli*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Fiscal impact is indeterminable.*

*Sherry M...*  
 30 M OFMB  
 6/15 10/16 *SRW*

*Ann J. Jacobson* 10/21/15  
 Contract Dev. and Control  
*B. Chella 10-20-15*

**B. Legal Sufficiency:**

*Anne Delgado* 10-23-15  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 9/03  
 ADM FORM 01  
 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)