

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>\$155,000</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$155,000</u>	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
------------------------	----------	----------	----------	----------	----------

Is Item Included In Current Budget? Yes X No _____

Budget Account Exp No:

Fund 0001 Department 153 Unit 7686 Object 8201 - \$140,000

Fund 0001 Department 153 Unit 1451 Object 3401 - \$15,000

Rev No: Fund _____ Department _____ Unit _____ Object _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with this Amendment shall be funded by existing 2016 ad valorem.

Departmental Fiscal Review: Michelle Dixon

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature]
OFMB
11/13/15

[Signature] 11/19/15
Contract Administration
3/10/16 11-19-15

B. Legal Sufficiency:

[Signature]
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**SECOND AMENDMENT TO INTERLOCAL AGREEMENT WITH THE CITY OF
BELLE GLADE (R2014-1976)**

THIS SECOND AMENDMENT is made as of the _____ day of _____ 2015, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (hereinafter referred to as the ("COUNTY")), and the City of Belle Glade, a municipality located in Palm Beach County, Florida, (hereinafter referred to as the "CITY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH:

WHEREAS, the parties entered into a certain Interlocal Agreement (R2014-1976 as previously amended R2015-0593) dated **December 16, 2014**, hereinafter referred to as the "Agreement", whereby the CITY has agreed to provide professional services in the area of Youth Violence Prevention/Youth Empowerment Center, as more specifically set forth in the Scope of Work detailed in Exhibit A-1 of the Agreement; and

WHEREAS, the parties desire to extend the term of the Agreement for an additional one (1) year period from October 1, 2015 through September 30, 2016; and

WHEREAS, the first amended contract, currently has an expiration date of September 30, 2015 and is funded in the amount of **ONE HUNDRED AND FORTY THREE THOUSAND DOLLARS (\$143,000)**; and

WHEREAS, the parties desire to extend the original agreement to September 30, 2016 and in the amount of **ONE HUNDRED AND FIFTY FIVE THOUSAND DOLLARS (\$155,000)**, for a new total not to exceed an amount of **TWO HUNDRED AND NINETY EIGHT THOUSAND DOLLARS (\$298,000)**; and

WHEREAS, a portion of this new increase in funding, a total of **FIFTEEN THOUSAND DOLLARS (\$15,000)** must be allocated toward new evidence-based programming for at-risk youth attending the Center, and shall not be allocated toward existing program expenditures.

NOW THEREFORE, in consideration of the mutual covenants and Agreements expressed herein, the COUNTY and the CITY agree as follows:

1. **Section F of ARTICLE 1 - SERVICES AND PROGRAMMATIC REQUIREMENTS**, is hereby amended to read as follows:

“F. The COUNTY’S Director of the Youth Services Department may authorize adjustments within each designated budget of up to 10% provided there is not an increase in the total amount. Funding designated for new evidence-based programming shall not be allocated toward existing program expenditures.”

2. **Section G of ARTICLE 1 - SERVICES AND PROGRAMMATIC REQUIREMENTS**, is hereby amended to read as follows:

“G. The parties may, by mutual agreement, extend this contract for up to one (1) additional year. If the CITY wishes to extend the contract, it must submit a proposed Scope of Work and corresponding Budgets (Exhibits A-1, B-1.1 and B-1.2) for the next fiscal year (October 1 – September 30) no later than May 1st of each year. Upon recommendation of the COUNTY and availability of funding, an appropriate amendment extending this contract may be submitted by the COUNTY to the CITY and the Board of County Commissioners for their consideration.”

3. **ARTICLE 2 – SCHEDULE**, is hereby amended to read as follows:

“The CITY shall commence services on October 1, 2014 and regardless of the date the COUNTY executes complete all services by September 30, 2016. The parties may, by mutual agreement, extend this contract for up to one (1) additional year.”

4. **ARTICLE 3 – CONTRACT REPRESENTATIVE/LIAISON**, is hereby amended to read as follows:

“The COUNTY’S representative/liaison during the performance of this INTERLOCAL AGREEMENT shall be James Green, Director of Outreach and Community Programming or designee, telephone number 561-242-5702.

The CITY’S representative/liaison during the performance of this INTERLOCAL AGREEMENT shall be Lillian Tomeu, Grants and Special Projects Manager, telephone number 561-992-1607. Sub-contract providers report to the CITY’S representative.”

5. **Section B of ARTICLE 4 – PAYMENTS TO CITY**, is hereby amended to read as follows:

“B. The CITY shall submit monthly programmatic reports and monthly financial invoices on both the existing programming and to include separate reporting on new evidence-based programming to the COUNTY which will include reference to this agreement; identify the project and identify the amount due and payable to the CITY, identify and separate expenses relating to the existing and new evidence-based programming as confirmation of the CITY’S expenditures for the project. Programmatic reports received trigger payments to the CITY. Invoices and related backup shall be provided to support grant funds and CITY funds.”

6. **Section C of ARTICLE 4 – PAYMENTS TO CITY**, is hereby amended to read as follows:

“C. The CITY shall submit monthly invoices for each of the corresponding program budgets (Exhibit B-1.1 and B-1.2). Invoices received from the CITY pursuant to this agreement will be reviewed and approved by the COUNTY’S representative, to verify that services have been rendered in conformity with the agreement. Approved invoices will then be sent to the

Finance Department for payment. Invoices will normally be paid within thirty (30) days following the COUNTY representative's approval."

7. **ARTICLE 21 – NONDISCRIMINATION**, is hereby amended to read as follows:

"The CITY warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

The CITY has submitted to COUNTY a copy of its non-discrimination policy which is consistent with the above paragraph, as contained in Resolution R2014-1421, as amended, or in the alternative, if the CITY does not have a written non-discrimination policy or one that conforms to the COUNTY's policy, it has acknowledged through a signed statement provided to COUNTY that CITY will conform to the COUNTY's non-discrimination policy as provided in R2014-1421, as amended."

8. **ARTICLE 26 – NOTICES**, is hereby amended to read as follows:

"All notices required in this INTERLOCAL AGREEMENT shall be sent by certified mail, return receipt requested, hand delivery or other deliver service requiring signed acceptance. If sent to the COUNTY notices shall be addressed to:

Tammy K. Fields, Director
Palm Beach County Youth Services Department
50 S. Military Trail, Suite 203
West Palm Beach, FL 33415

With copy to:
Palm Beach County Attorney's Office
301 North Olive Ave. – 6th Floor
West Palm Beach, FL 33401

If sent to the CITY, notices shall be addressed to:
Steve B. Wilson, Mayor
City of Belle Glade
110 Dr. Martin Luther King Blvd
Belle Glade, FL 33430"

9. The Agreement is hereby amended to replace Exhibit "A" in its entirety with Exhibit A-1.
10. The Agreement is hereby amended to replace Exhibit "B" in its entirety with Exhibits B-1.1 and B-1.2
11. All other provisions of said Agreement, dated December 16, 2014, are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their officials thereupon duly authorized.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida**

**BOARD OF COUNTY
COMMISSIONERS**

BY: _____
Clerk & Comptroller

BY: _____
Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS AND
CONDITIONS**

BY: _____
Assistant County Attorney

BY: _____
Tammy K. Fields, Director
Youth Services Department

ATTEST:

**CITY OF BELLE GLADE, a
municipality located in Palm Beach
County, Florida**

BY: _____
Debra R. Buff, MMC, City Clerk

BY: _____
Steve B. Wilson, Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

BY: _____
City Attorney

Belle Glade Youth Empowerment Center Program:	Responsibility
Youth Empowerment Facility	City
<p>Youth/Teen Advisory Council Council or Board of youth from the target area meets every other month minimally to recommend programs and policies of the Youth Empowerment Center. Agendas and minutes are prepared and submitted as well as sign in sheets. Youth are pre and post tested on leadership skills. Youth will review service proposals and make program recommendations on behalf of the Center.</p>	City
<p>Teen Center Provide educational and recreational programming 5 days a week (minimum) with 10 interest-based programs/pro-social activities per week (excluding recreation). Maintain a clean safe and secure environment. Work with the youth council to identify new educational recreational programs, activities and special events. A class or event selected by the youth council should be provided quarterly. Provide a monthly calendar for public release no later than the 1st day of the month. Fees may not be charges for regular activities; any fees must be preapproved by contract manager.</p>	City
<p>Targeted Recruitment Recruitment should be targeted for at-risk youth. Sources are not limited to but should include: juvenile probation officers, youth court participants, participants of other diversion programs, school personnel and law enforcement. A registration and risk assessment should be submitted for each new registrant.</p>	City
<p>Courts Partner with Alternative Sanctions by participating in the Evening Reporting Center program.</p>	Courts/City
<p>After-school Activities Provide a variety of the latest recreational programs: martial arts, yoga, surfing, swimming, tennis hip hop dance, and organized athletics.</p>	City
<p>Tutoring Provide after-school tutoring, including assessment and or SAT skill building. Collect report cards and mid-semester reports to target youth's educational deficiencies. Complete End of Year Educational Report.</p>	City
<p>Mentoring Provide mentors for youth to support and be positive role models. Staff to serve as adult mentors.</p>	City
<p>Job Training and Employment Services Partner with Career Source or other source to provide at-risk youth resources leading to graduation, additional workplace skills, and job placement. Allocate a minimum of \$15,000 for a summer internship program. Model will be developed during the year. Job readiness must be offered prior to paid internships.</p>	Career Source/other providers
<p>Case Management – Informal Provide information on existing resources for youth including school programs, job training and employment opportunities, and services available.</p>	City and MOU with collaborating agencies
<p>Transportation The youth surveyed indicated that a major issue to attending programs and activities is transportation. The city must provide transportation at multiple pick up and drop off sites and field trips. Vans are to be used for Youth Empowerment Center business only.</p>	City
<p>Collaborative Partnerships Leadership or the City's designated contact person participates in a minimum of ten (10) CJC or School District sponsored collaborative meetings throughout the year.</p>	City-Youth Empowerment Administrative Staff
<p>Life Skills Provide a variety of life skills in an environment conducive to learning and interesting to high school youth.</p>	City
<p>Admission – Terminated Youth are admitted on the first day of participation and are terminated at request or after 120 days of non participation.</p>	City
<p>Risk Assessment A Brief Risk Assessment of each registrant shall be conducted and submitted with the new registration forms monthly, identifying all risk factors known to staff.</p>	City
<p>Programmatic Reporting Monthly programmatic reporting will be submitted on paper electronically until the new web-based data collection system is in place. The county will provide training on the new system.</p>	City/County

**Belle Glade Youth Empowerment Center
Program Budget
FY 2016**

Expenditures	Funding Source		Total Budget
	City / Agency	County	
Salaries & Benefits	-	107,314.00	
FT/ PT/ Contractual Employees	16,950.00	107,314.00	124,264.00
Total Salaries & Benefits	16,950.00	107,314.00	124,264.00
Contractual Services			
Golf Lessons	4,000.00		4,000.00
Culinary School	20,000.00		20,000.00
Web Design & tee shirts, cosmetology		6,000.00	
Summer Internship Program		-	
Prof. Services Medical	205.00		205.00
Total Contractual Services	24,205.00	6,000.00	30,205.00
Education & Training (Staff & Youth Participants) as determined by Program Manager)			
Preventing Crime in the Black Community	1,730.00		1,730.00
Background checks for summer help	225.00	-	225.00
Total Education & Training	1,955.00	-	1,955.00
Travel & Per Diem			
Hotel			-
Parking			-
Preventing Crime in the Black Community.	2,125.00		2,125.00
College Tour (Youth & Chaperones) and other related trips/conference expenses determined by Program Manager		1,739.00	1,739.00
Total Travel & Per Diem	2,125.00	1,739.00	3,864.00
Communication Services			
Telephone	768.00	6,036.00	6,804.00
Internet/Cable	82.00		82.00
Total Communication Services	850.00	6,036.00	6,886.00
Utilities			
Water		2,100.00	2,100.00
Electricity	3,600.00		3,600.00
Total Utilities	3,600.00	2,100.00	5,700.00
Postage & Freight			
	25.00		25.00
Rental & Leases			
Copiers Leases	240.00		240.00
Water Coolers Services	432.00		432.00
Total Rental & Leases	672.00	-	672.00
Insurance			

**Belle Glade Youth Empowerment Center
Program Budget
FY 2016**

Expenditures	Funding Source		Total Budget
	City / Agency	County	
	-	8,798.00	8,798.00
Facility / Building Repairs & Maintenance			
Cleaning Services	2,469.00		2,469.00
Pest Control	270.00		270.00
Repairs	1,500.00		1,500.00
Total Facility / Building Repairs & Maintenance	4,239.00	-	4,239.00
Vehicle Repairs & Maintenance			
Servicing	1,200.00		1,200.00
Repairs	4,100.00		4,100.00
Total Vehicle Repairs & Maintenance	5,300.00	-	5,300.00
Program Activities			
Day Trips (include admission cost etc.)		936.00	936.00
Other related expenses as determined by Program Manager		3,276.00	3,276.00
Total Program Activities	-	4,212.00	4,212.00
Program Supplies			
Administrative Supplies (books, magazines, pens, pencil, paper, arts & crafts etc.) and other related expenses as determined by Program Manager	400.00	1,176.00	1,576.00
Toiletries		600.00	600.00
T-Shirts, Flyers, Brochures, uniforms and other related expenses.			-
Total Program Supplies	400.00	1,776.00	2,176.00
Fuel / Gas			
	4,800.00		4,800.00
Program Equipment			
Recreational Equipment			-
Total Program Equipment	-	-	-
Food Supplies			
Breakfast, Lunch, Dinner, Snacks & Refreshments, Food supplied during day trips and other related expenses as determined by Program Manager		2,025.00	2,025.00
Total Food Supplies	-	2,025.00	2,025.00
Renovations			
Renovations, Furnishings, Security, appliances and other expenses needed to operate the program			-
Total Renovations	-	-	-
Total Budget	65,121.00	140,000.00	205,121.00

**Belle Glade Youth Empowerment Center
Summer Youth Apprenticeship Program Budget
FY 2016**

Expenditures	Funding Source		
	City / Agency	County	Total Budget
Salaries			
(7) Temporary P/T Summer Work Program Youth will earn at least \$8.05 hourly		11,501.00	11,501.00
Total Salaries		11,501.00	11,501.00
FICA			
.0765 x \$11,270.		880.00	880.00
Total FICA		880.00	880.00
Workers Compensation			
.0960 x \$11,270.		1,082.00	1,082.00
Total Workers Compensation		1,082.00	1,082.00
Unemployment			
	0.005	39.00	39.00
Total Unemployment		39.00	39.00
Drug Testing & Background Check			
All youth will receive drug testing, physical, and background clearance per City HR policy \$214. x 7		1,498.00	1,498.00
Drug Testing & Background Check		1,498.00	1,498.00
Total Budget		15,000.00	15,000.00

2016- 0200

BGEX 150 110915*353

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER
FUND 0001 General Fund

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/09/15	REMAINING BALANCE
<u>EXPENDITURES</u>							
0001-153-1451-3401 Other Contractual Services	1,000,000	729,436	0	15,000	714,436	0	714,436
0001-153-7686-3401 Other Contractual Services	140,000	140,000	15,000	0	155,000	0	155,000
TOTALS			15,000	15,000			

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF 12/01/2015

YOUTH SERVICES DEPARTMENT
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Unmesh Desai
Sherry 11/10/15

Deputy Clerk to the
Board of County Commissioners