

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u>0</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Is Item Included In Current Budget? Yes X No _____

Budget Account Exp No: Fund 1507 Department 762 Unit 7668 Object 8201
 Rev No: Fund 1507 Department 762 Unit 7668 RevSc 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: Criminal Justice Grant Fund
 Unit: JAG State Solicitation 2015 (FDLE) (7668)
 Grant: JAG State 2015-JAGC-PALM-3-R3-162 (7668)

The net fiscal impact is zero. This amendment only reclassifies the budget line items within the contract. *EDK 11/4/15*

Departmental Fiscal Review: *Stephanie Semok*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Sherry Ann
11/3 *SC 10* *11/16* *OFMB* *11/16/15*

J. J. J... *11/19/15*
 Contract Administration
B. Wheeler 11-19-15

B. Legal Sufficiency:

Ramus Brub *11/24/15*
 Assistant County Attorney

C. Other Department Review:

 Department Director
 This summary is not to be used as a basis for payment.

**THIRD AMENDMENT TO CONTRACT FOR PALM BEACH COUNTY LAW
ENFORCEMENT EXCHANGE, INC. (LEX)**

THIS THIRD AMENDMENT TO CONTRACT (hereinafter “Third Amendment”), is made as of this 10th day of November 2015 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the “COUNTY” and the Palm Beach County Law Enforcement Exchange, Inc., a not-for-profit corporation authorized to do business in the State of Florida, (herein referred to as the “Service Provider”) whose Federal ID No. is 32-02762713.

WITNESSETH:

WHEREAS, the Parties, entered into that certain Contract on April 22, 2014 (R2014-0633) which provided an amount not to exceed \$100,000; and

WHEREAS, the First Amendment (R2015-0084) to the Contract dated September 30, 2014 provided an amount not to exceed \$150,000, and extended the term to September 30, 2015; and

WHEREAS, the Second Amendment (R2015-0734) to the Contract dated May 1, 2015 rearranged staff and capital line items within the budget without changing the dollar amount of the contract; and

NOW THEREFORE, the above named Parties hereby mutually agree to further revise the Contract as amended, and enter into this Third Amendment as follows:

- I. The foregoing recitals are true and correct and incorporated herein by reference. All defined terms as used in this Third Amendment shall have the same meaning and effect ascribed to them in the Contract, as amended.
- II. Article 2 (Term of Contract) of the Original Contract (R-2014-0633) is amended by extending the expiration date from September 30, 2015 until November 30, 2015.
- III. **Exhibit “BB-02” to the Second Amendment will be replaced in its entirety by Exhibit “BB-03” attached hereto, and made a part hereof.**
- IV. The Contract, as amended, remains unmodified and in full force and effect and the parties hereby ratify, confirm and adopt the Contract, as amended, in accordance with the terms thereof.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, through its authorized representative, has made and executed this Third Amendment on behalf of the COUNTY and the SERVICE PROVIDER has hereunto set its hand the day and year above written.

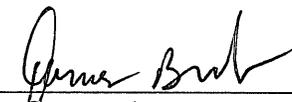
**PALM BEACH COUNTY LAW
LAW ENFORCEMENT EXCHANGE, INC.**

By: 
Frank Kitzenow, Chairman
LEX Board of Directors

**PALM BEACH COUNTY BOARD OF
COUNTY COMMISSIONERS**

By: 
Vincent J. Bonvento
Executive Director, Criminal Justice
Commission

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Katherine Hatos
Senior Criminal Justice Analyst
Criminal Justice Commission

BUDGET WORKSHEET

A. PERSONNEL: Salaries and Benefits	
1. LEX Countywide Program Director	\$136,008
SUB-TOTAL PERSONNEL	\$136,008
B. OPERATIONAL EXPENSES	
1. Travel	\$5,277
2. Office Supplies	\$3,714
SUB-TOTAL OPERATIONAL	\$8,992
C. CAPITAL EXPENDITURES	
1. Equipment	\$5,000
SUB-TOTAL CAPITAL	\$5,000
TOTALS	
A. PERSONNEL: Salaries and Benefits	\$136,008
B. OPERATIONAL EXPENSES	\$8,992
C. CAPITAL EXPENDITURES	\$5,000
TOTAL PROJECT BUDGET	\$150,000

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Office of Criminal Justice Grants
 Florida Department of Law Enforcement
 2331 Phillips Road
 Tallahassee, Florida 32308

Justice Assistance Grant - County-wide

Grant Adjustment Notice

Subgrantee: Palm Beach County Board of Commissioners
Project Title: LAW ENFORCEMENT EXCHANGE
Grant Number: 2015-JAGC-PALM-3-R3-162
Adjustment Number: 1

Nature of Adjustment: Revise Project Summary, Budget, End Date

To Subgrantee:

Pursuant to your request of 09/24/2015, the following change, amendment or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below. Retain this Grant Adjustment Notice as part of official project records.

Electronically Signed By:

Date 09/25/2015

Petrina Herring

Authorized Official
Clayton H. Wilder
Administrator

The following revised budget is approved:

Budget Category	Current Approved Budget	Difference	New Approved Budget
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$48,037.60	(\$1,529.23)	\$46,508.37
Expenses	\$1,962.40	\$1,529.23	\$3,491.63
Operating Capital	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
Total Project Costs	\$50,000.00	\$0.00	\$50,000.00
	Federal	Match	Total Funds
New Approved Budget	\$50,000.00	\$0.00	\$50,000.00

NOTE: Retain this grant Adjustment Notice as part of official project records.

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 Contract 2015-JAGC-PALM-3-R3-162

Rule Reference 11D-9.006 OCJG-020 (rev. June 2012)

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Adjustment Number: 1

Grant Number: 2015-JAGC-PALM-3-R3-162

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OCJG Adjustment Memo:

1. The revised Project Summary (Scope of Work) is approved.
2. The revised budget and narrative reflecting line item changes in the Contractual Services and Expenses categories are approved.
3. The grant period is revised to reflect an end date of November 30, 2015.

NOTE: Retain this grant Adjustment Notice as part of official project records.

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Adjustment/Justification

This adjustment includes printing costs (training manuals and at-a-glance flyers) and travel to Florida Police Chiefs Conference. The need for these materials and training was not realized at the commencement of the grant. These additional materials will greatly assist and enhance training throughout the county. The CJIS and FPCA Conferences enable the Director to stay abreast of data/information sharing best practices.

By electronically submitting this adjustment, I hereby certify that I have reviewed the changes and find them necessary for program activities. I am the signing authority or have been delegated as such by the appropriate official. Information regarding the signing authority is available for review.

Electronically Signed By:

Date 09/24/2015

Michael L Rodriguez

Authorized Official or Designated Representative

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Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

General Project Information

Project Title: LAW ENFORCEMENT EXCHANGE
Subgrant Recipient: Palm Beach County Board of Commissioners
Implementing Agency: Palm Beach County Criminal Justice Commission
Project Start Date: 4/1/2015 **End Date:** 11/30/2015

Problem Identification

Crime and technology to combat crime is rapidly advancing. System security must be continually evolving to stay ahead of these advancements. New data, functionality and security must be added to the LEX enterprise system in response to new crime trends, user requirements and the FBI's CJIS Security Policies. The LEX Countywide Program Director position is needed to facilitate this input and coordinate with the appropriate agency executives and technical staff to ensure the proper communication and timely implementation of the priorities established.

As we meet and train officers countywide on LEX, additional data sources and new functionality is being identified for optimizing and enhancing the data sharing system. One critical data source identified is the Palm Beach County Pawn Data. This data is critical for officers to quickly track stolen and pawned merchandise. New functionality such as a global search feature, would allow officers to query data in Records Management Systems, Bulletins and Regional Intelligence Meeting Reports simultaneously. This capability is extremely valuable and will need to be piloted as a proof of concept before being integrated into the LEX system. Once implemented, the LEX Countywide Program Director will need to update the training program, syllabuses and documentation accordingly. New policies for dealing with mobile devices are forthcoming and will need to be incorporated into the LEX system, policies and training.

Additional relationships will need to be cultivated with border counties, other regions, and State and Federal partners including the Secret Service, U.S. Customs, DEA, ICE and Customs and Border Patrol. The LEX model will be introduced as the vehicle for a streamlined approach to law enforcement data and information sharing.

Project Summary (Scope of Work)

The position established by the non-profit LEX Board of Directors will continue to provide overall Countywide coordination for the LEX Program. The position will continue to evaluate priorities with the organization and technical staff to stay abreast of security, technology and system user requirements. Additionally, the position will continue to oversee and present the training to three specific user groups, Road Patrol, Investigations and Analysts. Continuous training methods will be implemented including outreach to the Policy Academy offering for the LEX model to be taught to Police Academy recruit officers.

The Program Director position will continue to assess and share the crime trends and patterns throughout Palm Beach County. The position will oversee and assist with the continued de-confliction of cases throughout Palm Beach County and the Palm Beach Regional Fusion Center. This position will reach out to other data sharing entities to demonstrate the LEX model and integrate the LEX system with other data sharing systems at the regional, State and Federal level.

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Rule Reference 11D-9.006 OCJG-005 (rev. October 2005)

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Attend CJIS and FPCA Conferences to stay abreast of data/information sharing best practices.

Objectives and Measures:

Measurables:

Part 1

The LEX Program continues to be the catalyst of countywide criminal justice interaction and data sharing. LEX System security must be continually evolving to stay ahead of these advancements.

The Program Director has solidified the communications and participation in the Regional Intelligence meetings on a monthly basis. Part of the communication assurances is a new training program that simplified the new Bulletin and RIM (Regional Intelligence Meeting) Data Brokers training that began countywide in August, 2014.

Attend training sessions (CJIS and FPCA Conferences) to determine data/information sharing best practices.

Additional objectives and measures for the LEX Program Director position will be as follows:

- Continue to oversee and communicate with the agencies uploading data into LEX
- Document the Increased number of Officers Trained in LEX
- Pre and post testing scores, identifying a clear countywide understanding of the system
- Document the Number of new users to LEX
- Document the Number of New Users to FINDER
- Document the Number of Queries run
- Document the Number of bulletins and RIM reports entered
- Documentation and recognition of accomplishments with the LEX Data Sharing system
- Author and present the Advanced LEX /FINDER Training Outline and program
- Direct and solicit input from users groups on programming changes to the system.
- Identify and Solicit additional funding for the program
- Oversee and identify a five-year plan for capital necessities
- Maintain and meet Gantt Chart tables and dates

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Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project Overview

Section Questions:

Question: Does the Subgrantee receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes

Question: Does the Implementing Agency receive a single grant in the amount of \$500,000 or more from the U.S. Department of Justice?

Answer: Yes.

Question: Part 1: In your business or organization's preceding completed fiscal year, did your business or organization (the subgrantee) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? If yes, answer "yes" or "no" to Part 2, below.

Answer: No

Question: Part 2: Does the public have access to information about the compensation of the executives in your business or organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: N/A

Question: Do the Subrecipient and Implementing agencies understand that this is a cost-reimbursement agreement for satisfactory performance of eligible activities? Requests for reimbursement may be submitted quarterly or monthly as designated in the Financial Section of the agreement. Requests for reimbursement will be processed in conjunction with receipt and review of programmatic performance reports to determine successful completion of minimum performance for deliverables as specified in the agreement.

Answer: Yes

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Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000785

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$46,508.37	\$0.00	\$46,508.37
Expenses	\$3,491.63	\$0.00	\$3,491.63
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$50,000.00	\$0.00	\$50,000.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI) ? No

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Section 4: Financial (cont.)

Budget Narrative:

Contracted Services:

LEX Countywide Program Consultant - \$46,508.37

Palm Beach County will use funds to hire a consultant to evaluate priorities with the organization and technical staff to stay abreast of security, technology and system user requirements. The consultant will oversee and assist with the continued de-confliction of cases throughout Palm Beach County and the Palm Beach Regional Fusion Center. This position will work and coordinate with other data sharing entities to demonstrate the LEX model and integrate the LEX system with other data sharing systems at the regional, State and Federal level.

Palm Beach County will contract with LEX adhering to the Palm Beach County purchasing policies and procedures. LEX will be funded on a reimbursement basis and will provide a monthly invoice and quarterly progress reports once the services have been delivered. Anything over the allotted amount will be the responsibility of Palm Beach County.

Attend CJIS and FPCA Conferences to stay abreast of data/information sharing best practices.

Average consultant rate of \$46.19 X 1006 Hours = \$46,508.37

Expenses: \$3,491.63

CJIS Conference- Total= \$825.88 (To Include the following):

Registration \$165

Mileage 508 x.56 \$284.48

Hotel \$214

Per Diem \$120

Parking \$42.40

FPCA Conference - Total = \$1338.56 (To Include the following):

Registration \$300

Mileage 276 x.56 \$154.56

Hotel \$645

Per Diem \$113

Parking \$105

Tolls \$21

Printing Expenses - Total \$1327.19 (To Include the following):

250 Training Manuals \$1061.25

500 At-a-glance Flyers \$265.94

TOTAL \$ 50,000

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Section 4: Financial

Section Questions:

Question: If salaries and benefits are included in the budget as actual costs for staff in the implementing agency, is there a net personnel increase, or a continued net personnel increase from the previous Byrne program?

Answer: N/A

Question: If benefits are to be included, are they reflected in the budget narrative?

Answer: N/A

Question: Indicate the Operating Capital Outlay threshold established by the subgrantee or implementing agency, if it is the sheriff's office.

Answer: 1,000

Question: If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of salaries and benefits), and provide documentation of the appropriate approval of this plan.

Answer: N/A

Question: If the budget includes services based on unit costs, provide a definition and cost for each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer: N/A

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