

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**Meeting Date: December 15, 2015**      **( X ) Consent**      **(   ) Regular**  
    **(   ) Workshop**      **(   ) Public Hearing**

**Department:**

**Submitted By: Clerk & Comptroller, Palm Beach County**

**Submitted For: Sharon R. Bock, Clerk & Comptroller**

## **I. EXECUTIVE BRIEF**

**Motion and Title:**

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$2,708,456.77**

### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing – Consent	\$ 2,573,456.77
2)	TDC Contracts	\$ 135,000.00
3)	Risk Management	<u>\$ 0.00</u>
	<b>TOTAL</b>	<b>\$ 2,708,456.77</b>

Recommended by: Stephen I. Weiss, Director - Finance Services Date 12-14-

Approved by: N/A  
Assistant County Administrator Date

## **BOARD SERVICES – MINUTES DIVISION**

# ROUTING INFORMATION SLIP - PURCHASING

DATE ROUTED: December 11, 2015

**ROUTED TO:** Julie Dowe/Sabrina Hoffman

ROUTED FROM: Tim Montiglio, Board Services-Minutes. Desk: 355-2958

DESCRIPTION OF ITEM:

Purchasing Contract List for the December 15, 2015, BCC Regular meeting agenda.

DEADLINE TO COUNTY ADMINISTRATION: Mon, Dec 14, 2015, before 9:00 AM.

**REQUESTED ACTION:**

- ☒ Review & Signature
- ☐ Review & Information
- ☐ Other:

Reviewed 6

12/11/15  
5/11/15  
5/11/15  
12/11/15  
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12/11/15

Ar. [Signature]  
[Signature]  
[Signature]  
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Carl Richard

PROCESSING INSTRUCTIONS:

- ☒ Return to Originator
- ☐ Forward for Additional Processing to:

☐ Other:

Thank You.

Tim Montiglio x2958

## **BOARD SERVICES – MINUTES DIVISION**

## ROUTING INFORMATION SLIP – TDC/RISK MGMT

**DATE ROUTED:** December 2, 2015

**ROUTED TO:** Julie Dowe/Maxine Goldson

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

**ITEM DESCRIPTION: Tourist Development Council**

**PROPOSED MEETING DATE:** December 15, 2015, BCC Regular

**DEADLINE TO COUNTY ADMINISTRATION: December 11, before 9:00 AM**

[illegible]

**REVISED PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/15/2015**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Eastman Aggregate Enterprises, LLC; Rio-Bak Corporation; Palmwood Corporation, Inc.; Treecycle Land Clearing, Inc.; Aquatic Plant Management, Inc.; John Brown & Sons, Inc.	Renewal of term contract for the rental of heavy equipment with operator for the period 01/01/2016 through 12/31/2016 per Master Agreement #13012B.	\$1,347,288.00 SBE: Amount dependent upon usage.	Countywide	Scarlett	

The County has expended or encumbered \$1,235,011 (\$112,274/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$1,347,288 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Five (5) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Vero Beach, Florida. The original bid was established by a competitive selection process.

# REVISED PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

12/15/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT B</u>					
Blackhawk Enterprises, Inc.; Control Technologies of Central Florida, Inc.; CoreTec Communications; Jace Chandler & Associates, Inc.; Peek Traffic; Temple, Inc.	Term contract for the purchase of approved product list (APL) traffic equipment for the period 12/15/2015 through 09/27/2018 per Master Agreement #300509.	\$303,265.00 SBE: \$0	Engineering Department 1201-360-3220-5303  Department of Airports 4100-120-2280-5281	Scarlett	

The County has expended or encumbered \$107,168 (\$9,121/month) during the previous eleven and three quarter (11.75) months of the term contract. Based upon historical usage, \$303,265 is needed to meet the County's requirements through the expiration of this new thirty-three and one quarter (33.25) month term contract. Approval is also requested to add vendors that may become pre-qualified during the term of the contract. This purchase is off the Florida Department of Transportation Contract #ITB-DOT-15/16-9005-GH. This term contract has no renewal options. Two (2) Awardees are located out of State and four (4) Awardees are located outside Palm Beach County in the cities of Tallahassee, Sanford, Lake Mary, and Sarasota, Florida. There is no SBE currently certified for this commodity or service.

## EXHIBIT C

Tripp Electric Motors, Inc.	Increase of term contract for pump and motor maintenance and repair services for the period 12/19/2014 through 03/18/2016 per Master Agreement #10104C.	Increased Amount: \$ 229,314.16 Total with Increase: \$1,006,865.00 SBE: 100%	Countywide	Scarlett	
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The County has expended or encumbered \$654,971 (\$59,543/month) during the previous eleven (11) months of the current fifteen (15) month term contract. Water Utilities Department requests an increase of \$229,314.16 over the previously authorized amount of \$777,550.84, inclusive of the Purchasing Director's ten percent (10%) authority, for pump and motor maintenance and repair services during the remaining four (4) months of the term contract. This increased amount is due to unanticipated and necessary repairs to the submersible pumps and motors that are operating constantly within the County's numerous sewers, lift stations, and wastewater plants. This term contract has no renewal options. Awardee is located in Palm Beach County.

**REVISED PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

12/15/2015

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT D</u></b>					
Unify, Inc.	Increase and amend Sole Source contract for hardware and software maintenance services for Unify Equipment for the period 06/16/2015 through 06/15/2020 per Master Agreement #SS600521.	Increased Amount: \$ 393,589.61 Total with Increase: \$1,477,260.63 SBE: \$0	Information Systems Services 3071-491-1321-4674	Scarlett	

The County has expended or encumbered \$87,270 as an advance lump sum payment which covers the first twelve (12) months of the current sixty (60) month term contract. Information Systems Services requests an increase of \$393,589.61 over the previously authorized amount of \$1,083,671.02 for hardware and software maintenance services during the remaining fifty-four (54) months of the term contract. This increased amount is due to the addition of five (5) years of Web Collaboration maintenance (\$6,970.80) and OpenScape Contact Center Product maintenance (\$386,618.81) to Unify's existing contract with the County. This term contract has no renewal options. This is a sole source provider who is not a certified SBE.

<b><u>EXHIBIT E</u></b>					
Lamar Transit, LLC	Term contract for transit advertising services for the period 01/01/2016 through 12/31/2019 per Master Agreement #15044.	\$1,935,000.00 Revenue Generating SBE: \$60,000	Palm Tran 1340-540-5170-4701 (Revenue Generating)	Scarlett	

The County has received \$2,277,735.00 (\$42,734/month) in revenue during the previous sixty-five (65) months of the current sixty-six (66) month term contract. This new revenue generating contract is expected to generate \$1,935,000 over the thirty-six (36) year term; of which the County will receive a minimum guaranteed amount of \$1,560,000 (comprised of \$1,440,000 from bus advertising, \$60,000 from production of bus tickets, and \$60,000 for intermodal shelter signs); \$375,000 for media trade account; and sixty percent (60%) of the net advertising revenue. Each year, contractor will pay \$520,000 as the annual minimum guarantee and security deposit. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to non SBE vendor utilizing SBE subcontractors.

**REVISED PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**12/15/2015**

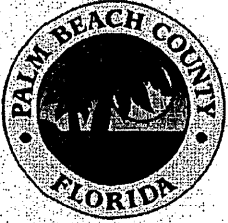
Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT F</b>					
Unique Management Services, Inc.	Renewal of term contract for library collection agency services for the period 01/08/2016 through 01/07/2017 per Master Agreement f#SS800113A.	\$285,984.70 Revenue Generating	Financial Management & Budget Department 1180-320-3200-3129	Scarlett	

The County has received \$810,290 (\$23,832/month) in revenue during the previous thirty-four (34) months of the current thirty-six (36) month term contract. It is anticipated that the County will receive \$285,984.70 through the expiration of this new twelve (12) month renewal term contract. Unique Management Services, Inc. will receive twenty-two and one half percent (22.5%) of the revenue collected as their fee. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

<b>EXHIBIT G</b>					
See Attached List	Increase of term contract for pre-qualification of vendors for the purchase of mass transit bus parts for the period 12/27/2010 through 12/26/2015 per Master Agreement #10091.	Increased Amount: \$ 300,000.00 Total with Increase: \$ 8,990,000.00 SBE: \$0	Palm Tran 1340-540-5140-4603	Scarlett	

The County has expended or encumbered \$8,689,695 (\$146,045/month) during the previous fifty-nine and one half (59.5) months of the current sixty (60) month term contract. Palm Tran requests an increase of \$300,000 over the previously authorized amount of \$8,690,000, inclusive of the Purchasing Director's ten percent (10%) authority, for the purchase of mass transit bus parts during the remaining two (2) weeks of this term contract and an additional three (3) month extension which will be approved via the Purchasing Director's authority once the renewal documentation is completed. This term contract has no renewal periods. Nine (9) Awardees are located in Palm Beach County, nineteen (18) Awardees are located out of State, and sixteen (14) Awardees are located outside Palm Beach County in the cities of Apopka, Fort Lauderdale, Fort Myers, Fort Pierce, Largo, Miami, Pompano Beach, St. Petersburg, Sunrise, Tampa, and Venice, Florida. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

**TOTAL AMOUNT OF ALL AWARDS      \$2,573,456.77**



**Purchasing Department**  
50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
[www.pbcgov.com/purchasing](http://www.pbcgov.com/purchasing)

**Palm Beach County  
Board of County  
Commissioners**

Mary Lou Berger, Mayor  
Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

**County Administrator**

Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

Official Electronic Letterhead

December 15, 2015

**Distribution List**

Form M

**TERM CONTRACT #10091**

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners has increased the estimated dollar value for the above referenced Term Contract for the PURCHASE OF MASS TRANSIT BUS PARTS, (PRE-QUALIFICATION), TERM CONTRACT.

The term of this contract is from 10/27/2010 through 12/26/2015, and the new estimated dollar value is \$8,990,000, inclusive of all vendors awarded.

In accordance with term #15 of the original contract, Palm Beach County reserves the right to increase or decrease the anticipated value of this sixty (60) month contract as necessary to meet actual requirements.

If you have any questions, please contact Marva Brown, Senior Buyer at [mbrown@pbcgov.org](mailto:mbrown@pbcgov.org) or (561) 616-6815.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen M. Scarlett".

Kathleen M. Scarlett  
Director

c: Eugene Bitteker, Palm Tran  
File



**Contract # 10091**  
**Mass Transit Bus Parts, Term Contract**

**OUT OF PALM BEACH COUNTY**

- |     |   |                     |
|-----|---|---------------------|
| 1.  | Ramar Enterprises of Broward dba L & L Distributors,  | Pompano Beach, FL   |
| 2.  | Thermal Technology Services, Inc  | Largo, FL           |
| 3.  | Southeast Power Systems of Tampa, Inc,  | Tampa, FL           |
| 4.  | Atlantic Ford Truck Sales, Inc dba Atlantic Truck Center,                                   | Pompano Beach, FL   |
| 5.  | Rechtien International Trucks, Inc,   | Miami, FL           |
| 6.  | P.S. Systems, Inc ,   | Miami, FL           |
| 7.  | KVP Enterprises, Inc,   | Fort Lauderdale, FL |
| 8.  | IVP Industries, Inc,  | Apopka, FL          |
| 9.  | Power Brake, LLC,   | St Petersburg, FL   |
| 10. | Joan Argy,  | Venice, FL          |
| 11. | Electric Sales & Service,   | Miami, FL           |
| 12. | Precision of Southwest Florida, Inc dba<br>Precision Transmission, Inc.,                    | Ft Myers, FL        |
| 13. | Aero Hardware & supply, Inc dba Hydraulic Supply Co,  | Sunrise, FL         |
| 14. | Stewart & Stevenson, LLC dba<br>Stewart & Stevenon FDDA LLC Florida Detroit Diesel Allison, | Fort Pierce, FL     |

**OUT OF STATE**

- |     |   |                  |
|-----|---|------------------|
| 1.  | Kirks Automotive, Inc   | Detroit, MI      |
| 2.  | Janek Corp  | Tuckerton, NJ    |
| 3.  | Gilig, LLC  | Hayward, CA      |
| 4.  | Kimball Midwest   | Columbus, OH     |
| 5.  | Mohawk MFG & Supply Co  | Niles, IL        |
| 6.  | Daimier Busses North America dba<br>Daimier Buses North America | Oriskany, NY     |
| 7.  | Southern Coach Mfg Co, Inc dba<br>Southern Coach Parts Co       | Birmingham, AL   |
| 8.  | North American Bus Industries                                   | Delaware, OH     |
| 9.  | Axel Tech Internation   | Troy, MI         |
| 10. | Midwest Bus Corp  | Owosso, MI       |
| 11. | Union County Seating & Supply, Inc.                             | Kenilworth, NJ   |
| 12. | Neopart, LLC  | Honey Brook, PA  |
| 13. | B & R Electric Motor, Inc                                       | Farmingdale, NY  |
| 14. | New Flyer Industries Canada ULC                                 | Winnipeg, Canada |
| 15. | Luminator Holding LP  | Plano, TX        |
| 16. | MCI Service Parts, Inc  | Louisville, KY   |
| 17. | Muncie Reclamation & supply Co                                  | Muncie, IN       |
| 18. | Midwest Motor Supply Co, Inc dba Kinball Midwest                | Columbus, OH     |

**In Palm Beach County**

- |                                       |                      |
|---------------------------------------|----------------------|
| 1. Florida Brake & Truck Parts        | Magonia Park, FL     |
| 2. Vehicle Maintenance Program        | Boca Raton, FL       |
| 3. Total Truck Part, Inc              | West Palm Beach, FL  |
| 4. Evoilution, LLC                    | North Palm Beach, FL |
| 5. Palm Trucks Center                 | West Palm Beach, FL  |
| 6. Thermo king of Palm Beach, LLC     | Riviera Beach, FL    |
| 7. Cummins Power South, LLC           | Riviera Beach, FL    |
| 8. Speciality Fire Suppression, Inc   | Boynton Beach, FL    |
| 9. TP Investments Group South Florida | Riviera Beach, FL    |



**INTEROFFICE MEMORANDUM**

**DATE:** December 3, 2015

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreements:

• Life Time Fitness, Inc. for the Palm Beach Marathon And Run Festival	\$6,000
• The Maureen Connelly Brinker Tennis Foundation, Inc. For the Little Mo International Open	\$9,000
• Equestrian Sports Productions, LLC for the 2015 Holiday & Horses	\$20,000
• Equestrian Sports Productions, LLC for the Winter Equestrian Festival	<u>\$100,000</u>
Total Amount	\$135,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2016/minutes/Sports.PBMarathon.LittleMO.Holiday&Horses.WEF

**Tourist Development Council of Palm Beach County**

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401


TEL: (561) 233-3130 • FAX: (561) 233-3113 • [www.pbcgov.com/touristdevelopment](http://www.pbcgov.com/touristdevelopment)



**INTEROFFICE MEMORANDUM**

**DATE:** November 25, 2015

**TO:** Janel Larvin  
Minutes

**FROM:** Carol Meneely  
TDC 

**RE:** Subcontract for Discover Palm Beach County Inc.

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I have attached four (4) originals of the First Amendment to the following agreement for R2014-1800:

- First Amendment to the web site consulting, content management system, customer relationship management and search engine consulting contract R2014-1800 by and between Discover Palm Beach County, Inc., dba Discover The Palm Beaches and Simpleview to amend Exhibit "C" Fee Schedule, paragraph VII. Simpleview has changed their email vendor from Exact Target to Distribution which provides for unlimited emails per year and a one-time set up fee of \$8,000 that will not increase the overall total contract. All other terms, provisions and conditions of the Contract will remain in full force.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap  
Enclosures

cc: Jackie Chesney, TDC  
Glenn Jergensen, CVB  
Mike Valdes, CVB

Tdc/subcontracts2016.Minutes.Discover.Simpleview

**Tourist Development Council of Palm Beach County**  
1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401  
TEL: (561) 233-3130 • FAX: (561) 233-3113 • [www.pbcgov.com/touristdevelopment](http://www.pbcgov.com/touristdevelopment)