

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: December 15, 2015	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

Department  
Submitted By: Community Services  
Submitted For: Community Action Program

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

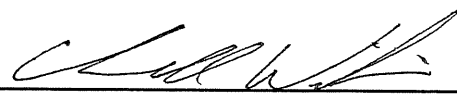
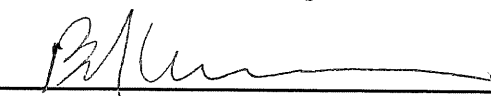
- A) ratify signature of the Mayor on the Federally Funded Subgrant (Community Services Block Grant) Agreement No. 16SB-0D-10-60-01-021 with the State of Florida, Department of Economic Opportunity, for the period October 1, 2015, through September 30, 2016, in an amount not to exceed \$1,018,052 to provide self sufficiency services to low income individuals and families; and
- B) approve Budget Amendment of \$226,741 in the Community Action Program (CAP) fund to reconcile the budget with the grant award.

Summary: The State of Florida Department of Economic Opportunity awarded the Palm Beach County Community Action Program (CAP) \$1,018,052 in Community Service Block grant (CSBG) funds, with additional County funds of \$289,306 for a total budget not to exceed \$1,307,358. These funds will be used to provide employment skills training and job placement services, health education, rental assistance, utility assistance and case management services to more than 500 low income residents of Palm Beach County. The emergency signature process was utilized because there was insufficient time to submit this agreement through the regular agenda process. (Community Action Program) Countywide (HH)

Background and Justification: FY 2015-2016 CSBG will enable CAP to serve approximately 500 low income households countywide. The CAP Advisory Board reviewed the CSBG grant and work plan on September 15, 2015 and passed a motion to recommend approval to the Board of County Commissioners.

- Attachments:
1. Federally-Funded Subgrant Agreement No. 16SB-0D-10-60-01-021 with Walk-through Memo
  2. Budget Amendment

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Recommended By:		<u>11/23/15</u>
	Department Director	Date
Approved By:		<u>12/3/15</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	5,001				
Operating Costs	1,302,357				
External Revenue	(1,018,052)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	289,306				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No       

Budget Account No.:

Fund 1003 Dept 145 Unit 1455 Object Var. Program Code/Period Var./GY 15

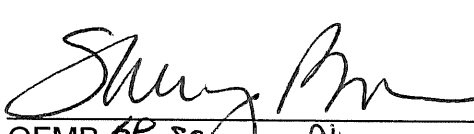
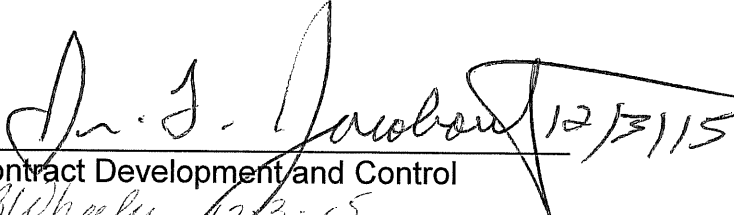
B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is the State of Florida Department of Economic Opportunity.

C. Departmental Fiscal Review: Taruna Malhotra, Director of Financial & Support Svcs

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 OFMB <u>AP SS</u> <u>11/23/15</u> <u>AK</u> <u>11/24/15</u>	 Contract Development and Control <u>Blwaku</u> <u>12/3-15</u>
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B. Legal Sufficiency:

  
Assistant County Attorney

C. Other Department Review:

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Department Director

This summary is not to be used as a basis for payment.