

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 15, 2015

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Budget Transfer of \$1,000,000 within Park Impact Fees Zone 3 from Reserves to the John Prince Park Campground Improvements Phase III project.

**Summary:** This budget transfer will provide the funding necessary to upgrade the existing electrical distribution service at the John Prince Campground. During the construction process to add new and expand existing camping sites at the John Prince Park Campground, Lake Worth Utilities determined that the electrical service distribution line coming into the park from Congress Avenue must be upgraded from single phase to three phase service to safely accommodate the higher demand. This upgrade was also confirmed by the County's consulting engineer. Because the distribution line runs through park property serving various park amenities, the cost of the upgrade is the County's responsibility. The John Prince Park Campground generates significant revenue for the Department and is a popular camping destination for residents countywide and visitors from around the country. The new and expanded service to the campground is being accomplished in three phases and the first two have already been completed. To ensure safe and efficient electrical service to the first two construction phases of this project and to a future third phase, upgrading the electrical distribution line is now required. The cost of the upgrade is estimated at \$1 million which was unanticipated and not budgeted. However, there is sufficient funding for this budget transfer within the Park Impact Fees Zone 3 reserves. District 3 (AH)

**Background and Justification:** John Prince Park Campground is a 48-acre campground with 277 RV/tent sites, playgrounds, horseshoe pit, pavilions, picnic facilities, fire pits and a boat ramp. During recent renovations to expand and upgrade camping facilities, it was determined that the electrical distribution line bringing power to the campground must be upgraded at a cost of \$1 million. There is adequate funding within Park Impact Fees Zone 3 to cover this expense which will allow the Department to upgrade the electrical distribution from single phase to three phase service.


**Attachment:** Budget Transfer

Recommended by:

  
Department Director

11/10/2015  
Date

Approved by:

  
Deputy County Administrator

\_\_\_\_\_  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                               | 2016             | 2017       | 2018       | 2019       | 2020       |
|--|------------------|------------|------------|------------|------------|
| Capital Expenditures                       | <u>1,000,000</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| Operating Costs                            | <u>-0-</u>       | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| External Revenues                          | <u>-0-</u>       | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| Program Income (County)                    | <u>-0-</u>       | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| In-Kind Match (County)                     | <u>-0-</u>       | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| NET FISCAL IMPACT                          | <u>1,000,000</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| # ADDITIONAL FTE<br>POSITIONS (Cumulative) | _____            | _____      | _____      | _____      | _____      |

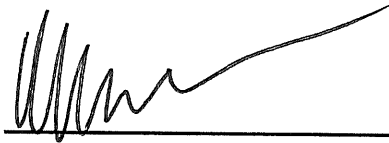
Is Item Included in Current Budget? Yes \_\_\_\_\_ No X \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
Object \_\_\_\_\_ Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

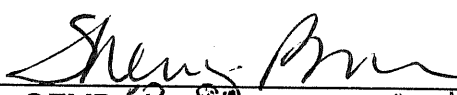
|                               |                    |                    |
|-------------------------------|--------------------|--------------------|
| Park Impact Fees Z-3/Reserves | 3603-581-9900-9909 | <u>\$1,000,000</u> |
|                               | Total              | <u>\$1,000,000</u> |

**C. Departmental Fiscal Review:**



**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development & Control Comments:**

  
OFMB <sup>HP</sup> <sup>EM</sup>  
11/18 11/24 12/11/24

  
Contract Development & Control  
B.Wheeler 11/30/15 12/11/15

**B. Legal Sufficiency:**

  
Assistant County Attorney 12-2-15

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

REVISED 10/95  
ADM FORM 01

This summary is not to be used as a basis for payment

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BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

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BGEX 581 110215\*302

FUND 3603 - Park Impact Fees Z-3

| ACCT NUMBER   | ACCOUNT NAME          | ORIGINAL<br>BUDGET | CURRENT<br>BUDGET | INCREASE         | DECREASE         | ADJUSTED<br>BUDGET | EXPENDED/<br>ENCUMBERED | REMAINING<br>BALANCE |
|---|-----------------------|--------------------|-------------------|------------------|------------------|--------------------|-------------------------|----------------------|
| <b><u>Reserves</u></b>                              |                       |                    |                   |                  |                  |                    |                         |                      |
| 3603-581-9900-9909                                  | Res-Improvement Progm | 5,043,086          | 7,043,086         |                  | 1,000,000        | 6,043,086          | 0                       | 6,043,086            |
| <b><u>John Prince Park Campground Phase III</u></b> |                       |                    |                   |                  |                  |                    |                         |                      |
| 3603-581-P781-6506                                  | IOTB - Infrastructure | 0                  | 0                 | 1,000,000        |                  | 1,000,000          | 0                       | 1,000,000            |
| <b>TOTAL</b>  |                       |                    |                   | <u>1,000,000</u> | <u>1,000,000</u> |                    |                         |                      |

Parks and Recreation Department  
**INITIATING DEPARTMENT/DIVISION**

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

*[Signature]* 11-9-15

By Board of County Commissioners  
At Meeting of  
December 15, 2015  
Deputy Clerk to the Court