Agenda Item #: 31.1

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARD APPOINTMENT SUMMARY

Meeting Date:	December 15, 2015
Department:	County Library
Advisory Board Name:	Library Advisory Board

### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** appointment of the following at-large member of the Library Advisory Board to complete a term of three (3) years, effective December 15, 2015 to September 30, 2016.

<u>Nominee</u>	Seat No.	<u>Requirement</u>	Nominated by
Benjamin Hom	15 At Large	Resident of PBC Library District	Vice Mayor Valeche Commissioner Abrams Commissioner Burdick Commissioner McKinlay

**Summary:** Chapter 2000-405, Laws of Florida establishes a requirement for a Library Advisory Board consisting of fifteen (15) members; one (1) at large and fourteen (14) district appointees. Mr. Hom is a member of Leadership Palm Beach County, Class of 2016. He is a member of several boards including Lydia Homes, a foster care association. Mr. Hom will add to the ethnic diversity of the Library Advisory Board.

A memo was distributed to the Board of County Commissioners on November 5, 2015 requesting nominations. No other nominations were received. The Board currently has 14 members and a diversity count of: 7 Caucasian Females (50%), 3 Caucasian Males (21.4%), 1 African American Female (7.15%), 1 Hispanic Female (7.15%), 1 Hispanic Male, (7.15%) and 1 Asian American Male (7.15%). Countywide (AH)

**BACKGROUND AND JUSTIFICATION:** The Library Advisory Board reviews programs and policies of the Library System, as well as budgetary requirements to finance the system and works with the Library Director to improve and expand Library service throughout the County.

### Attachments:

- 1. Boards/Committee Application form
- 2. Resume for Benjamin Hom
- 3. Memo dated November 5, 2015 requesting nominations
- 4. Current List of Board Members
- 5. Chapter 2000-405 Laws of Florida

Recommended by:  Douglas Crane, Department Director	12·3·15 Date
Legal Sufficiency: <u>Melyant</u> Anne Helfant, Assistant County Attorney	<u>/ 2 · 4 · /5</u> Date

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

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[ ] At Large Appo	ointment	or	[ ] District Appoi	ntment /District #:	174 <del>114</del> 114
Term of Appointment:	Years.	From:		To:	
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Contract/Transaction No.	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
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*Applicant's Signature:	Am_ Print	red Name: Benjamin Hom	Date: _Oct. 19,2015
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	3650 Summit Blvd., W	Vest Palm Beach, FL 33406	
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Pursuant to Florida's Public Records Lav	w, this document may be reviewed and p	photocopied by members of the public.	Revised 01/14/2014

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

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		OR	
NONE	$\mathbf{X}$	NOT APPLICABLE/ (Governmental Entity)	
ETHICS TRAINING: All boar of Ethics, and read the State Gu	rd members are required to read ide to the Sunshine Amendment.	and complete training on Article XI Article XIII, and the training rec	II, the Palm Beach County Code
web at: <a href="http://www.palmbeacl">http://www.palmbeacl</a> required before appointment,	acountyethics.com/training.htm	Ethics training is on-going, and	pursuant to PPM CW-P-80 is
By signing below I ack County Code of Ethics,	nowledge that I have read, un and I have received the require	iderstand, and agree to abide by d Ethics training (in the manner cl	Article XIII, the Palm Beach
<u>≯</u> By wa	atching the training program on the tending a live presentation given	the Web, DVD or VHS on Or 16	20/5
	<u>AND</u>		
Amendment & State of 1	Florida Code of Ethics:	understand and agree to abide b	y the Guide to the Sunshine
*Applicant's Signature:	Hm Printe	d Name: Benjamin Hom	Date: 04. 19,2015
Any questions and/or concerns re	egarding Article XIII, the Palm B	each County Code of Ethics, please at ethics@palmbeachcountyethics.c	visit the Commission on Ethics om or (561) 233-0724.
	Eileen Taylor, Palm Bea	is FORM to: ch County Library System	
	-3030 Summit Divus, We	est Palm Beach, FL 33406	
Section III (Commissioner, if a Appointment to be made			
Commissioner's Signature:_	Melise McKing	Date: 11 12 1	5
Pursuant to Florida's Public Records Law	, this document may be reviewed and pho	otocopied by members of the public.	Revised 01/14/2014

# BENJAMIN HOM, SPHR

11181 Misty Ridge Way, Boynton Beach, FL 33473

(847)877-9368 bhom1@yahoo.com

**OBJECTIVE** 

To find a management position which utilizes my diverse background with operations and compensation.

**EDUCATION** 

Northwestern University, Evanston, Illinois-Awarded Dec 2003

Master of Science Degree in Manufacturing Engineering.

Focus: Operations Management

The University of Illinois at Chicago, Chicago, Illinois-Awarded Dec 1999

Bachelor of Science Degree in Industrial Engineering.

**EXPERIENCE** 

Mar 2014- Present

Cancer Treatment Centers of America- Boca Raton, FL

Assistant Vice President, Talent (Human Resources)

- Responsible for all HR matters for the Corporate entity
- Managed and led entire relocation initiative from Schaumburg- \$10+ Million project
- Developed strategic analytics for retention and engagement-Proactive and Reactive measures

Apr 2013- Mar 2014

## Cancer Treatment Centers of America- Schaumburg, IL

Director of Compensation and HRIS

- Responsible for developing and delivering annual merit on time and on budget. (\$350MM spend)
- Developed pay for performance strategies for a 6500+ employee company.
- Responsible for all aspects of compensations; Executive, Physician, Broad-Based and incentives
- Developed HRIS strategies to meet the demands of a double digit growth organization with matrix complexity and multi-system locations.
- Responsible for developing and presenting material to the Compensation Board Committee on a quarterly basis

Jun 2012-Mar 2013

### Motorola Solutions Inc.- Schaumburg, IL

Global Sales Incentives and Rewards Manager

- Responsible for delivering market data analysis and parterning with Global Rewards team on plan design.
- Created a scorecard for regional sales incentive plan to provide HR and other stakeholders a view of plan performance.
- Responsible for developing exective compensation plans for Service and Sales executive along with supporting broad based initiatives for all nonsales employees in Sales & Services. This includes Annual Merits, salary structure and planning.
- Perform competitive market analysis on role and leveling based on market conditions/survey.
- Developed analysis of short term incentive plans for Service employees

Jan 2011- Jun 2012

## General Electric Healthcare-Barrington, IL

Director of Sales Compensation

- Responsible for plan administration for the entire US Healthcare Sales force (~2500 commercial reps, 4 Distributors)
- Enabled Lean Six Sigma to focus clean up on disparate processes; Value Stream Mapping, 5S, statistical analysis

- Managed a team of 14 analysts with 2 team leads to administer compensation. Responsible for a 400MM spend on an annual basis
- Created quarterly forecast on variable compensation spend based on historical and performance indicators within the businesses. Financial analytics for plan performance
- Decreased number of VC plans over 50% in 2011 with simplication of elements, common targets and VC eligibility.

May 2009- Jan 2011

# General Electric Healthcare, Integrated IT Solutions- Barrington, IL Sales Compensation Manager

- Lead a team of analysts responsible for variable compensation payments to the entire Healthcare- IT sales organization (~450 employees)
- Administer over 200+ variable compensation plans
- Responsible for Annual merit and market survey analysis for Sales organization which includes sales and marketing teams.
- Analysis of base salary and total rewards structure for Sales
- Created a monthly pulse check on health of variable comp plans for review with senior leadership (CFO, Sales GM, Senior HR manager). Contained leakage of double payment and other added expenses from 1.0MM in 2009 to under 15K in 2010

March 2005- May 2009

# General Electric Healthcare, Integrated IT Solutions-Barrington, IL Commercial Finance & Operations Manager

- Lead a team of financial analysts for Order entry and Software revenue recognition
- Application of 97-2 and Sarbane Oxley rules to software operations
- Continuous improvement with service oriented business
- Lead transition of ERP from Oracle to PSFT 8.4 for Order entry

September 2003- March 2005

# $\textbf{General Electric Medical Systems-Information Technologies,} \ Milwaukee, Wi\\ \textit{Factory Manager}$

- Lead a team of 21 technicians to have a 99% on time delivery on orders.
- Developed new resources plan allowing for a more flexible organization to work on critical products during high demand periods.
- Introduction of Lean concepts for made to order components.

August 2003- Jan 2005

## Marquette University, Milwaukee, Wi

Instructor, Engineering Management Program

 Instructor for ENMA 285, Value Engineering course in Master of Science in Engineering Management program.

April 2002- September 2003

# General Electric Medical Systems-Information Technologies, Milwaukee, Wi Lead Manufacturing Engineer

- Identified potential flex circuit defect that could have been a potential cause for FDA recall. Worked with vendor to re-develop crimping process and prevention of defect.
- Developed quality defect database to allow for real time understanding of defects on factory floor.
- Lead multiple Lean Manufacturing Action Workouts for redesign of production lines.
- Six Sigma Green Belt Certified

### **MEMBERSHIPS & HONORS**

Leadership Palm Beach County- Class of 2016
Senior Professional Human Resources Certification
World at Work, Member
Marquette University- Industrial Advisory Board member
University of Illinois at Chicago- Engineering Alumni Board Member
Cornerstone Free Church- Deacon
Lydia Homes- Board Member and Treasurer
Six Sigma Green Belt (DMAIC) Certified- General Electric
Six Sigma Black Belt (DMAIC) Certified- Motorola



#### Palm Beach County Library System

3650 Summit Boulevard West Palm Beach, FL 33406-4198 (561) 233-2600

> FAX: (561) 233-2622 Toll Free: (888) 780-4962 www.pbclibrary.org



#### Palm Beach County Board of County Commissioners

Shelley Vana, Mayor

Mary Lou Berger, Vice Mayor

Hal R. Valeche

Paulette Burdick

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

### **County Administrator**

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"



Mayor Shelley Vana and Members,

**Board of County Commissioners** 

FROM:

**Douglas Crane** 

Library Director

DC

DATE:

November 5, 2015

RE:

Library Advisory Board At-Large Appointment

The term of the at-large member will expire on September 30, 2016 and I am requesting nominations for this seat.

Benjamin Hom would like to be considered for this appointment to complete the term of Rosalie Krasnow who retired from the Library Advisory Board in October 2014.

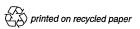
Mr. Hom received a Bachelor of Science Degree from The University of Illinois and a Master of Science Degree from Northwestern University. He has broad corporate experience in the private sector and continues his professional growth as a member of Leadership Palm Beach County, Class of 2016. Mr. Hom participates on several boards including Lydia Homes, a foster care association with the purpose of "Strengthening families to care for children and caring for children when families cannot." Mr. Hom and his wife are library supporters and enjoy making frequent visits to our West Boynton Branch with their three small children. In addition to the personal and professional strengths his membership will provide, Mr. Hom will also add to the ethnic diversity on the Library Advisory Board.

Attached please find a completed Palm Beach County Board of County Commissioners Boards/Committees Application, a copy of Mr. Hom's resume and a copy of the current membership roster for the Library Advisory Board.

If you have an additional nomination for the at-large position or would like any additional information please contact me at 233-2799.

cc:

Jon Van Arnam



# **Library Advisory Board**

BCC <u>Dist</u>	crict # Name	Term Expires	Seat#	BCC <u>District</u>	# Name	Term Expires	Seat#
1	Barbara Sory 181 Satinwood Lane Palm Beach Gardens, FL 33410 691-0194 (home) bsory@comcast.net	9/30/17	(1)	4	Kenneth Ida 197 Parkwood Drive Royal Palm Beach, FI 33411 561-801-3362 (cell) Mcitp2016@gmail.com	9/30/16	(8)
1	Erasmo B. Haibi 107 Castries Drive Jupiter, FL 33458 561-691-0224 (home) 561-531-3828 (cell) haibieb@yahoo.com	9/30/17	(2)	5	Vivian C. D'Angio 8332 Waterline Drive, Apt. 102 Boynton Beach, FL 33472-2336 561-735-0056 viviansoup@gmail.com	9/30/16	(9)
2	Judith Pendergast 5284 Crystal Anne Drive West Palm Beach, FL 33417 (239) 450-4050 (cell) judithpendergest@gmail.co	09/30/17 <u>m</u>	' (3)	5	Ellen Winikoff  11364 Chisolm Way Boca Raton, FL 33428 561-482-7566/Unlisted (hotolisted) 561-4716-4774 (cell) 561-477-4316 (school) ewinikoff@aol.com (homellen.winikoff@palmbeao	, е)	(10)
2	► Joseph Glucksman 125 South Ocean Avenue #406 Palm Beach Shores, FI 33404 561-722-6083 (cell) Glucker@aol.com	9/30/18	(4)	6	Regis Wenham 1309 Pine Valley Drive Wellington, FL 33414 793-3342 (home/fax) hannabeals@bellsouth.net	9/30/17	(11)
3	Salvatore (Sam) Manuele 7419 Trentino Way Boynton Beach, FL 33472 (561) 742-7970 (home) (561) 252-7681 (cell) sfm4845@gmail.com	9/30/18	(5)	6	Gloria Kelly 15942 Cypress Park Drive Wellington, FL 33414 790-1467 (home) 629-2532 (cell) Grkelly1106@gmail.com	9/30/18	(12)
3	Harriet Helfman 8542 Royal Verona Circle Boynton Beach, FL 33472 742-1002 (home) 351-9508 (cell) hrhelfman@comcast.net	9/30/16	(6)	7	Mary Kendall 324 Northwest Avenue "D" Belle Glade, FL 33430 561-985-0350 ms.kendall@live.com	9/30/17	(13)
4	▶ Dr. Ronald Giddens 10504 Denoeu Road Boynton Beach, FL 33472 561-738-0397 (home) 561-719-5835 (cell) 561-968-1234 (office)	9/30/18	(7)	7	Miriam Bracero-Rosario 11641 Quiet Waters Lane Boca Raton, FL 33428 (561) 901-9273 (561) 459-6098 Miriam.Rosario@myflfamilie	9/30/17 es.com	(14)
	breezerkat@aol.com			At- large	Vacant	9/30/16	(15)

Douglas Crane, Library Director Palm Beach County Library System <u>craned@pbclibrary.org</u> 561-233-2799 – FAX 561-233-2644 Gen. Number: 561-233-2600

►► Chair
► Vice Chair

(Roster.doc) Revised Dec. 2015)

### **CHAPTER 2000-405**

## House Bill No. 971

An act relating to Palm Beach County; providing for codification of special laws regarding special districts pursuant to Chapter 189, Florida Statutes, relating to the Palm Beach County Library District, a dependent special taxing district in Palm Beach County; amending, codifying, and repealing chapters 67-1869, 76-460, and 86-431, Laws of Florida; ratifying and confirming the creation and establishment of the Palm Beach County Library District; providing definitions; providing for a library advisory board; providing operating rules and procedures; providing for budget and reports; providing for contractual service; providing for title of library to be in county; providing for receipt of gifts and bequests; providing for taxation and contracts; providing for a county library fund; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

- Section 1. Pursuant to chapter 189, Florida Statutes, this act constitutes the codification of all special acts relating to the Palm Beach County Library District. It is the intent of the Legislature in enacting this law to provide a single, comprehensive special act charter for the district, including all current legislative authority granted to the district by its several legislative enactments.
- Section 2. <u>Chapter 67-1869</u>, <u>Laws of Florida</u>, <u>chapter 76-460</u>, <u>Laws of Florida</u>, <u>and chapter 86-431</u>, <u>Laws of Florida</u>, <u>relating to the Palm Beach County Library District</u>, <u>are codified</u>, <u>reenacted</u>, <u>amended</u>, <u>and repealed as herein provided</u>.
- Section 3. The Palm Beach County Library District is re-created and reenacted to read:
- Section 1. Short title.—This act shall be known and may be cited as the "Palm Beach County Library District Act."
- Section 2. Palm Beach County Library District Charter.—It is the intent of this act to create a Palm Beach County Library District for which the governing body will be the Board of County Commissioners of Palm Beach County, for the purpose of establishing, operating, and maintaining a free public library or providing for contractual library services for the benefit and use of the residents of Palm Beach County, who are taxed for such library or library service. This taxing district shall be subject to chapter 120, Florida Statutes, as it pertains to the Florida Administrative Procedure Act, when applicable.
- A. Definitions.—As used in this chapter, the following words and terms shall have the following meanings, unless some other meaning is clearly indicated:

1

CODING: Words stricken are deletions; words underlined are additions.

- (1) "Library advisory board" shall refer to a board of citizens, which shall represent the board of county commissioners in matters pertaining to county free public libraries or free public library service. This shall include, but not be limited to matters of policy, budgeting, and employment of the head librarian.
- (2) "Commission" shall mean the Board of County Commissioners of Palm Beach County.
- (3) "Contractual library service" shall refer to the library service provided by the county to its residents by means of a contractual arrangement.
- (4) "District" shall refer to the Palm Beach County Library District which shall include all taxable property within the county not already taxed for library purposes by a municipality.
- (5) "Palm Beach County Library System" or "library system" shall refer to the entity created by the district to provide free public library services.
- B. Organization for administration of the library system.—The responsibility for operating and maintaining the library system shall be delegated to a head librarian, qualified according to standards established by the library advisory board.
- C. Library advisory board.—The commission shall appoint a citizens advisory board to represent them in administering the library system. The library advisory board shall select the head librarian, and make policy and budget decisions subject to the approval of the commission. The commission shall appoint the library advisory board to consist of at least seven (7) and not more than fifteen (15) citizens of the district, and establish qualifications and terms for membership. The library advisory board shall serve without pay, but may be reimbursed for actual expenses subject to the approval of the commission.
- D. Operating rules and procedures.—The library advisory board may establish such rules, regulations, and procedures as are deemed necessary for the operation of the library system; provided, however, that no such rule, regulation, or procedure shall conflict with any law, statute, or regulation established by the Legislature of this state or the commission of the county.
- E. Budgets; reports.—Budgets and reports shall be prepared and filed by the head librarian in accordance with instructions and regulations of the commission, but in no case shall the budget be filed later than July 1 of each year or the annual report later than January 1 for the preceding fiscal year.
- F. Contractual library service.—In carrying out the provisions of this chapter, the commission may either acquire and provide for the maintenance and operation of a free public library for the county, or may provide free library service to the citizens of the county by entering into a contract therefor with any municipality or municipalities, or both, with any nonprofit library corporation or association in Palm Beach County owning a free public library, or with any other county or municipality in the state owning a free public library. Any municipality or any nonprofit library corporation

or association owning a free public library in Palm Beach County may enter into a contract with the county to receive services including, but not limited to, library materials and technical assistance from the library system upon such terms as may be agreed upon by the county and the governmental body of the library contracting therewith.

- G. Title of library to be in the county.—The title and ownership of all land, buildings, facilities, equipment, and library materials constructed or acquired by or on behalf of the library library system shall be in Palm Beach County.
- H. Gifts and bequests.—The commission is authorized to receive on behalf of the district any gift, bequest, or devise for the library system or for use in the county contractual library service.

### I. Taxation and contracts.—

- (1) In order to establish and maintain a free public library or to provide contractual library services, the commission may levy an annual tax, in the same manner and at the same time as other county taxes, upon all taxable property within the district, and may thereafter enter into a contract with any municipality in Palm Beach County to furnish free public library service upon terms to be agreed upon by the county and the governing body of the library contracting therewith.
- (2) Any municipality owning or operating a public library, or any non-profit library corporation or association in Palm Beach County owning a free public library, may enter into a contract with the commission to furnish or receive any library service upon terms to be agreed upon by the parties thereto, or any municipality without a free public library may enter into a contract with the commission to receive library service upon the terms to be agreed upon by the county and the governing body of the municipality.

### J. County library fund.—

- (1) All funds of the district, whether derived from taxation or otherwise, shall constitute a separate fund to be known as the county library fund, and shall be expended only for library purposes. The expenses incurred by the library system shall be paid by warrants drawn by the commission, payable out of the county library fund. At the end of each fiscal year, all moneys unexpended in the county library fund shall be appropriated as part of this fund for the subsequent fiscal year.
- (2) The commission shall not make expenditures in any year in excess of the amount available for library purposes.
  - (3) Library capital improvements may be funded by:
  - (a) A multi-year levy; or
  - (b) Bonds issued by the commission; or
  - (c) As part of the annual tax; or

CODING: Words stricken are deletions; words underlined are additions.

- (d) Any appropriate public funding source.
- (4) The commission is hereby authorized to submit a referendum for library capital improvements to the voters of the district.
- (5) Upon approval of a majority of the voters of the district voting, the commission shall levy the voter approved millage for the number of years likewise approved, or authorize the issuance of bonds and necessary millage for debt service.
  - (6) Library capital improvements may include:
  - (a) Acquisition of library sites.
  - (b) Acquisition, construction, or renovation of buildings.
  - (c) Acquisition of bookmobiles.
  - (d) Acquisition of initial furniture and equipment.
  - (e) Acquisition and processing of initial library material collections.
- (7) If any municipality not a part of the district chooses to enter the district, that municipality must transfer resources currently being used to provide public library service and/or such other resources as would be required for the library system to provide to the residents of the entering municipality comparable library service to that provided throughout the district.
- Section 4. The provisions of this act shall be liberally construed in order to carry out effectively the purposes of this act.
- Section 5. It is declared to be the legislative intent that if any section, subsection, sentence, clause, or provision of this act is held invalid, the remainder of this act shall not be affected.
- Section 6. Chapters 67-1869, 76-460, and 86-431, Laws of Florida, are repealed.
  - Section 7. This act shall take effect upon becoming a law.

Approved by the Governor May 22, 2000.

Filed in Office Secretary of State May 22, 2000.