

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: January 26, 2016

☒ Consent    ☐ Regular  
☐ Workshop    ☐ Public Hearing

Department:

Submitted By: Engineering & Public Works

Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: the second amendment to the survey and mapping annual contract R2014-0229 with Dennis J. Leavy & Associates, Inc. (Consultant), whose original agreement was dated March 11, 2014.

**SUMMARY:** Approval of this second amendment will extend the expiration dates from March 10, 2016 to March 10, 2017. This will extend the required professional services for one year, on a task order basis, to the survey and mapping annual contract. This amendment is the second renewal of two possible one year renewals contemplated in the original contract. To date, tasks in the amount of \$13,975.50 have been authorized for the Consultant with 100% Small Business Enterprise (SBE) participation which meets their commitment of 100%. The Consultant is a Palm Beach County company and is certified as an SBE company.

Countywide (MRE)

**Background and Justification:** In accordance with Board of County Commissioners adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act, this Consultant was selected to perform professional services relative to Palm Beach County (County) needs, and is presently under contract with the County, on an annual contractual basis. It is the consensus of the user departments that this Consultant has, within the provisions of their contract, provided the professional services requested by the County. Since the Consultant remains in good standing and wishes to continue to provide the professional services as indicated in their contract, the County agrees to renew their contract for one year.

This second amendment to the contract has been reviewed with the Consultant, and staff recommends the second renewal of the attached consultant annual contract. This transaction will maintain the continuous process of professional services required by the County.

**Attachments:**

1. Second Amendment Contract with Consultant (2)

Recommended By:

Ornelis A. Fernandez  
Division Director

11/9/15  
Date

Approved By:

A. T. Welch  
County Engineer

12/28/15  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Capital Expenditures</b>	<u>\$ -0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>Operating Costs</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>External Revenues</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>Program Income (County)</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>In-Kind Match (County)</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<u>\$ **</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE</b>					
<b>POSITIONS (Cumulative)</b>					

Is Item Included in Current Budget?	Yes	No
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**Budget Acct No.: Fund\_\_ Dept.\_\_ Unit\_\_ Object**  
**Program**

**Recommended Sources of Funds/Summary of Fiscal Impact:**

**\*\* Fiscal impact is indeterminable at this time. These annual agreements are authorized to provide services on a task order basis. Funding will be established by project as necessary.**

C. Departmental Fiscal Review: Alicia Kovalainen

### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

AP RD OFMB  
12/29 12/29

In. S. Jankov  
Contract Dev. and Control  
B. Wheeler 1-4-16

**B. Approved as to Form and Legal Sufficiency:**

Madeline Phillips 1/5/16  
Assistant County Attorney

### C. Other Department Review:

**Department Director**

**This summary is not to be used as a basis for payment.**

**SECOND AMENDMENT TO THE ANNUAL SURVEYING & MAPPING  
CONTRACT NO. R2014-0229  
DATED MARCH 11, 2014, BY AND BETWEEN  
DENNIS J. LEAVY & ASSOCIATES, INC.,  
AND PALM BEACH COUNTY**

THIS SECOND AMENDMENT to the Annual Surveying & Mapping Contract dated March 11, 2014, (R2014-0229), hereinafter "CONTRACT" by and between Dennis J. Leavy & Associates, Inc., hereinafter "CONSULTANT" and the Board of County Commissioners of Palm Beach County, a political subdivision of the state of Florida, hereinafter, "COUNTY".

**W I T N E S S E T H**

WHEREAS, on March 11, 2014, the CONSULTANT and COUNTY entered into a twelve month Annual Surveying & Mapping Contract for engineering services and other related tasks throughout Palm Beach County; and

WHEREAS, the CONTRACT provides that the contract may be extended, at the COUNTY's option for a defined period of time, not to exceed thirty-six months total contract time, upon approval of the Board of County Commissioners; and

WHEREAS, this is the second of the two allowable one (1) year term CONTRACT extensions per section 4.1; and

WHEREAS, by this amendment, the CONSULTANT and the COUNTY mutually agree to amend the CONTRACT terms to extend the expiration date of the CONTRACT from March 10, 2016 to March 10, 2017, with all original terms, conditions and unit prices adhered to.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitations are true and correct and incorporated herein.
2. The CONTRACT, dated March 11, 2014, between the CONSULTANT and the COUNTY is hereby amended to extend the expiration date of the CONTRACT from March 10, 2016 to March 10, 2017.
3. It is the intent of the parties hereto that this Amendment shall not become binding until the date executed by the COUNTY.
4. All other provisions of the Annual Surveying & Mapping Contract dated March 11, 2014, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:  
SHARON R. BOCK  
Clerk and Comptroller

PALM BEACH COUNTY, a Political  
Subdivision of the State of Florida  
Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
, Mayor

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS  
AND CONDITIONS

By: \_\_\_\_\_  
County Attorney

By: *Dennis J. Leavy*  
Engineering

ATTEST:

Dennis J. Leavy & Associates, Inc.  
Consultant

By: *Jeffrey C. [Signature]*  
Secretary or Asst. Secretary

By: *David A. Bower*  
(Signature)

David A. Bower, P.S.M., Vice President  
(Print Name and Title)

