

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 01/26/2016 [X] Consent [] Regular
[] Public Hearing
Department
Submitted By: COUNTY ATTORNEY
Submitted For:

I. EXECUTIVE BRIEF

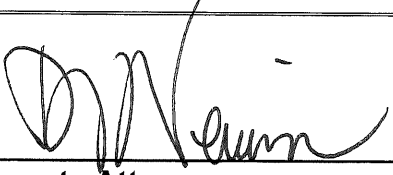
Motion and Title: Staff recommends motion to receive and file: Amendment No. 1 to the Agreement with Municipal Code Corporation to provide looseleaf supplement services to Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners.

Summary: The original Agreement term was November 1, 2012 through September 30, 2015 with an option for two additional twelve month periods under the original terms and conditions. Amendment No. 1 renews the Agreement effective retroactively from September 30, 2015, through August 1, 2016. Exhibit "B" to Amendment No.1 reflects additional features to the original Agreement with a flat annual amount of \$950 with no fiscal impact to the original contract amount. Amendment No. 1 to the Agreement for the extension of ordinance codification and looseleaf supplement services has been executed and should now be received and filed in the Minutes Department. Countywide (PFK)

Background and Justification: The Minutes Department has requested that the Amendment No. 1 be presented as "receive and file" for acceptance into the official records of the Board of County Commissioners of Palm Beach County.

Attachments:

1. Original Fully Executed Amendment No. 1.

Recommended by:  12/14/15
County Attorney Date

Approved by: N/A
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	\$950				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$950				

ADDITIONAL FTE

POSITIONS (Cumulative)

Is Item Included in Current Budget? Yes X No

Budget Account No.: Fund 0001 Department 760 Unit 7601 Object 5401

Reporting Category_____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Sheng Bao
APMA
6/5 1215 OFMB 8/12/15

J. J. Jacobson 12/17/15
Contract Development and Control
12-17-15 *B. Jacobson*

B. Legal Sufficiency:

Paul F. Jr 12/14/15
Assistant County Attorney

C. Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

**FIRST AMENDMENT
TO CONTRACT FOR
ORDINANCE CODIFICATION AND LOOSELEAF SUPPLEMENT SERVICE**

THIS FIRST AMENDMENT, dated November 23, 2015, to Contract dated October 3, 2012, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the "COUNTY", and Municipal Code Corporation located at 1700 Capital Circle SW, Tallahassee, FL 32310, a corporation authorized to do business in the State of Florida, hereinafter referred to as the "CONTRACTOR".

WITNESSETH:

WHEREAS, the parties have entered into a Contract dated October 3, 2012, hereinafter referred to as the "CONTRACT", whereby the CONTRACTOR has agreed to provide ordinance codification and looseleaf supplement services to the County Attorney's Office; and

WHEREAS, the CONTRACT expired on September 31, 2015, subject to extension of the COUNTY and CONTRACTOR; and

WHEREAS, the COUNTY and CONTRACTOR desire to exercise the renewal option in Appendix A of the CONTRACT retroactively from September 31, 2015, through August 1, 2016; and

WHEREAS, the COUNTY and CONTRACTOR desire to add the attached Addendum, Exhibit B, to the CONTRACT.

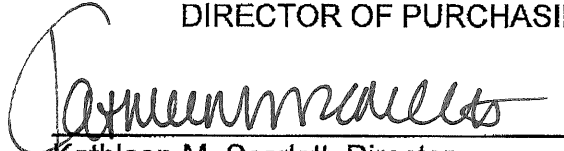
NOW THEREFORE, in consideration of the mutual covenants and agreements expressed herein, the COUNTY and the CONTRACTOR agree as follows:

All other provisions of said CONTRACT, dated October 3, 2012, are hereby confirmed, and except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

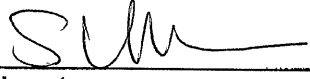
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IN WITNESS WHEREOF, the Director of Purchasing of Palm Beach County, Florida, on behalf of the COUNTY, and the CONTRACTOR have executed this First Amendment to the CONTRACT on the day and year above written.

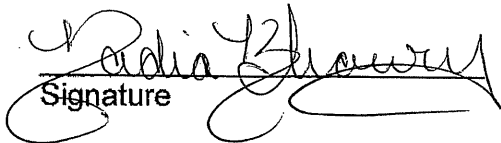
PALM BEACH COUNTY, FLORIDA FOR ITS
BOARD OF COUNTY COMMISSIONERS
BY KATHLEEN M. SCARLETT
DIRECTOR OF PURCHASING


Kathleen M. Scarlett, Director

WITNESSES:


Signature

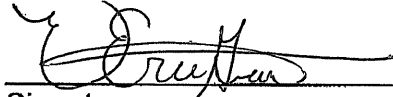
Stephanie Ras mussen
Name (type or print)


Signature

Nadia Khoury
Name (type or print)

CONTRACTOR:

Municipal Code Corporation
Company Name

BY: 
Signature

Eric Grant
Typed Name

President
Title

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By 
County Attorney



Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.564.7492 • www.municode.com

November 17, 2015

**ADDENDUM TO EXISTING CONTRACT FOR
PALM BEACH COUNTY, FLORIDA
Exhibit B – New Feature Pricing**

We would like to update the current contract with the new services we offer that are omitted from the original contract. These features are outlined below.

If the additional features can be elected and cancelled by the County anytime during the contract term.

The County enrolled in our No Charge OrdBank program on 1/26/2015 and this free trial period will end on 12/31/2015. The County can elect to keep this service or opt out.

OrdBank. With our OrdBank solution, newly adopted legislation will be posted online in between supplements. Upon the completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the "OrdBank" tab.

- | | |
|--|--------------|
| <input type="checkbox"/> Per ordinance fee | \$35 |
| <input checked="" type="checkbox"/> Flat annual fee (recommended as the County adopts over 27 ordinances per year) | \$950 |

CodeBank Compare + eNotify are currently being provide to all of our active online clients at no charge. If the County would like to retain this feature the cost will be applied to the annual online code fee in November of 2016.

CodeBank Compare. Our CodeBank Compare service is a powerful feature that provides users the ability to select a past version of your online code and compare it to any other version of your online code. The differences will be shown via highlights (added material) or strikethrough (deleted material). Users will be notified of the changes in the table of contents and within the text of the code via "modified," "new," or "removed" badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes that were made. The CodeBank Compare service will show all amendments to your code that were implemented during the most recent update.

eNotify. Our eNotify service allows users to enroll online and receive email notifications each time your online code is updated. This will empower your staff and citizens to receive instant notifications every time your online code is updated.

- | | |
|---|--------------|
| <input type="checkbox"/> CodeBank Compare¹ + eNotify (annually) | \$250 |
|---|--------------|

¹ Enrollment in CodeBank is required in order to receive the CodeBank Compare with eNotify technology.