

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: January 26, 2016	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Amendment of \$5,988,486 in the General Fund for law enforcement services provided by the Palm Beach County Sheriff's Office to the City of Greenacres through the Contractual Agreement for the period of February 1, 2016 through September 30, 2016.

Summary: The Budget Amendment is requested to provide law enforcement services as prescribed within the Contractual Agreement between the Palm Beach County Sheriff's Office and the City of Greenacres. The level of service to be provided includes (109) positions, comprised of (51) sworn officers, (18) civilian positions, and (40) School Crossing Guards, as further detailed in Exhibit A of the Agreement. No County funds are required. Countywide (JB)

Background and Justification: Contract negotiations, with the City of Greenacres, were completed after submission of the Sheriff's FY 2016 budget to the Board of County Commissioners.

Attachments:

1. Budget Amendment
2. Contractual Agreement – City of Greenacres

DATE _____

DATE / /

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$456,645				
Operating Costs	\$5,531,841				
External Revenues	(\$5,988,486)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	109				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X _____

Budget Account No.: Fund _____ Agency _____ Org _____ Object _____

Reporting
Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:


Funding in the amount of \$5,988,486 will be provided for through the contractual agreement with the City of Greenacres.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:



OFMB
1/11 1/11



Contract Administration
1/13/16

B. Legal Sufficiency:



Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

16-

0331

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

FUND 0001 GENERAL FUND

BGRV 01/11/16
BGRV 01/11/16

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Greenacres Police Services</u>								
160-2639-4210	Charges for Police Services	0	0	5,988,486	0	5,988,486		
<u>REVENUES</u>		\$1,175,064,887	\$1,175,077,560	\$5,988,486	\$0	\$1,181,066,046		
<u>Sheriff - Law Enforcement</u>								
160-1601-9498	Transfer to Sheriff's Office Fund	379,482,357	379,482,357	5,988,486	0	385,470,843		
TOTAL FUND EXPENDITURES		\$1,175,064,887	\$1,175,077,560	\$5,988,486	\$0	\$1,181,066,046		

Signatures

Date

By Board of County Commissioners
At Meeting of January 26, 2015

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

1/7/16
Sherry Brown
1/12/16

Deputy Clerk to the
Board of County Commissioners

Attachment #

1

**AGREEMENT FOR LAW ENFORCEMENT SERVICES BY AND
BETWEEN THE PALM BEACH COUNTY SHERIFF'S OFFICE
AND THE CITY OF GREENACRES**

This Agreement is made by and between the CITY OF GREENACRES, a municipal corporation organized and existing under the laws of the State of Florida which municipality is wholly located within the boundaries of Palm Beach County, Florida (hereinafter referred to as "CITY") and Ric L. Bradshaw, Sheriff of Palm Beach County Sheriff's Office, Florida, (hereinafter referred to collectively as "SHERIFF").

WITNESSETH:

WHEREAS, the CITY is desirous of maintaining a high level of competent professional law enforcement services in conjunction and harmony with its fiscal policies of sound, economical management; and

WHEREAS, the CITY also desires that the law enforcement services be performed such that the citizens of the CITY retain the sense of community they have enjoyed with their municipal police department; and

WHEREAS, the SHERIFF has agreed to provide the CITY a high level of professional law enforcement services and the CITY is desirous of contracting for such services upon the terms and conditions hereinafter set forth; and

WHEREAS, the CITY is desirous of obtaining its law enforcement services through a contractual relationship with the SHERIFF.

NOW, THEREFORE, in consideration of the sums hereinafter set forth and for other good and valuable considerations, the receipt and legal sufficiency of which are hereby acknowledged, **IT IS HEREBY AGREED AS FOLLOWS:**

ARTICLE 1 – DEFINITIONS

- 1.1 For the purposes of this Agreement, the following terms shall have the respective meanings hereinafter set forth:
- A. District Commander shall mean an exempt employee who is appointed by the SHERIFF as a deputy sheriff holding the rank of captain who shall perform duties and functions as specifically set forth in Article 2 of this Agreement.
 - B. Executive Officer shall mean a non-exempt employee who is appointed by the SHERIFF as a deputy sheriff holding the rank of lieutenant who shall perform duties and functions as specifically set forth in Article 2 of this Agreement.

- C. Sergeant shall mean an individual who is appointed by the SHERIFF as a deputy sheriff who shall plan, direct, patrol, supervise, and/or perform the activities of a deputy sheriff as set forth in Article 2 of this Agreement.
- D. Deputy Sheriff shall mean an individual, other than those described in A, B, and C above, who is appointed by the SHERIFF in accordance with Section 30.07, Florida Statutes, and who has executed any necessary oath which is required by law to serve in the position of a certified law enforcement deputy sheriff and perform the duties and responsibilities as set forth in Article 2 of this Agreement.
- E. Communications Supervisor shall mean a civilian employee of the SHERIFF who supervises the delivery of calls for law enforcement service.
- F. Communications Officer shall mean a civilian employee of the SHERIFF who dispatches calls for law enforcement service.
- G. Administrative Secretary shall mean a civilian employee of the SHERIFF who provides secretarial and administrative assistance.
- H. Community Service Aide shall mean a civilian employee of the SHERIFF who performs community service functions.
- I. Crime Scene Investigator shall mean a civilian employee of the SHERIFF who performs crime scene functions.
- J. Evidence Technician shall mean a civilian employee of the SHERIFF who processes, stores, and maintains evidence.
- K. Clerical Specialist shall mean a civilian employee of the SHERIFF who performs general office and clerical functions.
- L. Central Records Specialist shall mean a civilian employee of the SHERIFF who performs general office support for law enforcement personnel and the public regarding records, reports, registrations and related activities.
- M. School Crossing Guard shall mean a part-time civilian employee of the SHERIFF or those individuals contracted to provide safe crossing for students attending grade and middle schools.
- N. District Office shall mean the law enforcement office space provided by the CITY as set forth in Article 5, located within the CITY boundaries.
- O. Service shall mean comprehensive law enforcement protection provided each day of the year on a twenty-four (24) hour per day basis.

- P. CITY Manager shall mean the chief administrative officer of the CITY and shall include any individual employed by the CITY or any contracted third party who is delegated to perform the duties and responsibilities of the management and oversight of the CITY functions related to law enforcement services.

ARTICLE 2 – LEVELS OF SERVICE

2.1 Law Enforcement Patrol Services:

- A. The SHERIFF shall provide to the CITY, for the term hereinafter set forth, as the same may be extended in accordance with the provisions hereof, competent professional law enforcement services within and throughout the corporate limits of the CITY to the extent and in the manner herein described.
- B. The SHERIFF shall assign personnel, through request and consultation with the CITY, to provide the level of professional law enforcement services consistent with the level of service provided to the CITY immediately prior to the commencement of this Agreement by its former Police Department, as established in Exhibit A, attached hereto and incorporated herein, or as such service has been supplemented and enhanced as a result of this Agreement and any amendments and supplements thereto.
- C. Law enforcement services shall encompass all those duties and functions of the type coming within the jurisdiction of, and customarily provided by, municipal police departments, which include receiving of 911 calls, dispatch of calls for law enforcement services, arrest of criminal offenders and citations issued to traffic violators, PAL, traffic control, testifying in court, community policing, high visibility patrol within the CITY (including all CITY facilities and parks), and other duties in accordance with the SHERIFF'S general orders, the City Charter and Ordinances, Palm Beach County Charter and Ordinances that are applicable within the CITY, and statutes of the State of Florida. The Sheriff's deputies will not act as Code Enforcement officers, however, Sheriff's deputies will enforce City Ordinances to the extent the ordinance authorizes arrest and provides for fines and/or imprisonment, as set forth in Chapter 162, Florida Statutes. Performance of all duties of sheriff's deputies shall be in accordance with Sheriff's Office General Orders and any applicable Collective Bargaining Agreement. Additionally, law enforcement patrol services shall encompass response to alarm calls, and the SHERIFF shall respond to alarm calls consistent with the Palm Beach County Alarm Ordinance as it may from time-to-time be amended.
- D. The complement in Exhibit B will be deployed within the CITY except where the CITY is better served through centralized assignments, i.e. Crime Scene, Violent Crimes Detectives, Communications, etc. (To be determined in cooperation with the CITY.)

E. The SHERIFF shall provide the CITY, upon the request of the CITY, such supplemental law enforcement services of a deputy sheriff beyond those services described herein, as may be needed from time-to-time that cannot be accommodated through flexible scheduling of on-duty sheriff's deputies. Compensation shall be in accordance with Article 6.3. Those services typically include, but are not limited to, providing services at:

1. City Council meetings.
2. Board and Committee meetings.
3. Special Events sponsored by the CITY, except as otherwise provided in Article 6.3.

F. All deputies assigned to the CITY OF GREENACRES shall remain within the corporate limits of the CITY OF GREENACRES, unless otherwise dictated by operational necessity. There shall be a minimum staffing of four (4) deputies and one (1) sergeant per shift on the average over a 24 hour period.

G. Direct law enforcement patrol supervision shall be provided by the assignment of a Sergeant or higher ranking officer each day of the year, twenty-four (24) hours per day. Sergeants shall not be included in calculating the deputy sheriff staffing requirements set forth in this agreement.

H. The School Crossing Guards shall provide assistance for the purpose of protecting children while crossing the roadways in and around schools located within the CITY. School Crossing Guards shall be present prior to school opening and at the close of each regularly scheduled school day.

I. The District Office shall minimally be open during normal business hours, Monday through Friday, from the hours of 8:00 a.m. until 4:00 p.m.

J. Transfer of Current Vehicle Fleet and Equipment:

Within 45 days of the Effective Date, the CITY shall transfer title and ownership interest of the CITY'S current furnishings, equipment, police vehicles (including attached equipment, such as light bars and cages) and radios to the SHERIFF in an "as is" condition.

K. Re-transfer of Equipment, Vehicle Fleet and Facilities:

Upon the expiration or earlier termination of this Agreement, SHERIFF shall return to the CITY all previously transferred equipment, vehicles, radios and facilities used by SHERIFF in performing law enforcement related services, free and clear of all Liens, or the value agreed to on the inventory transfer sheet at the time of re-transfer of such equipment, vehicles or facilities. Any equipment, supplies, and vehicles furnished or purchased by the SHERIFF shall remain the property of the SHERIFF.

- L. Each patrol unit shall prominently display on the vehicle's exterior "CITY OF GREENACRES" and the city logo, designed to match the scheme of Sheriff's vehicles.

2.2 Executive and Administrative Services:

Without impairing the rights of the SHERIFF as an employer as provided in Article 4, the SHERIFF will review with and receive input from the CITY prior to the selection of the District Commander, who shall regularly meet and confer with the City Manager.

- A. Performance of all duties and responsibilities of the District Commander shall be completed without overtime compensation or additional charges.
- B. Performance of all duties and responsibilities of the District Commander shall be in accordance with SHERIFF'S general orders, any applicable collective bargaining agreements, and this Agreement.

2.3 Administrative Responsibilities:

- A. The Executive Officer shall serve as the Assistant District Commander and perform his duties and responsibilities consistent with the SHERIFF'S general orders, any applicable collective bargaining agreements, and this Agreement under the direction of the District Commander.
- B. The District Commander or designee will notify the Mayor, City Council and the City Manager in a timely manner of any major/significant crimes, incidents, or emergencies that occur within the CITY.
- C. The District Commander shall provide semi-annual reports to the CITY consisting of data and analysis of city law enforcement service activity, segregated by type and geographic locations where applicable, to include:
 - 1. Calls for service by time of day, geographic location, day of the week, and type.
 - 2. Reported incidents, criminal and non-criminal, by category.
 - 3. Number and types of arrests.
 - 4. Traffic crashes.
 - 5. Traffic citations.
 - 6. Response times to emergency calls by priority classification.

7. Number and type of special/additional enforcement activities.
 8. Law Enforcement Forfeiture activity.
 9. Monthly expenditure reports.
 10. Monthly overtime reports.
- D. A formal analysis of law enforcement-related trends and indicators shall be prepared and presented to the CITY on a semi-annual basis by the SHERIFF or designee and shall include the data, analysis, and reporting set forth in Section C above.
1. The CITY may, at its sole discretion and cost, cause the analysis to be prepared by the CITY in addition to the analysis prepared by the SHERIFF.
 2. The SHERIFF shall provide any and all available data, in accordance with Florida law, to complete the analysis as requested by the CITY.
- E. The CITY and SHERIFF recognize that competent professional law enforcement services require flexibility in order to meet society's challenge to combat crime and other social conditions. Therefore, the District Commander shall have the discretion to determine, after consultation with the CITY, staff allocation and assignments in alignment with ongoing law enforcement activity analysis.
- F. The District Commander, Executive Officer, or designee shall be responsible for attending all City Council Meetings. The District Commander or designee shall attend community meetings and meetings with city staff which involve issues of mutual concern or when needed to provide advice or consent on law enforcement issues and all other meetings so designated by the City Manager.
- G. From time to time, with responsible notice, the SHERIFF, or Executive Staff Member, shall meet with the CITY to discuss law enforcement issues related to services impacting the CITY.

2.4 Fiscal Responsibilities:

- A. The SHERIFF shall provide to the CITY a proposed costing for renewal of law enforcement services no later than May 31st prior to each fiscal year through the term of the agreement.
- B. Annual staffing adjustments for deputy sheriffs in the SHERIFF'S proposed costing renewal of law enforcement services shall be supported by crime and

law enforcement activity analysis. All changes in staffing allocations must be approved by the City Council.

C. Emergency purchases and unanticipated repairs not included in the compensation provided for in this Agreement shall be justified and forwarded to the City's Finance Director for consideration.

2.5 The SHERIFF shall furnish to and maintain for the benefit of the CITY, without additional cost therefore, all necessary labor, supervision, equipment, vehicles, and supplies necessary and proper for the purpose of performing the services, duties, and responsibilities set forth and as necessary to maintain the level of service to be rendered hereunder, except as included under Article 5.

2.6 EVIDENCE: All evidence currently in the custody of the CITY shall be transferred to the custody of the SHERIFF. The SHERIFF with the assistance of the CITY will conduct a 100% inventory of all evidence to ensure compliance with all Florida State Statutes, SHERIFF'S general orders, and Commission for Florida Law Enforcement Accreditation standards.

ARTICLE 3 – ANCILLARY SERVICES

3.1 The following Ancillary Services shall be provided to the CITY at no additional cost to the CITY when the SHERIFF reasonably believes such are necessary or desirable:

1. Full service crime lab.
2. Aviation and helicopter unit.
3. Organized Crime investigations (includes Vice & Narcotics).
4. Prisoner and jails services.
5. Criminal Investigations.
6. Marine Patrol.
7. Community Policing.
8. Evidence Custodian.
9. Other support services, such as Traffic Homicide, Police Athletic League (PAL), Equine Patrol, Administrative Support, Canine, etc. (as available to other SHERIFF districts or law enforcement jurisdictions).

ARTICLE 4 – OTHER RESPONSIBILITIES

4.1 Employment Responsibility:

- A. Unless otherwise provided herein, those persons presently employed by the CITY, to the extent their positions are identified in Exhibit B, (Palm Beach County Sheriff's Office Staff) and who are designated for employment in performance of such services, functions and responsibilities as described and contemplated herein for the CITY shall be and become PALM BEACH COUNTY SHERIFF'S OFFICE employees on the effective date of this Agreement, at the adjusted pay grade agreed to by the employees as part of this agreement if they meet the SHERIFF'S standards for employment, including but not limited to background investigation, psychological evaluation and drug screening. All such designated persons meeting these standards and who become Sheriff's Office employees will be subject to completing a one year probationary period and must successfully complete any applicable FTO programs. Civilian Employees will be subject to completing a one year probationary period from the date of hire with the Sheriff's Office.
- B. On the effective date of this Agreement, the SHERIFF shall be responsible for all insurance benefits, compensation, and/or any status or right during the course of employment with the SHERIFF, which accrue on or after the Effective Date of this Agreement. Accordingly, the CITY shall not be called upon to assume any liability for, or direct payment of, any salaries, wages, contribution to pension funds (as provided herein) or to the Florida Retirement System, insurance premiums or payments, workers' compensation benefits under Chapter 440, Florida Statutes, or any other amenities of employment to any SHERIFF personnel performing services, duties, and responsibilities hereunder for the benefit of the CITY and residents thereof. Notwithstanding, the CITY shall be and remain responsible for the payment of salaries, wages, contribution to pension funds, insurance premiums or payments, workers' compensation benefits, or any other amenities of employment for its former employees, when such right or claim accrued during employment with the CITY or from incidents which occurred prior to the Effective Date of this Agreement.
- C. Pursuant to section 121.081(1) of the Florida Statutes, each city employee who becomes employed by the SHERIFF has the choice to remain in the appropriate city sponsored retirement plan, if such plan exists, or to become a member of the Florida Retirement System (FRS).
- D. All employees electing to participate in FRS shall be bound to all statutory and administrative procedures regulating FRS.

- E. All employees electing to remain with the city pension shall be bound by said pension and Chapter 185 except that employer contributions shall be made by the SHERIFF, to the extent that the SHERIFF will pay the lesser of the total employer contribution as required by the city pension OR by FRS. In the event the employer contribution under city pension plan exceeds the employer contribution required by FRS, the CITY is responsible for the additional contribution.
- F. At the commencement of this Agreement, employees transferring employment may transfer to the SHERIFF only those accrued hours of unused sick leave or annual leave consistent with the SHERIFF'S policies and procedures. Said employees shall start employment with the SHERIFF with a zero base of compensatory time and holiday time. Any excess sick leave, annual leave, compensatory time and/or holiday pay accrued while employed with the CITY, pursuant to city policy, shall be paid by the CITY to the transferring employee.
- G. If necessary, further clarification regarding the method of calculation of pension contributions and leave accruals may be set forth or further explained in a letter of understanding.
- H. SHERIFF shall credit all employees with seniority privileges for vacation selection, and eligibility for Career Deputy as if they were hired by SHERIFF on the date they were hired by the CITY as Police Officers. SHERIFF will credit employees with seniority privileges for promotional opportunities after one year from the commencement of the Term of this Agreement, as if they were hired by SHERIFF on the date they were hired by the CITY. Employees will begin earning credit toward longevity pay, merit leave and payment for unused sick leave as set forth in SHERIFF'S Policies and Procedures.
- I. If the SHERIFF'S standards for employment are met, as set forth in Article 4, Section 4.1(A), then at the commencement of this Agreement: Certified law enforcement personnel holding the rank of Chief/Public Safety Director or Captain with the CITY shall be and become a SHERIFF's office employee holding the rank of Lieutenant. Certified law enforcement personnel holding the rank of Lieutenant with the CITY shall be and become a SHERIFF's office employee holding the rank of Sergeant. Certified law enforcement personnel holding the rank of Sergeant with the CITY shall be and become SHERIFF's office employees and maintain the rank of Sergeant. All other certified law enforcement personnel shall be appointed Law Enforcement Deputy Sheriffs. Those employees holding the rank of Sheriff's Lieutenant and/or Sergeant must remain assigned to the CITY for the first 24 months from the effective date of this agreement to maintain their rank unless promoted according to PBSO Policy and the terms set forth in Article 4.1 (H), or if transferred out of the CITY by the Sheriff.

- J. All persons presently employed by the CITY, who meet PBSO standards and who become PBSO employees, shall thereafter no longer be a member of, or subject to, any unions or collective bargaining units endemic to their employment with the CITY.

4.2 Employment: Right of Control:

- A. The SHERIFF shall have and maintain the responsibility for and control of the delivery of services, the standards of performance, the discipline of personnel, and other matters incident to the performance of services, duties, and responsibilities as described and contemplated herein.

4.3 Assignment of Police Powers: The CITY does hereby vest in each deputy sheriff, to the extent allowed by law, the police powers of the CITY which are necessary to implement and carry forth the services, duties, and responsibilities imposed upon the SHERIFF hereby, for the sole and limited purpose of giving official and lawful status and validity to the performance thereof by such deputy sheriff. Every sworn deputy of the SHERIFF so empowered hereby and engaged in the performance of the services, duties and responsibilities described and contemplated herein shall be deemed to be sworn officers of the CITY while performing such services, duties and responsibilities which constitute municipal functions and are within the scope of this Service Agreement.

4.4 Employee Claims:

- A. The CITY shall disclose any and all current or potential disputes, grievances, charges, complaints or proceedings, involving any employee or any collective bargaining representative of the employees, which would have a material adverse effect on this Agreement or the CITY'S or SHERIFF'S obligations hereunder.
- B. The CITY shall disclose any and all current or potential claims by any employee, who may become an employee of the SHERIFF, against the CITY and known to the CITY on account of (a) overtime pay, other than overtime pay for the current payroll period; (b) wages or salary for any period other than the current payroll period; (c) vacation, compensatory time, time off or pay in lieu of vacation or time off, other than that earned in respect of the current calendar year; or (d) any violation of any applicable law relating to minimum or maximum hours of work.
- C. The CITY shall disclose all employee claims for accrued and unpaid sick days, accrued and unpaid vacation days, accrued and unpaid personal days, other accrued leave time and compensatory time, and all other employee claims or potential claims, by any city employee who may become an employee of the SHERIFF.

- D. All such disclosures by the CITY shall be provided to the SHERIFF prior to the Effective Date of this Agreement.
 - E. The CITY shall be and remain responsible for all claims resulting from incidents which occurred prior to the Effective Date of this Agreement, whether or not such claims were filed prior to the Effective Date.
- 4.5 The SHERIFF shall provide to the CITY access to Power DMS the agency wide document management system, regarding General Orders, Policy and Procedure, Rules and Regulations, and other agency documents that require review, to the extent that such documents are a public record.

ARTICLE 5 – CITY RESPONSIBILITIES

5.1 District Office Space:

- A. The CITY agrees to maintain and keep in good repair, or cause to be maintained or repaired, to include necessary building/ground maintenance, pest control, alarm services, and janitorial services for those facilities designated as the District Office. The SHERIFF shall maintain the District Office in a clean condition, free from debris, with normal use excepted. In the event the SHERIFF, his employees, or appointees destroy, deface, damage, impair, or remove any part of the District Office, the SHERIFF will be responsible, to the extent permitted by law, for repairing or replacing such property.
- B. Future space planning shall be coordinated with the SHERIFF and the CITY. The final decision shall be the responsibility of the CITY.
- C. Any fixtures, furnishings, and equipment, or other property located in the District Office purchased by the SHERIFF for the District Office either before or during the term of this Service Agreement, are and will remain the property of the SHERIFF. Any fixtures, furnishings, and equipment purchased by the CITY are and will remain the property of the CITY, unless otherwise donated or released to the SHERIFF.
- D. The use and occupancy by the SHERIFF of the District Office shall include the use in common with others entitled thereto of the automobile parking areas, driveways, pathways, entranceways, means of ingress and egress, loading and unloading facilities, and other facilities as may be designated from time to time by the CITY; subject, however, to the terms and conditions of this Service Agreement.
- E. The CITY shall, during the term of this Agreement, at its sole cost and expense, maintain appropriate insurance coverage to include general liability

and fire and casualty coverage, either through a commercial insurance carrier or a self insurance program of sufficient coverage, to protect the CITY and the SHERIFF in the event of claims relating to the District Office or damage/destruction of the District Office provided to the SHERIFF under this Agreement. The CITY shall provide a copy of its insurance policy to the SHERIFF within thirty (30) days of the effective date of this Agreement.

F. If for any reason the CITY fails to provide the SHERIFF with a District Office as required above, the SHERIFF is relieved from his obligation to provide, inside the boundaries of the CITY, those contracted or future contracted administrative services, including all positions indicated in this agreement, and such other services which require a physical structure within the CITY.

G. The CITY'S failure to provide the SHERIFF with a District Office will require the Sheriff's Deputies to attend roll call at the SHERIFF'S headquarters, and any additional travel time incurred will, as agreed upon by the CITY and the SHERIFF, be either part of the contracted hours or will be billed at the contracted hourly rate.

5.2 The CITY shall provide two (2) copies of CITY ordinances as adopted and two (2) copies of the Code of Ordinances with updates as received.

ARTICLE 6 – CONSIDERATION

6.1 The total amount due for all services beginning February 01, 2016 through January 31, 2017 (except those costs identified and funded in Article 6.5) shall be \$8,982,729.00. The Monthly payments shall be \$748,560.75. The last monthly payment shall be \$748,560.75.

6.2 The total amount due for all law enforcement services for subsequent years shall be based upon the proposal submitted by the SHERIFF, as set forth in Article 2, Section 2.4, during the city's budget process and approved by the City Council. However, for contract years beginning 2017, 2018, 2019, 2020, and 2021, the annual increase shall not exceed 7%. The parties shall meet on or about February 1, 2021, to negotiate a cap to any increase in contract price for contract years beginning 2022 and thereafter.

6.3 Additional law enforcement services as set forth in Article 2.1(E) must be authorized by the CITY in writing and will be billed at the then current extra-duty permit hourly rate. The following CITY sponsored events are exempt from this provision:

A. Ignite the Night (Fourth of July Celebration)

6.4 The SHERIFF shall invoice the CITY within ten (10) days of the close of each month. Payments shall be made in equal monthly increments and shall be

remitted to the SHERIFF before the 25th day of the month preceding the month of service.

- 6.5 The CITY shall fund the cost of any third-party agreements requested by the CITY related to the performance of this Law Enforcement Services Agreement, including additional crime analysis and audit functions as determined necessary and approved by the CITY.
- 6.6 The consideration recited herein constitutes the entire consideration to be paid herein under and upon the payment thereof, in the manner and at the times prescribed herein.

ARTICLE 7 – AUDIT OF RECORDS

- 7.1 The CITY may, upon reasonable notice to the SHERIFF, examine the existing SHERIFF'S records relating to the services provided pursuant to the terms of this Agreement.
- 7.2 Records not prepared by the SHERIFF in the ordinary course of business may be provided as the CITY and the SHERIFF may agree.
- 7.3 The CITY may elect to perform the audit itself or to have an outside third party do so.

ARTICLE 8 – FINES AND FORFEITURES

- 8.1 Law Enforcement Education Funds:

All law enforcement education funds levied and collected by the Clerk of the Court and earmarked for the CITY pursuant to Section 938, Florida Statutes, shall be assigned over to the SHERIFF and used by the SHERIFF for the law enforcement education purposes for those officers assigned to the CITY. Apart from such funds, the SHERIFF shall have no claim or right to any other monies or things of value which the CITY receives or may hereinafter receive by way of entitlement programs, grants, or otherwise in connection with police or law enforcement activities.

- 8.2 Chapter 316, Florida Statutes, Fines:

All fines and forfeitures levied and collected pursuant to Chapter 316 Florida Statutes, as the same may be amended from time-to-time, shall be forwarded to the CITY consistent with the distribution requirements of Section 318.21, Florida Statutes.

- 8.3 Unclaimed Property:

The CITY and the SHERIFF do hereby acknowledge, one to the other, that nothing contained herein shall in anyway be construed to impair the CITY'S right to the disposition of proceeds and forfeitures arising under the sale or disposition of unclaimed property by the CITY or under any statutory or common law proceeding to which the CITY would otherwise be entitled.

8.4 Law Enforcement Trust Funds:

- A. The SHERIFF agrees that if a Deputy Sheriff or Motor Unit (Road Patrol Units) contracted for under this Service Agreement, initiates an investigation and seizure of property or currency for forfeiture pursuant to Chapter 932, Florida Statutes, within the city boundaries, and a forfeiture action is commenced resulting in the property or currency being forfeited to the SHERIFF, the proceeds of the seizure, less expenses as set forth below, will be deposited into a Law Enforcement Trust Fund (LETf) established by the CITY.
- B. The SHERIFF will deduct from the proceeds of the forfeitures those costs associated with the forfeiture action which include, but are not limited to: towing charges, storage charges, maintenance charges, filing fees, publication fees, postage (including certified and registered mail), service of process fees, clerical fees, attorney's fees, and any other out-of-pocket expense.
- C. The District Commander may apply for the use of such funds in accordance with the Florida Contraband Forfeiture Act and with approval by the CITY. Upon appropriation, such funds shall be made available to the SHERIFF for its designated use within the confines of the CITY.

8.5 Alarm Ordinance Fines and Fees:

The CITY shall be entitled to receive a portion of the fines and alarm permit revenues generated within the jurisdictional limits of the CITY pursuant to the Palm Beach County Alarm Ordinance, as currently adopted and as it may be amended from time-to-time. The Sheriff will deduct a maintenance fee of twenty five percent (25%) from the proceeds of the alarm fines and alarm permit revenues for those costs associated with the administration of the alarm ordinance, which includes but is not limited to: Maintenance of equipment, postage, paper, envelopes and support staff related to the billing and processing of alarm permits.

ARTICLE 9 – INSURANCE

- 9.1 The SHERIFF is a self-insured entity pursuant to Chapter 768, Florida Statutes and will maintain sufficient general liability and automobile liability self-insurance funds as required by law.

- 9.2 Self-insurance funds necessary to cover general liability and automobile liability will remain throughout the term of this Agreement, as the same may be extended in accordance with provisions hereof.

ARTICLE 10 – HOLD HARMLESS

- 10.1 To the extent permitted by Florida law and without waiving any statutory and constitutional Sovereign Immunity protections, the SHERIFF holds the CITY harmless from any and all manner of action and actions, cause and causes of action, suits, trespasses, damages, judgments, executions, claims, and demands of any kind whatsoever, in law or in equity, which may result from or arise out of the intentional or negligent acts of the employees or appointees of the SHERIFF while in the performance of this Agreement, and the SHERIFF shall indemnify the CITY for any and all damages, judgments, claims, costs, expenses, including reasonable attorneys' fees, which the CITY might suffer in connection with or as a result of the intentional or negligent acts and the alleged intentional or alleged negligent acts of the employees or appointees of the SHERIFF while in the performance of this Agreement.

In no event shall the SHERIFF hold harmless or indemnify the CITY from liability, suits, cause and causes of action, trespasses, damages, judgments, executions, claims, and demands of any kind whatsoever, in law or equity, which may result from or arise out of intentionally wrongful or negligent acts of the CITY, its employees, agents, servants, visitors, and/or any other third parties.

- 10.2 To the extent permitted by Florida Law and without waiving any statutory and constitutional Sovereign Immunity protections, the CITY holds the SHERIFF harmless from any and all manner of action and actions, cause and causes of action, suits, trespasses, damages, judgments, executions, claims, and demands of any kind whatsoever, in law or in equity, which may result from or arise out of the intentionally wrongful or negligent acts of the employees or appointees of the CITY while in the performance of this Agreement and the CITY shall indemnify the SHERIFF for any and all damages, judgments, claims, costs, expenses, including reasonable attorneys' fees, which the SHERIFF might suffer in connection with or as a result of the intentional or negligent acts and the alleged intentional or alleged negligent acts of the employees or appointees of the CITY while in the performance of this Agreement.

In no event shall the CITY hold harmless or indemnify the SHERIFF from liability, suits, cause, and causes of action, trespasses, damages, judgments, executions, claims, and demands of any kind whatsoever, in law or equity, which may result from or arise out of the intentional or negligent acts of the SHERIFF, its employees, agents, servants, visitors, and/or any other third parties.

ARTICLE 11 – INDEPENDENT CONTRACTOR

- 11.1 The SHERIFF, for the purposes of this Agreement, is and shall remain an independent contractor; provided, however, such independent contractor status shall not diminish the power and authority vested in the SHERIFF and his Deputies pursuant to Article 4.

ARTICLE 12 – TERM

- 12.1 This Agreement shall remain in full force and effect commencing February 01, 2016 and ending January 31, 2026 all dates inclusive, unless the Agreement is otherwise extended, amended or terminated in accordance with the terms thereof.
- 12.2 In the absence of a notice of termination in accordance with Article 13, this Agreement shall automatically renew annually subject to the costing proposal by the SHERIFF and subsequent approval by the CITY.

ARTICLE 13 – TERMINATION

- 13.1 The CITY or the SHERIFF may terminate this Agreement with or without cause upon written notice to the other party of this Agreement; provided, however, that notice of such termination shall not be effective until after receipt of the written notice. Written notice shall be delivered by June 30, of any given year for termination to be effective on October 1, of that year. This written notice must be hand delivered and/or sent by Certified Mail, Return Receipt Requested, to the SHERIFF or the City Manager. If during the first twelve (12) months of this Agreement, the CITY provides to the SHERIFF such written notice to cancel this Agreement, the SHERIFF shall be paid a cancellation charge to cover costs incurred by the SHERIFF, reasonably necessary for the performance of this Agreement. This cancellation charge shall be Two Hundred Fifty Thousand Dollars (\$250,000.00) and shall be paid on or before the termination date. Said cancellation charge is in addition to any compensation due for services rendered or equipment purchased by the SHERIFF through the date of termination.

ARTICLE 14 – TRANSITION

- 14.1 In the event of the termination or expiration of this Agreement, the SHERIFF and the CITY shall cooperate in good faith in order to effectuate a smooth and harmonious transition from the SHERIFF'S Office to a city police department, and to maintain during such period of transition the same high quality of law enforcement services otherwise afforded to the residents of the CITY pursuant to the terms hereof.
- 14.2 In the event of termination or upon expiration of this agreement, the CITY shall retain ownership of all equipment, furnishing and fixtures funded and acquired through any separate agreement between the SHERIFF and the CITY.

- 14.3 In the event of termination or upon expiration of this agreement, the CITY shall have the option to purchase from the SHERIFF any equipment, fixtures, and furnishings furnished by the SHERIFF to perform the services provided under this Agreement. The purchase price shall be determined by mutual agreement of the parties as to the fair-market value of such equipment, fixtures, and furnishings.

ARTICLE 15 – AUTHORITY TO EXECUTE; NO CONFLICT CREATED

- 15.1 The SHERIFF, by his execution hereof, does hereby represent to the CITY that he has full power and authority to make and execute this Agreement pursuant to the power so vested in him under the Constitution and Laws of the State of Florida to the effect that:
- A. His making and executing this Agreement shall create a legal obligation upon himself and the Palm Beach County Sheriff's Office.
 - B. This Agreement shall be enforceable by the CITY according and to the extent of the provisions hereof.
- 15.2 Nothing herein contained and no obligation on the part of the SHERIFF to be performed hereunder shall in any way be contrary to or in contravention of any policy of insurance or surety bond required of the SHERIFF pursuant to the laws of the State of Florida.
- 15.3 The City Mayor, by his execution hereof, does represent to the SHERIFF that he/she has full power and authority to make and execute this Agreement on behalf of the CITY.
- 15.4 Nothing herein contained is any way contrary to or in contravention of the Charter of the CITY or the laws of the State of Florida.

ARTICLE 16 – NOTICE

- 16.1 The persons to receive notice under this Agreement are:

CITY ADMINISTRATION:
Wadie Atallah, City Manager
City of Greenacres
5800 Melaleuca Lane
Greenacres, Florida 33463

CITY ATTORNEY:
James D. Stokes
City of Greenacres

5800 Melaleuca Lane
Greenacres, Florida 33463

SHERIFF:
Ric L. Bradshaw
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida 33406

SHERIFF'S ATTORNEY:
Colonel Joseph A. Bradshaw, Jr.
Department of Legal Affairs
Palm Beach County Sheriff's Office
3228 Gun Club Road
West Palm Beach, Florida 33406

ARTICLE 17 – NON-ASSIGNABILITY

- 17.1 The SHERIFF shall not assign any of the obligations or benefits imposed hereby or contained herein, unless upon the written consent of the City Council, which consent must be evidenced by a duly passed resolution.

ARTICLE 18 – THIRD PARTIES

- 18.1 In no event shall any of the terms of this Agreement confer upon any third person, corporation, or entity other than the parties hereto any right or cause of action for damages claimed against any of the parties to this Agreement arising from the performance of the obligation and responsibilities of the parties herein or for any other reason.

ARTICLE 19 – JOINT PREPARATION

- 19.1 The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

ARTICLE 20 – FAILURE TO DISCLOSE

- 20.1 The CITY shall disclose to the SHERIFF complete and accurate information requested by or necessary to the SHERIFF in order to perform the services contracted for in this Agreement. The CITY understands that the level of service, the amount of consideration established and the terms of the Agreement are based, in part, upon the information provided by the CITY. The CITY agrees to indemnify the SHERIFF, and be responsible for any claim, damages, costs or

expenses incurred by the SHERIFF arising out of, or related to, the CITY'S failure to disclose complete and accurate information to the SHERIFF.

ARTICLE 21 – ENTIRE AGREEMENT

21.1 The parties acknowledge, one to the other, that the terms hereof constitute the entire understanding and agreement of the parties with respect hereof. No modification hereof shall be effective unless in writing, executed with the same formalities as this Agreement is executed.

IN WITNESS WHEREOF, the parties hereto execute this instrument, at the time set forth below.

ATTEST:

CITY OF GREENACRES

By:

Denise M. McGrew, City Clerk

By:

Samuel J. Ferreri, Mayor

Dated:

8-18-15



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:

James D. Stokes, City Attorney

ATTEST:

SHERIFF OF PALM BEACH COUNTY

By:

Frank DeMario, Colonel

By:

Ric L. Bradshaw, Sheriff

Dated:

8/27/15

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:

Sheriff's Attorney

Exhibit A

City of Greenacres Staff	
Title	Quantity
Public Safety Director	1
Captain	1
Lieutenant	3
Sergeant	7
Patrol Officer	32
Investigator	4
Crime Prevention Officer	1
Training Officer	2
Sworn	51
Crime Scene Technician	1
Evidence/Property Custodian	1
Public Safety Dispatcher	10
Communications Supervisor	1
Police Records Specialist	2
Public Safety Aide	1
Administrative Secretary	1
Cashier/Receptionist	1
Civilian	18
School Crossing Guard	40
TOTAL	109

Exhibit B

Palm Beach County Sheriff's Office Staff	
Title	Quantity
Captain	1
Lieutenant	1
Sergeant	8
Sergeant - Street Crimes	1
Deputy Sheriff	28
Deputy Sheriff - Street Crimes	4
Deputy Sheriff - Traffic	1
Deputy Sheriff - Training	1
Detective	3
Detective - Special Investigations	2
Detective - Robbery	1
Sworn	51
Crime Scene Investigator	1
Evidence Technician	1
Communications Officer	10
Communications Supervisor	1
Central Records Specialist	2
Community Service Aide	1
Administrative Secretary	1
Clerical Specialist	1
Civilian	18
School Crossing Guard	40
TOTAL	109