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PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

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**Meeting Date:** January 26, 2016

**Department:** Planning, Zoning & Building Department

**Submitted By:** Building Division

**Advisory Board Name:** Building Code Advisory Board

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I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: Re-appointment of one member to the Building Code Advisory Board.

<u>Reappoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Jacek Tomasik	6	Building Official	Building Officials Association of Palm Beach County	1/26/2016 – 1/25/2019

**Summary:** The Building Code Advisory Board was established by a Special Act of the Florida Legislature in 1974, and amended in 2001. The term of office for Board members is three years with no limit to the number of terms a member may serve. The Building Officials Association of Palm Beach County has nominated Jacek Tomasik to serve as Building Official for District 6. The Board is comprised of sixteen members: seven Building Officials, one from each commission election district appointed from nominees submitted by the Building Officials Association of Palm Beach County; seven members appointed from nominees submitted by the Construction Industry Management Council of Palm Beach County; one registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects; and one professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society. This advisory committee membership has 16 seats, 14 currently filled and 2 vacancies, and a diversity count of White: 13 (93.00%) Hispanic-American 1 (7.00%). The gender ratio (male: female) is 14:0. Countywide (SF)

**Background and Justification:** The Building Code Advisory Board is authorized to advise local governments regarding adoption of administrative or technical amendments to the Florida Building Code based on local conditions. Advise local governments how construction code enforcement can be improved and standardized. Advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revisions thereto. Act as the countywide compliance review board pursuant to Section 553.73(4)(b)7, Florida Statutes, notwithstanding the requirements contained therein to establish such review board by interlocal agreement. The Board shall have the authority to evaluate new or existing products or systems in accordance with Section 553.842, Florida Statutes, and the Florida Building Commission's rules adopted thereunder. Recommendations and compliance reports of the Board concerning new and existing products or systems shall be advisory in nature for the municipalities within Palm Beach County, and shall not form the basis of a local or statewide approval pursuant to Section 553.842, Florida Statutes.

**Attachments:**

1. Boards/Committees Application for Jacek Tomasik
2. Resume for Jacek Tomasik
3. Special Act
4. Nomination Correspondence from The Building Officials Association of Palm Beach County
5. Current Membership listing from the Boards & Commissions Directory

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**Recommended By:** Rebecca T. Colwell 12/18/15  
Department Director Date

**Legal Sufficiency:** [Signature] 1/14/16  
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director	Date
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REVISED 06/92  
ADM FORM 03  
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Building Code Advisory Board Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: Building Official – District 6 Seat #: 6

☒ \*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: TOMASIK JACEK  
Last First Middle

Occupation/Affiliation: BUILDING OFFICIAL / VILLAGE OF HELLINGTON  
Owner ☐ Employee ☒ Officer ☐

Business Name: VILLAGE OF HELLINGTON

Business Address: 12300 FOREST HILL BLVD

City & State: HELLINGTON FL. Zip Code: 33414

Residence Address: 12328 85<sup>th</sup> RD NORTH

City & State: WEST PALM BEACH Zip Code: FL. 33412

Home Phone: ( ) N/A Business Phone: 561 753-2505 Ext. \_\_\_\_\_

Cell Phone: 561 632-3391 Fax: ( ) N/A

Email Address: jtomasik@hellingtonfl.gov

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒ N/A

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_  
N/A

Minority Identification Code: ☒ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input checked="" type="checkbox"/>	

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-80 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

\_\_\_\_\_ By watching the training program on the Web, DVD or VHS on July 2015

\_\_\_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: JACER TOMMASIK Date: 12-7-15

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Jacquelyn Anderson, Palm Beach County PZB, Building Division  
2300 North Jog Road, West Palm Beach, Florida 33411

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

**Jacek R. Tomasik**  
12300 Forest Hill Blvd  
Phone: (561) 753 - 2505  
Email: jtomasik@wellingtonfl.gov

**Employment History:**

**City of Wellington Building Department – January 2001 - Present**

- **March 2006 – Present: Building Official, Village of Wellington.**  
Supervisory and administrative duties of enforcement of local, state and Federal construction codes for new and existing construction.  
**October 2009-October 2010 – Additional Duties of Development Services Director** – In charge of Land Development permitting.
- **July 2002 – March 2006: Chief Inspector, Village of Wellington.**  
Supervisory and administrative duties related to inspection and permitting process.
- **January 2001 – July 2002: Construction Inspector, Village of Wellington.**  
Inspections in Structural, Plumbing and Mechanical categories.

**Village of Royal Palm Beach – January 1989 – January 2001**

- **Jan. 2000–Jan. 2001: Construction Inspector, Village of Royal Palm Beach.**  
Inspections in Structural Category
- **Jan 1989 – Jan. 2001: Trade Worker, Village of Royal Palm Beach.**  
In charge of construction, maintenance and repair of municipal structures.

**State Licensure:**

**ICC/SBCCI Certifications**

- |  |                                 |
|--|---------------------------------|
| - Building Code Administrator          | - Building Code Administrator   |
| - Building Plans Examiner              | - Building Code Professional    |
| - Mechanical Plans Examiner            | - Building Plans Examiner       |
| - Plumbing Plans Examiner              | - Mechanical Plans Examiner     |
| - I & 2 Family Dwelling Plans Examiner | - Plumbing Plans Examiner       |
| - Structural Inspector                 | - Costal Construction Inspector |
| - Mechanical Inspector                 | - Structural Inspector          |
| - Plumbing Inspector                   | - Mechanical Inspector          |
| - 1&2 Family Dwelling Inspector        | - Plumbing Inspector            |
| - LEED AP Certified                    | - 1&2 Family Dwelling Inspector |

**Memberships:**

- Building Official Association of Florida
- National Fire Prevention Institute
- International Code Council
- Florida Association of Plumbing – Gas – Mechanical Inspectors
- Association of Floodplain Managers
- Palm Beach County Building Code Advisory Board
- Palm Beach County Fire Code Board of Appeals and Adjustments

**References:**

- Available upon request.

1	amendments to modify or improve the model codes, provided such	1.64
2	amendments are in compliance with s. 553.73, Florida Statutes.	1.65
3	Section 8. Code available.--Each unit of local	1.66
4	government shall have available for public inspection in its	1.67
5	principal office three copies of the model codes, together	
6	with any amendments or revisions thereto. Amendments must be	1.69
7	printed or otherwise suitably duplicated, and copies shall be	
8	available for sale at reasonable cost to the public.	1.70
9	Section 9. Interpretations.--In the event of a dispute	1.71
10	in the interpretation of the provisions of the model codes, or	1.72
11	any amendments or revisions thereto, a building official,	
12	plans examiner, inspector, builder, contractor, owner,	1.73
13	architect, or engineer may ask for an opinion from the board's	1.74
14	Code Interpretation Committee. The Code Interpretation	1.75
15	Committee shall be comprised of each of the building official	
16	members of the board. The request for interpretation must	1.77
17	come by agreement of both parties to the dispute. Said	1.78
18	opinion may be conducted by telephone. A simple majority of	1.79
19	the committee shall sustain an interpretation. Each building	1.80
20	official member of the committee shall maintain a written	
21	record of the date and parties to the dispute. The	1.82
22	interpretation shall not be binding upon the parties to the	
23	dispute.	
24	Section 10. Appointments.--	1.83
25	(1) The Board of County Commissioners of Palm Beach	1.84
26	County shall appoint the Building Code Advisory Board of Palm	
27	Beach County and supply it with a meeting place, office	2.1
28	supplies including stationery, legal counsel, technical staff,	
29	mechanical recording of its meetings, written transcripts of	2.2
30	the minutes of its meetings, secretarial service, and storage.	2.3
31	space for its records. The board shall have 16 members,	2.4

1 composed of 7 building officials, 1 from each commission  
2 election district, appointed from nominees submitted by the 2.5  
3 Building Official's Association of Palm Beach County; 7 2.6  
4 members, appointed from nominees submitted by the Construction  
5 Industry Management Council of Palm Beach County; 1 member who 2.7  
6 shall be a registered architect appointed from nominees  
7 submitted by the Palm Beach Chapter of the American Institute 2.8  
8 of Architects; and 1 member who shall be a professional 2.9  
9 engineer appointed from nominees submitted by the Palm Beach  
10 Chapter of the Florida Engineering Society. By January 1, 2.11  
11 1991, the Board of County Commissioners of Palm Beach County  
12 shall appoint the four new members, two for 1-year terms and 2.12  
13 two for 3-year terms. Thereafter, all appointments shall be 2.13  
14 for a term of 3 years, and each member shall serve until his  
15 successor is appointed. If a vacancy should occur before a 2.15  
16 term has expired, the board of county commissioners shall  
17 appoint a new member within 60 days to complete the unexpired 2.16  
18 term.

19 (2) Members shall be required to attend all regular 2.17  
20 and special meetings of the board. The chairman of the board 2.18  
21 shall notify the board of county commissioners when a member  
22 accumulates three consecutive absences from the regular 2.19  
23 meetings or when a member fails to attend 50 percent of all 2.20  
24 meetings of the board during any 12-month period. On such 2.21  
25 notification, the member shall be removed by the board of  
26 county commissioners, and the board of county commissioners 2.22  
27 shall appoint a new member within 60 days to complete the  
28 unexpired term. The board shall hold meetings open to the 2.24  
29 public at least once in every calendar quarter, adopt rules 2.25  
30 and procedure, and elect a chairman and vice chairman. A 2.26  
31 quorum of the board shall be 10 members, with a concurring



**BUILDING OFFICIALS ASSOCIATION  
OF  
PALM BEACH COUNTY**  
[www.boapbc.org](http://www.boapbc.org)



**2015 Officers and  
Directors**

**President**  
**Paul Malanaphy, CBO**  
**Boca Raton**  
[pmalanaphy@myboca.us](mailto:pmalanaphy@myboca.us)

**Vice-President**  
**Michael Fox, CBO**  
**Palm Beach County**  
[mfox@pbccgov.org](mailto:mfox@pbccgov.org)

**Secretary**  
**Deborah Nutter, CBO**  
**North Palm Beach**  
[dnutter@village-npb.org](mailto:dnutter@village-npb.org)

**Treasurer**  
**Robert Hill, CBO**  
**Royal Palm Beach**  
[rhill@royalpalmbeach.com](mailto:rhill@royalpalmbeach.com)

**Directors:**  
**Jacek Tomasik, CBO**  
**Wellington**  
[jacekt@wellingtonfl.gov](mailto:jacekt@wellingtonfl.gov)

**Doug Harvey, CBO**  
**West Palm Beach**  
[dharvey@wpb.org](mailto:dharvey@wpb.org)

**Past President**  
**Robert McDougal, CBO**  
**West Palm Beach**  
[rmcdouga@wpb.org](mailto:rmcdouga@wpb.org)

**State Director:**  
**Robert McDougal, CBO**  
**West Palm Beach**  
[rmcdouga@wpb.org](mailto:rmcdouga@wpb.org)

November 19, 2015

Board of County Commissioners  
Palm Beach County  
2300 N. Jog Road  
West Palm Beach, FL 33411

Dear Commissioners:

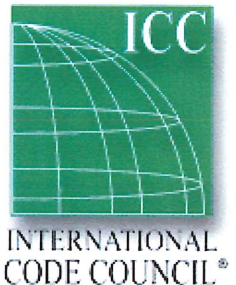
I am pleased to report to you that during our October 22, 2015 Chapter Meeting, the membership present voted unanimously to recommend Jacek "Jack" Tomasik, CBO, Building Official of the Village of Wellington, for your consideration to serve an additional term as the District 6 Representative on the Building Code Advisory Board of Palm Beach County (BCAB). The Officers and Directors of the Association have carefully reviewed Mr. Tomasik's record of service in support of construction code administration, and we believe that his skill in the enforcement of building codes makes him an asset to the District he serves, as well as the County at large.

The membership, officers, and directors of our Association respectfully ask for your favorable consideration of this nominee. We remain grateful to you for your continued support of consistent, strong, and equitable construction code enforcement in Palm Beach County and its municipalities. We believe that consistent and diligent enforcement of current construction codes protects the lives and property of the citizens and visitors of Palm Beach County. These activities also help to keep the high cost of insurance lower for property owners. Your continued support of programs like the BCAB supports our stated mission to promote and ensure public safety in the built environment for the benefit of the communities we serve.

Sincerely yours,

Paul Malanaphy, CBO  
2015 President

*Local Chapter of the  
Building  
Officials  
Association of  
Florida  
Since 1974*



*Local Chapter of the  
International  
Code  
Council  
Since 2001*





PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
SPECIFIC BOARD MEMBERS  
BUILDING CODE ADVISORY BOARD

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
5	* Steven B. Tobias City of Delray Beach 100 NW 1st Ave Delray Beach FL 33444	Member	CA	M	561-243-7200	Building Official	01/02/2013		01/01/2016
NOMINATED BY : Building Officials Association of Florida, Palm Beach Chapter									
6	* Jacek R. Tomasik Village of Wellington 12300 Forest Hill Blvd Wellington FL 33414	Member	CA	M	561-753-2505	Building Official	10/17/2006	12/04/2012	12/03/2015
NOMINATED BY : Building Officials Association of Florida, Palm Beach Chapter									
7	Vacant	Member				Building Official			04/15/2016
NOMINATED BY : Building Officials Association of Florida, Palm Beach Chapter									
8	Gary W. Kozan Ridgeway Plumbing, Inc. 640 E Industrial Ave Boynton Beach FL 33426	Member	CA	M	561-732-3176 X204	Plumbing Contractor/Plumber	01/01/2004	07/01/2014	06/30/2017
NOMINATED BY : Construction Industry Management Council									

\* indicates a member having an action pending

# BCAB MEETING ATTENDANCE

12/21/2015

Seat	MEMBER	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15
1	Held, Roger		P		P		C		P		C		A	A
2	Wise, Doug		P		P		C		P		C		A	A
3	Grimm, Mike		P		P		C		P		C		P	P
4	Fichera, Michael		P		P		C		A		C		P	P
5	Tobias, Steve		P		P		C		P		C		P	A
6	Tomasik, Jacek		A		P		C		P		C		P	P
7	Mack, Andrew		P		A		C		P		C		A	P
8	Kozan, Gary		P		P		C		P		C		P	A
9	Byrne, Joseph		A		P				P		C		P	P
10	Worley, Scott		P		P		C		P		C		P	P
11	Hogarth, Thomas		P		P		C		P		C		P	P
12	Lewis, Howard		P		P		C		A		C			
12	Chase, David													
13	vacant		P		A		C							
14	vacant													
15	vacant													
16	Miller, Gregory		P		P		C		P		C		A	P

"P" member in attendance  
"A" member absent  
"C" scheduled meeting cancelled



# BCAB MEETING ATTENDANCE

12/21/2015

May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15		
P	P			A		P			
P	P			A		P			
P	A			P		A			
P	P			P		P			
P	P			A		A			
P	A			P		P			
A	P								
P	A			P		P			
P	P			P		P			
P	P			A		P			
P	P			P		P			
				P		P			
P	A			A		A			

"P" member in attendance

"A" member absent

"C" scheduled meeting cancell