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Agenda Item #3.M.4.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 26, 2016

☒ Consent
☐ Ordinance

☐ Regular
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following original executed Amphitheater Rental Agreements:

- A) Forster Family Food Pantry, Inc., The Flying Pig BBQ & Music Festival – Day One, Sunset Cove Amphitheater, for the period November 7, 2015, through November 8, 2015;
- B) Forster Family Food Pantry, Inc., The Flying Pig BBQ & Music Festival – Day Two, Sunset Cove Amphitheater, for the period November 8, 2015, through November 9, 2015; and
- C) The Leukemia & Lymphoma Society, Inc., Light the Night Walk, Sunset Cove Amphitheater, on November 14, 2015.

Summary: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The Amphitheater Rental Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715, and 2014-0166 and are now being submitted to the Board to receive and file. These events help to offer a balanced schedule of events which promote the quality of life in the communities we serve. An estimated 1,400 persons attended the events produced under these Amphitheater Rental Agreements. District 5 (AH)


Background and Justification: The Amphitheater Rental Agreement (Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715 and 2014-0166) was adopted by the Board to streamline the process of renting Amphitheater facilities. The Board granted the Director/Assistant Director of Parks and Recreation authority to execute Amphitheater Rental Agreements not-to-exceed \$15,000, with rental agreements between \$15,000 and \$50,000 requiring the County Administrator's approval and rental agreements over \$50,000 requiring Board approval.

The Agreements attached have been executed on behalf of the Board by the Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

Attachment: Amphitheater Rental Agreements (3)

Recommended by: 
Department Director

11/29/15
Date

Approved by: 
Deputy County Administrator

12-15-15
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>5,931</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>(14,996)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>(9,065)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>				

Is Item Included in Current Budget? Yes X No _____
Budget Account No.: Fund 0001 Department 580 Unit 5207
Revenue various / Object various Program _____

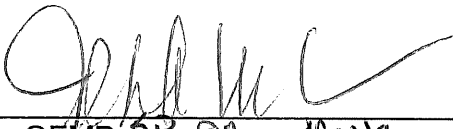
B. Recommended Sources of Funds/Summary of Fiscal Impact:

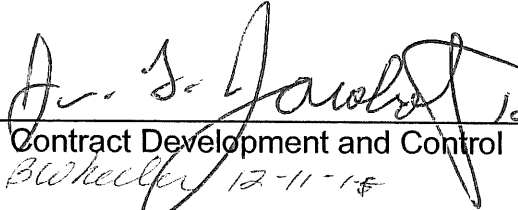
	Renter	Revenue	Expense
A	Forster Family Food Pantry, Inc.	\$6,098	\$2,443
B	Forster Family Food Pantry, Inc.	\$6,558	\$2,903
C	The Leukemia & Lymphoma Society, Inc.	\$2,340	\$585
	Totals	\$14,996	\$5,931

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB JP CB JP 12/17
12/18


Contract Development and Control
B. Wheeler 12-11-18

B. Legal Sufficiency:


Assistant County Attorney 12-15-15

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment