



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>100,000</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><u>100,000</u></u>	=====	=====	=====	=====
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No <u>X</u>			
Budget Account No.:	Fund <u>1401</u>	Dept <u>366</u>	Unit <u>X164</u>	Object <u>8201</u>	

Reporting Category

**B. Recommended Sources of Funds/Summary of Fiscal Impact:** Upon approval funds will be transferred from recoup funding account and allocated to proposed project. Any unused project funds will be transferred back to recoup funding account.

**C. Departmental Fiscal Review:** *Pat D'Agostino*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

<p><u><i>Sherry Brown</i></u>  <small>RP 03 1/22 1/25</small> OFMB <small>1/15</small> <small>1/15</small></p>	<p><u><i>Dr. J. Jackson</i></u> 2/11/16          Contract Dev. and Control</p>
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**B. Legal Sufficiency:**

*Anne Delgant* 2/12/16  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

Continued from Page 1

**Background and Justification:** Through the partnership, and without increasing the annual allocation of County funding, the County was able to increase the number of distribution sites from four to six, triple the number of students served, and provide them with supplies, backpacks, information and resources to empower them to begin the school year with confidence. Some of these resources include Palm Beach County Library System, Subsidized Tutoring Programs, DCF/Access, United Way of Palm Beach County, Children's Services Council, Literacy Coalition of Palm Beach County, and Florida KidCare.

As a result of the tremendous success of the Bash, the OCR is recommending the allocation of \$100,000 to the Friends to purchase school supplies for the Bash which will assist about 15,000 disadvantaged students at 6 proposed distribution locations in Palm Beach County, including: Central County (at the Convention Center); South County (at Village Academy in Delray Beach); North County (Roger Dean Stadium); and Pahokee, South Bay, and Belle Glade (locations to be decided at a later date). Services to be provided will be upon resource availability. All family members will get a free meal as well. Advance payments may be necessary because the Friends do not have the funds to pay for costs associated with the purchase of school supplies. The total amount of the advance payment the County may provide to the Friends will not exceed \$50,000.

**AGREEMENT FOR THE IMPLEMENTATION OF THE  
COMMUNITY BACK TO SCHOOL BASH: PUTTING KIDS FIRST PROGRAM**

**THIS AGREEMENT** is made and entered into on \_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and Friends of Foster Children of Palm Beach County, Inc. a Florida not-for-profit corporation authorized to do business in the State of Florida, whole Federal Tax I.D. is 59-2487590 hereinafter referred to as the FRIENDS.

**WITNESSETH**

**WHEREAS**, the FRIENDS implements the annual Community Back to School Bash: Putting Kids First Program, hereinafter referred to as the "Bash", which serves approximately 15,000 children at 6 locations throughout Palm Beach County; and

**WHEREAS**, the COUNTY has been partnering with the FRIENDS and the Community Back to School Bash collaborative in its implementation since 2006 to provide school supplies to students from kindergarten through 12th grade who are in need; and

**WHEREAS**, the Bash assists families that are in need to help empower children to begin the school year with confidence; and

**WHEREAS**, the COUNTY desires to provide the FRIENDS an amount not to exceed One Hundred Thousand Dollars (\$100,000) to purchase school supplies for the Bash; and

**WHEREAS**, the FRIENDS has expertise and a system in place to purchase all the needed supplies, and has demonstrated it by the successful implementation of the Bash; and

**WHEREAS**, the implementation of the Bash serves a public purpose; and

**WHEREAS**, both parties desire to enter into this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises contained herein, the COUNTY and the FRIENDS hereby agree to the following terms and conditions:

**ARTICLE 1 - SERVICES**

The FRIENDS shall purchase school supplies for the Bash and perform the Scope of Work as more particularly described in Exhibit "A", attached hereto and incorporated herein by reference, which shall be open to residents of Palm Beach County, including all Countywide Community Revitalization Team (CCRT) communities. The FRIENDS shall abide by any written instructions or conditions placed on the Bash by the COUNTY.

## **ARTICLE 2 - SCHEDULE**

The FRIENDS shall commence services on February 15, 2016 and complete all services by October 31, 2016.

Purchase supplies and services shall be delivered or completed in accordance with the Scope of Work set forth in Exhibit "A".

## **ARTICLE 3 - PAYMENTS**

COUNTY shall fund an amount not to exceed One Hundred Thousand Dollars (\$100,000.00) to the FRIENDS for the purchase of school supplies for the Bash in accordance with Exhibit "A". COUNTY shall make payment to the FRIENDS as follows:

- a. The FRIENDS hereby authorize COUNTY to make payments directly to registered County vendors on behalf of the FRIENDS, for expenses incurred pursuant to this Agreement. COUNTY will use its best efforts to pay registered County vendors within forty-five (45) days of receipt of invoices indicating services or materials have been rendered in furtherance of the scope of work.

These invoices must be approved in writing by the FRIENDS and/or registered County vendors indicating that the supplies and services were delivered to the FRIENDS' satisfaction. COUNTY may make payments directly to the vendor issuing the invoice, or may purchase items on behalf of the FRIENDS from registered County vendors.

- b. The FRIENDS may request up to \$50,000 as an advance payment to purchase school supplies. Upon purchase of said supplies, the FRIENDS must submit all invoices and receipts to COUNTY to verify purchases made.

All requests for payments pursuant to this Agreement shall include an original cover memo on FRIENDS letterhead signed by the Chief Executive Officer.

Documentation that verifies that advance payments and direct payments to COUNTY approved vendors have been utilized for their intended purposes shall be submitted by the FRIENDS to COUNTY no later than 30 days after payment. This is in addition to the final close out report as required in the attached Scope of Work to be submitted by the FRIENDS to COUNTY.

In no event shall payments made by COUNTY exceed One Hundred Thousand Dollars (\$100,000.00) to the FRIENDS for the Bash, and advance payments to the FRIENDS shall not exceed Fifty Thousand Dollars (\$50,000). The advance payment of \$50,000 is included in the not to exceed Agreement amount of \$100,000. The COUNTY is exempt from payment of Florida State Sales and Use Taxes. The COUNTY will not reimburse FRIENDS for payment of any sales tax. FRIENDS is not authorized to use the County's tax Exemption Number in securing such materials.

The COUNTY shall be promptly reimbursed for any funds which are misused, misspent or unspent, and are for any reason deemed to have been spent on ineligible expenses.

#### **ARTICLE 4 - AVAILABILITY OF FUNDS**

The obligations of the COUNTY under this Agreement for the current or any subsequent fiscal year are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of Palm Beach County.

#### **ARTICLE 5 - INSURANCE**

The FRIENDS shall maintain, on a primary basis and at its sole expense, at all times during the life of this agreement the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as COUNTY's review or acceptance of insurance maintained by FRIENDS is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by FRIENDS under this Agreement.

- a. Workers' Compensation coverage in accordance with Florida Statutes, and;
- b. Commercial General Liability coverage of not less than One Million Dollars (\$1,000,000.00).

The FRIENDS shall endorse COUNTY as an Additional Insured with a CG026 Additional Insured or its equivalent - Designated Person or Organization endorsement to the Commercial General Liability. The additional insured shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents. Coverage shall be provided on a primary basis."

Prior to execution of this Agreement, FRIENDS shall deliver to the COUNTY a Certificate of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. In addition, FRIENDS agrees to notify COUNTY of any cancellation, non-renewal or material change taking place during the life of this agreement. The Certificate Holder address shall read:

**Palm Beach County Board of County Commissioners  
c/o Office of Community Revitalization  
2300 N. Jog Rd.  
West Palm Beach, FL 33411**

#### **ARTICLE 6 - INDEMNIFICATION**

The FRIENDS shall protect, defend, reimburse, indemnify and hold harmless the COUNTY, its agents, employees and elected officers from and against all claims, liability, expense, loss, cost, damages and/or causes of action, including attorneys fees and costs, arising during and as a result of performance of the terms of this Agreement or due to the acts or omissions of the FRIENDS.

#### **ARTICLE 7 - SUCCESSORS AND ASSIGNS**

The COUNTY and the FRIENDS each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors,

administrators and assigns of such other party, in respect to all covenants of this Agreement. Except as above, neither the COUNTY nor the FRIENDS shall assign, sublet, convey or transfer its interest in this Agreement without the prior written consent of the other.

#### **ARTICLE 8 - WARRANTIES**

The FRIENDS represents and warrants that it has and will continue to maintain all registrations and approvals required to conduct its business, and that it will at all times conduct its activities in a reputable manner. Proof of such registrations and approvals shall be submitted to the COUNTY's representative upon request.

The FRIENDS shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The FRIENDS is presumed to be familiar with all federal, state, and local laws, ordinances, codes and regulations that may in any way affect the services offered.

The FRIENDS further represents that it has, or will secure at its own expenses, all necessary personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.

#### **ARTICLE 9 - NONDISCRIMINATION**

The FRIENDS warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

FRIENDS has submitted to COUNTY a copy of its non-discrimination policy which is consistent with the above paragraph, as contained in Resolution R-2014-1421, as amended, or in the alternative, if the FRIENDS does not have a written non-discrimination policy or one that conforms to the COUNTY's policy, it has acknowledged through a signed statement provided to COUNTY that FRIENDS will conform to the COUNTY's non-discrimination policy as provided in R-2014-1421, as amended.

#### **ARTICLE 10 - REMEDIES**

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the COUNTY and/or FRIENDS.

## **ARTICLE 11 - ACCESS AND AUDIT REQUIREMENTS**

The FRIENDS shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than three (3) years. Upon advance notice to the FRIENDS, COUNTY shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code 2-421 through 2-440, as may be amended, which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General has the power to subpoena witnesses, administer oaths and require the production of records, and audit, investigate, monitor, and inspect the activities of the FRIEND, its officers, agents, employees, and lobbyists in order to ensure compliance with agreement requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Palm Beach County Code 2-421 through 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

## **ARTICLE 12 - CONFLICT OF INTEREST**

The FRIENDS represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes and Palm Beach County Code of Ethics. The FRIENDS further represents that no person having any such conflict of interest shall be employed for said performance of services.

The FRIENDS shall promptly notify the COUNTY's representative, in writing, by certified mail, of all potential conflicts of interest of any agency, prospective business, interest or other circumstance which may influence or appear to influence the FRIENDS' judgment or quality of services being provided hereunder. Such written notification shall identify the agency, prospective business, interest or circumstance, the nature of work that the FRIENDS may undertake and request an opinion of the COUNTY as to whether the agency, business, interest or circumstance would, in the opinion of the COUNTY, constitute a conflict of interest if entered into by the FRIENDS. The COUNTY agrees to notify the FRIENDS of its opinion by certified mail within thirty (30) days of receipt of notification by the FRIENDS. If, in the opinion of the COUNTY, the prospective business, interest or circumstance would not constitute a conflict of interest by the FRIENDS, the COUNTY shall so state in the notification, and the FRIENDS shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the COUNTY by the FRIENDS under the terms of this Agreement.

## **ARTICLE 13 - INDEPENDENT CONTRACTOR RELATIONSHIP**

The FRIENDS is, and shall be, in the performance of all work services and activities under this Agreement, an Independent Contractor, and not an employee, agent or servant of the COUNTY. All persons engaged in any of the work or services performed pursuant to this Agreement shall at



all times, and in all places, be subject to the FRIENDS's sole direction, supervision and control. The FRIENDS shall exercise control over the means and manner in which it and its employees perform the work, and in all respects the FRIEND's relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The FRIENDS does not have the power or authority to bind the COUNTY in any promise, agreement or representation. Further, the FRIENDS shall not pledge the COUNTY's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness unless express written approval is provided by the County.

#### **ARTICLE 14 - SUBCONTRACTING**

The COUNTY does not allow subcontracting by the FRIENDS for services under this Agreement.

#### **ARTICLE 15 - EXCUSABLE DELAYS**

The FRIENDS shall not be considered in default by reason of failure in performance if such failure arises out of causes reasonably beyond the control of the FRIENDS or vendors and without their fault or negligence. Such causes include, but are not limited to, acts of God, force majeure, natural or public health emergencies, labor disputes, freight embargoes and abnormally severe and unusual weather conditions.

#### **ARTICLE 16 - ARREARS**

The FRIENDS shall not pledge the COUNTY's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The FRIENDS further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

#### **ARTICLE 17 - DISCLOSURE AND OWNERSHIP OF DOCUMENTS**

The FRIENDS shall deliver to the COUNTY's representative for approval and acceptance, and before being eligible for final payment of any amounts due, all documents and materials prepared by and for the COUNTY under this Agreement.

Notwithstanding any other provision in this Agreement, all documents, records, reports and any other materials produced hereunder shall be subject to disclosure, inspection and audit, pursuant to the Palm Beach County Office of the Inspector General Palm Beach County Code 2-421 through 2-440, as may be amended.

## **ARTICLE 18- TERMINATION**

This Agreement may be terminated by the FRIENDS upon sixty (60) days prior written notice to the COUNTY's representative in the event of substantial failure by the COUNTY to perform in accordance with the terms of this Agreement through no fault of the FRIENDS. It may also be terminated, in whole or part, by the COUNTY, with or without cause, immediately upon written notice to the FRIENDS. Unless the FRIENDS is in breach of this Agreement, the FRIENDS shall be paid for services rendered to the COUNTY's satisfaction through the date of termination.

## **ARTICLE 19 - SEVERABILITY**

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

## **ARTICLE 20 – ENTIRETY OF CONTRACTUAL AGREEMENT**

This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, either written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

## **ARTICLE 21 - NOTICES**

Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

### **As to the COUNTY:**

Palm Beach County Office of Community Revitalization  
Houston L. Tate, OCR Director  
2300 North Jog Road  
West Palm Beach, Florida 33411

### **As to the FRIENDS:**

Wendy Tippet, President  
Friends of Foster Children of Palm Beach County, Inc.  
Community Back to School Bash  
4100 Okeechobee Blvd.  
West Palm Beach, FL 33409

Florida has made and executed this Agreement on behalf of the COUNTY and FRIENDS has hereunto set his/her hand the day and year above written.

**ATTEST:**  
**SHARON R. BOCK, Clerk & Comptroller**

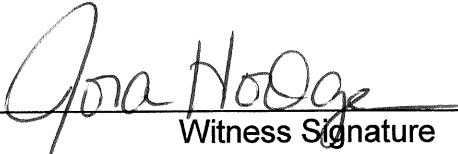
**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_  
Deputy Clerk

By \_\_\_\_\_  
Mary Lou Berger, Mayor

**WITNESSES:**

**FRIENDS  
(Friends of Foster Children of Palm  
Beach County, Inc.)**

  
\_\_\_\_\_  
Witness Signature

By: Wendy Tippett  
Wendy Tippett (printed name)

  
\_\_\_\_\_  
Witness Signature

  
\_\_\_\_\_  
Wendy Tippett (Signature)

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY**

**APPROVED AS TO TERMS AND  
CONDITIONS**

By: Anne Welford  
County Attorney

By: Houston L. Tate  
Houston L. Tate, Director  
Office of Community Revitalization

## SCOPE OF WORK

**Overview:** The Community Back to School Bash (Bash) is an annual event undertaken to provide school supplies, backpacks, a health fair and access to community resources to approximately 15,000 disadvantaged students from Kindergarten through 12<sup>th</sup> grade at six locations throughout Palm Beach County.

The Bash is planned, funded, and implemented through a collaborative of several nonprofit organizations, community and church based organizations, and Palm Beach County Office of Community Revitalization (OCR), to provide children with the tools they need to start the school year with confidence and succeed academically.

Upon arriving at the Bash, each child is paired with a "personal shopper" who guides the child through a "store" of new school supplies. The children select their own supplies and enjoy healthy snacks and refreshments. Some of the locations offer blood tests, biometric health screenings, vision screening, hearing testing and other health related resources. Children and families have access to more than 50 local resource agencies, which are on hand with information, and one-on-one help. There are also activities that promote awareness to health and fitness, craft stations for younger kids, bounce houses, music, clowns, a free meal for all who attend, and much more. Different foundations and organizations donate items to make this event even more joyous for children.

To be eligible to participate in the Bash, student must reside in Palm Beach County, including all Countywide Community Revitalization Team (CCRT) communities, and either be entering Kindergarten in August of 2016 or be enrolled in grades 1 to 12 in the Palm Beach County public school system or a charter school in Palm Beach County for the 2016/2017 school year. Individuals to be served by the Bash must be referred for participation by one of the agencies of the Bash collaborative, be registered prior to May 31, 2016, and given a personalized invitation to attend the Bash.

### **Services:**

The FRIENDS will:

- a) Be responsible for coordinating the purchase and delivery of all school supplies. Consideration should be given to price, quality, availability, and delivery capacity of said supplies.
- b) Set aside \$10,000 worth of school supplies and coordinate with vendors and COUNTY the delivery of said supplies to County Storage at Purchasing Warehouse, 2455 Vista Parkway, West Palm Beach, FL 33411 by no later than the day prior to the actual Bash.
- c) Provide for a Staff person to serve as the liaison with COUNTY to coordinate the planning and implementation of the Bash.

- d) Provide the COUNTY, by February 26, 2016, all the documentation needed to seek eligible participants for the Bash. This documentation shall include: the Bash spreadsheet, the Bash Agency Responsibility Agreement for all agencies that desire to be registered under the OCR and/or Palm Beach County for participation in the Bash, the implementation schedule, a listing of all agencies that pay for each referred student to the Bash, and any other pertinent information.
- e) Ensure that all students from CCRT communities referred by COUNTY and/or Bash collaborative qualified agencies are allowed to participate in the Bash if registered by May 31, 2016.
- f) Ensure that any organization or community groups that serve students from CCRT communities can participate in the Bash as an OCR and/or Palm Beach County Agency, if they have approval from the COUNTY before May 31, 2016.
- g) Accept name referrals from Bash collaborative qualified churches within CCRT communities provided they pay the minimum fee and students are referred to the program by May 31, 2016.
- h) Coordinate with the COUNTY on all media and news releases, preparation of Bash logos, and other marketing materials.
- i) Include COUNTY and Office of Community Revitalization (OCR) names and logos in all mailings, print advertising, invitations, brochures, T-shirts, banners/posters, and other marketing materials.
- j) Recognize COUNTY and Office of Community Revitalization (OCR) as a partner on the Community Back to School Bash website, social media, media ads, and during any promotional programming.
- k) Provide the COUNTY with an opportunity to speak at pre-event press conference.
- l) Provide a final close out report no later than 60 days from this Agreement end date which includes: the number of students served at each site and the agencies and/or communities they represent; the final list of participating agencies; the total cost of the Bash along with the funding allocated by different agencies via donations, grants and/or in kind contributions; and the accounting for all funds expended as part of this Agreement. The complete close out report, shall be sent directly to:

Palm Beach County Office of Community Revitalization  
Houston L. Tate, OCR Director  
2300 North Jog Road  
West Palm Beach, Florida 33411

COUNTY agrees:

- a) To designate an OCR staff liaison to represent the COUNTY at the Community Back to School Bash meetings and to coordinate with FRIENDS' staff for the planning and implementation of the Bash.
- b) That all agencies that desire to register under OCR and/or Palm Beach County must receive approval by the COUNTY, prior to May 31, 2016, to participate in the Bash. COUNTY shall verify eligibility with the FRIENDS before final approval for agency participation. All approved agencies shall sign a Bash Agency Responsibility Agreement that will be provided by FRIENDS no later than February 26, 2016.
- c) To provide to FRIENDS, by May 31, 2016 a list of students from CCRT neighborhoods who will be attending the Bash. Names of students and other information such as address, grade, sex, parents' name, name of referral agency, contact person, and phone number will be submitted to FRIENDS through the use of a spreadsheet provided by the FRIENDS no later than February 26, 2016. COUNTY acknowledges that only completed spreadsheets will be accepted for the submittal of students to be enrolled for attendance at the 2016 BASH.
- d) That participants who have been registered and have been given a personalized invitation will be the only students permitted into the BASH. Students not listed on the BASH final register will not be permitted into the event.
- e) To send invitations to participating students registered under OCR and/or Palm Beach County in a timely manner.
- f) To seek volunteers and assist with the setup for the Bash, the actual Bash, and post Bash activities.
- g) To assist with securing resources for the Bash at the different Bash locations including, but not limited to: health care services, hair stylists and barbers, entertainment (bounce houses, clowns, dancers, DJ's etc.), and other community resources or services. COUNTY agrees to seek approval from the FRIENDS for any referred resources for the Bash.



561-352-2540 561-352-2544  
www.friendsoffosterchildren.com

January 5, 2016

**Houston L. Tate, Director**  
Office of Community Revitalization  
2300 N. Jog Rd., Suite 2E-49  
West Palm Beach, Florida 33411

Dear Mr. Tate,

As the President of the Board of Directors of Friends of Foster Children of Palm Beach County, Inc ("FFC") and pursuant to our by-laws, I authorize the C.E.O. of FFC, Wendy Tippet, to sign the contract with Palm Beach County for the Community Back to School Bash.

Sincerely,

Laurie J. Briggs, President  
Friends of Foster Children (FFC)

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4100 Okeechobee Blvd., West Palm Beach, FL 33409

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# **Friends of Foster Children of Palm Beach County, Inc.**

## **Anti-Discrimination Policy**

Friends of Foster Children of Palm Beach County, Inc. agrees and warrants that all employees and participants in the program will be treated equally shall not be discriminated against on the basis of race, color, religion (creed), gender, gender expression, age, sex, age, familial status, national origin (ancestry), disability, marital status, sexual orientation, gender identity and expression, genetic information or military status, in any of its activities or operations.

These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Friends of Foster Children of Palm Beach County, Inc. is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, color, religion (creed), gender, gender expression, age, sex, age, familial status, national origin (ancestry), disability, marital status, sexual orientation, gender identity and expression, genetic information or military status.

This policy is in effect immediately and will remain in effect until changed by the Friends of Foster Children of Palm Beach County, Inc.

wat

12/15

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**Office of Community Revitalization**  
**"COMMUNITY BACK TO SCHOOL BASH: PUTTING KIDS FIRST"**

**RISK MANAGEMENT**  
**INSURANCE VERIFICATION FORM**

Please review the information below and indicate if the services listed require General Liability insurance or any other type of insurance, and provide any additional comments as applicable.

AGENCY: Friends of Foster Children of Palm Beach County, Inc.

**DESCRIPTION OF SERVICES TO BE PROVIDED:**

This item entails contracting with Friends of Foster Children of Palm Beach County, Inc. for the purchase of backpacks and school supplies associated with the implementation of the "Community Back to School Bash: Putting Kids First Program". This program was established by the Board in 2006 to provide school supplies to underserved kids throughout Palm Beach County. Along with school supplies, children also receive free school physicals, immunizations, haircuts, and clothing to ensure that they are ready for the first day of school. Additionally, the Community Back to School event provides the families exposure to other community resources to help them on their road to self-sufficiency and improve their children's success in school. The Office of Community Revitalization has been partnering and leveraging funds with a collaborative comprised of several agencies to implement this annual event. The FFC is now the fiscal agent for the BASH, and will be in charge of purchasing all the supplies for the annual event.

County funds requested:                      \$ 100,000

**APPROVAL STATUS:**

Risk Management agree/do not agree to waive the "insurance requirement" for Friends of Foster Children

INSURANCE NEEDED:    YES                       NO

COMMENTS: THE COUNTY AGREES TO ACCEPT GENERAL LIABILITY ONLY.

  
SIGNATURE OF REVIEWER

SCOTT MARTING  
PRINT NAME

P&C MANAGER  
TITLE OF REVIEWER

12/23/15  
DATE

## 2015 Community Back to School BASH: Putting Kids First Participating Agencies

1. Adopt A Family of the Palm Beaches
2. American Association of Caregiving Youth
3. Belle Glade Youth Empowerment Center
4. Belle Glade Housing Authority
5. Big Brothers Big Sisters
6. Boca Helping Hands West
7. Boca Raton Boys and Girls Club
8. Boca Raton Housing Authority
9. Bridges at Belle Glade
10. Bridges at Highland
11. Bridges at Lake Park
12. Bridges at Lake Worth
13. Bridges at Lake Worth West
14. Bridges at Pahokee
15. Bridges at Riviera
16. Bridges West Palm Beach
17. Catholic Charities
18. Children's Home Society MODEL Mentoring
19. Children's Outreach, Inc.
20. C.R.O.S Ministries - Caring Kitchen
21. Center for Family Services
22. Center for Youth Activities
23. Children's Medical Services
24. City of Belle Glade
25. City of Pahokee
26. City of South Bay
27. Community Partners
28. Concept Homes Community Group
29. Delray Beach Boys and Girls Club
30. Delray Dialysis Center
31. Department of Juvenile Justice
32. El Sol Community Center
33. Families First of Palm Beach County
34. Farmworkers Coordinating Council
35. For the Children
36. Florida Rural Legal Services, Inc.
37. Friends of Foster Children
38. Guardian Ad Litem
39. Guatemalan-Maya Center
40. Gulfstream Goodwill
41. Habitat for Children Ministries, Inc.
42. Habitat Humanity of South Palm Beach County
43. Habitat Humanity of Palm Beach County
44. Home Safe – Safety Net
45. Haitian Empowerment Foundation
46. In Good Company
47. Lake Worth West Resident Planning Group
48. Legacy Behavioral Health Center
49. Legal Aid Society
50. Limestone Creek Community Group
51. Milagro Center
52. New Hope Charities
53. New Hope Community Church
54. NOAH
55. One Love – One Community
56. Pam Beach Haitian Heroes
57. Palm Beach County Department of Juvenile Justice
58. Palm Beach County Housing Authority
59. Palm Beach County Office of Community Revitalization
60. Palm Beach County School District
61. Palm Beach County Sheriff's Office Community Policing Units and PAL
62. Palm Beach County Victim Services
63. Palm Beach County Youth Services Department
64. Parent Child Center
65. Pitts Enterprises, Inc.
66. Revival Community Outreach Ministries
67. Seagull Assisted Independent Living (SAIL)
68. Sickle Cell Foundation
69. Spirit of Giving Network
70. St. Phillip Benizi Catholic Church
71. The Lord's Place
72. Trinity United Methodist Church
73. Urban League of Palm Beach County
74. West Jupiter Community Gr

## Community Back to School BASH: Putting Kids First 2015-2016 School Supplies List

Kindergarten

1 -- 24 CT Crayons  
 1 -- Bottle White Glue  
 1 -- Blunt Tip Scissors  
 1 -- Set Washable Markers  
 4 -- #2 Pencils  
 1 -- Pencil Box  
 1 -- Watercolor Paint Set  
 1 -- Sharpener

First Grade

1 -- 24 CT Crayons  
 1 -- Bottle White Glue  
 1 -- Blunt Tip Scissors  
 1 -- Set Washable Markers  
 5 -- #2 Pencils  
 1 -- Pencil Box  
 1 -- Watercolor Paint Set  
 1 -- Sharpener  
 1 -- Jumbo Eraser  
 2 -- Glue Sticks  
 1 -- Black and White Composition Book

Second Grade

1 -- 24 CT Crayons  
 1 -- Blunt Tip Scissors  
 1 -- Set Colored Pencils  
 5 -- #2 Pencils  
 1 -- Pencil Pouch  
 1 -- Set Washable Markers  
 1 -- Sharpener  
 1 -- Jumbo Eraser  
 2 -- Glue Sticks  
 2 -- Black and White Composition Book  
 2 -- Pocket Folders (no prong)  
 2 -- One Subject Spiral Notebooks

Third Grade

1 -- 24 CT Crayons  
 1 -- Pointed Tip Scissors  
 1 -- Set Colored Pencils  
 5 -- #2 Pencils  
 1 -- Pencil Pouch  
 1 -- Three Ring Binder  
 1 -- Sharpener  
 1 -- Glue Stick  
 1 -- Highlighter  
 4 -- Pocket Folders (no prong)  
 2 -- One Subject Spiral Notebooks  
 1 -- Package of Dividers  
 1 -- Loose Leaf Paper (Wide Ruled)

Fourth Grade

1 -- 24 CT Crayons  
 1 -- Pointed Tip Scissors  
 1 -- Set Colored Pencils  
 5 -- #2 Pencils  
 1 -- Pencil Pouch  
 1 -- Three Ring Binder  
 1 -- Sharpener  
 1 -- Glue Stick  
 1 -- Highlighter  
 6 -- Pocket Folders (with prongs)  
 1 -- One Subject Spiral Notebooks  
 1 -- Package of Dividers  
 1 -- Loose Leaf Paper (Wide Ruled)  
 1 -- Ruler  
 1 -- Calculator

Fifth Grade

1 -- Pointed Tip Scissors  
 5 -- #2 Pencils  
 2 -- Black and White Composition Books  
 2 -- Black Pens  
 1 -- Pencil Pouch  
 1 -- Three Ring Binder  
 1 -- Sharpener  
 1 -- Glue Stick  
 1 -- Highlighter  
 5 -- Pocket Folders (with prongs)  
 2 -- One Subject Spiral Notebooks  
 1 -- Loose Leaf Paper (Wide Ruled)  
 1 -- Ruler  
 1 -- Calculator

Middle School ( 6<sup>th</sup> , 7<sup>th</sup> and 8<sup>th</sup> Grade)

1 -- Three Ring Binder  
 5 -- #2 Pencils  
 4 -- Black Pens  
 1 -- Pencil Pouch  
 1 -- Package of Dividers  
 1 -- Sharpener  
 1 -- Glue Stick  
 1 -- Highlighter  
 6 -- Pocket Folders (with prongs)  
 3 -- One Subject Spiral Notebooks  
 1 -- Loose Leaf Paper (Wide Ruled)  
 1 -- Ruler  
 1 -- Calculator  
 4 -- Cap Erasers

High School ( 9<sup>th</sup> , 10<sup>th</sup> , 11<sup>th</sup> and 12<sup>th</sup> Grade

5 -- #2 Pencils  
 4 -- Black Pens  
 1 -- Pencil Pouch  
 1 -- Package of Dividers  
 1 -- Three Ring Binder  
 1 -- Sharpener  
 1 -- Glue Stick  
 1 -- Highlighter  
 4 -- Pocket Folders (with prongs)  
 5 -- One Subject Spiral Notebooks  
 1 -- Loose Leaf Paper (College Ruled)  
 1 -- Ruler  
 1 -- Calculator  
 4 -- Cap Erasers



# CERTIFICATE OF LIABILITY INSURANCE

FRIEN-1      OP ID: ME

DATE (MM/DD/YYYY)

12/22/2015

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Pritchards & Associates, Inc. 1802 S Parrott Ave Okeechobee, FL 34974-6179 Lowell H Pritchard	<b>CONTACT NAME:</b> Lowell H Pritchard <b>PHONE (A/C, No, Ext):</b> 863-763-7711 <b>FAX (A/C, No):</b> 863-763-5629 <b>E-MAIL ADDRESS:</b> mferrell@pritchardsinc.com														
<b>INSURED</b> Friends of Foster Children of Palm Beach County, Inc. 4100 Okeechobee Blvd West Palm Beach, FL 33409	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><b>INSURER(S) AFFORDING COVERAGE</b></td> <td style="text-align: center;"><b>NAIC #</b></td> </tr> <tr> <td>INSURER A: <b>Markel Insurance Company</b></td> <td style="text-align: center;"><b>38970</b></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	INSURER A: <b>Markel Insurance Company</b>	<b>38970</b>	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>														
INSURER A: <b>Markel Insurance Company</b>	<b>38970</b>														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR YVVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		3602SS3894602	02/17/2015	02/17/2016	EACH OCCURRENCE      \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence)      \$ <b>100,000</b> MED EXP (Any one person)      \$ <b>5,000</b> PERSONAL & ADV INJURY      \$ <b>1,000,000</b> GENERAL AGGREGATE      \$ <b>3,000,000</b> PRODUCTS - COMP/OP AGG      \$ <b>1,000,000</b> \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)      \$ BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$						EACH OCCURRENCE      \$ AGGREGATE      \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT      \$ E.L. DISEASE - EA EMPLOYEE      \$ E.L. DISEASE - POLICY LIMIT      \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 The County of Palm Beach and Global Spectrum LP and their officers, agents, director's and employees are listed as additional insured with regards to General Liability on a primary and non contributory basis.

<b>CERTIFICATE HOLDER</b>  <div style="text-align: center;">COUNT-5</div> The County of Palm Beach and Global Spectrum LP 650 Okeechobee Boulevard West Palm Beach, FL 33401	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/20/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> TriGen Insurance Solutions, Inc. 315 SE Mizner Blvd Suite 213 Boca Raton FL 33432	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (877) 987-4436      FAX (A/C, No): E-MAIL ADDRESS: certs@trigengroupinc.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC #	
<b>INSURED</b> (866) 286-2747 Oasis Outsourcing, Inc. L/C/F FRIENDS OF FOSTER CHILDREN OF PALM BEACH COUNTY, INC. 2054 Vista Parkway Suite 300 West Palm Beach FL 33411	<b>INSURER A:</b> Technology Insurance Company,      42376	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** Cert ID 9456      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	TWC3485446	6/1/2015	6/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Coverage is provided for all leased employees but not subcontractors or non-leased employees of FRIENDS OF FOSTER CHILDREN OF PALM BEACH COUNTY, INC. Location coverage effective 6/1/15.

<b>CERTIFICATE HOLDER</b>  Friends of Foster Children of Palm Beach County  4100 Okeechobee Blvd.  West Palm Beach FL 33409	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Carla Busch</i>
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2016

-0361

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

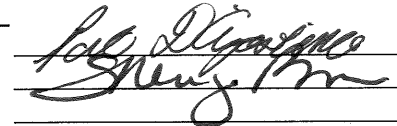
Page 1 of 1 pages  
BGEX 366 011416\*662

FUND 3900 Capital Outlay Fund

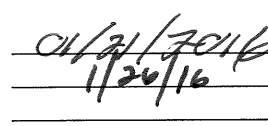
ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/14/2016	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>								
366-X006-9909	CCRT Recoup Funding	349,393	349,393		100,000	249,393	0	249,393
820-X006-9298	Tr To OCR Special Projects and Initiatives 1401	0	0	100,000		100,000	0	100,000
<b>Total Appropriations &amp; Expenditures</b>				100,000	100,000			

Office of Community Revitalization  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures



Date



By Board of County Commissioners  
At Meeting of 02/09/2016

Deputy Clerk to the  
Board of County Commissioners

2016 - 0362

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1401 OCR Special Projects and Initiatives

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 1/14/2016	REMAINING BALANCE
<b>REVENUES</b>							
366-X164-8207      Transfer from Fund 3900	0	0	100,000	0	100,000		
<b>TOTAL RECEIPTS &amp; BALANCES</b>	1,603,304	1,841,304	100,000	0	1,941,304		
<b>EXPENDITURES</b>							
366-X164-8201      Contributions Non Govt	25,000	25,000	100,000	0	125,000	0	125,000
<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>	1,603,304	1,841,304	100,000	0	1,941,304		

OFFICE OF COMMUNITY REVITALIZATION

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF 2/9/2016

INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

*Lucy DiAppolonia*      01/21/2016  
*Gregory Brown*      1/20/16

Deputy Clerk to the  
Board of County Commissioners