# **AGENDA ITEM 3.B.3.**

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# AGENDA ITEM SUMMARY

Meeting Date: Janua	ry 26, 2016	( X (	) Consent ) Worksho			Regular Public Hearing
Department:						
Submitted By: <u>Cler</u>	k & Comptrolle	r, Palm	Beach Cou	<u>ınty</u>		
Submitted For: <u>Shar</u>	on R. Bock, Cl	erk & C	omptroller			
	l. <u>E</u> )	(ECUTI	VE BRIEF			
Motion and Title:						
Motion to approversion depart \$1,752,898.00	rove the contra ments to the C	acts and Clerk &	l claims set Comptroller	ttlemen 's Offic	its' i	list as submitted by cumulatively totaling
Summary:						
and each cor	e County staff stract will be s (BCC) unless	effective	on appro	val of	the	or the attached lists Board of County ced.
Background and Jus	tification:					
The Palm Beacontracts execu BCC approval I	ution to appropr	iate cou	ınty staff. Ho	and R- owever	94-7 , the	702 delegate certain ese contracts require
Attachments:						
Lists identifying	contracts:					
1) Purchas	ing – Consent				\$	1,746,898.00
2) TDC Co	ntracts				\$	6,000.00
3) Risk Mai	nagement				\$	0
			TOTA	L	\$	1,752,898.00
Recommended by: _	Stephen I. Wo	eiss, Di	rector - Fina	ance S	ervi	2-4/6 ices Date
Approved by:	<u> </u>	N/A				
	Assistant Co	unty Ac	lministratoı	-		Date

# **BOARD SERVICES – MINUTES DIVISION**

# **ROUTING INFORMATION SLIP - PURCHASING**

DAI	TE ROUTED: February 3, 2016	
ROI	UTED TO: Julie Dowe/Sabrina Hoffma	an
ROI	UTED FROM: Tim Montiglio, Board Servi	ces. Desk: 355-2958
DES	SCRIPTION OF ITEM:	
Pur	chasing Contract List for the February 9, 2	2016 BCC Regular meeting agenda.
DE/	ADLINE TO COUNTY ADMINISTRATION	: Friday, Feb 5, before 10:00 AM.
REC	QUESTED ACTION:	204/16 2/4/16 0L/04/06 Dogs Parts 2/04/06
	Review & Signature  Review & Information	1000 2/04/06
	Other:	- Whord
PRO	OCESSING INSTRUCTIONS:	
Ø	Return to Originator	
	Forward for Additional Processing to:	
	Other:	
Tha	ınk You.	
Tim	Montiglio x2958	

# **BOARD SERVICES - MINUTES DIVISION**

# **ROUTING INFORMATION SLIP – TDC/RISK MGMT**

DATE ROUTED: February 3, 2016

ROUTED TO: Julie Dowe/Maxine Goldson

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council/Risk Management Contracts

PROPOSED MEETING DATE: February 9, 2016 BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Feb 5, before 10:00 AM

Memorandum date	# of Contracts	Reviewed by	Date
January 22, 2016	1	mystden	2/4/16.

#### **February 9, 2016**

#### **CONSENT AGENDA**

#### 3.B.3. - CONTINUED

#### A)

Term contract with Total Truck Parts, Inc., for \$224,580 for heavy duty brake, suspension and drive line service and repairs from February 16, 2016 through February 15, 2021.

### B)

Term contract with Odums Sod, Inc.; King Ranch, Inc., for \$243,500 for the purchase, pickup, delivery, installation and replacement of sod from February 11, 2016 through February 10, 2017.

#### C)

Term contract with Midwest Tape, LLC, for \$896,818 for the purchase of library materials and non-print media/audio-visual library materials from February 9, 2016 through December 31, 2016.

### D)

Renewal of term contract with Gomez and Son Fence Corp., Tropic Fence, Inc., Clipco, Inc., d/b/a Anything in Fence for \$382,000 for the furnishing and installation of chain link fence from April 24, 2016 through April 23, 2017.

### E)

Tourist Development Council category "G" grant agreement with American Youth Soccer Organization Section 14 for \$6,000 for the AYSO State Game.

#### PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 02/09/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT A Total Truck Parts, Inc.	Term contract for heavy duty brake, suspension and drive line service and repairs for the period 02/16/2016 through 02/15/2021 per Master Agreement #16008.	\$224,580.00 SBE: \$0	Fire Rescue Department 1300-440-4210-4620 1300-440-4211-4620 1300-440-4214-4620 1300-440-4221-4620 1300-440-4230-4620 1300-440-4231-4620 1300-440-4233-4620 1300-440-4233-4620 1300-440-4235-4620 1300-440-4237-4620 1300-440-4237-4620 1300-440-4241-4620 1303-440-6600-4620	Scarlett

The County has expended or encumbered \$220,826 (\$3,743/month) during the previous fifty-nine (59) months of the current sixty (60) month term contract. Based upon historical usage, \$224,580 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

# **EXHIBIT B**

Odums Sod, Inc.; King Ranch, Inc. Term contract for the purchase, pickup, delivery, installation and replacement of sod for the period

\$243,500.00 SBE: \$0 Countywide

Scarlett

02/11/2016 through 02/10/2017 per Master

Agreement #16010.

The County has expended or encumbered \$233,282 (\$20,285/month) during the previous eleven and one half (11.5) months of the current twelve and one quarter (12.1) month term contract. Based upon historical usage, \$243,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

#### PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

# BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 02/09/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT C Midwest Tape, LLC	Term contract for the purchase of library materials and non-print media/audio-visual library materials for the period 02/09/2016 through 12/31/2016 per Master Agreement #650383.	\$896,818.00 SBE: \$0	Library Department 1180-320-3200-6601	Scarlett

Scarlett

The County has expended or encumbered \$1,313,945 (\$83,425/month) during the previous fifteen and three quarter (15.75) months of the term contract. Based upon historical usage, \$896,818 is needed to meet the County's requirements through the expiration of this new ten and three quarter (10.75) month term contract. This purchase is off the City of Phoenix Contract #135596. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

#### **EXHIBIT D**

Fence

d/b/a Anything in

Gomez & Son Fence Renewal of term contract for the furnishing and Corp.; Tropic Fence, installation of chain link fence for the period SBE: Amount dependent on usage Inc.; Clipco, Inc. 04/24/2016 through 04/23/2017 per Master

The County has expended or encumbered \$286,368 (\$31,819/month) during the previous nine (9) months of the current twelve (12) month term contract. Based upon historical usage, \$382,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. One (1) Awardee is located in Palm Beach County and two (2) Awardees are located in the cities of Miami and Pompano Beach, Florida. The original bid was established by a competitive selection process.

TOTAL AMOUNT OF ALL AWARDS

Agreement #12106RB.

\$ 1,746,898.00



**Tourist Development Council** 

# **INTEROFFICE MEMORANDUM**

**DATE:** 

January 22, 2016

TO:

Janel Larvin

**Minutes** 

FROM:

Carol Menee

TDC

RE:

CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

 American Youth Soccer Organization Section 14 for the AYSO State Game

\$6,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

**Enclosures** 

cc:

Kris Pursell, Sports Commission

Jackie Chesney, TDC Glenn Jergensen, TDC

Tdc/grantagr2016/sports/minutes.AYSO

### **Tourist Development Council of Palm Beach County**

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401 TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment