

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: February 9, 2016

☒ [X]

Consent

☐ []

Regular

☐ []

Ordinance

☐ []

Public Hearing

Department

Submitted By: Community Services

Submitted For: Human Services Division

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

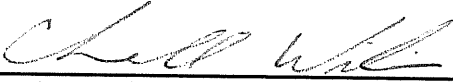
- A) **receive and file** Florida Department of Children and Families (DCF) Grant Agreement #IPZ04 for a period ending June 30, 2017, in the amount of \$58,118, for homeless prevention services; and
- B) **receive and file** Contract for Provision of Services with Farmworker Coordinating Council of Palm Beach County, Inc., for the period November 1, 2015, through June 30, 2017, in an amount not to exceed \$58,118, for homeless prevention services for 28 families; and
- C) **approve** Budget Amendment of \$58,118 in the General Fund, Human Services Division, to establish the grant budget.

Summary: In 2013, the Florida Legislature created the Homeless Prevention Grant program to provide emergency financial assistance to families facing the loss of their housing due to a financial crisis. On July 21, 2015 the DCF Homeless Grant Application was presented to the BCC ratifying the Mayor’s signature, and signature authority was granted to the County Administrator, or her designee to execute these contracts. All funds must be expended no later than June 30, 2016. A report is due to DCF providing one-year follow up statistics; as a result, DCF is requiring the grant period be in force through June 30, 2017. These contracts are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk’s office to note and receive these contracts. No County match funds are required. (Human Services) Countywide (HH)

Background and Justification: Since 2006, the Division has acted as the lead agency for the local Continuum of Care. The Homeless Prevention Grant Application is funded though Federal Temporary Assistance for Needy Families (TANF) funding. This is the second year since the Homeless Prevention Grant was created by the Florida Legislature that the Department of Children and Families has released a Request for Proposal. The County serves as a pass thru for these grant funds.

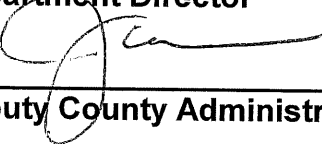
- Attachments:**
- 1. DCF Grant Agreement with Walkthrough Memo
 - 2. Contract for Provision of Services with Walkthrough Memo
 - 3. Budget Amendment

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Recommended By: 

Department Director

1/26/16
Date

Approved By: 

Deputy County Administrator

2-3-16
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	58,118				
External Revenue	(58,118)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes _____ No X _____

Budget Account No.:

Fund 0001 Dept. 148 Unit 1355 Obj. 3401 Program Code Var. Program Period GY15

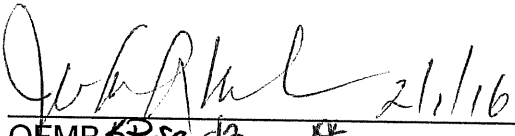
B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is State of Florida Department of Children and Families

C. Departmental Fiscal Review: 
Taruna Malhotra, Director, Financial & Support Svcs.

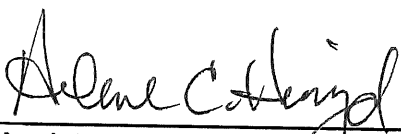
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 2/1/16
OFMB ^{KP SC} _{1/26} _{1/27} _{1/27/16}

 2/2/16
Contract Development and Control

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.