Agendà Item #:

#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date: February 9, 2016

[X] Consent[ ] Ordinance

[] Regular [] Public Hearing

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<b>Department:</b>	Facilities	Development	& Operations

## I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A. Standard License Agreement for Use of County-Owned Property with the Palm Beach Chapter of the Florida Engineering Society (Vista Center); and
- **B.** Standard License Agreement for Use of County-Owned Property with Lynn Steinhart (North County Senior Center); and
- C. Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. (NAIA Championship Event); and
- **D.** Standard License Agreement for Use of County-Owned Property with Trump International Golf Club L.C. (Ladies Opening Day Card Event); and
- E. Standard License Agreement for Use of County-Owned Property with Elizabeth L. Dennis (North County Senior Center); and
- **F.** Standard License Agreement for Use of County-Owned Property with the South Florida Fair & Palm Beach County Expositions, Inc., a Florida not for profit corporation (South Florida Fair).

**Summary:** In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements, dated from September 10, 2015 to December 30, 2015, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or

designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013 (the "Resolution"). The Standard Equipment Use Agreement, dated November 6, 2015, was executed on behalf of the Board by the County Administrator or designee, in accordance to Board approval on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. (FDO Admin) <u>Countywide</u> (MWJ)

## **Background & Justification**:

#### Standard Equipment Use Agreement

The Standard Equipment Use Agreement was designed to facilitate the short term loan of County owned equipment for special events, equipment testing/trials and for short-term continuous use. The Standard Equipment Use Agreement authorizes the development of special terms and conditions with further modifications to the insurance, indemnification and risk of loss provisions with approvals by the Risk Management Department and the County Attorney's office.

#### Standard License Agreements

The Resolution which provided authority for the County Administrator or his designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

#### Attachments:

- A. Standard License Agreement for Use of County-Owned Property with the Palm Beach Chapter of the Florida Engineering Society (Vista Center); and
- B. Standard License Agreement for Use of County-Owned Property with Lynn Steinhart (North County Senior Center); and
- C. Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. (NAIA Championship Event); and
- D. Standard License Agreement for Use of County-Owned Property with Trump International Golf Club L.C. (Ladies Opening Day Card Event); and
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- F. Standard License Agreement for Use of County-Owned Property with the South Florida Fair & Palm Beach County Expositions, Inc., a Florida not for profit corporation (South Florida Fair).

Recommended By:	Anny WILF	1616	m
	Department <sup>1</sup> Director	Date	
Approved By:	1 Balan	2/8/16	
	County Administrator	Date	

# II. FISCAL IMPACT ANALYSIS

	2016	2017	2018	2019	2020
Capital Expenditures Operating Costs External Revenues Program Income (County)	(109.00)				
In-Kind Match (County					
NET FISCAL IMPACT	*(109.00)	0.00	0.00	0.00	0.0
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Cu	rrent Budget:	Yes	No		
Budget Account No:Fund1180DeptFundDept		it <u>2000</u> Rev it Rev			
<b>Recommended Sourc</b>	es of Funds/Summ	ary of Fiscal Imp	pact:		
* \$ 109.00 License f	ee for Trump Intern	ational Golf Club	, L.C. use of the v	vacant lot.	
. Departmental Fiscal 1	Poviovu	In	1.25	14	
	III. <u>1</u>	REVIEW COMN	<u>MENTS</u>		
. OFMB Fiscal and/or	Contract Developn	nant Comments:		4	
	Maa	rent Comments.	A 11	high	
OFMB FRP (		Co	ntract Developme	nt and Control	#151
. Legal Suffiçîen¢ý:		ĿD.	Wheeler	2 - 4 - 1 - 0 -	
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Assistant County Attor					
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