

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY**

**Meeting Date:** MARCH 1, 2016  
**Advisory Board:** CAREERSOURCE PALM BEACH COUNTY, INC.

**I. EXECUTIVE BRIEF**

**Motion & Title: Staff recommends motion to approve:** The reappointment of Christopher G. Cothran to the CareerSource Palm Beach County, Inc. Board of Directors for the period March 1, 2016 through September 30, 2018.

Nominee/ Appointment	Seat No.	Term	Area of Representation	Nominated By
Christopher G. Cothran	7	3/1/16-9/30/18	Private Sector	Business Development Board of Palm Beach County, Inc.

**Summary:** On July 10, 2007 the Board of County Commissioners (BCC) approved the Agreement (R2007-1220) with CareerSource Palm Beach County which stipulates the membership of the Board. The Agreement states that 17 private sector members are appointed by the BCC at the recommendation of the Business Development Board. The Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or highest level of management positions for both community and business sector appointments. The CareerSource Palm Beach County, Inc. Board of Directors is comprised of a minimum of 35 members as determined from time to time by the Board of Directors with representatives of business in the local area who are owners of businesses, local educational entities, labor organizations, community-based organizations, economic development agencies, or one-stop partners. Existing diversity makeup of the CareerSource Palm Beach County, Inc. Board of Director's is as follows: 54% Male Caucasian; 15% Female Caucasian; 4% Male African-American; 19% Female African-American and 8% Male Hispanic American. Countywide (JB)

**Background and Justification:** Public Law 113-128, Workforce Innovation and Opportunity Act, Section 107(b)(2)(A) states that a majority of the members of the local board shall be representatives of business in the local area who are owners, chief executives or operating officers, and other business executives, or employers with optimum policy making or hiring authority; or represent businesses with employment opportunities that reflect the employment opportunities of the local area. Policy for this item is defined in Article 9. a.i. of Document (R2007-1220) an Interlocal Agreement between Palm Beach County and the Cities of Delray Beach, Palm Beach Gardens, South Bay and West Palm Beach.

**Attachments:**

1. Palm Beach County Board of County Commissioners Boards/Committees Application
2. Letter of Nomination Business Development Board of Palm Beach County, Inc.
3. CareerSource Palm Beach County, Inc. Board Membership Roster

**Recommended by:** Steve Craig 2-17-16  
Steve Craig Date  
President/CEO CareerSource Palm Beach County, Inc.

**Legal Sufficiency:** James Bond 2/18/16  
Assistant County Attorney Date

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: Career Source Palm Beach County, INC. Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 2 Years. 7 mos. From: 3/1/16 To: 9/30/18

Seat Requirement: Private Sector Seat #: Seven (7)

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: COTHRAN CHRISTOPHER GRADY  
Last First Middle

Occupation/Affiliation: MANAGER, PROPERTY TAX

Owner  Employee  Officer

Business Name: FLORIDA POWER & LIGHT COMPANY

Business Address: 700 UNIVERSE BOULEVARD, PSX/JB

City & State JUNO BEACH, FL Zip Code: 33408

Residence Address: 6176 EAGLES NEST DRIVE

City & State JUPITER, FL Zip Code: 33458

Home Phone: (561) 529-2768 Business Phone: (561) 694-6473

Cell Phone: (561) 290-9359 Fax: (561) 691-7731

Email Address: CHRISTOPHER.COTHRAN@FPL.COM

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>See Attached</u>			

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

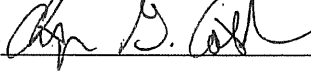
**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on February 5, 2016  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Christopher G. Githra Date: 2/5/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
**ATTN: Sharon Brea, Contracts Manager**  
**CareerSource Palm Beach County**  
**3400 Belvedere Road, West Palm Beach, Florida 33406**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



February 5, 2016

Sharon Brea  
Contracts Manager  
CareerSource Palm Beach County  
3400 Belvedere Road  
West Palm Beach, FL. 33406

Ms. Brea:

Enclosed you will find my completed Palm Beach County Board of County Commissioners Board/Committees Application (the "Application") for your records.

In conformance with Section II of the Application, I am listing the following contacts/agreements that Florida Power & Light Company ("FPL") and its subsidiaries have with Palm Beach County and related governmental entities.

- Franchise Agreement between Palm Beach County and FPL;
- Reuse Water Agreement between Palm Beach County and FPL;
- FPL is the exclusive electricity provider to the majority of Palm Beach County's operations;
- FPL has entered into numerous easement, right of way, and consent agreements with Palm Beach County as part of our mandate to provide electricity; and
- FPL Energy Services has a contact to provide natural gas to the Palm Beach County's Sheriff's Office.

Please review the enclosed material along with the information listed above as part of my application for reappointment to the Board of Directors at Career Source Palm Beach County.

With kind regards,

A handwritten signature in black ink, appearing to read 'Chris G. Cothran'.

Christopher G. Cothran  
Manager, Property Tax

Florida Power & Light Company

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700 Universe Boulevard, Juno Beach, FL 33408

# Christopher G. Cothran, CPA, CVA

3281 Wymberly Drive | Jupiter, FL 33458 | W: (561) 694-6473 | C: (561) 290-9359 | Christopher.Cothran@fpl.com

## VALUATION PROFESSIONAL

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I am a valuation professional with a diversified background in the areas of financial analysis, mergers and acquisitions, financial reporting, tax research, and accounting. I have proven my skills as a manager within a goal oriented, project focused work environment by being a skilled problem solver with the ability to implement time saving, standardized policies and procedures for both unique and recurring projects.

## EXPERIENCE

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Florida Power & Light Company ("FPL") – Juno Beach, FL 9/2011 – Present  
**Manager, Property Tax**

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- Manager of Property Tax team consisting of seven professionals focused on the appraisal, financial valuation, compliance/billing, and negotiation associated with all property tax matters at NextEra Energy, Inc. (parent company to FPL).

Templeton & Company, LLP ("T&C") – West Palm Beach, FL 4/2009 – 9/2011  
**Partner, Valuation Services**

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- Practice leader of the Business Valuation and Specialty Services group. Responsible for establishment and expansion of niche practice within a traditional accounting firm. Valuation engagements are performed in the contexts of shareholder disputes, estate and gift tax planning, financial reporting, and litigation support.

WTAS LLC – West Palm Beach, FL 4/2005 – 4/2009  
**Manager – Business Valuation/Specialized Tax Services**

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- Serve client needs in the area of financial reporting related to the fair value measurements of intangible assets, stock options and warrants, purchase price allocations, and intangible asset impairment testing related to the requirements of Accounting Standards Codification Topics 350: Intangible Assets – Goodwill and Other, 718: Compensation – Stock Compensation, 805: Business Combinations, and 820: Fair Value Measurements and Disclosures.
- Practice leader of the firms West Palm Beach Cost Segregation Practice. Responsible for the marketing, project management, and production of client deliverables related to the cost segregation of capital expenditures for state and federal income tax purposes.

Pediatrix Medical Group – Sunrise, FL 9/2003 – 4/2005  
**Financial Analyst – Business Development**

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- Developed financial models that reflect the pro forma effects of acquisitions, partnerships, and start-ups for the pediatric sub-specialty groups of Neonatology and Pediatric Cardiology.
- Coordinated the collection of all due diligence material, as well as distribution of that information to all internal departments for their review in order to verify the accuracy of information provided by acquisition targets.
- Assisted with closings by coordinating communications between internal departments in order to confirm the receipt of signature pages, wiring instructions, background checks, clinical personnel credentialing data, and malpractice coverage for new physicians prior to funding all transactions.

# Christopher G. Cothran, CPA, CVA

3281 Wymberly Drive | Jupiter, FL 33458 | W: (561) 694-6473 | C: (561) 290-9359 | Christopher.Cothran@fpl.com

## EXPERIENCE (CONTINUED)

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AutoNation, Inc. – Fort Lauderdale, FL 7/2002 – 8/2003

*Financial Analyst – Corporate Development*

- Created financial models to show the pro forma effects of proposed transactions.
- Conducted market and industry research for the purpose of targeting potential acquisitions, as well as recognizing underperforming dealerships currently in operation.
- Compiled and reviewed due diligence material for the use in both divestitures and acquisition scenarios.

Arthur Andersen – South Florida

6/2000 – 6/2002

*Associate – Valuation Services Group/Private Client Services Group*

- Determined the fair market value of privately held entities, debt instruments, and intangible assets through the use of the Income, Market, and Asset/Cost Approaches to value.
- Analyzed economic, industry, and financial markets to assess their impact on key value drivers.
- Prepared thorough written reports and made oral presentations to internal and client management regarding the value of equity interests in privately held business and intangible assets.
- Provided income tax compliance assistance to affluent individuals and families, executives, and owners of closely held businesses.
- Performed research in the areas of estate, gift, trust, state and local, and charitable tax planning for consulting purposes.

## EDUCATION, CREDENTIALS, TRAINING & PROFESSIONAL AFFILIATIONS

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Florida Atlantic University, Boca Raton, FL 12/2007

Master of Accounting – Forensic Accounting

Clemson University, Clemson, SC 5/2000

Bachelors of Science – Agriculture and Applied Economics

**Certified Public Accountant (“CPA”)**

Florida CPA License – 0041352

**Certified Valuation Analysts (“CVA”)**

### Professional Affiliations:

- American Institute of Certified Public Accountants
- Florida Institute of Certified Public Accountants
- National Association of Certified Valuation Analysts
- Institute of Professionals in Taxation
- International Association of Assessing Officials – Florida Chapter
- Florida United Tax Managers Association
- Palm Beach County Farm Bureau, Delray Beach, FL – Board Member

**Chairman's Council**  
Florida Power & Light Company  
LRP Publications

**Board of Advisor Members**

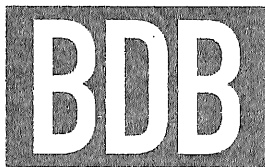
Aerojet Rocketdyne  
Bank of America  
BB&T  
Cancer Treatment Centers of America  
CareerSource Palm Beach County  
Celedinas Insurance Group  
DePuy Synthes Power Tools, a Johnson & Johnson Co.  
Equestrian Sport Productions, LLC  
Florida Blue  
Florida Crystals Corporation  
Gehring Group  
GeoGlobal Partners  
GL Homes  
Greenberg Traurig  
Gunster  
Hanley Center Foundation  
Hardrives, Inc.  
HCA Palm Beach Hospitals - JFK  
Hedrick Brothers Construction Co., Inc.  
Holland & Knight LLP  
J.C. White  
JP Morgan Chase  
Minto Communities  
MBAF  
NCCI

Nova Southeastern University  
Office Depot  
Palm Beach Aggregates, Inc.  
Palm Beach County Board of Commissioners  
Palm Beach Park of Commerce  
Plastridge Insurance Agency  
PNC Bank  
Pratt & Whitney  
Raymond James/Boynton Financial Group  
Remnova Health, Inc.  
RSM US LLP  
South Florida Business Journal  
Suffolk Construction  
TD Bank  
United Franchise Group  
Wells Fargo & Company

**Corporate Members**

ADT  
Aerotek  
Akerman LLP  
Anderson-Moore Construction Corp.  
Arthur J. Gallagher  
B/E Aerospace, Inc.  
Baron Sign Manufacturing  
BDO  
Boca Corporate Center & Campus  
Broad and Cassel  
Caler, Donten, Levine, Cohen, Porter & Veil, P.A.  
CBIZ MHM, LLC  
City National Bank of Florida  
Coastal Construction Company of Palm Beach, Inc.  
Comerica Bank  
Compson Associates, Inc.  
Concurrent Technologies  
Crocker Partners  
Cross Keys Capital Investment Bank  
Duane Morris LLP  
Dycom Industries  
Ecclestone Organization  
Ernst & Young LLP  
ESPN West Palm  
Fifth Third Bank  
FLF Holdings, LLC  
Florida Public Utilities Company  
Fox Rothschild LLP  
Fuoco Group  
Goldman Sachs  
Greenspoon Marder, P.A.  
Haile, Shaw & Pfaffenberger, P.A.  
Index Investment Group  
Kaufman, Rossin & Co.  
Kayne Anderson  
Lesser, Lesser, Landy & Smith, PLLC  
Level 3 Communications, LLC  
Lockheed Martin Corporation  
Locus Traxx  
Lynn University  
NAI/Merin Hunter Codman  
Palm Beach Marriott Singer Island  
Palm Beach State College  
PGA National Resort & Spa  
Regions Bank  
Rendina Real Estate Development  
Republic Services  
Rosenbaum Mollengarden PLLC  
Sabadell United Bank  
SBA Communications Corporation  
Sisca Construction Services, LLC.  
Southern Waste Systems/Sun Recycling  
South Florida Business & Wealth Magazine  
SunTrust Bank  
The Studio/The Planning Company  
Toshiba Business Solutions  
Valley National Bank  
Verdex Construction  
Wellington Regional Medical Center  
Wilmington Trust, N.A.  
Workscapes  
Wyndham Grand Jupiter at Harborside

Business  
Development  
Board



Palm Beach County's  
Economic Development Resource

February 8, 2016

Mr. Steve Craig  
President/Chief Executive Officer  
CareerSource Palm Beach County, Inc.  
3400 Belvedere Road  
West Palm Beach, FL 33406

RE: Nomination Mr. Christopher G. Cothran  
Board of Directors CareerSource Palm Beach County

Dear Mr. Craig,

On behalf of the Business Development Board of Palm Beach County, Inc. I am recommending Mr. Christopher G. Cothran's reappointment to serve on the CareerSource Palm Beach County Board of Directors.

Mr. Cothran is extremely knowledgeable of the issues and concerns of Palm Beach County and we feel he will be an asset to your organization. It is our belief CareerSource Palm Beach County will benefit greatly from his knowledge and experience. His record of service speaks to his commitment to Palm Beach County and its residents. We believe his is a qualified appointment to this important leadership role.

Sincerely,

  
Kelly Smallridge  
President & CEO

310 EVERNIA STREET, WEST PALM BEACH, FL, 33401  
TEL (561) 835-1008 FAX (561) 835-1160 www.bdb.org

**ATTACHMENT 1  
CAREERSOURCE PALM BEACH COUNTY, INC.  
BOARD MEMBERSHIP ROSTER**

BOARD MEMBER NAME	NOMINATING ORGANIZATION
1. Dr. Ava Parker	Palm Beach State College
2. Brian Hirsch	Florida Department of Education
3. Charlene Szabo	Veterans Administration VA Medical Center West Palm Beach
4. Christopher G. Cothran	Business Development Board of Palm Beach County, Inc.
5. Commissioner Priscilla Taylor	Chief Elected Local Official and Consortium
6. David H. Talley	Business Development Board of Palm Beach County, Inc.
7. Dennis Miles	Florida Department of Children and Families
8. Dorothy Ellington	Delray Beach Housing Authority
9. Dwight Mattingly	Palm Beach / Treasure Coast AFL/CIO
10. Edmund N. Rosario	Cornerstone Solutions/Job Corps South Florida
11. Eduardo Gruvman	Business Development Board of Palm Beach County, Inc.
12. Genifer Jones Johnson	Palm Beach Vocational Institute
13. George T. Elmore	Economic Council of Palm Beach County
14. Javin Walker	Consortium City of South Bay
15. Kelly Smallridge	Business Development Board of Palm Beach County, Inc.
16. Kenneth Kirby	Consortium City of Palm Beach Gardens
17. Kimberly K. Lea	Keiser University
18. Laurie George	Chamber of Commerce of the Palm Beaches
19. Lois Monroe	Farmworker Coordinating Council of Palm Beach, Inc.
20. Mark H. Bryan	Consortium City of Delray Beach
21. Dr. Mel Coleman	Business Development Board of Palm Beach County, Inc.
22. Peter J. Applefield	Consortium City of West Palm Beach
23. Richard Radcliffe	Palm Beach County League of Cities, Inc.
24. Robert Avossa	School Board of Palm Beach County
25. Roger Hudspeth II	Palm Beach / Treasure Coast AFL/CIO
26. Troy McLellan	Greater Boca Raton Chamber of Commerce