

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION SLIP - PURCHASING

DATE ROUTED: February 25, 2016

ROUTED TO: Julie Dowe/Sabrina Hoffman

ROUTED FROM: Tim Montiglio, Board Services. Desk: 355-2958

DESCRIPTION OF ITEM:

Purchasing Contract List for the March 1, 2016 BCC Regular meeting agenda.

DEADLINE TO COUNTY ADMINISTRATION: Friday, Feb 26, before 10:00 AM.

REQUESTED ACTION:

- Review & Signature
- Review & Information
- Other: _____

Hoffman 2/26/16
Sabrina Hoffman 2/26/16
Chadwick 2/26/16
Ar. Jan 02/26/16

PROCESSING INSTRUCTIONS:

- Return to Originator
- Forward for Additional Processing to:

- Other: _____

Thank You.

Tim Montiglio x2958

March 1, 2016

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Gloves, Inc., for \$273,216 for the inspection, repair, cleaning and tracking of turnout gear from April 1, 2016 through March 31, 2017.

B)

Renewal of term contract with Neptune Technology Group, Inc., for \$244,541 for the purchase of Neptune water meters from April 10, 2016 through April 9, 2017.

C)

Renewal of term contract with Kaman Industrial Technologies Corporation d/b/a Florida Bearings for \$2,194,768 for the purchase, maintenance and repair of Wilo/EMU products and OEM parts from March 12, 2016 through March 11, 2017.

D)

Renewal of term contract with Berwin, Inc., d/b/a J.C. White Architectural Interiors Products; Efficient Business Designs, Inc.; Empire Office, Inc.; Wright Line LLC; Krueger International, Inc., d/b/a KI, Pallas, OEI; Trendway Corporation; Watson Furniture Group, Inc., for \$867,204 for the purchase, delivery, and installation of office furniture and files from March 2, 2016 through March 1, 2017.

E)

Renewal of term contract with Advanced Mulch, Inc., for \$360,500 for the purchase and installation of blown mulch from May 1, 2016 through April 30, 2017.

F)

Renewal of term contract with Alligare, LLC; Diamond R. Fertilizer Company, Inc.; SiteOne Landscape Supply; Red River Specialties, Inc.; Upstart Products, Inc., for \$374,628 for the purchase of fertilizers, herbicides, insecticides, fungicides and miscellaneous from March 15, 2016 through March 14, 2017.

G)

Increase of \$50,000 for a term contract with Xylem Water Solutions USA, Inc., d/b/a Flygt Pumps for a total of \$249,999 for the purchase of Flygt products, OEM parts, service and repair from March 9, 2015 through March 8, 2016.

H)

Increase of \$55,000 for a term contract with Stewart and Stevenson FDDA LLC d/b/a Florida Detroit Diesel Allison for a total of \$236,200 for the purchase and delivery of Allison transmission and OEM parts from November 18, 2015 through November 17, 2016.

I)

Amend and increase term contract for \$242,621 with Florida Dock & Door Company for a total of \$441,621 for overhead door replacement and repair services from December 2, 2015 through August 13, 2016.

J)

Term contract for \$557,500 with Kone, Inc., Elevators and Escalators for \$557,500 for elevator/escalator maintenance and repair from May 1, 2016 through April 30, 2017.

K)

Time extension of term contract with Tripp Electric Motors, Inc., for pump and motor maintenance and repair services from December 19, 2014 through June 18, 2016.

L)

Renewal of term contract with RSM US LLP (f/k/a McGladrey LLP), for \$1,602,884 for audit services from July 1, 2016 through July 31, 2018.

M)

Tourist Development Council category "G" grant agreement with Match Point Inc., for \$30,000 for the Delray Beach Open.

N)

Tourist Development Council category "G" grant agreement with American Youth Soccer Organizations for \$100,000 for the AYSO National Games.

O)

Tourist Development Council category "G" grant agreement with Palm Beach Challenge Baseball, LLC for \$6,000 for the PB Challenge.

P)

Tourist Development Council category "G" grant agreement with The Children's Healthcare Charity, Inc., for \$55,000 for The Honda Classic.

Q)

Tourist Development Council category "G" grant agreement with the Palm Beach County Sports Commission for \$35,000 for the USA Badminton Adult National Championships.

R)

Tourist Development Council category "G" grant agreement with the Briana Marie Cox Foundation for \$4,500 for the Briana Marie Cox Memorial NIT Tournament.

S)

Tourist Development Council contract with Miles Media Group, LLLP, for \$242,520 for Website Design and Development services from March 1, 2016 to September 30, 2018.

T)

Tourist Development Council contract with Fry, Hammond, Barr, Inc., dba &Barr, for \$1,395,000 for Agency of Record for Creative and Media Buying Services from March 1, 2016 to September 30, 2018.

U)

Tourist Development Council contract with Fry, Hammond, Barr, Inc., dba &Barr, for \$15,000,000 for Agency of Record for Media Placement Services from March 1, 2016 to September 30, 2018.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Gloves, Inc.	Renewal of term contract for the inspection, repair, cleaning and tracking of turnout gear for the period 04/01/2016 through 03/31/2017 per Master Agreement #13034C.	\$273,216.00 SBE: \$0	Fire Rescue Department 1300-440-4211-4601	Scarlett	
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The County has expended or encumbered \$221,991 (\$22,768/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Based upon historical usage, \$273,216 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located outside Palm Beach County in the City of Medley, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT B

Neptune Technology Group, Inc.	Renewal of term contract for the purchase of Neptune water meters for the period 04/10/2016 through 04/09/2017 per Master Agreement #SS555291C.	\$244,541.00 SBE: \$0	Water Utilities Department 4001-720-2310-4615 4001-720-3333-4615	Scarlett	
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The County has expended or encumbered \$198,690 (\$20,378/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Based upon historical usage, \$244,541 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
Kaman Industrial Technologies Corporation d/b/a Florida Bearings	Renewal of term contract for the purchase, maintenance and repair of Wilo/EMU products and OEM parts for the period 03/12/2016 through 03/11/2017 per Master Agreement #SS555293C.	\$2,194,768.00 SBE: \$0	Water Utilities Department 4001-720-2310-4615 4001-720-2470-4615 4001-720-2554-4615	Scarlett	

The County has expended or encumbered \$1,966,147 (\$182,897/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Based upon historical usage, \$2,194,768 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

EXHIBIT D					
Berwin, Inc. d/b/a J.C. White Architectural Interiors Products; Efficient Business Designs, Inc.; Empire Office, Inc.; Wright Line LLC; Krueger International, Inc. d/b/a Kl, Pallas, OEI; Trendway Corporation; Watson Furniture Group, Inc.	Renewal of term contract for the purchase, delivery, and installation of office furniture and files for the period 03/02/2016 through 03/01/2017 per Master Agreement #300420A.	\$867,204.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$3,324,295 (\$72,267/month) during the previous forty-six (46) months of the current forty-seven (47) month term contract. Based upon historical usage, \$867,204 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. Additionally, approval is requested to add manufacturers that may be requested during the term of this contract as approved by FDO, the Resource Manager for office furniture. This purchase is off the State of Florida Contract #425-001-12-1. This term contract has no renewal periods remaining. Four (4) Awardees are located out of State and three (3) Awardees are located outside Palm Beach County in the cities of Miramar and Hollywood, Florida. There is no SBE currently certified for this commodity or service.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT E

Advanced Mulch, Inc.	Renewal of term contract for the purchase and installation of blown mulch for the period 05/01/2016 through 04/30/2017 per Master Agreement #15036A.	\$360,500.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$277,788 (\$30,031/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Based upon historical usage, \$360,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal periods remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT F

Alligare, LLC; Diamond R. Fertilizer Company, Inc.; SiteOne Landscape Supply; Red River Specialties, Inc.; Upstart Products, Inc.	Renewal of term contract for the purchase of fertilizers, herbicides, insecticides, fungicides and miscellaneous for the period 03/15/2016 through 03/14/2017 per Master Agreement #13013B.	\$374,628.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$343,411 (\$31,219/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$374,628 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Three (3) Awardees are located out of State and two (2) Awardees are located outside Palm Beach County in the cities of Ft. Pierce and Titusville, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G					
Xylem Water Solutions USA, Inc. d/b/a Flygt Pumps	Increase of term contract for the purchase of Flygt products, OEM parts, service and repair for the period 03/09/2015 through 03/08/2016 per Master Agreement #SS555251C.	Increased Amount: \$ 50,000.00 Total with Increase: \$249,999.00 SBE: \$0	Water Utilities Department 4001-720-2470-4615	Scarlett	

The County has expended or encumbered \$165,066 (\$15,355/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$50,000 over the previously authorized amount of \$199,999, for pumps and repair services during the remaining one quarter (.75) month of the term contract. This increased amount is due to unanticipated and necessary purchases of pumps for Master Lift Station #603. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

EXHIBIT H					
Stewart & Stevenson FDDA LLC d/b/a Florida Detroit Diesel Allison	Increase of term contract for the purchase and delivery of Allison transmission and OEM parts for the period 11/18/2015 through 11/17/2016 per Master Agreement #14085A.	Increased Amount: \$ 55,000.00 Total with Increase: \$236,200.00 SBE: \$0	Palm Tran 1341-542-5542-4603-C240- GY13	Scarlett	

The County has expended or encumbered \$156,264 (\$62,506/month) during the previous two and one half (2.5) months of the current twelve (12) month term contract. Palm Tran requests an increase of \$55,000 over the previously authorized amount of \$181,200, due to necessary repairs and replacement of the Dual Power Inverter Module and battery pack for the hybrid electric buses. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Fort Pierce, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT I</u>					
Florida Dock & Door Company	Amend and Increase term contract for overhead door replacement and repair services for the period 12/02/2015 through 08/13/2016 per Master Agreement #950564.	Increased Amount: \$242,621.00 Total with Increase: \$441,621.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$199,000 (\$99,500/month) during the previous two (2) months of the current eight and one half (8.5) month term contract. Due to the termination of existing countywide Master Agreement #15031, it is necessary to amend the Term Contract for overhead door replacement services to include repair services. In addition, an increase of the Term Contract in the total amount of \$242,621 is requested over the previous authorized amount of \$199,000 due to: Fire Rescue's unanticipated replacement of four (4) bay doors at Station #27 and unanticipated replacements that may occur during the remaining six and one half (6.5) months of the Term Contract (\$99,500); and repairs necessary to overhead doors countywide due to the termination of Master Agreement #15031 (\$143,121). This purchase is off Broward County Contract #X1230611B1. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Plantation, FL. There is no SBE currently certified for this commodity or service.

<u>EXHIBIT J</u>					
Kone, Inc. Elevators and Escalators	Term contract for elevator/escalator maintenance and repair for the period 05/01/2016 through 04/30/2017 per Master Agreement #16001.	\$557,500.00 SBE: \$0	Facilities Development & Operations 001-410-5250-4604 Department of Airports 4100-120-2430-4620	Scarlett	

The County has expended or encumbered \$2,043,053 (\$32,429/month) during the previous sixty-three (63) months of the current sixty-six (66) month term contract. Based upon fixed fees per location (\$524,460); and estimated maintenance and repair (\$33,040), \$557,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located outside Palm Beach County in the City of Miramar, Florida. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u> Tripp Electric Motors, Inc.	Extension of term contract for pump and motor maintenance and repair services for the period 12/19/2014 through 06/18/2016 per Master Agreement #10104C.	Time Extension Only SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$831,268 (\$61,575/month) during the previous thirteen and one half (13.5) months of the current fifteen month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Purchasing is requesting a three (3) month extension in order to ensure motor maintenance and repair services continue while the specifications for the new solicitation are being completed. This term contract has no renewal periods remaining. Awardee is located in Palm Beach County.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
03/01/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT L</u> RSM US LLP (f/k/a McGladrey LLP)	Renewal of term contract for audit services for the period 07/01/2016 through 07/31/2018 per Master Agreement #13020A.	\$1,602,884.00 SBE: 25%-subcontractor	Office of Financial Management & Budget 0001-760-7601-3201 (\$1,567,884) Palm Tran 1340-540-5160-3201 (\$17,000.00) Risk Management Department 5012-700-7315-4901 (\$18,000)	Scarlett	

The County has expended or encumbered \$2,099,125 (\$66,639/month) during the previous thirty-one and a half (31.5) months of the current thirty-six (36) month term contract. The External Auditor Selection Committee met on 10/29/2015 and unanimously approved a two (2) year contract extension for the Countywide audit of fiscal years 2016 and 2017. This First Amendment exercises the first two (2) year option for renewal of the Contract; extends the Contract an additional one (1) month ending July 31, 2018 to allow for final billing; and provides an increase in the authorized total Contract amount of \$1,602,884. The tasks included in the Additional Services Authorizations under the current contract shall continue under the renewal term and include: 1) Quarterly Federal Excise Tax Return (Risk Management); 2) Auditor General required attestation for compliance with Sections 218.4154, 28.35 and 28.36 Florida Statutes (Countywide); and 3) Specific testing and certification for two (2) Palm Tran Grants required by the Office of Management (OMB) Circular A-133 and/or the Florida Single Audit Act, Section 215.97 F.S. Under the two (2) year renewal term, the Audit Services fee will be \$789,598 for FY2016 and \$813,286 for FY 2017. This term contract has one (1) twenty-four (24) month renewal period remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to non SBE vendor utilizing an SBE subcontractor.

TOTAL AMOUNT OF ALL AWARDS \$6,822,862.00



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: February 4, 2016
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|---|------------------|
| • Match Point, Inc., for the Delray Beach Open | \$30,000 |
| • American Youth Soccer Organizations for the AYSO National Games | <u>\$100,000</u> |
| Total | \$130,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2016/sports/minutes/MatchPoint.DelrayBeachOpen.AYSO

Tourist Development Council of Palm Beach County
1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



**DISCOVER
THE PALM BEACHES
FLORIDA**

Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: February 16, 2016

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|--|----------------|
| • Palm Beach Challenge Baseball, LLC for the PB Challenge | \$6,000 |
| • The Children's Healthcare Charity, Inc. for The Honda Classic | \$55,000 |
| • Palm Beach County Sports Commission for the USA Badminton Adult National Championships | \$35,000 |
| • Briana Marie Cox Foundation for the Briana Marie Cox Memorial NIT Tournament | <u>\$4,500</u> |
| Total Amount | \$100,500 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2016/sports/minutes/PBChallenge.HondaClassic.USABadminton.BrianaMarieCoxMemorial

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment


INTEROFFICE MEMORANDUM

DATE: February 24, 2016

TO: Janel Larvin
Minutes

FROM: Glenn Jergensen
TDC

RE: Subcontracts for Discover Palm Beach County Inc.



I have attached four (4) originals of three subcontracts for Discover Palm Beach County Inc.

- Contract with Miles Media Group, LLLP for Website Design and Development Services with the initial term of March 1, 2016 to September 30, 2018 and a cost of \$242,520 that includes \$190,000 for design and \$52,520 monthly fees. The agreement can be renewed for two (2) two (2) year renewals for fees of \$24,240 annually. The total contract will not exceed \$339,480.
- Contract with Fry, Hammond, Barr, Inc., dba &Barr, for Agency of Record for Creative and Media Buying Services with the initial term of March 1, 2016 to September 30, 2018 for a total of \$1,395,000 with the option of two (2) 2-year renewals. The total contract for creative and media buying will not exceed \$540,000 annually with a total contract not to exceed \$3,555,000.
- Contract with Fry, Hammond, Barr, Inc., dba &Barr, for Agency of Record for Media Placement Services with the initial term of March 1, 2016 to September 30, 2018 and a total cost of \$15,000,000 or the approved annual advertising budget by the TDC. The agreement can be renewed for two (2) two (2) year renewals. The total contract will not exceed \$5,000,000 annually or the approved annual advertising budget by the TDC for a total amount of \$35,000,000.

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies of each be returned to this office. If you have any questions, please call me at 233-3133.

Enclosures

cc: Jackie Chesney, TDC
Carol Meneely, TDC
Mike Valdes, CVB