

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISIONERS

AGENDA ITEM SUMMARY

Meeting Date:	April 5, 2016	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department	Youth Services Department		
Submitted By:	Youth Services Department		
Submitted For:	Residential Treatment & Family Counseling Division		

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to:**


- A) **ratify** the Mayor's signature on the Transmittal Page for submission of the Youth Services Department Doctoral Internship in Psychology Program Accreditation Self-Study to the American Psychological Association (APA), as part of the accreditation application; and
- B) **authorize** the County Administrator, or designee, to execute future transmittals and standard forms relating to the APA accreditation process.

**Summary:** In 2015, the Residential Treatment & Family Counseling Division (Division) of Youth Services was awarded a grant from the APA to fund the cost of the accreditation process, the application fee and for limited health insurance stipends for interns. The first action of the accreditation process is the preparation and submittal of a Self-Study to the APA. In order to obtain the APA's accreditation prior to the start of the next intern session, the Self-Study Study was submitted promptly upon completion, with the signature of the Mayor on the transmittal page, on March 14, 2016. Countywide (HH)

**Background and Justification:** On July 21, 2015, the Board ratified the Mayor's signature on the Division's APA grant application (R2015-0934.) The County was awarded the grant, in the amount of \$14,900, and the Board approved the Grant Award on December 15, 2015 (R2015-1851.) Additionally, on January 26, 2016, the Board approved a contract with Dr. Tamar DeHay, Ph.D. to provide consultation and technical assistance in obtaining APA accreditation (R2016-0121.) Following submittal and subsequent review of the Self-Study by the APA, the APA will coordinate with the Division for a site visit.

**Attachment:**  
Transmittal Page Self-Study

Recommended by:		<u>3/17/16</u>
	Department Director	Date

Approved by:		<u>3/28/16</u>
	Deputy County Administrator	Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	\$2,250				
External Revenue	(\$2,250)				
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	0*	0	0	0	0
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes  X  No

Budget Account Exp No: Fund 0001 Dept 152 Unit 3000 Object 5411  
 Rev No: Fund 0001 Dept 152 Unit 3000 Object 6694

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\* The submittal of the Self-Study cost of \$2,250 will be funded by the APA Grant award approved on December 15, 2015 (R2015-1851.)

Departmental Fiscal Review: Christine Deane

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Sherry Brown  
 OFMB AP (3/2) (1/5) (1/1)

Dr. S. Jacobson 3/25/16  
 Contract Development & Control  
 3/24/16 TW

**B. Legal Sufficiency:**

Debra C. Stuyck  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

This summary is not to be used as a basis for payment.