

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 5, 2016

Consent

Regular

Ordinance

Public Hearing

Department:

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: Palm Beach County Mayor's signature on the U.S. Department of Justice Office (DOJ), Office of Violence Against Women (OVW), Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking grant application, for the period of October 1, 2016, through September 30, 2019, in a total amount not to exceed \$900,000.

Summary: The grant application was submitted to the Office of Violence Against Women, and is made available by the U.S. Department of Justice. The grant supports efforts to improve a community wide criminal justice response to sexual assault, domestic violence, dating violence, and stalking. The grant will allow the Palm Beach County Sheriff's Office to add two (2) full time law enforcement officer positions to the Domestic Violence Unit to improve efforts to address and reduce sexual assault, domestic violence, dating violence and stalking through increased enforcement and community awareness. The grant positions will be approved for the length of the grant. The emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. No County match is required. Countywide (DC)

Background and Justification: The Palm Beach County Sheriff's Office will improve efforts to address and reduce sexual assault, domestic violence, dating violence, and stalking through increased enforcement and community awareness.

Attachments:

1. Grant Application
2. Grant Narrative
3. Application Attachments
4. Letter of Non-Supplanting
5. Certification of Eligibility
6. Acknowledgment of Notice of Statutory Requirement to Comply with Confidentiality

RECOMMENDED BY:

DEPARTMENT DIRECTOR

3-24-2016

DATE

APPROVED BY:

COUNTY ADMINISTRATOR

3/31/16

DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0	0	0		
Operating Costs	300,000	300,000	300,000		
External Revenues Program Income (County)	(300,000)	(300,000)	(300,000)		
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 2				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2291 Object _____

Reporting Category _____

B. Recommended Sources of Funds / Summary of Fiscal Impact:

Funding source is the United States Department of Justice. There is no match associated with this award. Budget will be amended once application has been approved and awarded.

FY16 USDOJ OWW Grant	\$900,000
Total Program Budget	\$900,000

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature]
AP 3/25 3/25 OFMB 3/25

[Signature] 3/30/16
 Contract Administration
 3/30/16

B. Legal Sufficiency:

[Signature] 3/31/16
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



Grant Application Package

Opportunity Title:	OVW FY 2016 Improving Criminal Justice Responses to Sex
Offering Agency:	Office on Violence Against Women
CFDA Number:	16.590
CFDA Description:	Grants to Encourage Arrest Policies and Enforcement of
Opportunity Number:	OVW-2016-9206
Competition ID:	
Opportunity Open Date:	01/07/2016
Opportunity Close Date:	03/03/2016
Agency Contact:	Sue Pugliese E-mail: Suzanne.Pugliese@usdoj.gov Phone: (202) 305-1660

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name:

Select Forms to Complete

Mandatory

[Application for Federal Assistance \(SF-424\)](#)

[Attachments](#)

[Project Narrative Attachment Form](#)

[Budget Narrative Attachment Form](#)

[Assurances for Non-Construction Programs \(SF-424B\)](#)

[Disclosure of Lobbying Activities \(SF-LLL\)](#)

Optional

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here. If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

Attachment # 1

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: 03/02/2016	4. Applicant Identifier: _____
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: _____
8. APPLICANT INFORMATION:	
* a. Legal Name: Palm Beach County	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000785	* c. Organizational DUNS: 1828099210000
d. Address:	
* Street1: 301 N. Olive Avenue	_____
Street2:	_____
* City: West Palm Beach	_____
County/Parish:	_____
* State: FL: Florida	_____
Province:	_____
* Country: USA: UNITED STATES	_____
* Zip / Postal Code: 33406-3001	_____
e. Organizational Unit:	
Department Name: Palm Beach County Sheriff's Of	Division Name: Special Investigations Divisio
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Ms.	* First Name: Gena
Middle Name:	_____
* Last Name: Rowlands	_____
Suffix:	_____
Title: Senior Planner	
Organizational Affiliation: Palm Beach County Sheriff's Office	
* Telephone Number: 5616883096	Fax Number: 5616883691
* Email: rowlandsg@pbso.org	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office on Violence Against Women

11. Catalog of Federal Domestic Assistance Number:

16.590

CFDA Title:

Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program

*** 12. Funding Opportunity Number:**

OVW-2016-9206

* Title:

OVW FY 2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program (also known as the Arrest Program)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Palm Beach County Map.jpg



*** 15. Descriptive Title of Applicant's Project:**

Palm Beach County's Domestic Violence, Dating Violence, and Stalking Collaborative Strategy

Attach supporting documents as specified in agency instructions.



Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="900,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="900,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	FY2016 OVW Improving Criminal			
2) Please attach Attachment 2	FY2016 OVW Improving Criminal			
3) Please attach Attachment 3	FY2016 OVW Improving Criminal			
4) Please attach Attachment 4	PBC MOU.pdf			
5) Please attach Attachment 5	confidentiality_acknowledgema			
6) Please attach Attachment 6	Non-Supplanting Letter.pdf			
7) Please attach Attachment 7	FY2016 OVW Improving Criminal			
8) Please attach Attachment 8	Certification of Eligibility			
9) Please attach Attachment 9	Palm Beach County Service Arq			
10) Please attach Attachment 10	PBSO Project Director Domingu			
11) Please attach Attachment 11	YWCA Project Partner Dr. Cau			
12) Please attach Attachment 12	CILO Project Partner Resume			
13) Please attach Attachment 13				
14) Please attach Attachment 14				
15) Please attach Attachment 15				

Project Narrative File(s)

* Mandatory Project Narrative File Filename:



To add more Project Narrative File attachments, please use the attachment buttons below.



Budget Narrative File(s)

* Mandatory Budget Narrative Filename:

To add more Budget Narrative attachments, please use the attachment buttons below.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Janet Cid	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
Palm Beach County	03/02/2016

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. Initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="Mayor Mary Lou Berger"/> * Street 1: <input type="text" value="301 North Olive Avenue"/> Street 2: <input type="text"/> * City: <input type="text" value="West Palm Beach"/> State: <input type="text" value="FL: Florida"/> Zip: <input type="text" value="33401"/> Congressional District, if known: <input type="text"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>		
6. * Federal Department/Agency: <input type="text" value="Office of Violence Against Women"/>	7. * Federal Program Name/Description: <input type="text" value="Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program"/> CFDA Number, if applicable: <input type="text" value="16.590"/>	
8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>	
10. a. Name and Address of Lobbying Registrant: Prefix: <input type="text"/> * First Name: <input type="text" value="N/A"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="N/A"/> Suffix: <input type="text"/> * Street 1: <input type="text"/> Street 2: <input type="text"/> * City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix: <input type="text"/> * First Name: <input type="text" value="N/A"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="N/A"/> Suffix: <input type="text"/> * Street 1: <input type="text"/> Street 2: <input type="text"/> * City: <input type="text"/> State: <input type="text"/> Zip: <input type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
* Signature: <input type="text" value="Janet Cid"/> * Name: Prefix: <input type="text" value="Ms."/> * First Name: <input type="text" value="Mary Lou"/> Middle Name: <input type="text"/> * Last Name: <input type="text" value="Berger"/> Suffix: <input type="text"/>		
Title: <input type="text" value="Mayor"/>	Telephone No.: <input type="text" value="5613552205"/>	Date: <input type="text" value="03/02/2016"/>
<small>Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)</small>		

PROJECT NARRATIVE

Purpose of Application

Introduction

Domestic violence, dating violence, and stalking (domestic violence related) are pervasive, complex crimes which significantly impact countless men, women, and children in the United States each year. In fact, it is estimated that one in four women in the United States is a victim of domestic violence, dating violence, and/or stalking; one in seven men in the United States is a victim of domestic violence, dating violence, and/or stalking; and approximately 10 million children are exposed to these insidious crimes each year. While these crimes occur across our nation, Palm Beach County has been no exception to this major, devastating epidemic.

Service Area/ Target Population Demographics/Community Description

Palm Beach County, situated along the southeast coastline of Florida, is the largest county in geography east of the Mississippi River, encompassing 1,969 square miles, which includes 45 miles of shoreline, 1,200 square miles of rural, farm land, and 37 independent municipalities. Palm Beach County is the third most populous county in the state with an estimated population of 1.39 million full time residents and over 8 million annual tourist visitors each year. The full time resident population is diverse, including an estimated 76% whites, 18.8% blacks, .6% American Indian/Alaska Native, 2.7% Asians, .1% Native Hawaiian, and 1.7% reporting two or more races. Additionally, 20.7% of the residents are of Hispanic or Latino origin. The age of the population is also diverse with 19.5% of the population under the age of 18 and 22.7% of the population over the age of 65. Female persons make up 51.6% of the total population (2014 U.S. Census).

As described above, Palm Beach County is comprised of both a diverse landscape and diverse population. To this end, we are committed to providing services to our entire community, including those in traditionally underserved populations. As an example, our rural community, referred to as the Glades Region, is a relatively poor farming community whereby the majority of the residents are indigent and live at or below the poverty level. Moreover, this community, located 40 miles west of the remaining County, is diverse in its population whereby Blacks and Hispanics make up the majority at 58% and 28%, respectively. Additionally, 30% of the population speak a language other than English.

Service Area Map-Palm Beach County



Need For Project & Description Of The Problem To Be Addressed

According to the Palm Beach County Sheriff's Office (PBSO), the largest law enforcement agency in Palm Beach County, there were 87,007 calls for service regarding domestic violence related crimes and/or disputes between January 1, 2010 and December 31, 2015. More specific domestic violence related crime information, also provided by the PBSO, is described as follows: In 2013, there were 14,501 domestic violence related calls for service, 3,498 of which involved violence, and 801 of which were disposed as felonies. In 2014, there were 14,296 domestic related calls for service, 3,191 of which involved violence, and 772 of which were disposed as felonies. In 2015, there were 14,803 domestic related calls for service, 3,258 of which involved violence, and 1,185 of which were disposed as felonies. In addition to these alarming rates, there has been a significant increase in the number of domestic related homicides in the past three years wherein 2013 there were 7 domestic related homicides and in both 2014 and 2015 there were 11 domestic related homicides each year.

The number of dating violence and stalking/injunction violation related cases over the past three years is also significant. Specifically, there were 405 dating violence related cases and 512 stalking/injunction violation related cases in 2013. In 2014, there were 501 dating violence related cases and 476 stalking/injunction violation related cases. In 2015, there were 483 dating violence cases and 483 stalking/injunction related cases. Additionally, there were 4,907 no

contact orders/injunctions entered in 2013, 7,735 no contact orders/injunctions entered in 2014, and 7,305 no contact orders/injunctions entered in 2015.

These rates of domestic violence related crimes, domestic violence related murders, and number of no contact orders/injunctions entered in Palm Beach County clearly indicate that domestic violence is a major social crisis in our community. Moreover, in addition to the formidable and rising level of domestic related crimes and homicides each year across Palm Beach County, sections of our community are impacted at a far greater rate than the national average, including the rural Glades Region. This social epidemic requires us to seek a community wide, collaborative, comprehensive strategy whereby offenders are held accountable, victims are supported, and the community is both educated and engaged.

The Impact of Current & Prior Efforts

Palm Beach County has long recognized the extent, seriousness, and significance of domestic violence related crimes in our community. To this end, we have collaboratively addressed this epidemic through several important, meaningful efforts. Numerous coalitions and committees have been created and devoted to finding new and innovative ways to combat domestic violence, including: the Domestic Violence Council, Domestic Violence Working Group, Victim's Rights Coalition, and the Domestic Violence Fatality Review Team. In 1997, PBSO, created a Domestic Violence Unit (DV Unit) solely dedicated to the investigation of domestic violence related crimes and victim advocacy. Also in 1997, PBSO created a Domestic Assault Response Team (DART) whereby road patrol deputies are specially trained in domestic violence related investigations and likewise facilitate immediate contact between victims and a victim advocate while on the scene. Additionally, PBSO created and maintains the Domestic Abuse Internet Information Network (DAINN) which maintains case information that involves domestic violence related criminal cases enhancing the investigation and prosecution of domestic violence cases by enabling quick access to essential, case related information.

In 1999, Palm Beach County developed a Domestic Violence Court, wherein one judge conducts specialized misdemeanor domestic violence dockets. In 2003, a model court system was implemented and a crossover case docket was developed, dedicated to cases wherein there is

both a criminal and civil domestic violence case involving the same parties. In 2010, members of the criminal justice community, non-profit victim service providers, and community members collaboratively developed the "Palm Beach County Law Enforcement Guidelines for Domestic Violence Investigations" whereby the overarching goals of this unified response are to reduce the prevalence and frequency of domestic violence related crimes in our community, to provide adequate services to victims, and to hold offenders accountable for their crimes.

As a result of these numerous, comprehensive efforts made there have been important improvements and successes realized. As examples, improvements have been made in the areas of pro-arrest policies, increased offender accountability, injunctions for protection, community advocacy for victims and children, an expansion of safe shelters and resources, improved overall access to both legal assistance and service provider interventions, and community education. However, despite these successes, in consideration of the growing population and subsequent growing rate of domestic violence related crimes, additional efforts must be made.

Current Gaps & Barriers

While Palm Beach County has historically demonstrated a commitment to combatting domestic violence related crimes in our community as described above, due to a growing population, related increase in domestic violence related crimes, and continued budget constraints, we have been unable to adequately address this growing epidemic. As an example, and for which we are currently seeking grant funding assistance, the staffing level of dedicated, domestic violence related crimes law enforcement investigators is inadequate to address this growing, community wide conundrum. More specifically, PBSO created the Domestic Violence Unit in 1997, with a complement of one full time supervisor/sergeant, one full time detective, and one full time victim advocate. At the time, Palm Beach County had an estimated population of 863,518 full time residents. Since that time, PBSO's DV Unit has grown to include one additional full time detective and four additional full time victim advocates. However, also since that time, Palm Beach County's estimated population has grown to approximately 1.39 million full time residents, an increase of over 62% since the DV Unit was initially established and staffed. This increase in population and subsequent increase in domestic violence related crimes,

requires additional full time detective staff to adequately and proactively investigate these complex cases.

In another example of current gaps and barriers, with an increase in the number of road patrol deputies assigned to Palm Beach County, a reflection of the growing overall population, there are approximately 190 road patrol deputies who require and have not participated in the specialized Domestic Abuse Response Team training (DART). As described above, DART is a specialized training program focused on domestic violence related cases and facilitation of victim advocacy whereby deputies are more adequately equipped to investigate domestic violence related crimes which increases the likelihood for offender accountability and successful prosecutions. To this end, funding is required to support the costs associated with training these additional, newly hired deputies.

Lastly, while investigation and offender accountability are major cornerstones in the battle against domestic violence related crimes in our community, we also recognize the importance of educating the community and victims regarding domestic violence related crimes, navigating the criminal justice system, obtaining injunctions for protection, accessing victims' services, offender accountability, and overall victim safety. To this end, funds are needed to support these community wide education and outreach efforts. More specifically, our non-profit project partners, the YWCA Harmony House and Coalition for Independent Living Options, Inc., (CILO) are victim centered agencies which provide an array of services to victims of domestic related crimes and related community education. Additionally, CILO provides services and related community education specifically for victims with disabilities. These two, non-profit victim service providers are major community stakeholders, well respected in our community, with access to other major community stakeholders, victims, and community partners. However, due to current budget constraints, essential community wide education and public awareness efforts have been limited.

Florida's STOP Violence Against Women Implementation Plan-Relevance

The proposed project complements the Florida's STOP Violence Against Women Implementation Plan(Florida) in several important ways. Firstly, this project represents a collaborative, community wide effort between law enforcement, non-profit victim service providers, and the criminal justice community. Secondly, this project seeks to increase domestic

**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

violence, dating violence, and stalking arrests, increase coordination, and implement more effective policies, protocols, and services specifically devoted to identifying and responding to violent crimes against women. Lastly, this project seeks to increase the knowledge of providers and allied professionals through the provision of educational training opportunities, and increase specialized training available to members of the criminal justice and social service systems.

Other Grant Funding Opportunities Applied For/Potential Additional Funding Opportunities

Palm Beach County is the current recipient of a 2014 grant through OVW, Palm Beach County's Enhanced Response to Sexual Assault & Domestic Violence. This proposed project will complement and not duplicate the current project. More specifically, the current project focusses on sexual assault response, judicial handling of sexual assault cases, and victim advocacy for victims of sexual assault and victims of domestic violence. This proposed project will conversely focus on the criminal investigation of domestic violence related crimes, comprehensive, community wide education, and the formation of a multi-disciplinary team.

What Will Be Done

Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy

The Palm Beach County Sheriff's Office (PBSO), the largest law enforcement agency in Palm Beach County, will act as the primary implementing agency in collaboration with two of our long-time, non-profit collaborative partners, the YWCA-Harmony House and Coalition for Independent Living Options, Inc. (CILO) Together, these three partner agencies will facilitate the implementation of all project goals and activities. The project's overarching aim is to reduce the prevalence of domestic violence related crimes in our community, reduce the related catastrophic impact on victims, and increase overall community awareness through education and outreach. To this end, we have identified the following goals: 1) expand the Palm Beach County Sheriff's Office Domestic Violence Unit; 2) train additional law enforcement officers as Domestic Abuse Response Team (DART) specialty officers; 3) increase community awareness through education and outreach efforts; and 4) establish a multi-disciplinary team to foster improved collaborative efforts.

Statutory Purpose Areas & OVW Priority Areas

The project proposal addresses the following Statutory Purpose Areas & OVW Priority Areas, summarized as follows: Statutory Purpose Area 1: Implement pro-arrest programs and policies in police departments, including policies for protection order violations and enforcement of protection orders; Statutory Purpose Area 2: Develop policies, educational programs, protection order registries, data collection systems, and training in police departments to improve tracking cases and classification of complaints involving sexual assault, domestic violence, dating violence, and stalking; OVW Priority Area 1: Strengthen and revitalize coordinated community response and multi-disciplinary teams prioritizing those that meaningfully involve organizations and programs that focus on marginalized communities; and OVW Priority Area 3: Meaningfully increase access to OVW programming for specific underserved populations (based on race, ethnicity, sexual orientation, gender identity, disability, age, etc.).

Project Goals & Objectives

Goal 1: Expand the Palm Beach County Sheriff's Office Domestic Violence Unit

The PBSO Domestic Violence Unit (DV Unit) was created in 1997 to provide a cohesive, holistic, and victim focused approach to special crimes stemming from intra-familial and interpersonal violence. The Domestic Violence Unit is currently comprised of one (1) supervisor/sergeant, two (2) full time detectives, five (5) full time victim advocates, and twenty-four (24) volunteer domestic violence advisors. The Domestic Violence Unit detectives are responsible for the follow-up investigation of reported domestic violence related cases, including but not limited to: domestic related battery, aggravated battery, aggravated assault, kidnapping, false imprisonment, attempted homicide, aggravated stalking, and violations of injunctions for protection. In addition to investigating these domestic violence related crimes, the Domestic Violence Unit detectives also provide in-service training in the areas of specialized domestic violence related case investigations and injunction for protection investigations to all current PBSO deputies, newly hired deputies, and to other local law enforcement agencies. Additionally, the Domestic Violence Unit's victim advocates and volunteer victim advisors provide crisis intervention, ongoing victim advocacy, safety planning, linkage to community resources, assistance in navigating the criminal justice system, assistance with obtaining injunctions for protection, acting as liaison between the victim and law enforcement, and other victim services as needed. All Domestic Violence Unit staff participate in various community committees, task

forces, and networking opportunities whereby critical community partnerships are developed and maintained.

The Palm Beach County Sheriff's Office continues to receive an increasing number of domestic violence related cases each year. In fact, between January 1, 2010 through December 31, 2015, there were 87,007 calls for service regarding domestic violence related crimes and/or disputes. Of these 87,007 calls for service, 21,537 were documented cases of violence and of these 5,614 rose to the level of a felony crime. While the overall community population has grown exponentially since the Domestic Violence Unit was first established in 1997 and likewise the number of domestic violence related crimes have also increased, the staffing of the Domestic Violence Unit has largely remained unchanged. As we effort to promote more proactive, comprehensive, effective investigations of the rising number of domestic violence related crimes, we are seeking funding to expand our Domestic Violence investigative staff.

Objective 1: Hire (2) full time detectives who will be assigned to the Domestic Violence Unit and likewise be responsible for reviewing, investigating, and following up on domestic violence related crime cases throughout Palm Beach County. The grant funded detective positions will provide the following services to Palm Beach County:

- 1) Review reports of domestic violence related cases and protective order violations to ensure that the case has been properly investigated that that pro-arrest policies are being followed. If a deficiency in an investigation is noted, the detective will work with the original responding deputy to correct the deficiency and if necessary assist in gathering the necessary information and/or documentation to support an arrest charge or file charges with the State Attorney's Office.
- 2) Provide on-scene assistance and follow-up investigation for more serious cases, including cases which occur after hours, and ensure that orders of protection are being served and enforced. The detectives will be in contact with the Civil Division of the Palm Beach County Sheriff's Office to facilitate serving of protection orders where the respondent is avoiding service.

- 3) Train road patrol deputies on domestic violence protocols, relevant statutory laws, the PBSO's policies and procedures. The detectives will attend roll-call trainings to discuss new investigation trends, techniques and case laws, and reinforce aggressive enforcement of applicable Florida Statutes.
- 4) Coordinate with DART officers to investigate situations that arise whereby victims, who have in their possession a valid protective order, are reporting suspicious occurrences in and around their residences such as, unexplained damage to property or neighbors reporting sightings of the respondent in the area. Often additional investigation and surveillance is needed to gather sufficient evidence for successful prosecution.
- 5) Update and maintain the secured internet program, ensuring that all evidence is downloaded into the website by PBSO deputies and participating municipalities.

Goal 2: Train Additional Road Patrol Deputies as Domestic Violence Specialty Officers

In 1997, the PBSO implemented a Domestic Abuse Response Team (DART) whereby officers are specially trained and equipped to handle domestic violence related calls. The road patrol deputies are trained by the Domestic Violence Unit staff, including the supervisor/sergeant and detectives. The training is a nine-hour program which includes the dynamics of domestic violence, investigative techniques, collection of evidence, aggressive enforcement of applicable Florida state statutes, enforcement of protection orders, and reinforces the proper utilization of the domestic violence internet program. Currently, PBSO has approximately 1126 DART trained road patrol deputies and approximately 190 road patrol deputies who have not received DART training. It is critical that all road patrol deputies are trained as DART specialty officers as all are subject to responding to domestic violence related calls for service.

Objective 1: Train and equip 190 additional road patrol deputies as DART specialty officers

- 1) The Domestic Violence Unit supervisor/sergeant and assigned detectives will coordinate and facilitate the trainings.
- 2) The trainings will be scheduled over the course of the grant period, at regular intervals, until all remaining road patrol deputies have been trained and equipped as DART specialty officers.
- 3) Once trained, the DART specialty officers will be responsible for responding to all domestic violence related calls within their jurisdiction to determine whether or not a

crime has been committed. To this end, the DART officers will conduct interviews, obtain search warrants, collect evidence, and identify/apprehend the suspect when there is probable cause.

- 4) Once trained, the DART specialty officers will be responsible for determining whether or not a victim advocate is required to respond directly to the scene, in more severe cases, and/or facilitate contact between the victim advocate and/or volunteer victim advisor and the victim.
- 5) Once trained, the DART specialty officers will be responsible for the timely and accurate preparation and filing of assigned cases with the Palm Beach County State Attorney's Office Domestic Violence Elimination Unit (DOVE).

Goal 3: Increase Community Awareness through Education and Outreach Efforts

The Palm Beach County Sheriff's Office, the YWCA Harmony House, and CILO project partners each recognize that community awareness and education are vital components of our mission to reduce the incidence of domestic violence related crimes in our community. We also recognize the importance of targeting specific community members for this awareness and education, to include: members of the faith based community, medical personnel, and school staff who play an important role in protecting the safety of victims of domestic violence.

Objective 1: Conduct community presentations and educational sessions throughout the community

- 1) Develop and facilitate community wide presentations and educational sessions regarding the complex domestic violence related crimes including related criminal justice resources, related victim's resources, and services available. Additionally, we propose to educate the service provider and faith based community about the signs of abuse, the cycle of abuse, ways in which one can safely intervene to assist, and resources available to service providers and victims, including disabled and underserved victims of domestic violence related crimes. All training conducted will emphasize victim confidentiality and safety as paramount.

Objective 2: Conduct a public awareness campaign

- 1) Develop a comprehensive public awareness campaign. This campaign will include public billboard messages to be located throughout Palm Beach County and public transportation billboard messages to be mounted to the side of public transportation busses travelling throughout this region. Public service announcements will be developed and disseminated countywide. Additionally, printed materials will be developed and distributed at community awareness events, local community fairs, and throughout the County as a resource for local service providers and residents. Information to be included on this printed material will be related directly and specifically to domestic violence related crimes, available criminal justice and victim service resources, contact information for project partners, and emergency safety planning tips. Printed materials created through this project could also be utilized in other jurisdictions.

Goal 4: Establish a Multi-Disciplinary Team to Foster Improved Collaborative Efforts

Through this collaborative community approach, we propose to create a multi-disciplinary team to include a diverse group of community stakeholders, including: law enforcement, victim's service providers, social service organizations, members of the faith based community, medical service providers, treatment (substance abuse/mental health) services providers, educational and employment entities, and survivors of domestic abuse related crimes. The multidisciplinary team will develop program strategies, discuss program challenges, problem solve, identify new resources and providers, and ultimately guide Palm Beach County's Collaborative Strategy. Specific and careful attention will be given to the following critical matters: Ensuring the personal safety of victims, ensuring the confidentiality of victim information, ensuring victims have access to services and increasing efforts to review new and active cases to facilitate an increase in arrests and enhancement of prosecutions

Objective 1: Identify multi-disciplinary team members and establish a formal partnership through a Memorandum of Understanding

- 1) Identify and invite multidisciplinary team members
- 2) Develop a formalized memorandum of understanding

Objective 2: Convene multi-disciplinary team on a quarterly basis

- 1) Schedule quarterly meetings
- 2) Facilitate quarterly meetings to include a written agenda, follow up action plans, and meeting minutes

Victim Safety & Autonomy Considerations

All project partners recognize the importance of victim safety and autonomy as essential cornerstones to all project planning and implementation efforts. To this end, the YWCA Harmony House and CILO, both long time victim service providers in Palm Beach County, will provide technical assistance and likewise ensure that all project efforts are developed and implemented accordingly. As examples, through the investigative work of the DV Unit detectives and DART specially trained officers, all victims will be provided information and a direct referral to a victim advocate. An assigned victim advocate will assist the victim in developing a safety plan, accessing services as needed, and in navigating the criminal justice system and civil injunction process. While advocacy will be offered and encouraged, ultimately the victim can exercise his/her right to obtain services and likewise exercise autonomy in all decision making. In another example, through our public awareness campaign and community education/outreach efforts, victim safety, confidentiality, and autonomy will be major themes represented in the information disseminated to the public.

Expected Project Outcomes

As a result of this collaborative approach to combat domestic violence related crimes in our community, we anticipate achieving the following project outcomes: 1) increasing the number of prosecutable domestic violence crime related arrests/cases; 2) increasing offender accountability; 3) increasing victim safety; 4) increasing community awareness; and 5) improving collaboration among key stakeholders and community members.

Budget Narrative

Budget Detail Worksheet

A. Personnel -

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
(2) Full Time Detectives	(\$372,898 x 100%)	\$372,898
Overtime	(\$50/hour x 950 hours x 3 years)	\$142,500

The two(2) full-time Detectives will be assigned exclusively to the Domestic Violence Unit to investigate Domestic Violence, Stalking, Dating Violence, and Injunction Violation cases. The salary reflects a 36 month period.

The overtime funds will be utilized by the Domestic Violence Unit staff to perform activities including: training and related follow up of DART specialty officers, community awareness and educational presentations, citizen police academy trainings, staff training activities, and proactive law enforcement and surveillance. Overtime funding is needed to perform these duties at various times and days which may occur during staff's non-working hours. The overtime reflects a 36 month period.

Subtotal: \$515,398

B. Fringe Benefits - Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
(2) Full Time Detectives		
Employer's FICA	(\$28,526 x 100%)	\$28,526
Special Risk Retirement	(\$82,186 x 100%)	\$82,186
Health Insurance	(114,120 x 100%)	\$114,120
Life Insurance	(\$450 x 100%)	\$450
Dental Insurance	(\$3,540 x 100%)	\$3,540
Long Term Disability	(1,284 x 100%)	\$1,284
Vision Plan	(\$300 x 100%)	\$300
	Subtotal	<u>\$230,406</u>

C. Travel -

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
OVW Technical Assistance	TBD	Airfare	(\$500 avg x 3 people x 4 trips)	\$6,000
		Hotel	(\$150/night x 3 nights x 3 people x 4 trips)	\$5,400
		Meals	(\$50/day x 4 days x 3 people x 4 trips)	\$2,400
		Car Rental	(\$50 x 4 days x 1 x 4 trips)	\$800
<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
OJP Financial Training	TBD	Airfare	(\$500 avg x 1 person x 1 trip)	\$500

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Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

Hotel	(\$150/night x 2 nights x 1 x 1 trip)	\$300
Meals	(\$50/day x 3 days x 1 x 1 trip)	\$150

PBSO's Domestic Violence Unit Staff, including the Sergeant/Project Director and Detective and the Grants Programmatic Staff assigned to this grant program will attend OVW-Sponsored Trainings for technical assistance, grantee orientation, and capacity-building activities, at locations to be determined. The Financial Analyst assigned to this grant program will attend the Department of Justice Financial Training Seminar. Palm Beach County's established travel policies will be utilized.

Subtotal \$15,550

D. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable items such as books, hand held tape recorders) and show the basis for computation.

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
Digital Cameras	(\$67 x 190)	\$12,730
Digital Tape Recorders	(\$50 x 190)	\$9,500
Cases	(\$39 x 190)	\$7,410
Memory Cards	(\$4.50 x 190)	\$855
Dry Erase Boards	(\$2.50 x 190)	\$475
Dry Erasers	(\$3.79 x 190)	\$720.01
Dry Erase Markers	(\$1.46 x 190)	\$277.40
Office/Program Supplies	(\$1,500 x 3 years)	\$4,500
Public Awareness Materials	(\$3,000 x 3 years)	\$9,000
Public Service Announcements	(\$16,478.39 x 1)	\$16,478.39

Digital cameras, cases, and memory cards will be assigned to the 190 DART specialty officers for the purpose of documenting evidence at the scene of Domestic Violence, Dating Violence, Stalking, and Injunction Violation investigations. Digital tape recorders will be needed to record victim and witness statements when the officer responds to the scene which will strengthen the probable cause affidavit. The dry erase boards, erasers, and markers will be utilized by the DART officers, also on the scene.

General office and program supplies will be needed by project staff to include the multi-disciplinary team. Public awareness materials, to include brochures, printed materials, advertising on public transportation and public billboards, and educational supplies will be required to conduct community presentations and training events and to raise community awareness. A public service announcement will be developed and distributed also for the purpose of raising community awareness..

Subtotal \$61,946

E. Consultants/Contracts -

<u>Item</u>	<u>Cost</u>
YWCA Harmony House, Inc.	\$49,600

PBSO will sub-contract with our non-profit victim service partner to provide community and victim education regarding Domestic Violence, Dating Violence, Stalking, Injunctions for Protection, available victim services, navigating the criminal justice system, and accessing available community resources. Participants will include community stakeholders, faith based representatives, victims, law enforcement, and community members. Associated costs reflect a 36 month period. YWCA will also send one staff person to participate in the OVW Technical Assistance Trainings, approximate breakdown follows:

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
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**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

OVW Technical Assistance	TBD	Airfare	(\$500 avg x 1people x 4 trips)	\$2,000
		Hotel	(\$150/night x 3 nights x 1people x 4 trips)	\$1,800
		Meals	(\$50/day x 4 days x 1people x 4 trips)	\$800

Coalition for Independent Living Options, Inc. (CILO) \$27,100

PBSO will sub-contract with CILO to provide community and victim education with an emphasis on *persons with disabilities* and their unique needs as victims of Domestic Violence, Dating Violence, Stalking, and when seeking Injunctions for Protection, accessing victim services, navigating the criminal justice system, and accessing available community resources. Participants will include community stakeholders, faith based representatives, victims, law enforcement, and community members. Associated costs reflect a 36 month period. CILO will also send one staff person to participate in the OVW Technical Assistance Trainings, approximate breakdown follows:

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
OVW Technical Assistance	TBD	Airfare	(\$500 avg x 1people x 4 trips)	\$2,000
		Hotel	(\$150/night x 3 nights x 1people x 4 trips)	\$1,800
		Meals	(\$50/day x 4 days x 1people x 4 trips)	\$800
Subtotal				<u>\$76,700</u>

Budget Summary -

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	<u>\$515,398</u>

**OVW FY2016 OVW Improving Criminal Justice Responses
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B. Fringe Benefits	<u>\$230,406</u>
C. Travel	<u>\$15,550</u>
D. Equipment	<u>\$0</u>
E. Supplies	<u>\$61,946</u>
F. Construction	<u>\$0</u>
G. Consultants/Contracts	<u>\$76,700</u>
H. Other	<u>\$0</u>
Total Direct Costs	<u>\$900,000</u>

TOTAL PROJECT COSTS **\$ 900,000**

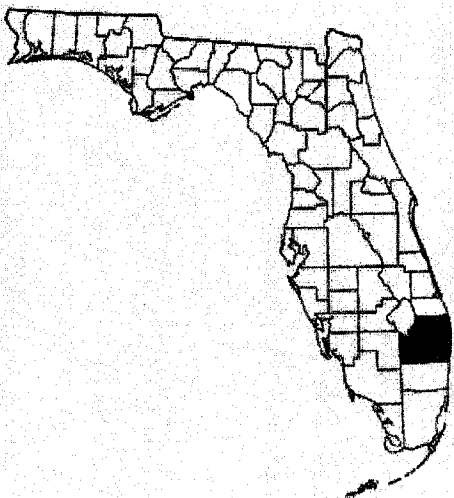
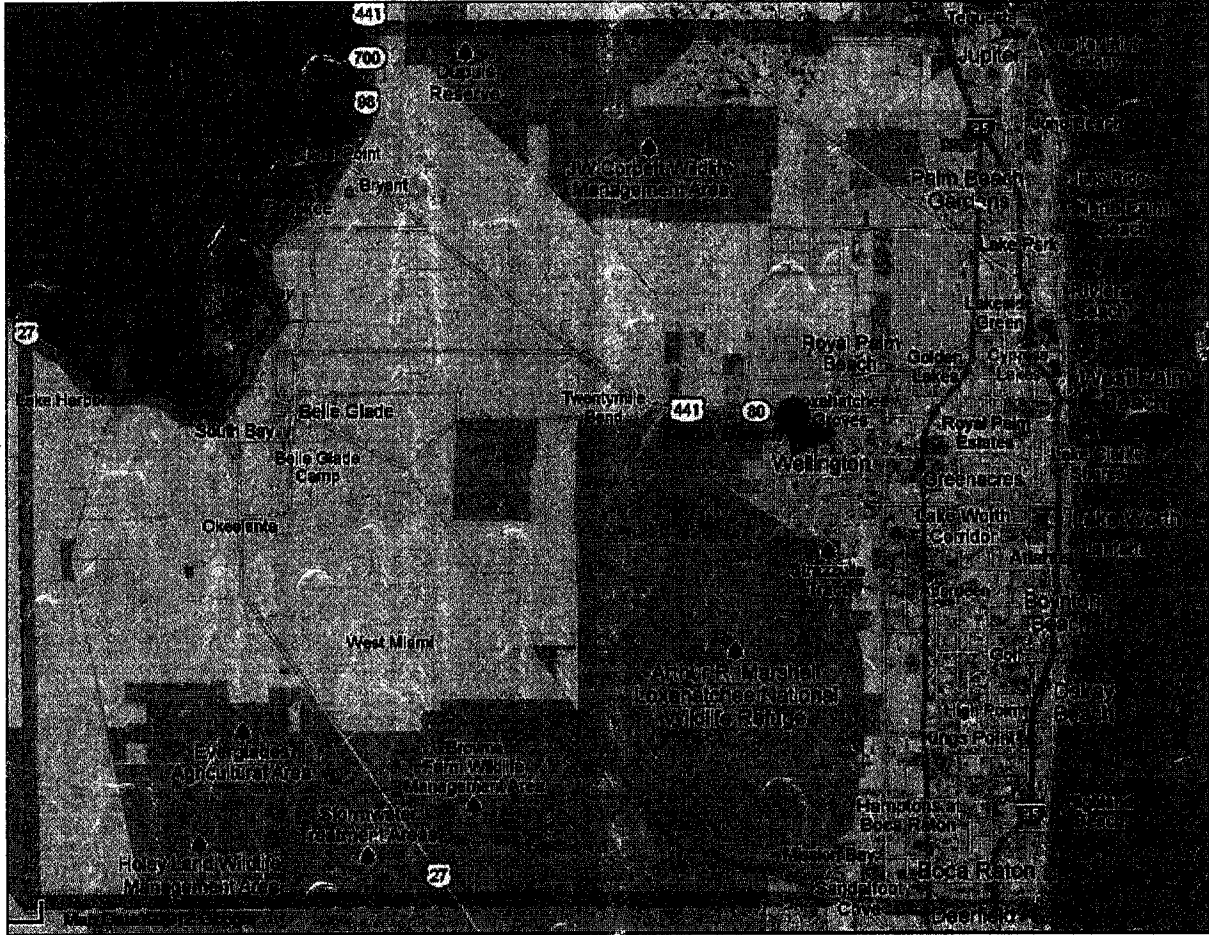
Federal Request \$ 900,000

Non-Federal Amount \$0

OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy

SERVICE AREA MAP

Palm Beach County, Florida



**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

**U.S. Department of Justice OVW FY16
Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating
Violence, and Stalking Grant Program**

MEMORANDUM OF UNDERSTANDING

The Palm Beach County Sheriff's Office, the YWCA Harmony House, and the Coalition for Independent Living Options, Inc. (CILO) hereby acknowledge their support and dedication to the planning and implementation of the proposed Palm Beach County's Domestic Violence, Stalking, and Dating Violence Collaborative Strategy ("Strategy") under the USDOJ Office on Violence Against Women Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program. These partners have a long-standing collaborative relationship dating back to 1993 which includes implementing innovative programs, providing comprehensive law enforcement and victims' services, providing community education and outreach, and providing professional development and training. Together, these partners will continue to cooperate and collaborate to achieve their collective, critical, long term goals to reduce the incidence of Domestic Violence, Stalking, and Dating Violence in our community, to increase victim services and victim safety, and to increase community awareness through education and advocacy efforts.

The Palm Beach County Sheriff's Office, the YWCA Harmony House, and CILO have participated collaboratively in the planning and preparation of the project proposal and strategy whereby the goals of the program and related Statutory Purpose Areas, identified in the project proposal, mirror the overarching goals of their ongoing collaborative partnership. Likewise, all partners have approved the proposed project budget necessary to achieve the identified project goals and objectives.

**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

The Palm Beach County Sheriff's Office, the YWCA Harmony House, and CILO are committed to the success of the proposed project and related project goals and to this end all have identified and dedicated related resources, all have agreed to participate in, minimally, quarterly multidisciplinary project meetings, all have agreed to participate in required OVW trainings, all have agreed to assist in the collection of data and related required reporting, and all have agreed to ongoing collaboration to ensure program success.

The Palm Beach County Sheriff's Office Domestic Violence Unit's supervisor, Sergeant Erick Dominguez, will act as the partner representative responsible for developing and implementing the project activities and likewise for supervising project staff. The YWCA Harmony House's Dr. Mary Cauthen, Director of Domestic Abuse Programs, will act as YWCA's representative responsible for developing and implementing project activities. CILO's Brandy Macaluso, MSW, Coordinator of Victim Services, will act as CILO's representative responsible for developing and implementing project activities. Additionally, Sergeant Dominguez, Dr. Cauthen, and Ms. Macaluso will work together through ongoing, regular communication, collaboration, and project meeting attendance to ensure project success.

**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

Partner Name: Palm Beach County Sheriff's Office

Representative: Sergeant Erick Dominguez, Supervisor Domestic Violence Unit

Agency Overview: The Palm Beach County Sheriff's Office(PBSO) is the largest law enforcement agency in Palm Beach County. The PBSO has a dedicated Domestic Violence (DV) Unit staffed with one (1) Sergeant, (2) Full Time Detectives, and (5) Full Time Victim Advocates. The DV Unit is responsible for investigating Domestic Violence, Stalking, and Dating Violence cases, for providing training to law enforcement, road patrol personnel in the investigation of these complex cases, and for providing victim advocacy to victims of these crimes.

Project Roles./Responsibilities

- Act as lead project & fiscal agency
- Ensure project goals & objectives are met
- Monitor project activities
- Collect and track data to meet performance measures
- Prepare required progress reports
- Coordinate and attend quarterly multidisciplinary project meetings
- Attend required OVW trainings

Resources Contributions

- Provide office space and equipment for project staff
- Provide training and technical assistance to project staff
- Provide support staff for financial reporting and grant administration

Ric L. Bradshaw, Sheriff
Palm Beach County Sheriff's Office

2-29-16

Date

Partner Name: The YWCA Harmony House

Representative: Dr. Mary Cauthen, Director of Domestic Abuse Programs

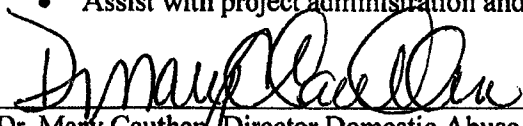
Agency Overview: The YWCA Harmony House is the largest non-profit victim service provider in Palm Beach County, founded in 1993. The YWCA provides an array of services for victims of Domestic Violence, Stalking, Dating Violence, and their children to include: shelter services, advocacy, safety planning, case management, counseling, emergency financial assistance, transportation, and employment assistance.

Project Roles & Responsibilities

- Provide technical assistance, training, and mentorship
- Provide community awareness and education
- Provide support services to include shelter services, advocacy, safety planning, case management, counseling, emergency financial assistance, transportation, and employment assistance.
- Participate in quarterly multidisciplinary project meetings.
- Attend required OVW training.

Resources Contributions

- Provide support services.
- Provide outreach and intake services.
- Provide emergency and rapid re-housing.
- Assist with project administration and reporting



Dr. Mary Cauthen, Director Domestic Abuse Programs
YWCA Harmony House

2-24-16
Date

**OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy**

Partner Name: Coalition for Independent Living Options, Inc. (CILO)

Representative: Brandy Macaluso, MSW

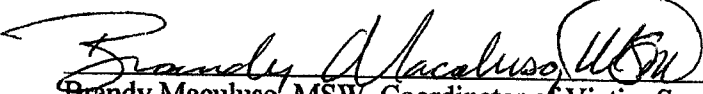
Agency Overview: CILO is a non-profit victim service provider in Palm Beach County providing an array of services to disabled victims of domestic violence, dating violence, and stalking. Services provided include: restraining order assistance, criminal justice support and advocacy, information and referral services, personal advocacy, crisis counseling, and support group information to victims with disabilities that may not otherwise be able to access the criminal justice system and victim's services due to their disabilities.

Project Roles & Responsibilities

- Provide technical assistance, training, and mentorship
- Provide community awareness and education
- Participate in quarterly multidisciplinary project meetings.
- Attend required OVW training.

Resources Contributions

- Provide support services
- Provide outreach and intake services
- Assist with project administration and reporting



Brandy Macaluso, MSW, Coordinator of Victim Services
Coalition for Independent Living Options, Inc.



Date

Summary of Current and Recent OVW Projects

Palm Beach County

Service Area: Palm Beach County Size of Service Area: 1,969 square miles Size of Target Population: 1,397,710 (2014 Census)

Award Number	Award End Date	Program	Award Amount	Amount Remaining	Extension Needed	Extension Needed: Timeframe	Grant Individual(s) Job Title(s)	Justification for Remaining Funds
2014-WE-AX-0011	09/30/17	Palm Beach County's Enhanced Response to Sexual Assault & Domestic Violence	\$900,000	Total: \$600,113 Personnel: \$416,508 Travel: \$ 19,189 Supplies: \$ 2,437 Contracts: \$154,027 Other: \$ 7,912	No	N/A	Lied Therapist Amber Ahern, SART & OVW Grant Coordinator Susan Carlini, Advocates: Cristi Wilson, Analilia Jimenez, Victim Advocate Supervisor Jennifer Ray, Victim Services Coordinator Brandy Macaluso Rev. JR Thickett Investigator Cheryl Lumn	N/A

OVW FY2016 OVW Improving Criminal Justice Responses
Palm Beach County's Domestic Violence, Dating Violence, & Stalking Collaborative Strategy

Award Number	Award End Date	Program	Award Amount	Amount Remaining	Extension Needed	Extension Needed: Timeframe	Grant-Individual(s) Job Title(s)	Justification for Remaining Funds
2011-WE-AX-027	09/30/13	Palm Beach County's Coordinated Response and training for Sexual Assault, Domestic Violence, Dating Violence, and Stalking Cases	\$906,949	\$0	No	N/A	Lied Therapist Amber Ahern SART & OVW Grant Coordinator Sharon Daugherty Advocates Cristi Wilson Analilia Jimenez Advocate Supervisor Jennifer Ray Investigator Sheryl Lumn Secretary Nicole Sanchez	N/A

Financial Accounting Practices

1. Will all funds awarded under this program be maintained in a manner that they will be accounted for separately and distinctly from other sources of revenue/funding? Provide a brief description.

Yes. We utilize a distinct cost center (fund/award/project/task) to track each grant or special revenue source, separately.

2. Does the applicant have written accounting policies and procedures? How often are these updated? Provide brief description.

Yes. Updated on a regular basis and as needed. We follow the Generally Accepted Accounting Principles (GAAP)

3. Is the applicant's financial management system able to track actual expenditures and outlays with budgeted amounts for each grant or sub grant? Provide brief description.

Yes. We Utilize the Oracle Financial System Grants Management Module to track all grant and project related expenses and revenues.

4. Does the applicant have procedures in place for minimizing the time elapsing between the transfer of funds from the United States Treasury and disbursement for project activities? Provide brief summary of policy for requesting payments for grant awards.

Yes. There are Financial Analysts assigned to manage grant funds and likewise request payments as per the grant award guidelines/requirements.

5. Does the applicant have effective internal controls in place to adequately safeguard grant assets and to ensure that they are used solely for authorized purposes? Provide description.

Yes. The applicant's Purchasing Division utilizes the Oracle System "iAsset" Module to capture all capital equipment with a value over \$1000 and an Inventory Module to track all other expendable items.

6. Does the applicant have a documented records retention policy? Provide Description.

Yes. Records are maintained as required by local, state, and federal guidelines. Records retention requirements are outlined through our policies and procedures whereby the minimum records retention is five (5) years.

7. Is the individual primarily responsible for fiscal and administrative oversight of grant awards familiar with the applicable grants management rules, principles, and regulations?

Yes. Both Financial Analysts responsible for fiscal oversight of grant funds have attended the Financial Management Training Seminar sponsored by the U.S. Department of Justice, Office of the Chief Financial Officer. Additionally, the Grants Unit staff have an extensive history managing federal grant programs and providing administrative oversight.



P.O. Box 1989
West Palm Beach, FL 33402-1989
(561) 355-2001
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**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor
Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

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printed on recycled paper

February 29, 2016

Principal Deputy Director Bea Hanson
Office on Violence Against Women
145 N St., NE
Washington, DC 20530

RE: OVW FY2016 OVW Improving Criminal Justice Responses Grant Program
Palm Beach County's Domestic Violence, Dating Violence, & Stalking
Collaborative Strategy

LETTER OF NONSUPPLANTING

Dear Principal Deputy Director Hanson,
Palm Beach County certifies that any funds awarded through the OVW FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Program will be used to supplement existing funds for program activities and will not replace (supplant) nonfederal funds that have been appropriated for the purpose of providing services to victims of domestic violence, dating violence and child victimization. Palm Beach County understands that supplanting violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Respectfully Submitted,

Mary Lou Berger
Mayor
Palm Beach County



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CERTIFICATION OF ELIGIBILITY LETTER

Dear Principal Deputy Director Hanson,

As Chief Executive Officer of Palm Beach County, I submit this letter to certify to the following:

- 1) The laws or official policies of Palm Beach County encourage or mandate arrests of domestic violence offenders based on probable cause that an offense has been committed;
- 2) The laws or official policies of Palm Beach County encourage or mandate arrests of domestic violence offenders who violate the terms of a valid and outstanding protection order;
- 3) The laws, policies, or practices and the training programs of Palm Beach County discourage dual arrests of offender and victim;
- 4) The laws, policies, or practices of Palm Beach County prohibit issuance of mutual restraining orders of protection except in cases where both parties file a claim and the court makes detailed findings of fact indicating that both parties acted primarily as aggressors and that neither party acted primarily in self-defense;
- 5) The laws, policies, and practices of Palm Beach County do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in


Attachment # _____

5

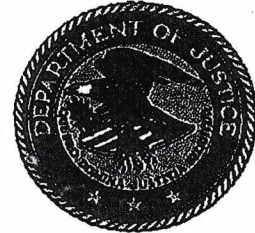
connection with the filing, issuance, registration, modification, enforcement, dismissal, or service of a protection order, or a petition for a protection order, to protect a victim of sexual assault, domestic violence, dating violence, or stalking, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction; and

- 6) The laws, policies or practices of Palm Beach County ensure that
 - a. No law enforcement officer, prosecuting officer, or other government official shall ask or require an adult, youth, or child victim of a sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation or , trial of, or sentencing for such an offense; and
 - b. The refusal of a victim to submit to an examination described in subparagraph (a) shall not prevent the investigation of, trial of, or sentencing for the offense.

Respectfully Submitted,


Mary Lou Berger
Mayor
Palm Beach County

U.S. Department of Justice
Office on Violence Against Women



**Acknowledgement of Notice of Statutory Requirement to Comply with the
Confidentiality and Privacy Provisions of the Violence Against Women Act, as
Amended**

Under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

(i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or

(ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

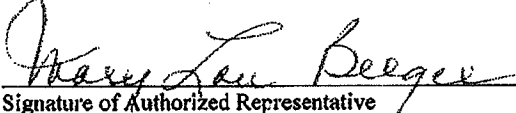
(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Mayor Mary Lou Berger Mayor
Typed Name of Authorized Representative Title

Telephone Number 561-355-2205


Signature of Authorized Representative 02/29/2016
Date Signed

Palm Beach County
Agency Name