# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

**Meeting Date:** 

April 5, 2016

Consent [X]
Public Hearing []

Regular []

**Department:** 

**Water Utilities Department** 

#### I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 12 for South West Belle Glade Water Service Replacement, Zone 2 West project with Keshavarz & Associates, Inc. (R2014-0824) in the amount of \$153,274.

Summary: On June 3, 2014, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Engineering/Professional Services Contract with Keshavarz & Associates, Inc. CSA No. 12 provides for construction phase services for the water main replacement in the southwest area of the City of Belle Glade, Zone 2 West. WUD has designated an area of improvement and divided it into six (6) zones according to improvement priorities. Zone 2 West was given the second highest priority based on the number of main breaks, leaks, age and pipe capacity, as well as fire protection improvement requirements. Water main improvement will enhance the system reliability and will also increase fire protection in the surrounding area. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. The contract with Keshavarz and Associates, Inc. provides for SBE participation of 95%. This Authorization includes 100% overall participation. The cumulative SBE participation is 93.51% overall. Keshavarz & Associates, Inc. is a Palm Beach County company. The Project is included in the FY16 Capital Improvement Plan adopted by the BCC. (WUD Project No. 14-015) <u>District 6</u> (MJ)

**Background and Justification:** The area for the water main improvement will be limited by West Canal Street South, SW/NW 6<sup>th</sup> St, Martin Luther King Blvd and the railroad track. This area predominately contains substandard water mains that are in poor condition due to age and corrosion that have a high incidence of breaks and leaks. These improvements are part of the continued restoration and repair of vital water infrastructure in the Glades and will ensure the provision of high quality water delivery to the residents and business.

#### **Attachments:**

- 1. Location Maps
- 2. Two (2) Original CSA No. 12

Recommended By:

Department Director

-47-

Date

Approved By:

Assistant County Administrator

Date

#### II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures External Revenues Program Income (County) In-Kind Match County	\$153,274 0 0 0 0	<u>0</u> <u>0</u> <u>0</u> <u>0</u>	<u>O</u> <u>O</u> <u>O</u>	<u>0</u>	<u>0</u> <u>0</u> <u>0</u>
NET FISCAL IMPACT	<u>\$153,274</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budç	get Account No.:	Fund <u>4011</u>	Dept 7	<u>21</u> Un	it <u>W038</u>	Object	<u>6543</u>
Is Ite	m Included in Curre	ent Budget?	Yes	_ <u>X</u> 1	No	:	
			Reportir	ng Catego	ory <u>N/A</u>		
B.	Recommended \$	Sources of Fu	ınds/Sum	mary of F	iscal Imp	act:	
	One (1) time capi	tal expenditure	from use	r fees witl	n balances	brought	forward.
C.	Department Fisc	al Review	Alli	sa Mi	West		

#### III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Mun J. Junebour 3))7))
Contract Development and Control

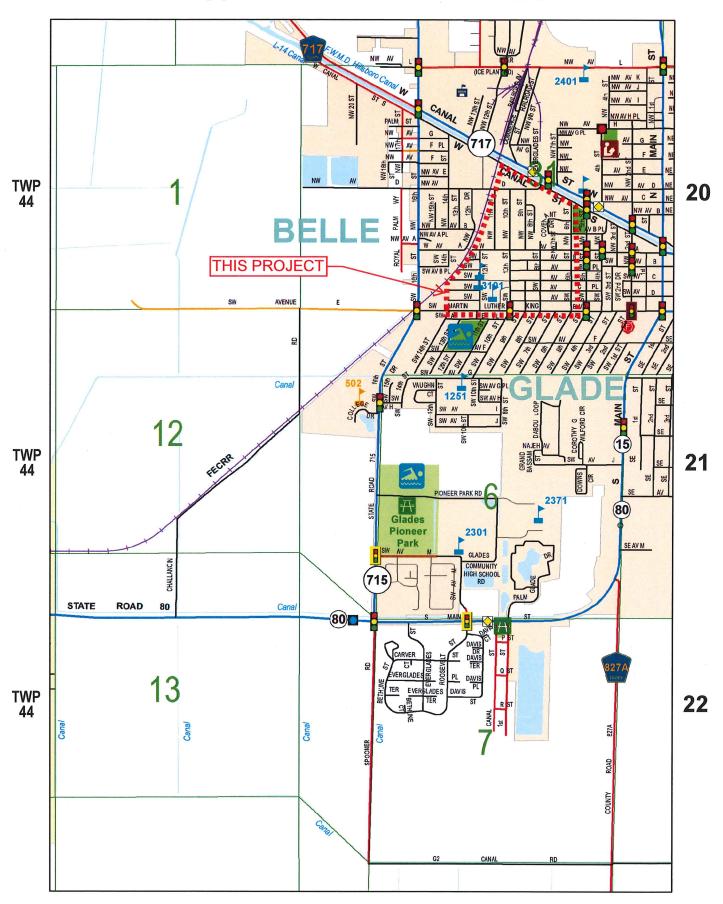
B. Legal Sufficiency:

3/2/16

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



RNG 36 RNG 37

### CONSULTANT SERVICES AUTHORIZATION NO. 12

1 10	ect Title. Sw Delle Glade Water Service Replacement Project, Zone 2 West
Proj	ect No. WUD: <u>14-015</u>
Bud	get Line Item No. <u>4011-721-W038-6543</u>
Dist	rict No.: <u>6</u>
June here prov 100° 93.5	<b>S AUTHORIZATION No.</b> 12 to the Contract for Consulting/Professional Services dated 3, 2014 (R2014-0824), by and between Palm Beach County and the Consultant identified in, is for the Consultant Services described in Item 3 of this Authorization. The Contract ides for 95% SBE participation overall. This Consultant Services Authorization includes overall participation. The cumulative SBE participation, including this authorization is 1% overall. Additional authorization will be utilized to meet or exceed the stated overall cipation goal.
1.	CONSULTANT: Keshavarz & Associates, Inc.
2.	ADDRESS: 711 North Dixie Hwy, Suite 201, West Palm Beach, FL 33401
3.	Description of Services to be provided by the Consultant: <u>Construction Phase Services for the SW Belle Glade Water Service Replacement Project, Zone 2 West</u>
	See ATTACHMENT A.
4.	Services completed by the Consultant to date (Summary and Status of Authorizations):
	See ATTACHMENT E.
5.	Consultant shall begin work promptly on the requested services.
6.	The compensation to be paid to the Consultant for providing the requested services shall be:
	A. Computation of time charges plus expenses, not to exceed \$
	B. Fixed price of \$153,274.00
7.	This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed through the date of termination, together with reimbursable expenses (if applicable) then due.

Projec	St NO. WUD: 14-015 Con	suitant Services Authorization No. 12
Projec	ct Title: <u>SW Belle Glade Water Serv</u>	ice Replacement Project, Zone 2 West
8.	Schedule 1 defines the SBE applied	tachment D under this Authorization. The attached to this Authorization and Schedule 2 establishes the sultant (Letter of Intent to perform as an SBE).
9.		D, CHANGED OR MODIFIED, all other terms, ontract dated <u>June 3, 2014</u> remain in full force and
	TNESS WHEREOF, this Authorizatio tions of the aforementioned Contract.	on is accepted, subject to the terms, conditions and
PALM	BEACH COUNTY, A POLITICAL SUI	BDIVISION OF THE STATE OF FLORIDA
	n R. Bock, Clerk & Comptroller, Beach County ST:	Palm Beach County, Board of County Commissioners
Signed	d:	Signed: Mary Lou Berger, Mayor
	Name: Deputy Clerk  /ed as to Form and Legal	Date
Sufficie		
Signed	l:	
Typed	Name:County Attorney	CONSULTANT: Keshavarz & Associates, Inc.
		(Signature)  Randy Westerny, P.F. Vice President
		Randy Wertepny, P.E., Vice President (Name and Title)  1/28/2016  Date

Rev. 5-27-15

#### LIST OF ATTACHMENTS

Project No. WUD 14-015 Consultant Services Authorization No. 12

Project Title SW Belle Glade Water Service Replacement Project, Zone 2 West

ATTACHMENT - A Scope of Work

ATTACHMENT - B Budget Summary

ATTACHMENT - C Project Schedule

ATTACHMENT - D SBE Schedule 1, 2, 3a and 4

ATTACHMENT - E Authorization Status Report - Summary and Status of Authorizations

ATTACHMENT - F Authorization Status Report – Summary of SBE Tracking

ATTACHMENT - G Location Map

#### **ATTACHMENT A**

#### CONSULTANT SERVICES AUTHORIZATION NO. <u>12</u>

# PALM BEACH COUNTY WATER UTILITIES DEPARTMENT ENGINEERING/PROFESSIONAL SERVICES

# SCOPE OF WORK FOR SW Belle Glade Water Service Replacement Project, Zone 2 West WUD 14-015

#### INTRODUCTION

Palm Beach County (COUNTY) entered into an agreement entitled Contract for Engineering/ Professional Services - Palm Beach County Utilities Department Project No. WUD 14-005 (CONTRACT) with Keshavarz & Associates, Inc. (CONSULTANT) to provide engineering services for various general activities on (Reference Document R2014-0824). This Consultant Service Authorization will be performed under that CONTRACT.

This Consultant Services Authorization encompasses providing services related to the Construction of the water and wastewater components within Zone 2 West of Belle Glade as outlined on the plans prepared by Consultant.

#### **BACKGROUND**

PBCWUD (COUNTY) wishes to improve the City of Belle Glade Water System infrastructure within the area known as "Zone 2 West". The construction of the system was designed by CONSULTANT. This Construction Services Authorization is for the Construction Phase Services for SW Belle Glade Water Service Replacement for Zone 2 West.

#### **SCOPE OF SERVICES**

CONSULTANT shall act as the "Engineer of Record" (EOR) during construction of the Water and Wastewater components and perform customary construction administration services, field observations, provision of "plan revision" services as necessary, and coordinate with all relevant entities involved.

#### Task 1 <u>CONSTRUCTION PHASE SERVICES relating to Water and Wastewater Components,</u> Zone 2, West

This proposal includes provision of field and office construction observation and administration services to properly observe the substantial conformance of construction with the approved plans prepared by CONSULTANT. These services shall be performed as needed to the level determined by CONSULTANT to enable CONSULTANT to provide proper technical advocacy for OWNER during construction and also the required Certifications of Completion to the applicable jurisdictional agencies for water and wastewater components only. Liaison services with regulating agencies and COUNTY's contractor (CONTRACTOR) of choice will also be included towards that goal.

While the necessary steps outlined in this proposal will be performed under the lump sum fee listed in this proposal, the activities due to the delayed project completion or re-testing/re-visits due to failed first time attempts by the Contractor could result in additional fees.

This Scope of Services and Schedule of Compensation is based upon all infrastructure improvements being completed in a single phase.

- I(a). COUNTY Representation and Contract Administration Services: CONSULTANT, in this case, will ultimately certify the compliance of constructed facilities with the approved plans, but will also act as the COUNTY's main agent and contact with the CONTRACTOR and regulating agencies in reference to the subject project's water and wastewater components. While CONSULTANT's role is not one of "Construction Management", it is one of technical advocacy and comprehensive representation of the OWNER and COUNTY's interests. While COUNTY will perform the "Bid Phase" services and enter the "Agreement to Construct" (contract with the CONTRACTOR selected by CONSULTANT and COUNTY) for the project, CONSULTANT shall be given the authority and responsibility to carry out the required administrative and observation services from award of contract to final releases and payment to CONTRACTOR associated with the water and wastewater construction.
- **I(b).** Bid Review: CONSULTANT shall review the bid results from the CONTRACTOR and shall coordinate with the COUNTY and CONTRACTOR as needed to verify that the submitted bids cover the needed unit line items necessary to construct the project in it's entirety. The CONSULTANT shall also provide assistance to the COUNTY during the Bid Phase to include the provision of responses to "Requests for Information (RFI)" and attendance of the Pre-Bid Meeting and Bid Opening.
- **I(c). Project Start Up, Orientation and Pre-Construction Meeting**: CONSULTANT shall conduct a pre-construction meeting with COUNTY, chosen CONTRACTOR, and other pertinent parties in attendance. At the time of the pre-construction meeting, the plans will be issued for construction purposes. CONSULTANT shall be responsible for preparing and issuing the meeting minutes. This task will also include all CONSULTANT's efforts in connection with the initial construction phase orientation, coordination with the COUNTY and Contractor and resulting in a pre-construction meeting.
- **I(d).** Shop Drawing Review: CONSULTANT shall review and evaluate shop drawings, diagrams, illustrations, catalog data, product schedules, samples, results of tests and inspections, and other data which the CONTRACTOR is required to submit, to show that the materials proposed to be used in the work are in substantial compliance with the CONSULTANT's drawings and specifications. All suggested "Substitutions" presented by CONTRACTOR for project's materials and fabrication will also be evaluated if submitted at this stage or throughout the course of the project.
- **I(e).** Routine and Regular Construction Observation: CONSULTANT will make routine and regular visits to the project site for the purpose of observing progress and general quality of the ongoing work and to determine if the work is proceeding in substantial compliance with the construction drawings and specifications related to the water and wastewater components of Zone 2 West. CONSULTANT shall review the Contractor's initial project construction schedule, and review the schedule at appropriate intervals (no less than monthly) throughout the construction period.

This effort is directed toward assisting COUNTY in knowing that the completed project will conform with requirements contained in the approved drawings, specifications and regulatory agency permits. CONSULTANT will not be responsible for the work of the CONTRACTOR or others. CONSULTANT will not be responsible for construction means, methods, sequences, procedures, schedule or safety measures. CONSULTANT will not provide full time construction observation, but will keep in close contact with CONTRACTOR and COUNTY's Project Manager with respect to the project's progress including regular monthly progress meetings to the level necessary to provide CONSULTANT the opportunity to be present at the site during critical stages of construction by giving proper notice prior to the specific activity. CONSULTANT shall be responsible to inform all pertinent parties who are tasked with the responsibility of observing the construction of the water and wastewater components of this project upon learning of the plan to execute various relevant tasks by the CONTRACTOR. Those entities are anticipated to be:

- Palm Beach County Water Utilities Department (COUNTY)
- Palm Beach County Fire Rescue
- South Florida Conservancy District
- · City of Belle Glade
- Florida Power & Light Company
- AT&T

Following each field observation, a report shall be prepared by the CONSULTANT and provided to the COUNTY and CONTRACTOR. The following outlines a general schedule of the CONSULTANT's required field observations and other activities for each site component:

CIVIL WORKS relating to the Water and Wastewater, Zone 2 West.

- Water main installation, including excavation trenching, unsuitable soil removal, fill, filter fabric, poly-bagging and backfilling operations;
- Water service wet taps off existing water mains;
- Pavement restoration of driveways and roadways
- Insertion valves including restraining existing pipe
- Residential water services installation;
- Sewer lateral replacement
- Force main replacement at crossings
- · Gravity Sanitary Sewer main replacement at crossings
- Connections to existing water mains
- Cannon flushing
- Pressure and leakages tests
- · Bacteriological testing
- Plugging, capping, grouting and abandonment of existing water mains in place after Health Department clearance
- Erosion control devices/measures
- Removal and reinstallation of dry utilities
- Review backfill density test reports prepared by others for compliance with design specifications when necessary
- Open cuts of roads and all proposed impacts to road right-of-way for compliance with design documents.
- Review "Record Drawings", generate comments if necessary and assist CONTRACTOR in providing "Close Out" documentation
- Attend semi-final walk through(s) with pertinent regulating agency and CONTRACTOR and prepare punch list of items to complete work
- Attend one final walk through(s) with pertinent regulating agency

- **I(f).** Requests for Information: The CONSULTANT shall provide resolution of and assistance with Requests for Information (RFI)'s from the CONTRACTOR or COUNTY.
- **I(g).** Pay Applications: The CONSULTANT shall review the CONTRACTOR's monthly pay applications and provide recommendation for payment based on the construction completion percentage on a set date each month as determined by the COUNTY.
- **I(h). Final "Construction Completion Statements":** Final Completion Statements shall be prepared for various project components designed and observed during construction by CONSULTANT as may be required by regulating agencies to release and transfer those systems to "Operation Phase".

CONSULTANT shall attend final walk through(s) with the applicable agencies. Completion statements shall be provided by CONSULTANT to regulatory agencies for Zone 2 West only.

**COMPENSATION** \$ 153,274.00

#### **SBE PARTICIPATION**

#### 1. SCHEDULE 3(A) – Professional Services Activity Report

This form shall be submitted by the prime contractor with each payment application when SBE and/or M/WBE sub-consultants are utilized in the performance of the contract. This form shall contain the names of all SBE and M/WBE sub-consultants, specify the sub-consultants dollar amount for each sub-consultants and show amount drawn and payments to date issued to sub-consultants.

#### 2. SCHEDULE 4 – SBE-M/WBE Payment Certification

A schedule 4 for each SBE and/or M/WBE sub-consultant shall be completed and signed by the proposed SBE and/or M/WBE after receipt of payment from the prime. When applicable, the prime shall submit this form with each application submitted to the county for payment to document payment issued to a sub-consultant in the performance of the contract.

SBE participation is included in the **ATTACHMENT F** under this authorization. The attached Schedule 1 defines the SBE applied to this CSA/Contract and Schedule 2 establishes the SBE contribution from each subcontractor (Letter of Intend to perform as an SBE).

#### ATTACHMENT B

# KESHAVARZ & ASSOCIATES, INC. Palm Beach County Water Utilities Department

December 22, 2015 K&A Project No.14-1060

CSA No. 12 SW Belle Glade Watermain Improvements, Zone 2 West

WUD No. 14-015

WORK ELEMENT	Senior Project Manager \$/hr	Sr Project Engineer \$/hr		Const Project Manager \$/hr	\$/HR	Survey Crew \$/hr	\$/hr	Totals by Task
	\$175.00	\$125.00	\$82.00	\$102.00	\$120.00	\$145.00	\$75.00	
Task 1: Construction Phase Services								\$151,074.00
1(a) Client representation and contract administration services	16.0	12.0	0.0	25.0	0.0	0.0	6.0	\$7,300.00
1(b) Bid Review	4.0	8.0	0.0	0.0	0.0	0.0	0.0	\$1,700.00
1(c) Project Start Up, Orientation and Pre- construction meeting	12.0	10.0	0.0	18.0	0.0	0.0	16.0	\$6,386.00
1(d) Shop Drawing Review	8.0	6.0	0.0	16.0	0.0	0.0	4.0	\$4,082.00
1(e) Routine and Regular Construction Observation	20.0	40:0	0.0	920.0	0.0	0.0	80.0	\$108,340.00
1(f) Requests for Information	18.0	12.0	20.0	40.0	0.0	0.0	4.0	\$10,670.00
1(g) Pay Applications	8.0	12.0	0.0	24.0	0.0	0.0	8.0	\$5,948.00
1(h) Final "Construction Competion Ștatements" and Processing	12.0	12.0	0.0	24.0	0.0	0.0	8.0	\$6,648.00
TOTAL Hours	98.00	112.00	20.00	1067.00	0.00	0.00	126.00	
FEE Estimate	\$17,150.00	\$14,000.00	\$1,640.00	\$108,834.00	\$0.00	\$0.00	\$9,450.00	\$151,074.00
Reimburseables, Copies, Prints, Deliveries								\$2,200.00
TOTAL SERVICES & Reimburseables				\$153,274.00	)			

#### **ATTACHMENT - C**

#### **PROJECT SCHEDULE**

The completion dates for this work will be as follows (starting from CONTRACTOR'S receipt of Notice-to-Proceed).

Completion Date From CONTRACTOR'S
Notice to Proceed

**Engineering Services** 

TASK 1: CONSTRUCTION PHASE SERVICES FOR WATER AND WASTEWATER SYSTEMS

300 CALENDAR DAYS

#### ATTACHMENT D SCHEDULE 1

#### LIST OF PROPOSED SBE-M/WBE CONSULTANT/SUBCONSULTANTS

PROJECT NAME: SW Belle Glade Wate	r Service Replacem	ent Project, Zone 2	2 WEST		PROJECT NO	<u> 14-015</u>	
NAME OF PRIME CONSULTANT: <u>Ke</u>	shavarz & Associat	es, Inc. ADDRE	SS: 711 N Dixie	Highway, Suite 201	, West Palm Beach	, FL 33401	
CONTACT PERSON: Maziar Keshava	rz, P.E.	PHONE NO	).: <u>561-689-8600</u>	F.	AX NO. :		
DESCRIPTION OF SERVICES Const.	ruction Phase Servi	ces					
PLEASE LIST THE DOLLAR PLEASE ALSO LIST THE DOLLA PROJECT. I	R AMOUNT AND DENTIFY ALL A	PERCENTAGI PPLICALBE CA	E OF WORK TO	O BE COMPLET	ED BY ALL SU	B-CONSULTAN	OJECT. TS ON THIS
	(Check one or bo	- /					
· ·	M/WBE	SBE	Consu	ltant/Sub-consultan	t Dollar Amount a	nd Percentage of S	Services
Name, Address and Phone Number	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
Keshavarz & Associates, Inc. 711 N Dixie Highway, Suite 201, WPB, FL 33401 1. 561-689-8600	X.	X		METADORI EZ-MANAGO EZ-MANAGO ANTIMO ES ESPARA (MANAGO ES ESPARA (MANAGO ES ESPARA (MANAGO ES ESPARA (MANAGO ES	на достига на применения н Применения на применения н	Titula emiliani anno anno anno anno anno anno anno	<u>\$153,274.00</u>
2.				·			\$
3.						·	
4.							·
5.							
(Please use additional sheets if necessary)  Total SBE-M/WBE Participation		Total		-		·:	_\$153,274.00

The percentages listed on this form must be supported by the sub-consultant included on Schedule 2 in order to be counted toward goal attainment. Firms may be certified by Palm Beach County as an SBE and/or M/WBE NOTE: 1.

2.

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#### OSBA SCHEDULE 2 LETTER OF INTENT TO PERFORM AS AN SBE-M/WBE CONSULTANT/SUBCONSULTANT

This document must be completed by <u>ALL</u> SBE-M/WBE's and submitted with this CSA. Specify in detail, the particular consulting services to be performed and the dollar amount and/or percentage for each services. SBE credit will only be given for services which the SBE-M/WBE's is certified to perform. Failure to properly complete Schedule 2 will result in your SBE participation not being counted.

PROJECT NUMBER: 14-015 PROJECT NAME: SW Belle Glade Water Service Replacement Project, Zone 2 WEST
TO: Keshavarz & Associates, Inc.
(Name of Prime Consultant)
The undersigned is certified by Palm Beach County as a - (check one or more, as applicable):
Small Business Enterprise X Minority Business Enterprise X
Black Hispanic Women Caucasian Other (Please Specify) X
Date of Palm Beach County Certification: May 15, 2013
The undersigned is prepared to perform the following described consulting services in connection with the above project and will enter into a formal agreement for work with you, conditioned upon execution of a contract with Palm Beach County.
Additional Sheets May Be Used As Necessary
(Specify in detail the particular consulting services thereof to be performed)
Construction Phase Services
Total SBE-M/WBE Participation
Price or Percentage
(Name of Sub-consultant)
The Prime Consultant affirms that it will monitor the SBE-M/WBE listed to ensure the SBE-M/WBE perform the services with their own work force. The undersigned SBE-M/WBE Prime or SBE-M/WBE sub-consultant affirms that it has the resources necessary to perform the work listed without subcontracting to a non-certified SBE or any other certified SBE sub-consultants except as noted above.
The undersigned sub-consultant understands that the provision of this form to the Prime Consultant does not prevent sub-consultant from providing quotations to other.
Keshavarz & Associates, Inc.
Print name of
SBE-M/WBE Sub-consultant
ву:
(Signature)
Randy Wertepny, P.E., Vice President
Print name/title of person executing on behalf
of SBE-M/WBE
Date: 128 2014

#### OSBA Schedule 3(A) PROFESSIONAL SERVICES ACTIVITY REPORT

		Project No.: <u>14-015</u>
		Task Authorization No: 12
		REPORTING PERIOD: <u>N/A</u>
Prime	e Consultant Address: Keshavarz &	Associates, Inc., 711 N. Dixie Highway, Suite 201
	State: West Palm Beach, FL	
Conta	act Person: Randy Wertepny, P.E.	Phone # 561-689-8600
Contr	act Name: SW Water Service Replace	ement Project, Zone 2 West
	ract Term: 300 Calendar Days	
		s's Firm: <u>100%</u> SBE-M/WBE Firm: <u>100%</u>
		Engineering X Surveying X
	(Specify)	'41'4.
	Sub-Consultants completed work v	with its own workforce for this application?
168_	110	
Note:	If yes, complete below:	·
.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	in you, complete solo	
		SUB-CONSULTANTS
	•	
1.		
•	Address/Tel:	
	Estimated Start Date:	Contract Amount:
	Percentage/Hrs Completed:	Amount Paid To Date
)	Firm's Name:	
۷,	· · · · · · · · · · · · · · · · · · ·	
	Estimated Start Date:	
	SCOPE OF WORK:	Contract / milount.
	Percentage/Hrs Completed:	
3.	Firm's Name:	
	Estimated Start Date:	Contract Amount
	SCOPE OF WORK:	A IDITED
	Percentage/Hrs Completed:	Amount Paid To Date
		I certify that the above is true to the best of my knowledge
		1 colony that the above is true to the best of my knowledge
	-	
		Signature/Title

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#### OSBA SCHEDULE 4 - SBE-M/WBE PAYMENT CERTIFICATION

The Prime Contractor is to submit Schedule 4 with its Monthly Payment Request to Palm Beach County to reflect actual payments made to the SBE-M/WBE Subcontractor. The Prime Contractor is not to request signature from an SBE-M/WBE Subcontractor unless it has made a payment to the SBE-M/WBE Subcontractor. The SBE-M/WBE Subcontractor is not to complete and sign this form unless it has received a payment from the Prime Contractor for services actually performed by the SBE-M/WBE Subcontractor. A separate Schedule 4 is required for each SBE-M/WBE Subcontractor payment.

This is to certify that	received
(SE	BE or M/WBE Subcontractor Name)
(Monthly) or (Final) payment of \$	
On from	
WW DD XXXX	(Prime Contractor Name)
For labor and/or materials used on	
	(Project Name) (Work Order)
DEPT.: PROJECT NO.:	
PRIME CONTRACTOR VENDOR CODE:	
BBE OR M/WBE SUBCONTRACTOR VENDOR CODE:	
If the SBE Subcontractor intends to disburse Subcontractor for labor provided on this pro-	e any funds associated with this payment to any oject, please provide the following information:
Subcontractor Name:	Amount to be paid:
verify payment.	
Y:(Signature of Subcontractor)	(Print Name & Title of Person executing on behalf of
	Subcontractor)
STATE OF FLORIDA COUNTY OF	·
worn to and subscribed before me this	day of
	day of, 20
у:	
	Notary Public, State of Florida
	Print, Type or Stamp Commissioned Name of Notary
ersonally Known OR Produced Identifica	ation Type of Identification
ev. 5	Last undated: 11/19/2011

Last undated: 11/19/2011

### ATTACHMENT - E

#### **AUTHORIZATION STATUS REPORT**

## SUMMARY AND STATUS OF REQUESTS FOR AUTHORIZATIONS

Auth.		-	Project	SBE Total	SBE	Approved	Date	WUD No.	Consultant's
No.	Description	Status	Total Amount	Amount	Participation %	Ву	Approved	Assigned	Project No.
1	Aerial Crossing Replacements in Belle Glade, Priority 1	100%	\$ 87,468.00	\$ 81,068.00	92.68%	Irwin Jacobowitz, Director CDC	8/6/2014	14-092	14-1047
2	SW Belle Glade Water Main Improvements  – Zone 2 EAST	100%	\$ 82,231.00	\$ 82,231.00	100%	Irwin Jacobowitz, Director CDC	10/8/2014	14-015	13-1026
3	SW Belle Glade Water Main Improvements  – Zone 2 WEST	100%	\$ 49,906.00	\$ 49,906.00	100%	Bevin Beaudet, Director WUD	9/24/2014	14-015	13-1026
4	SW Belle Glade Water Main Replacement Zone 1, Phase 2 Construction Phase Services	46.89%	\$430,446.00	\$430,446.00	100%	Steve L. Abrams, Mayor, PBCBCC	2/3/2015	13-060	13-1010
5	Belle Glade Water Main Replacement, SE Avenue G, Construction Phase Services	11.85%	\$167,722.00	\$167,722.00	100%	Steve L. Abrams, Mayor, PBCBCC	2/3/2015	14-015	13-1025
1.1	Aerial Crossing Replacements in Belle Glade – Priority 1, Title Search, Coordination, Review	100%	\$ 2,420.00	\$ 495.00	20.45%	Jim Stiles, Director, WUD	10/20/2014	14-092	14-1047
6	SW Belle Glade Water Main Improvement, Zone 2 EAST	35.72%	\$138,945.00	\$124,945.00	89.92%	Shelley Vana, Mayor, PBCBCC	3/10/2015	14-015	14-1059
7	SW Belle Glade Water Main Improvement, Zone 2 WEST	100%	\$ 98,387.00	\$ 89,387.00	90.85%	Irwin Jacobowitz, Director CDC	12/24/2014	14-015	14-1060
1.2	Aerial Crossing Replacement in Belle Glade, Priority 1, Easement Depiction, RW and Design Connections	100%	\$ 30,702.00	\$ 27,302.00	88.92%	Jim Stiles, Director, WUD	3/6/2015	14-092	14-1047
8	SW Belle Glade Water Main Improvement, Zones 3 & 4 Exploratory Phase	100%	\$ 32,556.00	\$ 17,556.00	53.92%	Jim Stiles, Director, WUD	5/12/2015	15-051	15-1061
9	GL06-WM Extension Along W Ave A, NW 2 <sup>nd</sup> St to Main St (SR 80)	100%	\$ 33,567.00	\$ 30,567.00	91.06%	Jim Stiles, Director, WUD	8/18/2015	15-061	15-1076
10	Belle Glade Rim Canal and Torry Island Directional Bore	39.90%	\$ 61,944.00	\$ 59,744.00	96.44%	Irwin Jacobowitz, Director CDC	2/25/2015	15-031	15-1063
7.1	SW Belle Glade Water Main Replacement, Zone 2 West Relocation	100%	\$ 73,893.00	\$ 67,293.00	91.06%	Irwin Jacobowitz, Director CDC	7/08/2015	14-015	14-1060
10.1	Belle Glade – Rim Canal and Torry Island Directional Bore – Location and Inspection	100%	\$ 25,300.50	\$ 2,300.50	9.09%	Jim Stiles, Director, WUD	6/03/2015	15-031	15-1063
6.1	SW Belle Glade Water Main Improvement, Zone 2 EAST	40.5%	\$94,025.18	\$ 78,845.18	83.85%	Irwin Jacobowitz, Director CDC	8/26/2015	14-015	14-1059
11	Water and Force Main Replacement at Dr. Martin Luther King Jr. Blvd. and SW 10 <sup>th</sup> St	0%	\$ 20,040.00	\$ 17,040.00	85.02%	Jim Stiles, Director, WUD	12/15/15	16-014	15-1087
12	SW Belle Glade Water Service Replacement, Zone 2 WEST	0%	\$153,274.00	\$153,274.00	100%	Mary Lou Berger, Mayor, PBCBCC	Pending	14-015	14-1060
	Total		\$1,582,826.68	\$1,480,121.68	93.51%	,			· · · · · · · · · · · · · · · · · · ·

## ATTACHMENT - F

#### **AUTHORIZATION STATUS REPORT**

# SUMMARY OF SBE / MINORITY BUSINESS TRACKING

	Total	SBE
Current Proposal		
Value of Authorization No. 12	\$ 153,274.00	
Value of SBE Letters of Intent	\$ 153,274.00	\$ 153,274.00
Actual Percentage	100%	100%
Signed/Approved Authorizations		
Total Value of Authorizations	\$ 1,429,552.68	
Total Value of SBE Signed Subcontracts	\$ 1,326,847.68	\$ 1,326,847.68
Actual Percentage	92.81%	92.81%
Signed/Approved Authorizations Plus Current Proposal		
Total Value of Authorizations	\$ 1,582,826.68	
Total Value of Subcontracts & Letters of Intent	\$ 1,480,121.68	\$ 1,480,121.68
Actual Percentage	93.51%	93.51%
GOAL	95%	95%

#### ATTACHMENT G

#### **LOCATION MAP**

