



Submitted By: Environmental Resources Management
Submitted For: Environmental Resources Management

Recommended by:		3/23/16
	Department Director	Date
Approved by:		3/30/16
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>\$50,000</u>	_____	_____	_____	_____
External Revenues	<u>(\$25,000)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$25,000</u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Budget Account No.: Fund 1226 Department 380 Unit E235 Object _____
 Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact

Bureau of Land Management CFDA15.231

C. Department Fiscal Review:

S. Neary

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Administrator Comments:

County Match will come from Fund 1226 Unit E235

[Signature] *[Signature]* 3/29/16
 OFMB KP SC JD EB JC 3/16 3/23 3/25 Contract Administrator
 3/29/16 *[Signature]*

B. Legal Sufficiency:


Anne Delbert 3/30/16
 Assistant County Attorney

C. Other Department Review:

 Department Director

Grant and Cooperative Agreement				CHOOSE ONE: <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> GRANT	
CHOOSE ONE: <input type="checkbox"/> EDUCATION <input type="checkbox"/> FACILITIES <input type="checkbox"/> RESEARCH <input type="checkbox"/> SDCR <input type="checkbox"/> TRAINING					
1. GRANT/COOPERATIVE AGREEMENT NUMBER L11AC20221		2. SUPPLEMENT NUMBER 0007		3. EFFECTIVE DATE 08/05/2015	
4. COMPLETION DATE 09/30/2016		6. ISSUED BY BLM WO-OFFICE DIV BUS RSRCS (WO850) Mailing Address: 1849 C ST. NW RM 1075 LS WASHINGTON DC 20036			
5. ISSUED TO NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip) COUNTY OF, PALM BEACH Attn: ATTN GOVERNMENT POC P O BOX 4036 WEST PALM BEACH FL 33402-4036					
7. TAXPAYER IDENTIFICATION NO. (TIN)					
8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO.		9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR PROGRAM MGR. (Name & Phone) Melissa Tolbert 561-233-2562			
10. RESEARCH, PROJECT OR PROGRAM TITLE Jupiter Inlet Lighthouse Outstanding Natural Area					
11. PURPOSE This modification is to increase funding in the amount of \$25,000 to use toward FY15 work. Refer to Attachment A for revised terms and conditions.					
12. PERIOD OF PERFORMANCE (Approximately) 08/01/2011 through 09/30/2016					
13A.		AWARD HISTORY		13B.	
PREVIOUS		\$351,525.25		PREVIOUS	
THIS ACTION		\$25,000.00		THIS ACTION	
CASH SHARE		\$0.00		TOTAL	
NON-CASH SHARE		\$0.00			
RECIPIENT SHARE		\$25,000.00			
TOTAL		\$376,525.25			
14. ACCOUNTING AND APPROPRIATION DATA See Schedule					
PURCHASE REQUEST NO.		JOB ORDER NO.		AMOUNT	
0020070512				STATUS	
15. POINTS OF CONTACT					
		NAME		MAIL STOP	
TECHNICAL OFFICER		Peter Dewitt		TELEPHONE	
NEGOTIATOR				561-295-5955	
ADMINISTRATOR		Maria Gochis		E-MAIL ADDRESS	
PAYMENTS				pdewitt@blm.gov	
				801-539-4178	
				maria_gochis@blm.gov	
16. THIS AWARD IS MADE UNDER THE AUTHORITY OF: The Consolidated Natural Resources Act (PL-110-229) - Challenge Cost Share					
17. APPLICABLE STATEMENT(S), IF CHECKED: <input type="checkbox"/> NO CHANGE IS MADE TO EXISTING PROVISIONS <input type="checkbox"/> FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC REQUIREMENTS APPLY TO THIS GRANT				18. APPLICABLE ENCLOSURE(S), IF CHECKED: <input type="checkbox"/> PROVISIONS <input type="checkbox"/> SPECIAL CONDITIONS <input type="checkbox"/> REQUIRED PUBLICATIONS AND REPORTS	
UNITED STATES OF AMERICA				COOPERATIVE AGREEMENT RECIPIENT	
CONTRACTING/GRANT OFFICER Maria Gochis		DATE 8/5/15		AUTHORIZED REPRESENTATIVE	

Mayor Mary Lou Berger


 APPROVED AS TO TERMS
 AND CONDITIONS

**APPROVED AS TO FORM
 AND LEGAL SUFFICIENCY**

ATTEST: Sharon R. Bock, Clerk & Comptroller

ASSISTANT COUNTY ATTORNEY

DATE

Deputy Clerk

Grant and Cooperative Agreement

ITEM NO. (A)	ITEM OR SERVICE (Include Specifications and Special Instructions) (B)	QUANTITY (C)	UNIT (D)	ESTIMATED COST	
				UNIT PRICE (E)	AMOUNT (F)
00070	<p>CFDA Number: 15.231 DUNS Number: 078470481+0000 Delivery Location Code: 0004276320 BLM-ES JACKSON FIELD OFFICE* 411 BRIARWOOD DRIVE SUITE 404 JACKSON MS 39206 US</p> <p>Period of Performance: 08/01/2011 to 09/30/2016</p> <p>Mod 7 T & E Monitoring Obligated Amount: \$5,000.00</p> <p>Accounting Info: 01 Account Assignment: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLES002330 Functional Area: L11500000.MR0000 Fund: 15XL1109AF Fund Center: LLES002330 PR Acct Assign Line: 01 Funded: \$5,000.00</p>				5,000.00
00080	<p>Mod 7 Natural Resource Management Obligated Amount: \$20,000.00</p> <p>Accounting Info: 01 Account Assignment: K G/L Account: 6100.411C0 Business Area: L000 Commitment Item: 411C00 Cost Center: LLES002330 Functional Area: L11100000.MQ0000 Fund: 15XL1109AF Fund Center: LLES002330 PR Acct Assign Line: 01 Funded: \$20,000.00</p>				20,000.00

Modification 7 to L11AC20221
Attachment A

The purpose of this modification is to increase funding will increase in the amount of \$25,000.00 for ongoing work as stated in recipient's proposal package entitled Jupiter Inlet Lighthouse Outstanding Natural Area Management Project, dated 05/05/2015. The following recipient documents are incorporated herein, by reference only SF424, SF424a, SF424b and detail budget breakdown and narrative.

DELETE PREVIOUS ISSUED TERMS AND CONDITIONS AND INSERT THE FOLLOWING:

Reporting requirements will change to Semi-Annual for both Financial and Performance reporting.

Semi-Annual Reporting Period:

Semi-annual financial and performance reports are due 30 calendar days past the reporting period end date and each reporting period end date thereafter for the term of the agreement. Below shows the reporting periods and their corresponding report submission due dates

October 1 to March 31, submit report by April 30th
April 1 to September 30, submit report by October 30th

The next SF425 - Federal Financial Report will cover July 1 through September, so recipient can get on track with the new reporting requirements.

Performance report will cover October 1, 2014 through September 30, 2015, starting Semi-Annual thereafter.

Due to changes to Federal grant regulations on December 26, 2013, the Office of Management and Budget (OMB) issued final rules for implementation of the new Uniform Guidance for grants. The Uniform Guidance consolidates guidance previously contained in the OMB circulars governing grants administration (A-21, A-87, A-110, and A-122, A-89, A-102, and A-133: and the guidance in Circular A-50 on Single Audit Act follow-up). The new Uniform Guidance provides a streamlined format to improve clarity and consistency and may affect how you receive, manage, expend and report Federal grant funds. Currently, guidance is posted in Title 2 of the Code of Federal Regulations (CFR).

The U.S. Department of the Interior agencies, including the Bureau of Land Management implemented the new regulations on December 26, 2014 in the 2 CFR, Part 200—UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

This replaces language in the current agreement to read as follows:

1. Administrative and National Policy Requirements

a. Office of Management and Budget Circulars. By accepting additional Federal funding under the current Federal assistance, your organization agrees to abide by the applicable OMB Circulars in the expenditure of Federal funds and performance under this program. OMB circulars are available at the following web site: <http://www.whitehouse.gov/omb/circulars/>

b. Administrative Requirements.

1) 2 CFR Part 200 Subparts A through D - Uniform Administrative Requirements and Cost Principles.

2) 2 CFR, Subpart B, 200.112 Conflict of Interest

Conflict of Interest:

The Recipient must establish safeguards to prohibit its employees and Subrecipients from using their positions for purposes that constitute or present the appearance of a personal or organizational conflict of interest. The Recipient is responsible for notifying the Grants Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient or its employees in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Sub-recipients in the matter.

The Grants Officer and the servicing Ethics Counselor will determine if a conflict of interest exists. If a conflict of interest exists, the Grants Officer will determine whether a mitigation plan is feasible. Mitigation plans must be approved by the Grants Officer in writing. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award.

Failure to make required disclosures may result in any of the remedies described in 2 CFR § 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

Definitions:

This section incorporates by reference 2 CFR Part 200, Subpart A, Acronyms and Definitions including, but not limited to the following additional terms:

- A. Conflict of Interest is defined as any relationship or matter which might place the Recipient, its employees, and/or its Subrecipients in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future

employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Subrecipients in the matter.

- B. Close Personal Relationship means a Federal award program employee's childhood or other friend, sibling, or other family relations that may compromise or impair the fairness and impartiality of the Proposal Evaluator and Advisor and Grants Officer in the review, selection, award, and management of a financial assistance award.
- C. Discretionary Federal Financial Assistance means Federal awards including grants and agreements that are awarded at the discretion of the agency.
- D. Employment means:
 - 1. In any capacity, even if otherwise permissible, by any applicant or potential applicant for a Federal financial assistance award;
 - 2. Employment within the last 12 months with a different organization applying for some portion of the award's approved project activities and funding to complete them OR expected to apply for and to receive some portion of the award; and/or
 - 3. Employment with a different organization of any member of the organization employee's household or a relative with whom the organization's employee has a close personal relationship who is applying for some portion of the award's approved project activities and funding to complete them OR expected to apply for and to receive some portion of the award.
- E. Non-Federal entity means a State, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a Federal award as a Recipient or Subrecipient.
- F. Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term Recipient does not include Subrecipients.
- G. Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program, but does not include an individual who is a beneficiary of such program. A Subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

3) 2 CFR Part 200 Subpart F - Audit Requirements. Non-Federal entities that expend \$750,000.00, or more, in federal awards in a single year shall have a single or program-specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, available at: http://www.whitehouse.gov/omb/circulars_default.

4) Indirect Facilities and Administration (F&A) Costs.

(a) 2 CFR Part 200.414 - Indirect (F&A) Costs

(b) 2 CFR, Appendix III to Part 200 - Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Institutions of Higher Education (IHIEs)

(c) Appendix IV to Part 200 - Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations

(d) Appendix V to Part 200 - State/Local Government-wide Central Service Cost Allocation Plans

(1) The provisions of 2 CFR 200.414(c) require Federal agencies to accept federally negotiated indirect cost rates. The BLM has applied the following policies, procedures and general decision-making criteria for deviations from negotiated Indirect Cost Rates for financial assistance programs and agreements.

(2) Distribution Basis. For all deviations to the Federal negotiated indirect cost rate, including statutory, regulatory, programmatic, and voluntary, the basis of direct costs against which the indirect cost rate is applied must be:

(i) The same base identified in the recipient's negotiated indirect cost rate agreement, if the recipient has a federally negotiated indirect cost rate agreement; or

(ii) The Modified Total Direct Cost (MTDC) base in cases where the recipient does not have a federally negotiated indirect cost rate agreement or, with prior approval of the Awarding Agency, when the recipient's federally negotiated indirect cost rate agreement base is only a subset of the MTDC (such as salaries and wages) and the use of the MTDC still results in an overall reduction in the total indirect cost recovered. MTDC is the base defined by 2 CFR 200.68, "Modified Total Direct Cost (MTDC)."

(iii) In cases where the recipient does not have a federally negotiated indirect cost rate agreement, under no circumstances will the Department use a modified rate based upon Total Direct Cost or other base not identified in the federally negotiated indirect cost rate agreement or defined within 2 CFR 200.68. The purpose of this restriction is to ensure that the reduced rate is applied against a base that does not include any potentially distorting items (such as pass-through funds, subcontracts in excess of \$25,000, and participant support costs) and is based on the requirements outlined in 2 CFR 200.68; 2 CFR 200.414(f); 2 CFR 200 Appendix III, Section C.2.; 2 CFR 200 Appendix IV, Section B.3.f.; and Appendix VII, Section C.2.c.

(3) Indirect Cost Rate Reductions Used as Cost-Share. Instances where the recipient elects to use a rate lower than the federally negotiated indirect cost rate, and uses the balance of the unrecovered indirect costs to meet a cost-share or matching requirement required by the program and/or statute, are not considered a deviation from 2 CFR 200.414(c) as the federally negotiated indirect cost rate is being applied under the agreement in order to meet the terms and conditions of the award.

2. Program Legislation and/or Regulations. N/A

3. Standard Award Terms and Conditions

a. Code of Federal Regulations/Regulatory Requirements, as applicable (contact your program officer with any questions regarding the applicability of the following):

- 1) 2 CFR Part 25, Universal Identifier and System of Award Management
- 2) 2 CFR Part 170, Reporting Subawards and Executive Compensation
- 3) 2 CFR Part 175, Award Term for Trafficking in Persons
- 4) 2 CFR Part 1400, Government-wide Debarment and Suspension (Non-procurement)
- 5) 2 CFR Part 1401, Requirements for Drug-Free Workplace (Financial Assistance)
- 6) 43 CFR 18, New Restrictions on Lobbying: Submission of an application also represents the applicant's certification of the statements in 43 CFR Part 18, Appendix A, Certification Regarding Lobbying.
- 7) 41 USC §4712, Pilot Program for Enhancement of Recipient and Sub-recipient Employee Whistleblower Protection: This requirement applies to all awards issued after July 1, 2013 and shall be in effect until January 1, 2017.
- 8) 41 USC §6306, Prohibition on Members of Congress Making Contracts with Federal Government: No member of or delegate to the United States Congress or Resident Commissioner shall be admitted to any share or part of this award, or to any benefit that may arise therefrom; this provision shall not be construed to extend to an award made to a corporation for the public's general benefit.
- 9) Executive Order 13513, Federal Leadership on Reducing Text Messaging while Driving: Recipients are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the order.
- 10) Executive Order 13043, Increase Seat Belt Use in the United States
Recipients of grants/cooperative agreements and/or sub-awards are encouraged to adopt and enforce on-the-job seat belt use policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. These measures include, but are not limited to, conducting education, awareness, and other appropriate programs for their employees about the importance of wearing seat belts and the consequences of not wearing them.

**Jupiter Inlet Lighthouse Outstanding Natural Area
Palm Beach County Environmental Resources Management Agreement
Budget for FY 2016 - Revised**

Task #	Description for Palm Beach County ERM Staff Time	Env. Man. \$ 93.83	EPS \$ 89.22	Sr. EA \$ 72.75	EA \$ 66.43	E Tech II \$ 51.07	LMA II \$ 45.37	Total Hours By Task	Staff Cost By Task
Task 1	Enhancement/Restoration Restoration follow up & maintenance			50	48			98	\$ 6,826.14
Task 2	Biological Monitoring Migratory/Non-migratory surveys Opportunistic surveys Photo monitoring Listed species surveys			12 10 8 40	12 10 8 40			140	\$ 9,742.60
Task 3	Exotic Plant/Animal Removal Inspections & spot treatments on Lots 15, 16, 17 & 19			32	40			72	\$ 4,985.20
Task 4	Prescribed Burn Activities Plan and implement microburn		8	40	8			56	\$ 4,155.20
Task 5	Maintenance of Public Use/Public Outreach Activities Site Maintenance Public Outreach/Volunteer Events			10 44	6 32	40	44	176	\$ 8,449.12
Task 6	Other - meetings, coordination, planning, reports Interagency coordination/planning Progress Rpts/Annual Site Evaluation		16 4	80 80				184	\$ 13,799.72

	4	28	406	204	40	44	726	
Costs using total charge off rates*	\$ 375.32	\$ 2,498.16	\$ 29,536.50	\$ 13,551.72	\$ 2,042.80	\$ 1,996.28		\$ 50,000.78
							BLM	County

Base rate	\$ 39.28	\$ 37.35	\$ 30.46	\$ 27.81	\$ 21.38	\$ 18.99		
base rate total costs	\$ 157.12	\$ 1,045.80	\$ 12,366.76	\$ 5,673.24	\$ 855.20	\$ 835.56		\$ 20,933.68
100% BLM cost share of base rate							\$ 20,933.68	\$ -
Fringe benefit rates	\$ 19.73	\$ 18.76	\$ 15.30	\$ 13.97	\$ 10.74	\$ 9.54		
Fringe benefit costs	\$ 78.92	\$ 525.28	\$ 6,211.80	\$ 2,849.88	\$ 429.60	\$ 419.76		\$ 10,515.24
39/61 cost share of fringe benefits							\$ 4,066.32	\$ 6,448.92
Overhead/Indirect rates	\$ 34.82	\$ 33.11	\$ 26.99	\$ 24.65	\$ 18.95	\$ 16.84		
Overhead/Indirect costs	\$ 139.28	\$ 927.08	\$ 10,957.94	\$ 5,028.60	\$ 758.00	\$ 740.96		\$ 18,551.86
100% County cost share of indirect costs							\$ -	\$ 18,551.86

*Budget is an estimate based on charge off rates for FY15 which are due to change Oct. 1, 2015

Total Management Costs	\$ 50,000.78
Total Federal Request	\$ 25,000.00
ERM In-kind Contribution	\$ 25,000.78

Jupiter Inlet Lighthouse Outstanding Natural Area

Palm Beach County Department of Environmental Resources Management Agreement

Budget Narrative for Fiscal Year 2016 - Revised

Palm Beach County ERM staff will dedicate approximately 726 effort hours into management of the Jupiter Inlet Lighthouse ONA Project for a cost of \$50,000.78. The federal request is for \$25,000 with ERM contributing up to \$25,000.78. A breakdown of the position titles, billing rates and effort hours for each subtask is detailed on the attached budget. Below is a summary of anticipated effort hours required per task.

Task 1 – Enhancement/Restoration

- PBC Staff – 98 hrs - \$3,413.07/\$3,413.07 (50/50 cost share)

Task 2 – Biological Monitoring (surveys include: fall migratory, spring migratory, summer non-migratory, opportunistic, photo monitoring, *Cladonia perforata*, *Asclepias curtissi*, *Tillandsia flexuosa*, and *Asimina tetramera*).

- PBC Staff – 140 hrs - \$4,871.30/\$4,871.30 (50/50 cost share)

Task 3 – Exotic Plant/Animal Monitoring and Removal

- PBC Staff – 72 hrs - \$2,492.60/\$2,492.60 (50/50 cost share)

Task 4 – Prescribed Burn Activities

- PBC Staff – 56 hrs - \$2,077.60/\$2,077.60 (50/50 cost share)

Task 5 – Maintenance of Public Use and Public Outreach Activities

- PBC Staff – 176 hrs - \$4,224.56/\$4,224.56 (50/50 cost share)

Task 6 – Meeting, Coordination, Planning, Reporting

- PBC Staff – 184 hrs - \$6,899.86/\$6,899.86 (50/50 cost share)

Standard benefits (e.g. health insurance, workers compensation) are incorporated into the billing rates of each staff. Since the project site is local, no travel or per diem is required. No supplies and material fees will be required. Service fees covering expenses associated with postal fees, long distance phone calls, duplication and printing will be in-kind services. Use of County vehicles, fuel, and equipment associated with maintenance are incorporated into the indirect costs which will be part of the County's cost share.

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☐ Continuation
☒ Revision

*** If Revision, select appropriate letter(s):**

E: Other (specify)

*** Other (Specify):**

revise cost-share

*** 3. Date Received:**

09/09/2015

4. Applicant Identifier:**5a. Federal Entity Identifier:****5b. Federal Award Identifier:**

L11AC20221

State Use Only:**6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:** Palm Beach County Board of County Commissioners*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000785

*** c. Organizational DUNS:**

0784704810000

d. Address:*** Street1:** 2300 North Jog Rd., 4th floor**Street2:***** City:**

West Palm Beach

County/Parish:

Palm Beach County

*** State:**

FL: Florida

Province:*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:** 33411-2743**e. Organizational Unit:****Department Name:**

Environmental Resources Mgmt

Division Name:

Natural Resources Stewardship

f. Name and contact information of person to be contacted on matters involving this application:**Prefix:***** First Name:**

Melisa

Middle Name:*** Last Name:**

Tolbert

Suffix:**Title:** Senior Environmental Analyst**Organizational Affiliation:**

Palm Beach County Dept. of Environmental Resources Mgmt

*** Telephone Number:** 561-233-2562**Fax Number:** 561-233-2414*** Email:** mtolbert@pbcbgov.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Bureau of Land Management

11. Catalog of Federal Domestic Assistance Number:

15.231

CFDA Title:

Fish, Wildlife & Plant Conservation Resource Management

* 12. Funding Opportunity Number:

BLM-WO-NOI-L11AS00150

* Title:

Jupiter Inlet Lighthouse Outstanding Natural Area

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Jupiter Inlet Lighthouse Outstanding Natural Area Management Agreement

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

22

* b. Program/Project

168/1/

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

10/01/2015

* b. End Date:

09/30/2016

18. Estimated Funding (\$):

* a. Federal

25,000.00

* b. Applicant

25,000.78

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

50,000.78

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Robert

Middle Name:

* Last Name:

Robbins

Suffix:

* Title:

Director

* Telephone Number:

561-233-2400

Fax Number:

561-233-2414

* Email:

rrobbins@pbcgov.org

* Signature of Authorized Representative:



* Date Signed:

10/21/15

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 06/30/2014

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. ERM Staff Time	15.231	\$	\$	\$ 25,000.00	\$ 25,000.78	\$ 50,000.78
2.						
3.						
4.						
5. Totals		\$	\$	\$ 25,000.00	\$ 25,000.78	\$ 50,000.78

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	ERM Staff Time				
a. Personnel	\$ 20,933.68	\$	\$	\$	\$ 20,933.68
b. Fringe Benefits	10,515.24				10,515.24
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	31,448.92				\$ 31,448.92
j. Indirect Charges	18,551.86				\$ 18,551.86
k. TOTALS (sum of 6i and 6j)	\$ 50,000.78	\$	\$	\$	\$ 50,000.78
7. Program Income	\$	\$	\$	\$	\$

Authorized for Local Reproduction

Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -102) Page 1A

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	ERM Staff Time	\$ 25,000.78	\$	\$	\$ 25,000.78
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 25,000.78	\$	\$	\$ 25,000.78

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 25,000.00	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 6,400.00
14. Non-Federal	\$ 25,000.78	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 6,400.78
15. TOTAL (sum of lines 13 and 14)	\$ 50,000.78	\$ 12,400.00	\$ 12,400.00	\$ 12,400.00	\$ 12,800.78

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)			
		(b) First	(c) Second	(d) Third	(e) Fourth
16.	ERM Staff Time	\$	\$	\$	\$
17.					
18.					
19.					
20. TOTAL (sum of lines 16 - 19)		\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	22. Indirect Charges:
23. Remarks:	



BUREAU OF LAND MANAGEMENT
Utah State Office

(Attachment C)



Detailed Budget Breakdown

(To be submitted in conjunction with the SF-424A Budget Information Form)

BLM Agreement No.: L11AC20221 Today's Date: September 9, 2015

Recipient Name: Palm Beach County Board of County Commissioners

Project Title: Jupiter Inlet Lighthouse Outstanding Natural Area Management Agreement

Estimated Period of Performance (PoP): October 1, 2015 to September 30, 2016

Use this template to show details of the Cost Categories identified on your SF-424A Budget Information form.

Extend each budget item - Totals must correspond to their respective Cost Categories on your SF-424A.

Use each Section's Narrative box to explain the costs, use extra sheets if necessary.

A) PERSONNEL SALARIES & WAGES

A1) For Salaried Employees (for Hourly Wage Employees, see below)

Budgeted cost of salaries paid to recipient employees working directly on this agreement. Indicate Key Personnel with an asterisk (*) and list all Names and Titles, if known.

Name & Title/Position	Base Salary	Time Spent on this Project	Matching Funds (if applicable)	BLM Funds	Total Funding
Environmental Manager	\$39.28/hr	4 hrs		157.12	157.12
Environmental Program Supervisor	\$37.35/hr	28 hrs		1,045.80	1,045.80
Senior Environmental Analyst*	\$30.46/hr	406 hrs		12,366.76	12,366.76
Environmental Analyst*	\$27.81/hr	204 hrs		5,673.24	5,673.24
Environmental Technician II*	\$21.38/hr	40 hrs		855.20	855.20
Land Management Assistant II*	\$18.99/hr	44 hrs		835.56	835.56
A1) SUBTOTAL - <u>Salaried</u> Employees				20,933.68	20,933.68

Narrative: Palm Beach County ERM staff will dedicate approximately 726 effort hours into management of the Jupiter Inlet Lighthouse Outstanding Natural Area which includes enhancement/restoration, biological monitoring, exotic plant/animal removal, prescribed burn activities, maintenance of public use, public outreach activities, coordination/planning, and reporting. The budget is an estimate based on the FY15 charge off rates which are due to change Oct. 1, 2015.

A2) For Hourly Wage Employees

Budgeted cost of hourly wages paid to recipient employees working directly on this agreement. Indicate Key Personnel with an asterisk (*) and list all Names and Titles, if known.

Name & Title/Position	Base Wage	Time Spent on this Project	Matching Funds (if applicable)	BLM Funds	Total Funding
N/A					
<i>Example: Melissa Doe, Secretary</i>	<i>\$15.00/Hour</i>	<i>100 Hours</i>	<i>\$1,000.00</i>	<i>\$500.00</i>	<i>\$1,500.00</i>
A2) SUBTOTAL - Hourly Wage Employees			\$	\$	\$
Total Personnel Costs: A1 + A2 (SF-424A Object Class Category 6a. Personnel)			\$	\$	\$
<u>Narrative:</u>					

B) EMPLOYEE FRINGE BENEFITS

Budgeted cost of fringe benefits paid to recipient employees working on the agreement. Fringe Benefits may include such items as, FICA, Health Insurance, Workers' Compensation, Vacation, etc. List each employee or position and their respective rate.

Name & Title/Position	Salary or Wage (Budgeted from Section A above)	Fringe Benefit Rate (%)	Matching Funds (if applicable)	BLM Funds	Total Funding
Environmental Manager	157.12	50.24			78.92
Environmental Program Supervisor	1,045.80	50.24			525.28
Senior Environmental Analyst*	12,366.76	50.24			6,211.80
Environmental Analyst*	5,673.24	50.24			2,849.88
Environmental Technician II*	855.20	50.24			429.60
Land Management Assistant II*	835.56	50.24			419.76
Total Fringe Benefit Costs (SF-424A Object Class Category 6b. Fringe Benefits)			\$4,066.32	\$6,448.92	\$10,515.24
<u>Narrative:</u> Fringe benefits include FICA, FICA medical, retirement, health and life insurance, workers' compensation, and leave time (annual, holiday and sick). The fringe benefit rate is 50.24% of the base rate shown in section A.					

C) TRAVEL COSTS

C1) Lodging & Per Diem Reimbursement

Budgeted cost of lodging and per diem necessary to carry out agreement activities. Explain the details and purpose of the travel in the Narrative box below.

Note: If your organization has no written travel policies, reimbursement for travel costs may not exceed Federal Government per diem rates. Current Federal rates may be found online at: <http://www.gsa.gov/portal/category/21287>.

Proposed Travel		No. of People	No. of Days	Cost Per Person Per Day	Matching Funds (if applicable)	BLM Funds	Total Funding
To:	N/A						
From:							
To:							
From:							
To:							
From:							
To:							
From:							
To:							
From:							
To:	Example: Portland, OR	2	2	\$150.00/Day	\$300.00	\$300.00	\$600.00
From:	Eugene, OR						
C1) SUBTOTAL - Lodging & Per Diem Reimbursement					\$	\$	\$
<u>Narrative:</u>							

C2) Mileage Reimbursement

Budgeted cost of reimbursement for mileage travelled in carrying out agreement activities. Explain the details and the purpose of the travel in the Narrative box below.

NOTE: If your organization has no written travel policies, mileage reimbursement rates may not exceed Federal Government rates. Current Federal rates may be found online at: www.GSA.gov.

Proposed Travel		No. of Miles	No. of Trips	Cost Per Mile	Matching Funds (if applicable)	BLM Funds	Total Funding
To:	N/A						
From:							
To:							
From:							
To:							
From:							
To:							
From:							
To:							
From:							
To:	Example: Portland, OR	110	4	\$0.565/Mile	\$0.00	\$248.60	\$248.60
From:	Eugene, OR	Miles					
C2) SUBTOTAL - Mileage Reimbursement					\$	\$	\$
<u>Narrative:</u>							
Total Travel Costs: C1+C2 (SF-424A Object Class Category 6c. Travel)					\$	\$	\$

D) EQUIPMENT COSTS

Budgeted cost of equipment (property with a useful life of more than one (1) year and costing \$5,000 or more per unit). Explain the details and the purpose of the equipment in the Narrative box below.

Item	Quantity	Cost per Unit	Matching Funds (if applicable)	BLM Funds	Total Funding
N/A					
Example: John Deere Compact Tractor	1	\$17,500.00	\$7,500.00	\$10,000.00	\$17,500.00
Equipment Costs Total (SF-424A Object Class Category 6d. Equipment)			\$	\$	\$
<u>Narrative:</u>					

E) SUPPLY COSTS

Budgeted cost of materials and supplies used directly on this project, such as ear plugs, safety glasses, work gloves, etc. Explain the details and purpose in the Narrative box below.

Item	Quantity	Cost per Unit	Matching Funds (if applicable)	BLM Funds	Total Funding
N/A					
<i>Example: Work Gloves, Leather</i>	6	\$10.00/Pair	\$60.00	\$0.00	\$60.00
Supply Costs Total (SF-424A Object Class Category 6e. Supplies)			\$	\$	\$

Narrative:

F) CONTRACTED COSTS

Budgeted cost of contracted services and/or sub-recipient agreements. Provide names and explain the details and purpose of the costs in the Narrative box below.

Organization: Name/Type/Etc.	Cost	Matching Funds (if applicable)	BLM Funds	Total Funding
N/A				
<i>Example: Ace Backhoe Service / Excavator</i>	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
Contractual Costs Total (SF-424A Object Class Category 6f. Contractual)		\$	\$	\$

Narrative:

G) CONSTRUCTION COSTS

The estimated cost of construction.

Contractor: Name/Type/Organization/Etc.	Cost	Matching Funds (if applicable)	BLM Funds	Total Funding
(NOT APPLICABLE)				
Contractual Costs Total (SF-424A Object Class Category 6g. Construction)		\$	\$	\$

Narrative:

H) OTHER COSTS

Budgeted costs that don't fit any other Object Class Category, such as duplicating and printing, postage and freight, leased equipment, etc. Explain the details and purpose in the Narrative box below.

Item	Cost	Matching Funds (if applicable)	BLM Funds	Total Funding
Example: Ace Equipment Rental (Post-Hole Digger, 4 Days)	\$25/Day	\$0.00	\$100.00	\$100.00
Other Costs Total (SF-424A Object Class Category 6h. Other)		\$	\$	\$
<u>Narrative:</u>				

I) TOTAL DIRECT COSTS

The total of all direct budgeted costs applicable to this project.

Direct Project Costs	Matching Funds (if applicable)	BLM Funds	Total Funding
Total Direct Costs (SF-424A Object Class Category 6i. Total, Sum of 6a.-6h.)	\$0	\$25,000.00	\$25,000.00

J) INDIRECT COSTS

Budgeted costs of an organization which can't be readily identified and charged to a particular project, such as building rent, utilities, miscellaneous office supplies, etc. Such costs are usually charged to the project as a percentage of some or all of the budgeted direct costs (items 6a.-6h. above). This percentage is called the Indirect Cost Rate.

CHOOSE OPTION A OR B BELOW IF INDIRECT COSTS WILL BE CHARGED TO THIS PROJECT

OPTION A - For Recipients with a Negotiated Indirect Cost Rate Agreement (NICRA)

If your organization has a NICRA, submit a copy of it with your SF-424 Application for Federal Assistance packet.

Federal Agency that issued NICRA:			
Approved Indirect Cost Rate (%):			
Base against which this rate will be applied: (Total Direct Costs, Total Labor Costs, etc.)			
Base amount for this Grant (\$):			
Rate to be used on this Grant (%):			
Option "A" Indirect Costs	Matching Funds (if applicable)	BLM Funds	Total Funding
Option "A" Indirect Costs (SF-424A Object Class Category 6j. Indirect Charges)	\$	\$	\$

OPTION B - For Recipients with no NICRA

Indirect Costs may not be charged to this project, unless:

- 1) An Indirect Cost Rate proposal is submitted to the Department of the Interior, Interior Business Center (DOI-IBC) [Indirect Cost Services Directorate \(ICSD\)](#) within 90 days after the effective date of the award. The Grants Management Officer may approve a provisional rate of up to 10% of total direct costs until the approved NICRA is established.
OR
- 2) Your organization is a small non-profit entity and the Grants Management Officer allows a non-negotiated rate of up to 10% of the total direct costs to be charged. In which case, your organization must provide documentation clearly showing what costs are included as indirect, what the rate will be applied to, and that it is reasonable.

Rate to be used on this Grant (%):	88.64			
Base against which this rate will be applied (\$): (Total Direct Costs, Total Labor Costs, etc.)	20,933.68			
Base amount for this Grant (\$):	18,551.86			
Option "B" Indirect Costs	Matching Funds (if applicable)	BLM Funds	Total Funding	
Option "B" Indirect Costs (SF-424A Object Class Category 6j. Indirect Charges)	\$18,551.86	\$0	\$18,551.86	

K) TOTAL BUDGETED PROJECT COSTS

The total of Direct and Indirect Costs (Sum of 6i. & 6j.) budgeted for this project.

Total Project Costs	Matching Funds (if applicable)	BLM Funds	Total Funding
Total Costs (SF-424A Object Class Category 6k. TOTALS)	\$25,000.78	\$25,000.00	\$50,000.78

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Director
APPLICANT ORGANIZATION Palm Beach County Board of County Commissioners	DATE SUBMITTED 