

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 5, 2016 Consent Regular
 Ordinance Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Victim Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Receive and File** an executed Amendment 3 with Florida Council Against Sexual Violence (FCASV) (contract 13RCP26) to adjust the July 1, 2015 – June 30, 2016 award amount from \$57,028 to \$56,479 to align with the available spending authority of the 2015 -2016 Rape Crisis Program Trust Funds (RCP). This amendment shall begin on January 1, 2016 and shall be retroactive to that date if executed thereafter.

B) APPROVE a budget amendment of \$549 in the Public Safety Grants Fund to recognize the revised grant award.

Summary: The 13RCP26 grant is annually received from FCASV and is used to provide sexual battery recovery services to primary and secondary victims of sexual assault. FCASV was notified by the Florida Department of Health (FL DOH) that the available spending authority for 2015-2016 RCP awards had been exceeded. Subsequently, awards to FCASV and subcontractors were reduced including a \$549 reduction to Palm Beach County. This amendment changed the contract award amount from \$57,028 to \$56,479. R-2006-0095 authorizes the County Administrator or designee to execute FCASV grant contracts on behalf of the county. **Countywide (DC)**

Background and Justification: Palm Beach County Victim Services is a Certified Rape Crisis Center. RCP provides funding for the Rape Crisis Hotline, on-call cell phones, and a portion of the salary and fringe benefits of a victim advocate / sexual assault care coordinator. Last grant year, the hotline received 4,419 calls from primary and secondary victims, and other sexual violence related instances. The victim advocate / sexual assault care coordinator assisted 178 primary and secondary victims with 2,110 units of services including advocacy/accompaniment, crisis intervention, forensic/medical accompaniment, and information and referral, on-going primary and secondary victims of sexual violence.

Attachments

- 1) FCASV Executed Amendment 3 – 13RCP26
- 2) Budget Amendment

Recommended by:  2/12/16
 Department Director Date

Approved By:  2/12/16
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	(549)	_____	_____	_____	_____
External Revenues	549	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

ADDITIONAL FTE

POSITIONS (Cumulative)	0	0	0	0	0
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Is Item Included In Current Budget? Yes X No _____

Budget Account Exp No: Fund 1426 Department 662 Unit 3230 Object various
 Rev No: Fund 1426 Department 662 Unit 3230 Rev Sc 3429

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Grant: FCASV (Sexual Assault) program
 Fund: 1426 – Public Safety Grants
 Unit: 3230- Sexual Violence Grant- RCP

Departmental Fiscal Review: Stephanie Serpich

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature]
 OFMB 3/25/16

[Signature] 3/25/16
 Contract Administration
 3/25/16

B. Legal Sufficiency:

[Signature] 3/25/16
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

AMENDMENT 3

This Amendment, entered into between the Florida Council Against Sexual Violence, hereinafter referred to as the "Council" and Palm Beach County hereinafter referred to as the "Provider," amends subcontract number 13RCP26.

This subcontract is being amended to reduce the 2015-2016 award amount from \$57,028.00 to \$56,479.00.

Accordingly, the Attachment II and Attachment III, Exhibit 1 is deleted entirely and replaced with the revised Attachment II and Attachment III, attached hereto.

This amendment shall begin on January 1, 2016 and shall be retroactive to that date if executed thereafter. All provisions in the subcontract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the subcontract.

This amendment and all its attachments are hereby made a part of the subcontract.

IN WITNESS THEREOF, the parties hereto have caused this three (3) page amendment to be executed by their officials thereunto duly authorized.

PROVIDER: PALM BEACH COUNTY

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE

BY: Stephanie Depro

BY: Jennifer L. Dritt

for

NAME: VINCE BONVENTO
TITLE: ASST. COUNTY ADMINISTRATOR / PUBLIC SAFETY DEPARTMENT DIRECTOR

NAME: Jennifer L. Dritt, LCSW
TITLE: Executive Director

DATE: 1/22/16

DATE: 1/29/16

APPROVED AS TO TERMS & CONDITIONS

Nicole Bishop

APPROVED AS TO FORM & LEGAL SUFFICIENCY

Jana Bird

ATTACHMENT II (rev. 1/1/16)

PROVIDER: Palm Beach County	SUBCONTRACT NUMBER: 13RCP26
ADDRESS:	TELEPHONE NUMBER:
SERVICE PERIOD (CHECK ONE): Advance <input type="checkbox"/> (upon execution) <div style="display: flex; justify-content: space-between;"> <div style="width: 20%;"> Jul 2015 <input type="checkbox"/> Aug 2015 <input type="checkbox"/> Sep 2015 <input type="checkbox"/> </div> <div style="width: 20%;"> Oct 2015 <input type="checkbox"/> Nov 2015 <input type="checkbox"/> Dec 2015 <input type="checkbox"/> </div> <div style="width: 20%;"> Jan 2016 <input type="checkbox"/> Feb 2016 <input type="checkbox"/> Mar 2016 <input type="checkbox"/> </div> <div style="width: 20%;"> Apr 2016 <input type="checkbox"/> May 2016 <input type="checkbox"/> </div> </div>	MONTHLY RATE: Advance: \$4,752.37 July–December 2015: \$4,752.33 January-April 2016: \$4,642.53 May 2016: \$4,642.53
<p align="center"><u>SUMMARY OF PAYMENTS</u></p> SFY 2015-2016 ALLOCATION: <u>\$56,479.00</u> FUNDS PREVIOUSLY REQUESTED: — \$ _____ AMOUNT OF THIS INVOICE: — \$ _____ BALANCE: = \$ _____ ACTUAL EXPENDITURES TO DATE: \$ _____ <small>(Should equal the amount expended through the period checked above. End of quarter invoice Actual Expenditures to Date amount should equal the total indicated on the Quarterly Expenditure Report.)</small> (NOTE: ALL FUNDS <u>MUST</u> BE INCURRED BY JUNE 30TH.) <p align="center"><i>I CERTIFY THAT THE ABOVE REPORT IS A TRUE AND CORRECT REFLECTION OF THIS PERIOD'S ACTIVITIES, AS STIPULATED BY THIS SUBCONTRACT.</i></p>	<p align="center"><i>(FOR FCASV USE ONLY)</i></p> <p align="center"><u>PENALTIES</u></p> MONTHLY RATE: \$ _____ DESCRIPTION: _____ _____ _____ _____ _____ TOTAL: \$ _____
SIGNATURE OF PROVIDER AGENCY OFFICIAL _____ DATE _____ TITLE _____ PHONE # _____	<p align="center"><u>PAYMENT APPROVAL</u></p> TOTAL APPROVED FOR PAYMENT BY FCASV: \$ _____ SIGNATURE _____ DATE _____

Attachment # 1
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EXHIBIT – 1 (rev. 1/1/16)

1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Program 1 N/A CFDA# _____ Title _____ \$ _____
Federal Program 2 N/A CFDA# _____ Title _____ \$ _____
TOTAL FEDERAL AWARDS \$ _____

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Matching resources for federal program(s) N/A CFDA# _____ Title _____ \$ _____

State financial assistance subject to Sec. 215.97, F.S.:
CSFA# 64.061 Title Rape Crisis Program Trust Fund – Sexual Battery Victims' Access to Services Act

TOTAL STATE FINANCIAL ASSISTANCE AWARDED PURSUANT TO SECTION 215.97, F.S. \$56,479.00

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

16 - 0666

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 662- 031116*1092
BGRV - 662-0311160*442

FUND 1426 - Public Safety Grant

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 3/17/2016	REMAINING BALANCE
Revenue								
1426-662-3230-3429	RCP- State Grnt Other Public Safety	11,534	49,554	0	549	49,005		
	Total Revenue and Balance	1,407,072	2,288,903	0	549	2,288,354		
Expense								
1426-662-3230-1201	Salaries & Wages	11,534	47,144	0	549	46,595	14,479	32,116
	Total Appropriation and Expenditures	1,407,072	2,288,903	0	549	2,288,354		

Public Safety
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures	Date
<u>Stephanie Depina</u>	<u>3/18/16</u>
<u>[Signature]</u>	<u>3/22/16</u>

By Board of County Commissioners
At Meeting of 4/5/2016
Deputy Clerk to the
Board of County Commissioners

Attachment # 2

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