

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: May 3, 2016

Department: PUBLIC SAFETY

Advisory Board: Emergency Medical Services Advisory Council

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends motion to: **Approve** an At Large Appointment for one of the following individuals to the Emergency Medical Services Advisory Council (EMS Council) to complete the unexpired term ending September 30, 2016 and begin a full three (3) year term commencing from October 1, 2016 to September 30, 2019.

<u>Nominee</u>	<u>Seat#</u>	<u>Seat Requirement</u>	<u>Recommended by:</u>
James Smith	#8	EMS Educator	Vice Mayor Valeche Commissioner Abrams Commissioner Burdick Commissioner Vana
OR			
Brent Braunworth	#8	EMS Educator	Vice Mayor Valeche Commissioner Vana

Summary: Per Resolution R2014-0100, the Board of County Commissioners approved a representative make-up of the Emergency Medical Services Council to include twenty (20) members. Thirteen (13) members are representatives of the various components of the EMS system with specific requirements and seven (7) members are Commission District Consumer appointments. A memo was sent to all Board members on March 15, 2016 seeking nominations for the above at-large seat. The diversity of the current board members is as follows: 10 white males and 4 white females and 1 Hispanic female. Currently there are five (5) vacant seats. **Countywide (DC).**

Background and Justification: The purpose of the EMS Council is to provide recommendations for improving Emergency Medical Services in Palm Beach County.

Attachments:

1. Memo to BCC requesting nomination
2. Boards/Committees Applications, Ethics Acknowledgements, and Resumes of each nominee
3. Letters from Palm Beach State College and Health Career Institute recommending new Appointments
4. List of current members
5. Resolution R2014-0100

Recommended by: Stephanie Sepinche 4/12/16
Department Director **Date**

Legal Sufficiency: [Signature] 4/19/16
Assistant County Attorney **Date**

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



**Department of Public Safety
Division of Emergency Management**

20 South Military Trail
West Palm Beach, FL 33415
(561) 712-6400
FAX: (561) 712-6464
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

- Mary Lou Berger, Mayor
- Hal R. Valeche, Vice Mayor
- Paulette Burdick
- Shelley Vana
- Steven L. Abrams
- Melissa McKinlay
- Priscilla A. Taylor

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

MEMORANDUM

TO: The Honorable Mayor Mary Lou Berger
and Members of the Board of County Commissioners

FROM: Stephanie Sejnoha *Stephanie Sejnoha*
Director, Public Safety Department

DATE: March 10, 2016

RE: Palm Beach County Emergency Medical Services Council
Seat #8, "At Large" EMS Educator

The purpose of this memo is to request an appointment for the "At Large" EMS Educator seat on the Emergency Medical Services Advisory Council (EMS Council). This seat became open due to the former nominee being deceased. This nomination is to complete the unexpired term ending September 30, 2016 and begin a full three (3) year term commencing from October 1, 2016 to September 30, 2019.

The EMS Council is composed of twenty (20) members. Thirteen (13) are appointed at-large and seven (7) are District appointments. The purpose of the Council is to advise and make recommendations to the Board of County Commissioners regarding Emergency Medical Services.

Per Resolution No. R-2014-0100, there are specific requirements for this seat which includes employment as an EMS Educator in Palm Beach County. There are (2) nominees for this seat to be considered by the Board. The Nominees were chosen by the Administrators from two (2) EMS Education Schools. The Commissioners can either support the current nominees or submit an alternative name, provided the nominee meets the specific seat requirement.

Attached are the Board Information forms. A copy of Resolution No. R-2014-0100 is also included for informational purposes. Please forward your recommendations to us by March 23, 2016. Your recommendation will then be placed on the May 3, 2016 Board of County Commissioners meeting agenda.

Should you have questions, please contact Lynette Schurter at 561-712-6696 or email lschurter@pbcgov.org.

:ls

Attachments

Attachment # 1

Page 1 of 1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: EMS Advisory Council Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 years 5 months years. From: 5/3/16 To: 9/30/19

Seat Requirement: EMS Educator Seat #: 8

*Reappointment or New Appointment

or to complete the term of Everette Vaughan Due to: resignation other
Completion of term to expire on: 9/30/16

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Smith James Jonathan
Last First Middle

Occupation/Affiliation: EMS Program Director
Owner Employee Officer

Business Name: Palm Beach State College

Business Address: 4200 S. Congress Ave

City & State Lake Worth, FL Zip Code: 33461

Residence Address: 7182 Charleston Point Drive

City & State Lake Worth, Florida Zip Code: 33467

Home Phone: (561) 965-3675 Business Phone: (561) 868-3693 Ext. N/A

Cell Phone: (561) 568-5279 Fax: (561) 868-3874

Email Address: smithjj@palmbeachstate.edu

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
None			
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on March 2, 2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

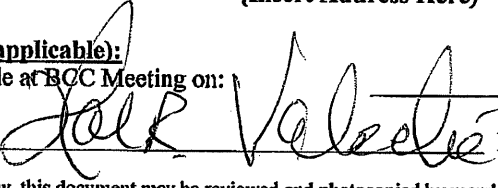
*Applicant's Signature:  Printed Name: JAMES J. SMITH Date: 3/2/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 3/22/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

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<u>None</u>	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams  Date: 3/2/16

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Revised 02/01/2016

Section II Continued:

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 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula Berdick Date: 3-21-2016

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Revised 02/01/2016

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<u>None</u>	_____	_____	_____
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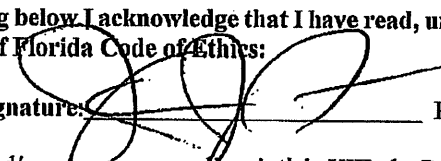
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 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Shelley [Signature] Date: 4/21/2016

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

JAMES J. SMITH

7182 Charleston Point Drive Lake
Worth, Florida 33467 561-568-5279
Email: jamie1560@gmail.com

FIREFIGHTER/EDUCATOR

More than Twenty years of training and experience in all aspects of fire suppression and rescue, with additional certifications as a Paramedic, and Toxicology Medic. Extensive experience as an instructor and lecturer on various areas of safety and medical issues, including the EMT - Paramedic curriculum, "Advanced Cardiac Life Support," "Pediatric Advanced Life Support," "Pre-hospital Trauma Life Support" and "Advanced Life Support Response For Hazardous Materials Incidents."

SUMMARY OF QUALIFICATIONS:

- Broad exposure and proven capabilities in firefighting techniques and procedures.
- Technical training and education in medical rescue and emergency treatment.
- Excellent communication and interpersonal skills.
- Experienced instructor and lecturer.
- Strong planning and organizational skills, with demonstrated ability to work independently or as part of a team effort.

EXPERIENCE:

BOCA RATON FIRE RESCUE SERVICES, BOCA RATON, FL 7/1995 - PRESENT
Captain

- Officer in charge of an ALS suppression unit with 3 personnel assigned
- Responsible for supervision and management of a 9 person Fire Station.
- Responsible for supervision, accountability and safety of crew during fire-ground and EMS operations.
- Serve as a Trainer/Preceptor for probationary employees.

STUART FIRE RESCUE, STUART, FL 3/1992 - 6/1995
Firefighter/EMT-B

- Performed customary firefighting and EMS duties.

BOCA RATON REGIONAL HOSPITAL, BOCA RATON, FL 11/1996 - 7/1998
E.R. Technician

- Performed part-time emergency room duties, including starting IV's., drawing blood, administering medications and performing 12 lead EKG's.
- Conducted patient assessments and assisted with transportation of critically ill patients.

AWARDS:

- Palm Beach County EMS Providers Association "EMS Provider of the Year" for 2008.
- Boca Raton Fire Rescue Services "Paramedic of the Year" for 2001, 2005, and 2008.
- Boca Raton Fire Rescue Services Distinguished Service Award for Education for 2004.

TEACHING EXPERIENCE:

PALM BEACH STATE COLLEGE, LAKE WORTH, FL
EMS Program Director

1/2016-PRESENT

- Served as the interim EMS Program Director from 1/2015 until appointed to the position.
- Oversee all aspects of an EMS education program that delivers instruction to approximately 260 EMT Basic and 90 Paramedic students per year.
- Supervise a staff comprised of 5 full-time employees, 6 Part-time employees, and 90 Adjunct Instructors.
- Maintain National and State accreditations, develop, update, and implement EMS Program Policies, oversee disciplinary procedures, and perform ongoing program and employee reviews.

PALM BEACH STATE COLLEGE, LAKE WORTH, FL
Paramedic Faculty and EMS Department Chair

8/2013-1/2016

- Serve as the Primary Instructor for the Paramedic program conducting lectures and skills training.
- Coordinate the teaching assignments of all adjunct instructors for lectures, labs, and clinical settings.
- Develop and implement all curriculum changes including: new textbooks and corresponding lecture materials such as power point presentations.
- Develop and implement new exams, quizzes, formative assessments and testing scenarios that reflect the updated curriculum and constantly evolving EMS standard of care in Palm Beach County.

EMERGENCY MEDICAL CONSULTANTS, PORT ST. LUCIE, FL
Instructor and Course Coordinator

2/1996 - PRESENT

- Conduct classes in Advanced Cardiac Life Support, CPR and Pediatric Advanced Life Support in various forums, including Fire Departments, Hospitals and Physician's offices.
- Lecture on Advanced Airway Management.
- Lectured on "Shock: Beyond Fluids and Transport" at 2013 and 2015 EMS WORLD EXPO

PALM BEACH STATE COLLEGE, LAKE WORTH, FL

5/2006 - PRESENT

- Lead instructor for the Paramedic program conducting lectures and skills training.

ATEC, INC., WEST PALM BEACH, FL

6/2002-PRESENT

- From 6/02 to 9/05 Co-Lead instructor for the Paramedic program conducting lectures and skills training.
- National Fire Academy Contract Instructor for "Advanced Life Support Response to Hazardous Materials Incidents"

Attachment # 2

Page 7 of 15

- o Co-Lead instructor for the Paramedic program conducting lectures and skills training.

EDUCATION:

OGELTHORPE UNIVERSITY, ATLANTA, GA <i>Bachelor of Business Administration Degree</i> Major: Economics	9/1985 - 5/1990
PALM BEACH STATE COLLEGE, LAKE WORTH, FL <i>EMT - Paramedic Certification</i> Assorted Fire Services related courses.	5/1994 - PRESENT
NATIONAL FIRE ACADEMY, EMMITTSBURG, MD <i>Advanced Life Support Response to Hazardous Materials Incidents</i>	11/1998
SOUTH TECH, BOYNTON BEACH, FL <i>Hazardous Material Technician</i>	3/1998
HILLSBOROUGH COMMUNITY COLLEGE, TAMPA, FL <i>EMT- Basic Certification</i>	12/1991
SARASOTA COUNTY VO-TECH FIRE ACADEMY, SARASOTA, FL <i>Firefighting Minimum Standards</i>	12/1990

INSTRUCTOR CERTIFICATIONS:

AMERICAN HEART ASSOCIATION

- o Advanced Cardiac Life Support
- o Pediatric Advanced Life Support
- o BLS for Healthcare Providers

NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS

- o Prehospital Trauma Life Support
- o Advanced Medical Life Support
- o Emergency Pediatric Care

UNIVERSITY OF MIAMI, MILLER SCHOOL OF MEDICINE

- o Advanced Stroke Life Support

FLORIDA DIVISION OF STATE FIRE MARSHAL
Bureau of Fire Standards and Training

- o Fire Services Instructor III

REFERENCES:

Furnished upon request.

Attachment # 2

Page 9 of 15

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Completion of term to expire on: 9/30/16

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Braunworth Brent T.
Last First Middle

Occupation/Affiliation: Fire Science Director
Owner Employee Officer

Business Name: Health Career Institute

Business Address: 1764 N. Congress Ave

City & State: West Palm Beach Zip Code: 33409

Residence Address: 6862 Hatteras Dr.

City & State: Lake Worth, FL Zip Code: 33467

Home Phone: (561) 389-2763 Business Phone: (561) 586-0121 Ext. _____

Cell Phone: (561) 389-2763 Fax: ()

Email Address: bbraunworth@hci.edu

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No x

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

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OR			
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AND

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*Applicant's Signature: *Brent Breenworth* Printed Name: Brent Breenworth Date: 03/09/16

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Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: *John Valente* Date: 3/22/16

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Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>None</u>	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 2/05 2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Brent Brown Date: 03/09/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 4/21/2016

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

BRENT T. BRAUNWORTH
6862 Hatteras Drive
Lake Worth, FL33467
Cell Phone- 561-389-2763

EDUCATIONAL BACKGROUND

South Technical School - EMT, Minimum Fire Standards,.....07/84 - 09/84
Hazardous Materials Technician Certificate, Confined Space01/92 - 03/92
Certificate, Extrication Certificate, Trench Rescue Certificate,
Haz Cat Certificate, Black Water Dive Rescue

Palm Beach Community College -

A.S. Degree: Emergency Medical Services.....05/96 - 08/97
Paramedic Certificate.....09/83 - 05/84
Police Auxiliary Certificate.....08/91 - 11/91
Riviera Beach SWAT School.....08/93 - 09/93
Fire Instructor.....03/05 - 03/05

Florida Atlantic University - B.S. Degree: Public Affairs.....06/82 - 05/87

University of Florida - Major: Journalism/Communications.....08/80 - 05/81

Health Career Institute - Education (Level A and B EMS Instructor Certs).....03/14

WORK EXPERIENCE

03/14 – present.....Director of Fire Science, EMS Assistant and Educator, Health Career Institute
08/07- 08/13.....Chief of Emergency Medical Services, West Palm Beach Fire Department
06/04 - 08/07.....Operational Captain, West Palm Beach Fire Rescue
01/03 - 06/04.....Operational Lieutenant, West Palm Beach Fire Rescue
10/90 - 01/03.....EMS Lieutenant, West Palm Beach Fire Department
11/97 - 02/05.....Fire Union Secretary/ Vice President- Legislative Director and President of Local 727
6/91 - 01/04.....SWAT Officer/paramedic, West Palm Beach Police Department
5/94 - 08/00.....Pension Trustee, West Palm Beach Firefighter's Pension Fund
8/96 - 10/04.....Lead EMS Instructor/Coordinator, H.E.L.P. Technologies
05/92 - 08/96.....Co-coordinator of ACLS, Continuing Education, PBCC
05/88 – 05/92.....ACLS, PALS and CPR Instructor/Adjunct, PBJC
11/89 -02/92.....Store Detective, Sunset Security (part-time)
05/89 - 11/89.....Security Guard, JFK Hospital (part-time)

Attachment # 2

Page 13 of 15

05/88 - 10/92.....Editor/Writer/Stockholder, NATIVE SUN (Also published regularly in EMERGENCY, the SUN SENTINEL, the PALM BEACH POST and TROPIC magazine).
 08/85 - 10/90.....Paramedic Supervisor, West Palm Beach Fire Department

12/87 - 8/88.....Phlebotomist, Palm Beach Blood Bank

11/84 - 5/88.....Freelance Writer, Sun Sentinel, Boca Raton magazine and the Boynton Beach News Journal.

10/86 - 10/87.....Medic-Driver, Bethesda Ambulance

12/86 - 12/87.....Construction Worker, Fine Line Striping (part-time)

10/84 - 05/85.....Security Guard, Murray Guard

03/83 - 08/85.....EMT/Driver, AA Ambulance

11/84 - 07/85.....Night Clerk, Video Station (part-time)

10/82 - 12/83.....Waiter/Bartender, Gentleman Jim's Restaurant

07/76 - 07/81.....Head Camp Counselor, City of Delray Beach Day Camp (Summers only)

06/80 - 09/80.....Lifeguard, City of Delray Beach (part-time)

10/80 - 10/81.....Laborer, Coynes Construction

12/79 - 08/82.....Busboy/Dishwasher/Barback, Busch's Seafood Restaurant

Instructor Experience

- * EMT Instructor, WPBFD, four years
- * CPR Instructor, AHA, twenty years
- * ACLS Instructor, PBCC/HCI, twenty years
- * PALS Instructor, PBCC/HCI, twenty years
- * BTLS/PHTLS Instructor, PBCC/HCI, 10 years

ACCOMPLISHMENTS

- * PALS & PPHC Instructor (off and on for ten years)
- * Employee of the Month, City of West Palm Beach
- * Firefighter of the Quarter and Firefighter of the Year, WPBFD
- * Paramedic of the Year for the WPBFD, Palm Beach County EMS
- * The Linda Schutte Award for Lifetime EMS Achievement
- * Over 100 articles and short stories published (Palm Beach Post, Reader's Digest, Tropic Magazine, etc.)
- * Published Author (book, 1993) with Simon & Schuster, STREET SCENARIOS FOR THE EMT AND PARAMEDIC
- * Published Author (book, 2000) with Sterling House Publisher, BLOOD, GUTS and TEARS
- * Team Leader of the WPBFD ALS Competition Team which won the PBC Competition (2nd) and placed 6th in the Calgary International Competition
- * Repeated victory the next year (3rd) in 1990 and competed in Edmonton, Canada

- * Various letters and awards for medical/fire/SWAT calls/ ALS Team Competitions
- * Local 727 Union Representative, Vice President who ran various political campaigns
- * PR Committee Chairman West Palm Beach Fire Rescue ('97-'99)
- * Treasurer for EMS Providers of Palm Beach County ('09-'13)
- * Certified Process Server 15th Judicial Circuit
- * Initiated a Quality Assurance program, while working on the budget, during Internship with the City of Boynton Beach
- * Established a paper recycling program for the City of Boynton Beach (1982)
- * Established a "County-wide CPR Day" for all Fire Rescue Dept's through partnership with PBC school system and PBSC (2013)
- * Helped coordinate Commissioner Mary Brandenburg's campaigns (City of WPB)
- * Assisted in Lois Frankel's Mayoral campaigns (City of WPB)
- * Campaign Manager, John Udell's campaign for County Commissioner
- * Athlete of the Week, Boca Raton News
- * Various Athletic awards

Other Appropriate Management Classes

- Dale Carnegie's How To Win Friends and Influence People (40hours)
- Company Officer, FFP 2720 (40 hours)
- Leadership in the Fire Service (16hours)
- EMS Management (16hours)
- Leadership in the Fire Service (16hours)
- Behavioral Interview Tactics (City of WPB) 8 hours

PERSONAL DATA

Date of Birth: 5/29/61, Orange, NJ

Height, weight: 5'11', 195lbs

Marital status: wife, Mary, two children, Cory and Christina

Health: excellent

Hobbies: work, writing, meeting new people, working out, football, softball, coaching and learning new skills.

Lynette Schurter

From: Cipriano, Barbara M [ciprianb@palmbeachstate.edu]
Sent: Tuesday, January 19, 2016 10:43 AM
To: Lynette Schurter
Cc: Smith, James J; Rogers, Jacqueline; Drake, Patricia A
Subject: New PBSC EMS Director Jamie Smith

Good morning Ms. Schurter, this is to notify you that Palm Beach State College has named James Smith as the new EMS Director. I am nominating "Jamie" to be the EMS Educator representative to serve on the Palm Beach County EMS Advisory Council. Kindly add Jamie to your distribution list and send require forms to our attention:

James Smith, EMS Director
561-868-3874
smithjj@palmbeachstate.edu

Thanks so much! Barb.

Please join me in congratulating **JAMES SMITH** in his new position as Emergency Medical Services Director! "Jamie" has been part of the Public Safety EMS team for over nine years; previously the Department Chair/Paramedic full time faculty, and most recently Interim EMS Director. Jamie has over 26 years of extensive experience in EMS/Fire. Jamie will be leading the EMS programs (EMT, Paramedic, EMS AS degree) through accreditations, State inspections and curriculum changes as the emergency medical services programs continue to set the bar in our community.



Great way to start our year!!!

Barbara Cipriano
Associate Dean Public Safety
Palm Beach State College
ciprianb@palmbeachstate.edu
561-868-3633

Please note: Due to Florida's broad open records law, most written communication to or from College employees is public record, available to the public and the media upon request. Therefore, this e-mail communication may be subject to public disclosure.



Date: February 29, 2016

To: Lynette Schurter, EMS Specialist
Emergency Medical Services Office

Subject: Palm Beach County Emergency Medical Services Council EMS Educators Seat

I am respectfully submitting the name of our Fire Science Director, Brent Braunworth, to fill the above EMS seat. Chief Braunworth, aside from being a long-standing EMS Chief in Palm Beach County at one of our area's most active Fire departments, has been involved in EMS education for over 20 years. He has held administrative and teaching titles at both Palm Beach State College (PBJC, then) and Health Career Institute (H.E.L.P Technologies, originally) and has grown up teaching our County's Firefighters, paramedics and EMT's. I feel this experience is extremely important since our College, HCI, and PBSC teach nearly all of the EMT's and paramedics in this area.

He is also an Author of a textbook, Street Scenarios for the EMT and Paramedic, which focusses on the key psychomotor aspects in the practical portion of an EMT's and paramedic's education. It is many educators' view that that textbook, as well as several others, steered EMT and paramedic testing toward what it is today.

Chief Braunworth, after retiring from West Palm Beach Fire Department, settled into his current position in March of 2014 after multiple schools sought his expertise. He has been honored with many of the highest awards in his field including a Lifetime Achievement award for EMS.

It is with great pleasure and respect that I submit this letter.

Sincerely,

Brenda Green,
Chief Operating Officer

PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL MEMBER

SEAT #	NAME	Title/Position	Employed by:	REQUIREMENT	Current Appt. Date	Current Exp. Date
1	John Treanor	EMS Division Chief (EMS Educator - 8/15/07 -2/4/14)	Boca Raton Fire Rescue	Fire Chiefs Assoc. of PBC-FL, Inc.	2/4/14	9/30/16
2	Elissa Noyes	Registered Nurse/Dir. Of Emergency Serv.	JFK Hospital - HCA	ER Nurse's Forum	10/1/15	9/30/18
3	Open Seat			Ambulance Provider		
4	Sandra Schwemmer	Medical Director/Physician	PBC Health Care District	PBC Health Dist.	2/4/14	9/30/16
5	Open Seat	Physician		PBC Medical Society, Inc.		
6	Mark Nosacka	CEO	Good Samaritan Hospital - Tenet	Economic Council of PBC, Inc.	10/21/14	9/30/17
7	Dr. Scott McFarland	ER Physian	Palm Beach Gardens Hospital	ER Physician	12/2/14	9/30/17
8	Open Seat			EMS Educator		
9	William Quinn	Dir. Southeast Fla Market	Funeral Services	Consumer Distr. 1	10/1/15	9/30/18
10	Ruth Berman	Retired	Retired	Consumer Distr. 2	6/2/15	9/30/18
11	Robert Bean	Retired	Retired	Consumer Distr. 3	10/7/14	9/30/17
12	Ronald E. Giddens	Optometrist	Own Business	Consumer Distr. 4	10/7/14	9/30/17
13	Lance Berkowitz	Retired	Retired	Consumer Distr. 5	1/13/15	9/30/17
14	Elizabeth Cayson	Community Relations Specialist	Health Care District Consumer	Consumer Distr. 6	10/7/14	9/30/17
15	Open Seat			Consumer Distr. 7		
16	Kenneth Schepcke	Dr./Medical Director/Physician	JFK Hospital - HCA	PBC EMS Medical Dir. Assn.	2/4/14	9/30/16
17	Open Seat			Professional FF/		
18	Roger Kirk	President & CEO	Bethesda Hospital -Independent	Palm Beach Cnty. Independent Hosp. CEO	5/16/14	9/30/17
19	Gina Melby	CEO	JFK Hospital - HCA	Palm Beach Cnty. HCA Hospital CEO	5/16/14	9/30/17
20	Jeffrey Welch (completing M. Bryans Term)	CEO	PBG Hospital- Tenet	Palm Beach Cnty. Tenet Hospital CEO	02/09/16	9/30/17

RESOLUTION NO. 201 4 - 0100

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION R73-162; AMENDED BY RESOLUTIONS R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93- 448 R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; ESTABLISHING AND UPDATING THE UNIFORM POLICIES AND PROCEDURES FOR PALM BEACH COUNTY ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS; PROVIDING FOR CREATION OF THE PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

WHEREAS it is desirable to repeal Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; and reestablish up-to-date policies into one all encompassing document which includes specific procedures to ensure compliance with the Board of County Commissioners directives; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established the Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council") on March 27, 1973; and

WHEREAS, on February 5, 2013, the Board of County Commissioners ("Board") adopted Resolution 2013-0193, establishing uniform policies and procedures for Palm Beach County advisory boards, committees and commissions; and

WHEREAS, there is a need to bring Resolution R73-162, as amended into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R2013-0193, as may be amended; and

WHEREAS, repealing and replacing Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216, pertaining to the

Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council"), will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Repeal and Replacement of Prior Resolutions. Resolutions R73-162, R73-341, R75-814, R77-1093, R77-1133, R85-1073, R89 1086, R90-549, R93-448, R93-876, R94-154, R99-1396, R2009-0248, and R2012-0216 are repealed and replaced in their entirety.

Section 2. Creation of the Palm Beach County Emergency Medical Services Advisory Council. There is hereby re-established the Palm Beach County Emergency Medical Services Advisory Council, an Advisory Board, to be known as the "EMS Advisory Council" herein referred to as the "Advisory Council."

Section 3. Advisory Board Membership. The Advisory Council shall be composed of twenty (20) members, seven (7) of whom shall be termed "District" members, thirteen (13) of whom shall be termed "At-Large" members. All members must be residents of Palm Beach County at the time of appointment and while serving on the Advisory Council and shall have such qualifications for office as are hereinafter enumerated. At-Large members shall be appointed by the Board, as a whole, from nominations provided by individual agencies that the members are associated with as well as the County Commissioners. At-Large members shall also possess qualifications for office as hereinafter enumerated. All District members shall serve at the pleasure of the District Commissioner appointing them and may be removed without cause. Similarly, all At-Large members shall serve at the pleasure of the Board and may be removed without cause.

Section 4. Qualifications of Members. Each person nominated for and appointed to the Advisory Council shall possess a favorable reputation within Palm Beach County for experience and expertise in at least one of the following professions or fields:

1. Fire Chief's Association of PBC-FL Inc.,

2. ER Nurse's Forum
3. Private Ambulance Provider, nominated by County Private Ambulance Services Providers.
4. PBC Health Care District - Trauma District
5. PBC Medical Society Inc.- Physician, Emergency Room experience
6. Economic Council of PBC Inc., not to include a hospital representative
7. Emergency Room Physician, open to all County Hospitals
8. EMS Educator from County EMS Training Facilities
9. Palm Beach County Medical Directors
10. Palm Beach County Council of Firefighters
11. Hospital CEO, to be selected by each Independent Hospital Representative and nominated by the BCC.
12. Hospital CEO, to be selected by HCA Hospitals Administrators
13. Hospital CEO, to be selected by TENET Hospitals Administrators
14. Seven (7) "District" members who receive direct services from the EMS Community.

Section 5. Term of Office. Terms of office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. Existing member's terms shall end on September 30th of the year in which their term expires. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms.

Section 6. Removal for lack of Attendance. Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed

pursuant to this paragraph shall not continue to serve on the board and such removal shall create a vacancy, unless otherwise provided by statute or other binding rule.

Section 7. Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

Section 8. Conduct of Meeting. A quorum must be present for the conduct of all Advisory Council meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

Section 9. Officers. Officers of the Advisory Council shall consist of a Chair and a Vice Chair who shall be elected by a majority vote of the membership and shall serve for terms of one (1) year. No officer shall serve for more than two (2) consecutive terms and any officer may be removed before the expiration of his term by a two-thirds (2/3) vote of the Advisory Council. The Chair shall preside over the meetings and the Vice Chair shall preside in the absence of the Chair.

Section 10. Meetings. The Advisory Council may meet in regular session once every two (2) months, with the annual meeting for the selection of officers to be in the month of May, or as required, at times and places set by the Advisory Council or as determined by the Chair. Regular meetings shall be set by the Advisory Council at least one (1) calendar month in advance of each meeting. Special meetings of the Advisory Council may be held at the call of the Chair or the Director of Public Safety, provided, however, that forty-eight (48) hours advance notice is given to both the members of the Advisory Council and the public in accordance with Florida Statutes, so that reasonable public notice is provided for all meetings, with same being open to the public at all times.

Section 11. Duties and Responsibilities. It shall be the duty of the Advisory Council to review and make recommendations to the Board or the Director of the Department of Public Safety. Such review and recommendations shall be performed

in a timely manner. Moreover, the Advisory Council may review and make recommendations to the Board on any and all emergency medical services matters coming within the authority and purview of the Board.

Section 12. Staff Cooperation and Support. The staff of the County, including but not limited to, the County Administrator or his designee, the County Attorney or his designee, and the Director of Public Safety, are hereby charged with the responsibility to furnish to the Advisory Council; such records, documents, plans, reports and financial data on emergency services matters which, in the opinion of the Advisory Council, may fulfill the duties required of it hereunder. Secretarial and recording support for the Advisory Council shall be made available by the Department of Public Safety.

Section 13. Appointment of Advisors. The Advisory Council is authorized to seek and secure advice from those who might be of assistance to the Advisory Council; provided, however, that such advice must be obtained without compensation to the advisor.

Section 14. Travel Expenses, Reimbursement and Approval Authority. Members of the Advisory Council shall serve without compensation but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Advisory Council member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-0-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Council member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with Countywide Policy and Procedures memoranda (PPM) CW-F-009.

Section 15. Maximum Number of Boards. The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one time shall be three (3), except that no individual may serve on more than one (1) board, including if doing so would violate Article II, Section 5 (a) of the Florida Constitution which prohibits dual office holding.

Section 16. Qualification as a Candidate. Advisory Council members shall not be prohibited from qualifying as a candidate for elected office.

Section 17. Sunshine Law and State Code of Ethics. The Advisory Council shall comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Council meetings shall be provided. All meetings of the Advisory Council shall be open to the public at all times and minutes shall be taken at each meeting.

Section 18. Palm Beach County Code of Ethics. Advisory Council members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

Section 19. Annual Narrative Report. The Advisory Council, and each board listed in PPM CW-O-60, may be amended from time to time and shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060. An Annual Narrative Report does not have to be submitted if the board is required to submit a report at least quarterly through ordinance, law, or some other legal document.

Section 20. Compliance with Uniform Policy for Advisory Boards and Commissions. This Resolution and the Advisory Council are expressly subject to all uniform policies for advisory boards and commissions as established by the Board pursuant to Resolution 2013-0193, as may be amended. In the event of any conflicts

between this Resolution and any amendments hereto, and the aforesaid Resolution 2013-0193, as may be amended, the latter shall prevail over the former.

Section 21. Effective Date. The provisions of this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Abrams, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Stephen A. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 14th day of January 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney