

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: May 17, 2016	<input checked="" type="checkbox"/> [X]	Consent	<input type="checkbox"/> []	Regular
	<input type="checkbox"/> []	Ordinance	<input type="checkbox"/> []	Public Hearing

Department
Submitted By: Community Services
Submitted For: Financially Assisted Agencies

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I. EXECUTIVE BRIEF

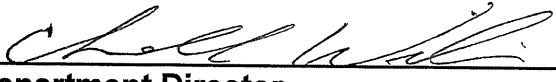
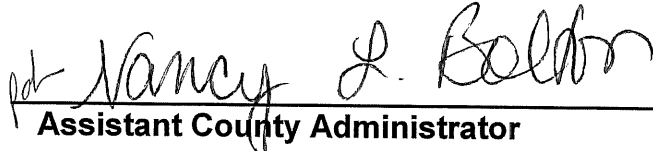
Motion and Title: Staff recommends motion to approve: Amendment No. 3 to Contract for Provision of Financial Assistance with 211 Palm Beach/Treasure Coast, Inc. (211) (R2013-1390), for the period October 1, 2015, through September 30, 2016, to change the unit cost and unit cost definition for the Elder Outreach Program.

Summary: This amendment is necessary to incorporate changes to the Exhibit B-2 Units of Service Definition of the agreement. The requested changes only affects the cost unit definition and cost unit amount and will not change the total amount of the amendment or services delivered to the clients, but will ease the administrative strain that occurs when tracking individual client interactions per the previous unit definition. The new unit cost of \$22 covers direct client services as compared to the previous unit cost of \$42.32 which included indirect client services in addition to referral, service linkage and advocacy. The Agency interacts with many clients per day and approving this change will allow for more time to focus on client related matters. The annual contract allocation remains at \$37,988. (FAA) Countywide (HH)

Background and Justification: In providing for human service needs, Palm Beach County augments its own service mix through the provision of funding for programming and services delivered by community-based agencies. The Financially Assisted Agencies program was established in the early 1980s to overcome the adverse impact of reduced federal funding. It is now an important component of the federal, state and local funding sources that support our County's system of care. Funded organizations are monitored by the Community Services Department to maintain programmatic and fiscal accountability.

Attachments: Amendment No. 3 with 211

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Recommended By:		<u>5/4/16</u>
	Department Director	Date
Approved By:		
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					

No. ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No _____

Budget Account No.:

Fund ___Dept ___ Unit ___Object ___Program Code _____ Program Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: M
Taruna Malhotra, Assistant Department Director

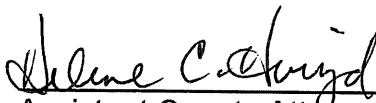
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB 428 4/28


Contract Development and Control 5/5/16

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO FINANCIALLY ASSISTED AGENCIES
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE FINANCIALLY ASSISTED AGENCIES CONTRACT (R2013-1390) made and entered into in Palm Beach County Florida, on this ____ day of ____ 2016, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **211 Palm Beach/Treasure Coast, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose address is **P.O. Box 3588 Lantana, FL 33465.**

WITNESSETH:

WHEREAS, the parties agree that certain other amendments to the contract are necessary and appropriate.

NOW THEREFORE, the above named parties hereby mutually agree that the contract is hereby amended as follows:

1. Exhibit B-3 for FY 2016 is attached hereto and made a part hereof showing new units service rate and definition and such exhibit supersedes and replaces Exhibit B-2.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Amendment to the Contract shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their officials thereupon duly authorized.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida

BOARD OF COUNTY COMMISSIONERS

BY: _____
Deputy Clerk

BY: _____
~~Mary Lou Berger, Mayor~~
Mary Lou Berger, Mayor

WITNESS:

AGENCY:

Sharon L'Herron
Signature

211 Palm Beach/Treasure Coast, Inc.
Agency's Name Typed

Sharon L'Herron
Name Typed

BY Susan K Buza
Signature

23-7153017
Agency's Federal ID Number

Susan K Buza
Agency's Signatory Name Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services

Nelme C. Strijd
Assistant County Attorney

By: Channell Wilkins
Channell Wilkins, Director

UNITS OF SERVICE DEFINITION 2016
FINANCIAL ASSISTANCE CONTRACT

Agency: 211 Palm Beach/Treasure Coast, Inc.

Service Name and Definition of Unit of Service	Unit Cost	Total Cost Of Service
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Service: Elder Crisis Outreach

\$22.00 \$37,988

A unit of service is defined as one hour of staff time in direct client services as evidenced by employee time sheets.

Group supervision or any group services will be billed as a single unit per hour, not per employee or client participating.

TOTAL CONTRACT \$37,988

The AGENCY is allowed to expend up to \$4,000 for initial certification or \$1,500 for the annual renewal fee out of this FY 2016 contract. This option exercised by the agency will be taken from the approved budget thus reducing the number of units to be provided. Certification is a requirement of contracting with the COUNTY as referenced in Article 14 of this contract.