

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 7, 2016 Consent Regular

 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

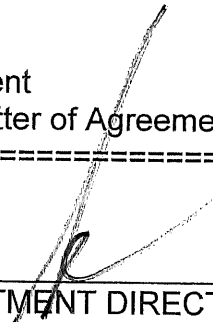
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **(A) Accept** on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the Florida Department of Transportation, for the Drug Recognition Expert (DRE) Project in the amount of \$4,500, for the period of April 26, 2016 through September 15, 2016; and **(B) Approve** a budget amendment of \$4,500 in the Sheriff's Grant Fund.

Summary: On April 26, 2016, the Florida Department of Transportation (FDOT) awarded a Drug Recognition Expert (DRE) grant to the Palm Beach County Sheriff's Office in the amount of \$4,500, to support FDOT's efforts to reduce Driving under the Influence (DUI) traffic offenses. These funds will be used to pay for overtime costs to conduct a DRE evaluation. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (DC)

Background and Justification: The Florida Department of Transportation receives federal funding from the National Highway Traffic Safety Administration to support statewide Highway Safety projects. The Catalog of Federal Domestic Assistance (CFDA) number is 20.616, the project number is M5X 16-06-03, and the DOT Contract number is #GO435.

- Attachments:**
- 1. Budget Amendment
 - 2. FDOT & IPTM Letter of Agreement and Contract
- =====

RECOMMENDED BY:  5-18-2016
DEPARTMENT DIRECTOR DATE

APPROVED BY:  5/25/16
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0				
Operating Costs	\$4,500				
External Revenues	(\$4,500)				
Program Income (County)					
In-Kind Match (County)	0				
 Net Fiscal Impact	 0				
 # Additional FTE Positions (Cumulative)	 0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2299 Object 3129

Reporting Category _____

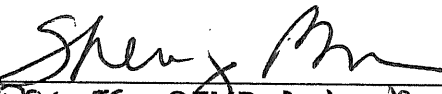
B. Recommended Sources of Funds / Summary of Fiscal Impact:

The grant is funded through the National Highway Traffic and Safety Administration and is administered by the Florida Department of Transportation. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

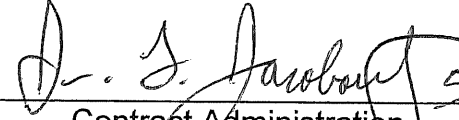
Palm Beach County Sheriff's Office DRE Project	\$4,500
Total Program Budget	\$4,500

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:



 KRS/20 SC OFMB JRS slaw JRS
 5/17/16



 Contract Administration
 5/24/16 JJJ

B. Legal Sufficiency:



 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

16-0825

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

BLEN 052516 x 478
BLEN 052516 x 1408

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
<u>State of Florida Drug Recognition Expert</u>								
160-2299-3129	Federal Grant - Other Public Safety	0	0	4,500	0	4,500		
TOTAL REVENUES		1,540,026	\$5,772,715	\$4,500	\$0	5,777,215		
Expenditures								
<u>State of Florida Drug Recognition Expert</u>								
160-2299-9498	Transfer to Sheriff's Fund 1902	0	0	4,500	0	4,500		
TOTAL EXPENDITURES		1,540,026	\$5,772,715	\$4,500	\$0	5,777,215		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION


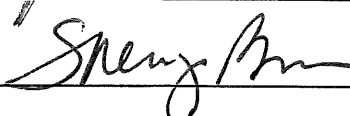
Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of June 7, 2016

 5-18-2016
 5/23/16

Deputy Clerk to the
Board of County Commissioners

Attachment # 1



State of Florida Drug Recognition Expert Call-Out Overtime Reimbursement Agreement

Project Number: M5X 16-06-03 Contract Number: G0435
Institute of Police Technology and Management
DRE Coordinator: Kyle J. Clark

This is an agreement to provide reimbursement for qualified overtime expenses incurred by a certified Drug Recognition Expert (DRE) as a result of conducting a drug influence evaluation for a violation of 316.193 Driving Under the Influence (DUI).

The parties to this contract shall be bound by all applicable sections of Part V: Acceptance and Agreement of Project no. M5X 16-06-03, FDOT contract # G0435. A final invoice must be received by September 15, 2016 or payment will be forfeited.

The Palm Beach County Sheriff's Office will be reimbursed \$75.00 per hour up to a maximum of \$4,500 for overtime expenses incurred as a result of a certified DRE employed by Palm Beach County Sheriff's Office conducting a qualified drug influence evaluation as part of an investigation of 316.193 (DUI). A "qualified drug influence evaluation" shall be one that is 1) reported by the DRE to the Florida DRE Coordinator by submitting a DRE Call-out notification (provided) and a copy of the initial evaluation report (facesheet), and 2) entering the evaluation into the NHTSA DRE Database (dredata.nhtsa.gov). The Palm Beach County Sheriff's Office will submit an approved, signed Overtime Reimbursement Invoice (provided) for each DRE investigation resulting in overtime that meets this criteria within 14 calendar days from the date of the overtime. Failure to meet these criteria can result in non-payment of the claim. The following certified DREs are eligible for overtime reimbursement for Palm Beach County Sheriff's Office under this agreement:

- 1. Luis Blasco 2. Greg Croucher 3. Eric Devaul
4. Christopher Doerr 5. Daniel Mercier 6. Kenneth Noel
7. Seth Perrin 8. Troy Snelgrove 9. Robert Stephan
10. Thomas Walton

All invoices for DRE overtime reimbursement shall contain the following certification statement and must be signed by the approved signatory below: "All costs are true and valid costs incurred in accordance with the agreement."

All overtime that is billed to the grant must be completed prior to September 1, 2016. This agreement is subject to termination through notification by IPTM (including electronic notification) upon depletion of available grant funding.

Signature: [Handwritten Signature] Date: 4/25/16
Approved Signatory (printed): Ric L. Bradshaw

Title: Sheriff
Signature: [Handwritten Signature] Date: 04/26/16
Kyle J. Clark
Florida Drug Recognition Expert Coordinator
Institute of Police Technology and Management

CONTRACTUAL SERVICES AGREEMENT REVIEWED AND APPROVED

Chris Craig 04/19/16
TRAFFIC SAFETY ADMINISTRATOR DATE