

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 7, 2016 [X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing

Department:

Submitted By: Department of Airports

Submitted For:

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: The General Consulting Agreement with CH2M Hill, Inc. for a term of two (2) years, with two one (1) year renewal options in the amount of \$1,877,401.43 for the performance of professional planning and design services related to the approved Palm Beach County Airports' Capital Improvement Program.

**Summary:** In order to carry out the approved Capital Improvement Program for the County, the Department of Airports requires professional planning and design engineering services. In accordance with Florida Statutes 287.055 and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition), CH2M Hill, Inc. was competitively selected to provide these services. The first agreement of a potential multi-year contract in the amount of \$1,877,401.43 will provide the Department of Airports with the needed continuing professional services to implement the approved Capital Improvement Program. The services identified and negotiated are as follows: Level 1 Tasks – Palm Beach International Airport (PBIA) Third Level Ticketing Interior Improvements Design and Bidding Services; PBIA Concourse B and C Gate Agent Desks Replacement, Cell Phone Charging Stations, and Wi-Fi Upgrades Design and Bidding Services; PBIA Interior Airfield Service Road Design, Permitting and Bidding Services; Palm Beach County Department of Airports Fair Market Annual Rental Value Appraisal Services; Palm Beach County Glades Airport (PHK) Fuel Farm Replacement Design, Permitting and Bidding Services; North Palm Beach County General Aviation Airport (F45) Perimeter Security Fence Improvements Design, Permitting and Bidding Services; PBIA, F45, Palm Beach County Park Airport (LNA) and PHK Americans with Disabilities Act (ADA) Compliance Support Services; PBIA Electrical System Analysis and Arc Flash Hazard Study; PBIA Airport Traffic and Circulation Study; F45 Runway 13-31 Extension Project Definition Document; LNA Southside Re-Development Program Phase 1 and 2 Supplemental Design Services; Level 3 Tasks – Miscellaneous Engineering and Planning Consulting Services. Work to be completed under these Task III Services will be issued per the level of authority contained in PPM CW-F-050, by way of a separate proposal or task authorization. CH2M Hill, Inc. is an Englewood, Colorado based firm, however, the majority of the work to be completed in this Agreement will be completed and/or managed through their Palm Beach Gardens, Florida office in conjunction with Palm Beach County-based subconsultant firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this contract. CH2M Hill, Inc. committed to 21% in their proposal. Countywide (AH)

**Background and Justification:** In accordance with Florida Statutes 287.055, "The Florida Consultants Competitive Negotiations Act and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition)", proposals were requested from interested firms and individuals to provide professional planning and design services to Palm Beach County associated with carrying out the approved Capital Improvement Program for the County Airports. On July 15, 2015, the Countywide Selection Committee selected CH2M Hill, Inc. to provide the required professional services for Palm Beach County Department of Airports. This selection and project setup arrangement was approved by the BCC approximately ten (10) business days after selection.

**Attachments:**

- 1. Contract with CH2M Hill, Inc. – 3 Originals

Recommended By: [Signature] 5/15/16  
Department Director Date  
Approved By: [Signature] 5/19/16  
County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$1,877,401	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	(\$361,918)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>\$1,515,483</b>	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_

Budget Account No: Fund 4111 Department 121 Unit A107/A315/A335/A340 Object 6505/6504/6504/6504  
Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funds are available in the above accounts for this contract. Funding sources consist of FDOT grant funds of \$361,918 and \$1,515,483 of local Airport Revenue. PFC revenues of \$358,170 are included in the local Airport Revenue.

C. Departmental Fiscal Review: CM Sumier

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

[Signature]  
OFMB 5/10/16 5/10 285111

[Signature]  
Contract Dev. and Control 5/18/16 TD

**B. Legal Sufficiency:**

Anne Robert 5/19/16  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director