

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 21, 2016	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF



Motion and Title: Staff recommends motion to: (A) Receive and File an Amendment No. 1 To Letter of Agreement and Contract, dated May 11, 2016, with the University of South Florida Board of Trustees for the University of South Florida's Center for Urban Transportation Research, to provide an additional \$10,200, in grant funds for the Palm Beach County Sheriff's Office's Pedestrian and Bicycle Safety High Visibility Enforcement Project and to extend the grant period from May 30, 2016 through June 13, 2016; and B) Approve a budget amendment of \$10,200 in the Sheriff's Grant Fund.

Summary: On November 3, 2015, the Board of County Commissioners (BOCC) accepted an award from the University of South Florida's Center for Urban Transportation Research to provide \$68,372 in reimbursable funding for overtime expenses to support the Palm Beach County Sheriff's Office's Pedestrian and Bicycle Safety High Visibility Enforcement Project (R-2015-1583). This amendment will provide an additional \$10,200 in reimbursable funding to support additional overtime expenses and likewise will extend the current grant period from May 30, 2016 through June 13, 2016. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (DC)

Background and Justification: The Florida Department of Transportation (DOT) awards grants from funds received from the National Highway Traffic Safety Administration for Highway Safety projects. DOT sub-awarded these funds to the University of South Florida's Center for Urban Transportation Research to implement Florida's Pedestrian & Bicycle Strategic Safety Plan. A component of the plan is to fund law enforcement's effort to conduct high visibility enforcement details throughout high risk intersections. The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is TWO #945-002, and the DOT Contract number is #BDV25.

Attachments:

- 1. Budget Amendment
- 2. Amendment No.1
- 3. R-2015-1583

RECOMMENDED BY: 	6/17/16 DATE
DEPARTMENT DIRECTOR	
APPROVED BY: 	6/17/16 DATE
Deputy COUNTY ADMINISTRATOR	

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0				
Operating Costs	\$10,200				
External Revenues	(\$10,200)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X _____

Budget Account No.: Fund 1152 Agency 160 Org 2286 Object 3129
Reporting Category _____

B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The Highway Safety grant is funded by the National Highway Traffic and Safety Administration and is administered at the State level by the Florida Department of Transportation. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

Palm Beach County Sheriff's Office Pedestrian & Bicycle HVE Project	\$68,372
Palm Beach County Sheriff's Office Pedestrian & Bicycle HVE Project Supplemental Award	\$10,200
Total Program Budget	\$78,572

III. REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**

[Signature] 6/15/16
OFMB ET 6/13/16
SO 6/14/16
[Signature] 6/16/16
Contract Administration

B. **Legal Sufficiency:**

[Signature] 6/16/16
Assistant County Attorney

C. **Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.

16-0874

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
Revenues								
USF High Visibility Enforcement Grant FY16								
160-2286-3129	Federal Grant - Other Public Safety	0	68,372	10,200	0	78,572		
	<u>TOTAL REVENUES</u>	1,540,026	<u>\$5,777,215</u>	<u>\$10,200</u>	<u>\$0</u>	<u>5,787,415</u>		
Expenditures								
USF High Visibility Enforcement Grant FY16								
160-2286-9498	Transfer to Sheriff's Fund 1902	0	68,372	10,200	0	78,572		
	<u>TOTAL EXPENDITURES</u>	1,540,026	<u>\$5,777,215</u>	<u>\$10,200</u>	<u>\$0</u>	<u>5,787,415</u>		

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of June 21, 2016

Deputy Clerk to the
Board of County Commissioners

Attachment # 1

AMENDMENT NO. 1 TO LETTER OF AGREEMENT AND CONTRACT

WHEREAS the UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES for the University of South Florida's Center for Urban Transportation Research ("University") and the Palm Beach County Sheriff's Office ("Vendor") have previously entered into an Agreement ("Original Agreement") dated October 1, 2015.

WHEREAS, the University and Vendor agree to the following Amendment to the Original Agreement, such Amendment to be effective once the last party has signed the amendment.

- The University and Vendor agree to increase the contract amount by \$10,200.00, for a new total of \$78,571.88.
- The University and Vendor agree to change the end date of the contract from May 30, 2016 to June 13, 2016.
- The University and Vendor agree to change the due date of the final invoice from June 20, 2016 to July 1, 2016.

All other provisions of the original agreement and any subsequent Amendments, if any, that are not in conflict with or changed by the Amendment above shall remain unchanged and in effect.

IN WITNESS WHEREOF, the parties have executed this instrument for the purposes herein expressed.

UNIVERSITY OF SOUTH FLORIDA

George
Cotter

Digitally signed by George Cotter
DN: cn=George Cotter, o=University of
South Florida, ou=Purchasing Services,
email=gcotter@usf.edu, c=US
Date: 2016.05.06 16:19:43 -0400

(Signature)

George Cotter
Interim Director Purchasing Services

(Print Name)

May 6, 2016

(Date)

VENDOR

(Signature)

Kim L. Bradshaw

(Print Name)

(Date)

5/11/16

CUTR

(Signature)

Ken Short

Ken Short
Project Director, University of South Florida

(Date)

5/11/16

3CC-2
m No. MBIT 7-0
2015-1583

R-2015-1583

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

Motion and Title: Staff recommends motion to: (A) Accept on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the University of South Florida Board of Trustees for the University of South Florida's Center for Urban Transportation Research, for the Palm Beach County Sheriff's Office's Pedestrian and Bicycle Safety High Visibility Enforcement Project in the amount of \$68,371.88, for the period of October 1, 2015, through May 30, 2016; **(B) Approve** a budget amendment of \$68,372 increasing the Sheriff's Grants Fund.

Summary: On September 22, 2015, the University of South Florida's Center for Urban Transportation Research awarded a Pedestrian and Bicycle Safety High Visibility Enforcement (HVE) grant to the Palm Beach County Sheriff's Office (PBSO) in the amount of \$68,371.88, to support the Florida Department of Transportation's Pedestrian and Bicycle Safety Enforcement Campaign. These funds will be used to pay for overtime costs associated with the HVE project. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (JB)

Background and Justification: The Florida Department of Transportation (DOT) awards grants from funds received from the National Highway Traffic Safety Administration for Highway Safety projects. DOT sub-awarded these funds to the University of South Florida's Center for Urban Transportation Research to implement Florida's Pedestrian & Bicycle Strategic Safety Plan. A component of the plan is to fund law enforcement's effort to conduct high visibility enforcement details throughout high risk intersections. The Catalog of Federal Domestic Assistance (CFDA) number is 20.205, the project number is TWO #945-002, and the DOT Contract number is #BDV25.

1. Budget Amendment
2. Letter of Agreement and Contract

10/22/15
DATE

11/2/15
DATE

3

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0				
Operating Costs	\$68,372				
External Revenues	(\$68,372)				
Program Income (County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2286 Object 3129

Reporting Category _____


B. Recommended Sources of Funds / Summary of Fiscal Impact:

The Highway Safety grant is funded by the National Highway Traffic and Safety Administration and is administered at the State level by the Florida Department of Transportation. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

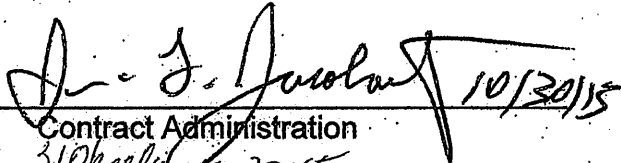
Palm Beach County Sheriff's Office Pedestrian & Bicycle HVE Project	<u>\$68,372</u>
Total Program Budget:	<u>\$68,372</u>

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:



OFMB 10/24/15



Contract Administration 10/30/15

B. Legal Sufficiency:



Assistant County Attorney 11/2/15

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.