

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: June 21, 2016	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department
Submitted By: Community Services
Submitted For: Human Services Division

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I. EXECUTIVE BRIEF

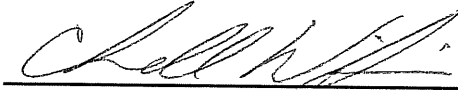

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to Contract for Provision of Services with The Salvation Army (R2015-1420), for the period October 1, 2015, through September 30, 2016, to reallocate budget between service programs, to provide emergency shelter to individuals who are homeless or at risk of homelessness.

Summary: This amendment is necessary to amend line item allocations. The reallocation of funds will allow The Salvation Army to continue to provide emergency shelter to homeless men at the Center of Hope. The Evaluations budget line has been removed and funding of \$38,500 will be reallocated to Salaries, Building Insurance, Employment Assistance, Life Skills, Furniture and Utilities. These budgeted line items are used for providing essential services for individuals in emergency shelters as defined by the Department of Housing and Urban Development (HUD). Both The Salvation Army and the Department of Community Services determined that reallocating the funds would provide much needed services to clients at risk of being homeless. The annual contract allocation remains at \$93,000. No County funds are required. (Human Services) Countywide (HH)

Background and Justification: The Department of Economic Sustainability received \$522,853 in funding from the Department of Housing and Urban Development. Undertaking of this Program has been a collaborative effort between the Community Services Department and the Department of Economic Sustainability.

Attachments: ① Amendment No. 1 with The Salvation Army
② Budget Availability Statement

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Recommended By:		<u>6/16/16</u>
	Department Director	Date
Approved By:		<u>6/16/16</u>
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT					
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget: Yes X No

Budget Account No.:

Fund 1101 Dept. 143 Unit 1435 Obj. 8201 Program Code ES25 Program Period: GY15


B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding Source is the U.S. Department of Housing and Urban Development through the Emergency Solutions Grant.

C. Departmental Fiscal Review: Taruna Malhotra, Assistant Department Director

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB Et 403 N4 6/7/16 20 CN

D. S. Jacobson 6/15/16
Contract Development and Control
6/15/16 *TS*

B. Legal Sufficiency:

Shene C. Hartzel
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO
CONTRACT FOR PROVISION OF SERVICES**

THIS AMENDMENT TO CONTRACT FOR PROVISION OF SERVICES (R2015-1420) is made and entered into at West Palm Beach Florida. On this _____ day of _____, 2016 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "COUNTY" and The Salvation Army, A Georgia Corporation, hereinafter referred to as the "AGENCY", a not-for-profit corporation, entitled to do business in the State of Florida, whose address is 2100 Palm Beach Lakes Boulevard, West Palm Beach Florida 33401.

WITNESSETH:

WHEREAS, the AGENCY has agreed to provide emergency shelter to homeless men at the Center of Hope; and

WHEREAS, the need exists to amend the current line item allocations.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on October 20, 2015 is hereby amended as follows:

- I. Exhibit "A" Section II. A. is hereby amended to replace the contents of the this section with the following:
 - A. Provide up to \$93,000 in funding. The County agrees to reimburse the Agency for Emergency Shelter. The total shall not exceed \$93,000 in funding for the following budget line items:

Budget Line Item Description	Amount
Emergency Shelter	
Salaries	\$49,900
Fringe Benefits	\$2,500
Building Insurance	\$7,500
Employment Assistance	\$3,000
Life Skills	\$500
Furniture	\$2,000
Food	\$15,000
Occupancy	\$4,000
Utilities	\$8,600
TOTAL:	\$93,000

OTHER PROVISIONS:

All provisions in the Contract or exhibits to the Contract in conflict with this Amendment to the Contract shall be and are hereby changed to conform to the amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida

BOARD OF COUNTY COMMISSIONERS

BY: _____
Deputy Clerk

BY: _____
Mary Lou Berger, Mayor

WITNESS:

AGENCY:

Bonnee Cassidy
Signature

The Salvation Army, A Georgia Corporation

AGENCY's Name Typed

Bonnee Cassidy
Name Typed
58-0660607

BY: [Signature]
Signature
Kenneth Johnson

AGENCY's Federal ID Number

AGENCY's Signatory Name Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Florida Divisional Commander
AGENCY's Signatory Title Typed

By: Deleene C. Hargis
Assistant County Attorney

APPROVED AS TO TERMS AND
CONDITIONS Department of Community
Services

[Signature]
Channell Wilkins, Director

Simple View

Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient. Click on the Insured Name to update contact informaiton.

Monday, May 16, 2016

Images

Contracts

Insured: The Salvation Army, a Georgia Corporation Insured ID: 041HS0215-PBC

Status: Compliant (with overrides)

ITS Account Number: PLC1523

Project(s): Palm Beach County - Community Services

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 1/1/2017			
General Aggregate:	\$1,000,000	\$500,000	X
Products - Completed Operations Aggregate:	\$1,000,000	\$500,000	X
Personal And Advertising Injury:	\$1,000,000	\$500,000	X
Each Occurrence:	\$1,000,000	\$500,000	X
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>			
Expiration: 1/1/2017			
	All Owned Autos	Any Auto not provided	X
	Hired Autos	not provided	X
	Non-Owned Autos	not provided	X
Combined Single Limit:	\$1,000,000	\$100,000	X
<u>Excess/Umbrella Liability</u>			
Expiration: 1/1/2017			
Each Occurrence:	\$0	\$3,000,000	
Aggregate Limit:	\$0	\$3,000,000	
<u>Workers Compensation/Employers Liability</u>			
Expiration: 1/1/2017			
Each Accident:	\$100,000	\$1,000,000	
Disease - Policy Limit:	\$500,000	\$1,000,000	
Disease - Each Employee:	\$100,000	\$1,000,000	

Notifications

There were no deficiency letters issued.

Do you have an updated Certificate? Click the button below to submit a Certificate.

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: June 6, 2016

REQUESTED BY: Shairette Major

PHONE: 561-233-3679

PROJECT TITLE: The Salvation Army

PROJECT NO.: n/a

ORIGINAL CONTRACT AMOUNT: \$93,000

BCC RESOLUTION#: R2015-1420

CONSULTANT/CONTRACTOR: Community Services

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: This amendment amends line item allocations. The Evaluations budget line has been removed and funding of \$38,500 will be reallocated to Salaries, Building and Insurance, Employment Assistance, Life Skills, Furniture and Utilities. Palm Beach County Community Services manages The Salvation Army sub recipient agreement funded in FY 2015-2016 under the Emergency Solutions Grant Program. The annual contract allocation remains at \$93,000.

WILL THIS AMENDMENT CHANGE THE ESTIMATED COAST OF THE PROJECT? IF YES, PROVIDE ESTIMATES OF THE NEW COSTS:

CONSTRUCTION: \$-0-
PROFESSIONAL SERVICES: \$-0-
STAFF COSTS: \$-0-
EQUIP./SUPPLIES: \$-0-
CONTINGENCY: \$-0-
TOTAL: \$-0-

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 1101 DEPT: 143 UNIT: 1435 OBJ: 8201 PROG CODE: ES25/GY15

IDENTIFY FUNDING SOURCE (CHECK ALL THAT APPLY):

☐ AD VALOREM _____
☐ NON-AD VALOREM _____
☒ GRANT Emergency Solutions Grant – Federal Grant
☐ FEDERAL/DAVIS BACON _____

SUBJECT TO INSPECTOR GENERAL FEE ☐ YES ☒ NO

Department: Department of Economic Sustainability

BAS APPROVED BY: Edward W. Lowery DATE: 6/6/2016

ENCUMBRANCE NUMBER: _____