

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

=====

Meeting Date: June 21, 2016	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department
Submitted By: Community Services
Submitted For: Farmworker Career Development Program

=====


I. EXECUTIVE BRIEF

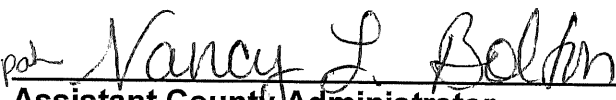
Motion and Title: Staff recommends motion to approve: Memorandum of Understanding with CareerSource Palm Beach County, Inc., for the period March 21, 2016, through July 31, 2019, for delivery of workforce services to farmworkers.

Summary: This Memorandum of Understanding (MOU) will establish an organizational framework to integrate the delivery of workforce services into the One-Stop delivery system. The MOU satisfies the program delivery requirement contained in the Title I of the Workforce Innovation and Opportunity Act. No County funds are required. (Farmworker Career Development Program) Countywide (HH)

Background and Justification: The Palm Beach County Farmworker Career Development Program has been providing services to the farmworker population of Palm Beach County for 38 years. The program is currently funded under the Workforce Investment Act, Title I, Section 167 through the State of Florida, Department of Education.

Attachments: Memorandum of Understanding with CareerSource Palm Beach County, Inc.
=====

Recommended By:  6/1/16
Department Director Date

Approved By:  6/13/16
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0	0	0	

# ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--

Is Item Included In Current Budget? Yes _____ No _____
Budget Account No.:
Fund_____ Dept_____ Unit_____ Object_____ Program Code _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Fiscal Impact

C. Departmental Fiscal Review: TM
Taruna Malhotra, Assistant Department Director

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Shirley Bm
OFMB Ex 6103 AK
6/3/16

A. J. Jacobson 6/10/16
Contract Development and Control
6/9/16 RW

B. Legal Sufficiency:

Debra C. Strind
Assistant County Attorney

C. Other Department Review:

Department Director

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY
AND
CAREERSOURCE PALM BEACH COUNTY, INC.
FOR THE DELIVERY OF SERVICES TO FARMWORKERS
UNDER TITLE I, SECTION 167 OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT**

The following Memorandum of Understanding ("MOU") sets forth the terms of agreement for cooperation and consultation between the Board of County Commissioners of Palm Beach County ("the County") and CareerSource Palm Beach County, Inc. ("CareerSource") with regard to the workforce program services delivered by CareerSource staff in the one-stop system established within Workforce Development Area 21 as part of CareerSource's employment and career development programs.

I. Applicable Workforce Programs

This MOU covers the delivery of the following program services:

- Workforce activities authorized under Title I of the Workforce Innovation and Opportunity Act including counseling, training, and placement.
- Provision of Labor Market Information
- Other workforce program services that may be directly provided by the Program.

II. Governing Law

The Workforce Innovation and Opportunity Act shall be the law that governs the County and CareerSource relative to the delivery of programs services under this MOU. CareerSource and County shall also comply with all applicable federal and state laws and rules that govern Workforce Innovation and Opportunity Act workforce program services.

It is the purpose of this MOU to establish an organizational framework to integrate the delivery of workforce program services into the one-stop delivery system provided by County and CareerSource. This MOU satisfies the requirements contained in the Workforce Innovation and Opportunity Act for a National Farm Worker Jobs Program Memorandum of Understanding for the delivery of services within the local one-stop delivery system. This MOU defines the partnership between the County and CareerSource to provide workforce services in a coordinated, seamless, and customer friendly manner within the locally established one-stop delivery system.

III. Duration of MOU

This MOU shall commence on March 21st, 2016 and shall remain in full force and effect until the 31st day of July, 2019 or until the MOU is cancelled by either party in accordance with the terms set forth herein. The parties agree to review this MOU no less than once every three year period to ensure appropriate funding and delivery of services.

IV. Statement of Work

CareerSource shall retain fiscal responsibility and accountability for the administration of the funds allocated to it under the Workforce Innovation and Opportunity Act, Title I, Section 167 and any other applicable federal and state laws for the workforce program services directly delivered by their programs. It is understood by the parties to this MOU that each should be able to fulfill its responsibilities under the MOU in accordance with the provisions of law and regulation that govern their respective activities. Nothing in this MOU is intended to negate or otherwise render ineffective any such provision or mandated operating procedure.

County and CareerSource agree to share resources in supporting those services common to each of the programs administered by each party. CareerSource will support the County in providing the following services.

1. Direct services including, computerized job bank, career center resources, access to fax machines, telephones for filing a Reemployment Assistance claim and photocopy machine.
2. Access to a CareerSource Career Consultant, on an as needed basis, to assist with job searching, career assessment or training.
3. Referral to the County Farmworker Program.

V. Program Records

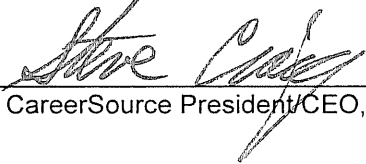
Both parties agree to share confidential customer and program information within the limits established by federal and state laws and regulations governing confidentiality. Both parties also agree to provide access and share any forms that may be used in the delivery of workforce services in the local one-stop system.

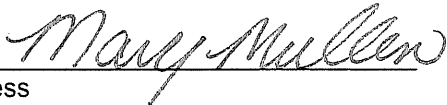
VI. Modification or Cancellation of MOU

The MOU may be modified at any time in writing by mutual consent of the parties. Either party upon written notification of the change to the other party can effect simple and minor changes. Unless requested by the other party, these changes do not require a formal modification of this MOU. The MOU may be cancelled by either party upon twenty-four (24) hours written notice except where the cancellation is for cause due to a material breach of any of the provisions of the MOU in which case it may be cancelled upon delivery of written notice to the other party.

IN WITNESS THEREOF, the parties here to have caused this MOU to be executed by their duly authorized representative respective on the latest day and year noted below.

APPROVED BY: CareerSource
CareerSource Palm Beach County, Inc.

BY: 
Signature CareerSource President/CEO, Steve Craig


Witness

4/19/16
Date

Approved As To Form
And Legal Sufficiency

By: _____
Assistant County Attorney

APPROVED BY: County
Board of County Commissioners of Palm Beach County

BY: _____
Signature Mayor Mary Lou Berger
For the Board of County Commissioners
of Palm Beach County
Attest: Sharon R. Bock
Clerk and Comptroller

~~Witness~~ Deputy Clerk

Date

**APPROVED AS TO TERMS
AND CONDITIONS**

BY: 
DEPARTMENT HEAD