

3J-1

Agenda Item #:

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: June 21, 2016 [X] Consent [ ] Regular  
[ ] Public Hearing

Department: Planning, Zoning and Building Department

Submitted By: Planning, Zoning and Building Department

Submitted For: Code Enforcement Division

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: executed standard form agreement for Special Magistrate services.

- A) Agreement for Special Magistrate Services with Thomas H. Dougherty
- B) Agreement for Special Magistrate Services with Christy L. Goddeau
- C) Agreement for Special Magistrate Services with Earl K. Mallory
- D) Agreement for Special Magistrate Services with Alcolya J.L. St. Juste
- E) Agreement for Special Magistrate Services with Fred W. van Vonno

**Summary:** On December 1, 2015, the Board of County Commissioners approved a standard form agreement for special magistrate services (R-2015-1713). The above-cited five attorneys have executed the standard form agreement agreeing to perform special magistrate services for the County for a period of one year. Countywide (SF)

**Background and Justification:** In accordance with PPM CW-0-051, all delegated contracts must be submitted by the initiating Department as a receive and file agenda item. On December 1, 2015, the Board of County Commissioners delegated authority to the Executive Director of Planning Zoning and Building Department to execute standard agreements for special magistrate services with qualified attorneys.

**Attachments:**

- 1. Agreement for Special Magistrate Services with Thomas H. Dougherty
- 2. Agreement for Special Magistrate Services with Christy L. Goddeau
- 3. Agreement for Special Magistrate Services with Earl K. Mallory
- 4. Agreement for Special Magistrate Services with Alcolya J.L. St. Juste
- 5. Agreement for Special Magistrate Services with Fred W. vanVonno
- 6. Resolution No. R-2015-1713

Recommended by: Rebecca J. Caldwell 5/24/16  
Executive Director Date

Approved by: [Signature] 6/8/16  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	20,000	20,000			
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	20,000	20,000			
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ☒ No ☐

Budget Account No.: Fund 0001 Department 600 Unit 6241 Object 3125  
Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact: Funding is available in the Code Enforcement Legal Services line . It is estimated we will expend Twenty Thousand dollars annually. Use of these funds will result in a reduction to this line item.

C. Departmental Fiscal Review: Pete D'Agostino

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Sheng Bao  
OFMB justas

Jim S. Jacobson 6/21/16  
Contract Development and Control  
6/24/16 RA

B. Legal Sufficiency:

Sam Tox  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.