

<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
<input type="checkbox"/>	Ordinance	<input type="checkbox"/>	Public Hearing

Department: CRIMINAL JUSTICE COMMISSION
Submitted For: CRIMINAL JUSTICE COMMISSION

Motion and Title: Staff recommends motion to: **A) Receive and File** four (4) Grant Adjustment Notices (GANs) from the United States Department of Justice for the Edward Byrne Memorial Justice Assistance Grant (JAG) # 2014-DJ-BX-0381;

1. GAN 001: Hold Funds
2. GAN 002: Release Funds
3. GAN 003: Modify the budget to reallocate unused funds
4. GAN 004: Change Grantee Authorized Signing Official

B) Receive and File three (3) Grant Adjustment Notices (GANs) from the United States Department of Justice for the Edward Byrne Memorial Justice Assistance Grant (JAG) # 2015-DJ-BX-0924:

1. GAN 001: Hold Funds
2. GAN 002: Release Funds
3. GAN 003: Change Grantee Authorized Signing Official

Summary: Palm Beach County was allocated \$144,219 in Federal FY2015 funds and \$164,802 in Federal FY2016 as part of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for expenditure through FY2018. The JAG Program allows local governments to support a broad range of activities to prevent and control crime based on local needs and conditions. The grants were approved to support the Criminal Justice Commission's existing reentry programs to provide services to reduce recidivism rates in Palm Beach County. These documents have been fully executed on behalf of the Board of County Commissioners (Board) by the Assistant County Administrator in accordance with R2014-1836 and are now being submitted to the Board to receive and file. **No County matching funds are required for this grant. Countywide (JB)**

Background and Justification: The Palm Beach County Criminal Justice Commission Reentry Task Force has developed a Strategic Plan for providing effective and coordinated reentry services to those returning from incarceration. The goal is to reduce the recidivism rate by 50% over 5 years for the target population. The program is intended to reduce recidivism among transitioning offenders as well as reduce future victimization, enhance public safety and improve the lives of communities, victims and offenders. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item.

1) Seven (7) Grant Adjustment Notices, DOJ

Department Director

Date _____

Deputy County Administrator

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0				

ADDITIONAL FTE

POSITIONS (Cumulative)	0	0	0	0	0
-------------------------------	---	---	---	---	---

Is Item Included In Current Budget?	Yes	No
-------------------------------------	-----	----

Budget Account Exp No: Fund ____ Department ____ Unit ____ Object ____
Rev No: Fund ____ Department ____ Unit ____ RevSc ____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: No Fiscal Impact
Unit:
Grant:

Departmental Fiscal Review:_____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Shen Bm
OFMB 5/20/16

In. J. Jacobson

Contract Administration
5/23/16 TW

B. Legal Sufficiency:

James Brub 8/23/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information					
Grantee Name:	Palm Beach County	Project Period:	10/01/2013 - 09/30/2017	GAN Number:	001
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	BJA	Date:	07/26/2014
Grantee DUNS Number:	07-847-0481	Grant Manager:	Gerardo Velazquez		
Grantee EIN:	59-6000789	Application Number(s):	2014-H1775-FL-DJ		
Vendor #:	596000789	Award Number:	2014-DJ-BX-0381		
Project Title:	Criminal Justice Commission Initiatives	Award Amount:	\$164,802.00		

Hold Funds

Accepted Amount: 164802.0

Disbursed Amount: 0.0

Available Amount: 164802.0

Hold Amount

Percentage Hold: 100 %

Amount Hold: 164802.0

Module: Financial Status Report

*Required Justification for Hold Funds:

All contacts with the grantee regarding these delinquent financial reports have been documented. As of this date, the grantee has not complied with their financial reporting requirements. Therefore, this grantee's funds are hereby frozen until the delinquent financial reports have been received.

Attachments:

None

[Print](#)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2013 - 09/30/2017
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	BJA
Grantee DUNS Number:	07-847-0481	Grant Manager:	Gerardo Velazquez
Grantee EIN:	59-6000789	Application Number(s):	2014-H1775-FL-DJ
Vendor #:	596000789	Award Number:	2014-DJ-BX-0381
Project Title:	Criminal Justice Commission Initiatives	Award Amount:	\$164,802.00

Release Funds

Accepted Amount: 164802.0

Disbursed Amount: 0.0

Available Amount: 164802.0

Release Amount

Percentage Release: 100 %

Amount Release: 164802.0

Module: Financial Status Report

***Required Justification for Release Funds:**

The overdue Financial Status Report(s) have been submitted. The Grantee is in compliance with all financial reporting requirements.

Attachments:

None



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2013 - 09/30/2017
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Grantee DUNS Number:	07-847-0481	Grant Manager:	Gerardo Velazquez
Grantee EIN:	59-6000789	Application Number(s):	2014-H1775-FL-DJ
Vendor #:	596000789	Award Number:	2014-DJ-BX-0381
Project Title:	Criminal Justice Commission Initiatives	Award Amount:	\$164,802.00
GAN Number:	003	Date:	11/12/2015

Program Office Approvals			
*Approval Types			
<input type="checkbox"/> Changes in Consultant rates (in excess of \$650/day)	<input type="checkbox"/> Publication Plan Submissions		
<input type="checkbox"/> Purchase of Automatic Data Processing (ADP) Equipment and Software	<input type="checkbox"/> Funding for Criminal Justice Information and Communication Systems		
<input type="checkbox"/> Foreign Travel Costs	<input type="checkbox"/> Other (Please enter type of Program Office Approval below) Budget modification with		
*Required Justification for Program Office Approvals:			
Palm Beach County is requesting to move funds (\$29,281) within the contractual category from Gulfstream Goodwill Industries to The Lord's Place in order to continue the ex-offender reentry initiatives.			
Attachments:			
Filename:	User:	Timestamp:	
Amended (Nov 2015) Budget and Budget Narrative-0381.docx	PBCBCCPROGRAM	11/10/2015 12:56 PM	
<input type="button" value="Print"/>			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	PO - GAN 1st Line Supervisor	Locicard	11/12/2015 8:08 AM
Approved-GM	PO - GAN 1st Line Supervisor	Velazqug	11/10/2015 6:09 PM
Grantee current with programmatic and financial reporting. I recommend approval of this GAN.			
Submitted	PO - Grant Manager	PBCBCCPROGRAM	11/10/2015 12:56 PM
Draft	EXTERNAL - External User	PBCBCCPROGRAM	11/10/2015 12:56 PM

Palm Beach County Reentry
Budget and Budget Narrative
Amended November 2016

BUDGET WORKSHEET

A. PERSONNEL

<u>Name/Position</u>	<u>Salary Computation</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

B. FRINGE BENEFITS

<u>Name/Position</u>	<u>Benefits Computation</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

C. TRAVEL

<u>Purpose of Travel</u>	<u>Computation</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

D. EQUIPMENT

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

E. SUPPLIES

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

F. CONSTRUCTION

<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
		<u>TOTAL REQUEST \$ 0</u>

G. CONSULTANTS/CONTRACTS
Contracts

Agency	Service to be Procured	Cost
Gulfstream Goodwill Industries, Inc.	Case Manager (2) Salary and Fringe	\$ 70,820
	Staff Mileage	\$ 831
The Lord's Place, Inc.	Case Manager (3) Salary and Fringe (Partial)	\$ 93,151
TOTAL REQUEST		\$164,802

H. OTHER COSTS

Description	Computation	Cost
TOTAL REQUEST		\$ 0

I. INDIRECT COSTS

Description	Computation	Cost
TOTAL REQUEST		\$ 0

Budget Narrative: The narrative should describe each budget item and relate it to the appropriate budget activity. It should follow the content of the budget detail worksheet and provide justification for all proposed costs. In the budget narrative the applicant should explain how fringe benefits were calculated, how travel costs were estimated, why particular items of equipment or supplies must be purchased and how overhead was calculated. The budget narrative should justify the specific items listed on the budget detail worksheet (particularly supplies, travel and equipment) and demonstrate that all costs are reasonable.	
Personnel (\$0)	
Fringe (\$0)	
Travel (\$0)	
Equipment (\$0)	
Supplies (\$0)	
Construction (\$0)	
Consultants/Contracts (\$164,802)	<p><u>Gulfstream Goodwill Industries, Inc. – (\$71,651)</u> Gulfstream Goodwill Industries, Inc. will provide Ex-Offender Reentry services to individuals returning to the northern geographic region of Palm Beach County.</p> <p>Reentry Case Managers Salary and Fringe (2 Positions)- (\$16.82/hour x 4,211 hours= \$70,820)- These post-release positions will service a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker services to holistically address clients' needs; oversee sessions with volunteer mentors, including tracking contact times, facilitating activities and resolving issues; and provide regular updates to the Program Manager.</p> <p>A request of \$831 will cover costs Mileage Reimbursement and Travel Costs for Reentry Staff (Reimburse \$.555 per mile x 1,498 miles).</p> <p><u>The Lord's Place, Inc. – (\$93,151)</u> The Lord's Place, Inc. will provide Ex-Offender Reentry services to individuals returning to the southern geographic region of Palm Beach County.</p> <p>Reentry Case Managers Salary (2 Partial Positions)- \$93,151 (\$16.82/hour x 5539 hours = \$93,151)- These post-release positions will service a caseload of active participants; provide individual case management sessions with all clients at regularly scheduled intervals; develop individual service plans for all clients that identify barriers to successful reentry; document all client contact and progress, including time and date, type of contact, outcome and plan of action; provide or broker</p>

	services to holistically address clients' needs; oversee sessions with volunteer mentors, including tracking contact times, facilitating activities and resolving issues; and provide regular updates to the Program Manager.
Other (\$0)	
Indirect (\$0)	
Total Federal grant/funding dollars which will be incorporated into the project: <u>\$164,802</u>	

Budget Summary:

<u>Budget Category</u>	<u>Federal Request</u>	<u>Non-Federal Match</u>	<u>Total Budget</u>
A. Personnel	\$ 0	\$ 0	\$ 0
B. Fringe	\$ 0	\$ 0	\$ 0
C. Travel	\$ 0	\$ 0	\$ 0
D. Equipment	\$ 0	\$ 0	\$ 0
E. Supplies	\$ 0	\$ 0	\$ 0
F. Construction	\$ 0	\$ 0	\$ 0
G. Consultants/Contracts	\$164,802	\$ 0	\$ 164,802
Other	\$ 0	\$ 0	\$ 0
TOTAL DIRECT COSTS:	\$164,802	\$ 0	\$ 164,802
H. Indirect Costs	\$ 0	\$ 0	\$ 0
TOTAL PROJECT COSTS:	\$164,802	\$ 0	\$ 164,802
Federal Request	\$164,802		
Non-Federal (Match)	\$ 0		



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County	Date:	05/09/2016
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401		
Grantee DUNS Number:	07-847-0481	Award Number	2015-DJ-BX-0924
Grantee EIN:	59-6000789	GAN Number	003
Vendor #:	596000789	2014-DJ-BX-0381	004

Change Grantee Authorized Signing Official

Specific documentation is required for changes to a Grantee Authorized Signing Official. Documentation can be the legal document that effected the change or a letter noting the official change authenticated (signed) by a proper official of the state having jurisdiction. Documentation must be electronically attached. If you cannot attach the documentation, please contact your Grant Manager.

Current Authorized Signing Official		New Authorized Signing Official	
Prefix	Mr.	*Prefix	Mrs.
Prefix (Other)		Prefix (Other)	
First Name	Michael	*First Name	Kristina
Middle Initial	L	Middle Initial	
Last Name	Rodriguez	*Last Name	Henson
Suffix		Suffix	
Suffix (Other)		Suffix (Other)	
Title	Executive Director	*Title	Executive Director
Address Line 1	301 North Olive Avenue	*Address Line 1	301 North Olive Avenue
Address Line 2		Address Line 2	
City	West Palm Beach	*City	West Palm Beach
State	Florida	*State	Florida
Zip	33401 - 4705	*Zip	33401 - 4700
Phone	(561) 355-4943 Ext	*Phone	(561) 355-4943 Ext
Fax	(561) 355-4941	Fax	(561) 355-4941
Email	PBCBCCPROGRAM@pbcgov.org	*Email	KHenson@pbcgov.org

***Required Justification for Change Grantee Authorized Signing Official**

Mr. Rodriguez is no longer the Executive Director for the Criminal Justice Commission;
Mrs. Henson is the new Executive Director.

Attachments:

Filename:	User:	Timestamp:

4-27-2016SignatureDelegation-KristinaHenson-DOJ-JAG.pdf	PBCBCCPROGRAM	05/09/2016 1:23 PM
SCJC-Konica16040815390.pdf	PBCBCCPROGRAM	04/08/2016 3:30 PM
Print		
Audit Trail:		
Description:	Role:	User:
Approved-Final	PO - Grant Manager	Velazqug
Submitted	PO - Grant Manager	PBCBCCPROGRAM
Change Requested	PO - Grant Manager	fenderst
Timestamp:		
05/09/2016 1:32 PM		
05/09/2016 1:23 PM		
04/26/2016 4:17 PM		
Mr. Spatara, please submit this request with County Letterhead and you can sign the letter. Call me if you have questions.		
Change Requested	EXTERNAL - External User	fenderst
04/26/2016 4:17 PM		
Mr. Spatara, please submit this request with County Letterhead and you can sign the letter. Call me if you have questions.		
Change Requested	PO - Grant Manager	Velazqug
04/08/2016 6:14 PM		
Mr. Spatara, please submit this request with County Letterhead and you can sign the letter. Call me if you have questions.		
Change Requested	EXTERNAL - External User	Velazqug
04/08/2016 6:14 PM		
Mr. Spatara, please submit this request with County Letterhead and you can sign the letter. Call me if you have questions.		
Submitted	PO - Grant Manager	PBCBCCPROGRAM
04/08/2016 3:30 PM		
Draft	EXTERNAL - External User	PBCBCCPROGRAM
04/08/2016 3:30 PM		

Craig Spatara

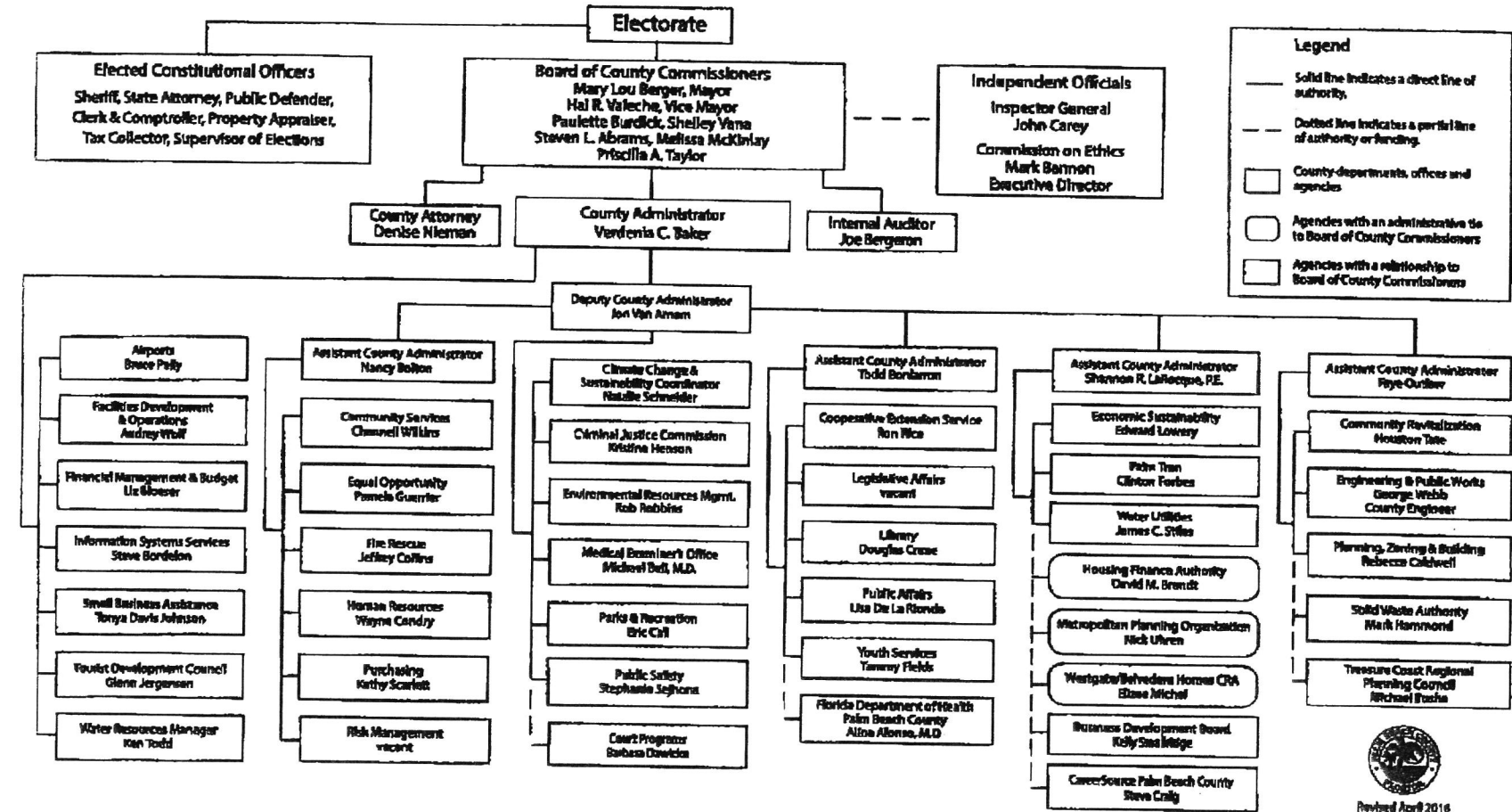
From: Kristina Henson M.
Sent: Monday, April 04, 2016 10:28 AM
To: Craig Spatara; Allison Orr L.; Candee Villapando; Damir Kukec; Jacquelyn Esposito; Katherine Hatos; Rosalind Murray
Subject: FW: New County Organization Chart
Attachments: Org Chart revised April 2016.pdf

FYI...

From: Verdenia Baker
Sent: Monday, April 04, 2016 9:53 AM
To: BCC-Comm and Staff
Cc: ALL-BCC Department Heads; ALL-BCC Division Heads; All-County Attorney-Users; Theresa Lawrence; Denise Pedraza; Patty Hindle; Barbara S. Kennedy; Joseph Sophie; Anna Marie Suhar
Subject: New County Organization Chart

Today is the first official start date of our new assistant county administrators, Nancy Bolton, Todd Bonlarron and Faye Outlaw. I have attached for your information the re-organization chart. I am confident that our new team will continue to provide excellent service to you and our residents. Go Team PBC!

Palm Beach County Board of County Commissioners Organizational Structure





County Administration
P.O. Box 1989
West Palm Beach, FL 33402-1989
(561) 365-2070
FAX: (561) 365-3982
www.pbcgov.com

**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor
Hal R. Valeche, Vice Mayor
Paulette Burdick
Shelley Vana
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor

County Administrator
Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



April 27, 2016

Bureau of Justice Assistance (BJA)
Office of Justice Programs
810 Seventh Street NW
Washington, DC 20531

Re: BJA Edward Byrne Memorial Justice Assistance Grant (JAG)
Program - Signature Authority Designation

To Whom It May Concern:

I am writing to extend signature authority to Mrs. Kristina Henson, Executive Director of the Criminal Justice Commission, to execute all related documents for the Edward Byrne Justice Assistance Grant-JAG. This authorization includes submitting grant applications, grant adjustments and reports electronically. This also includes the authority to execute all necessary forms and documents related to the projects.

If you have any questions, please feel free to call Mrs. Henson at (561) 355-4943.

Thank you for your cooperation and attention to this matter.

Sincerely,

Verdenia Baker
Verdenia Baker
County Administrator

cc: Kristina Henson, Executive Director, CJC



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	Palm Beach County	Project Period:	10/01/2014 - 09/30/2018
Grantee Address:	301 North Olive Avenue West Palm Beach, 33401	Program Office:	BJA
Grantee DUNS Number:	07-847-0481	Grant Manager:	Gerardo Velazquez
Grantee EIN:	59-6000789	Application Number(s):	2015-H3977-FL-DJ
Vendor #:	596000789	Award Number:	2015-DJ-BX-0924
Project Title:	Criminal Justice Commission Initiatives	Award Amount:	\$144,219.00

Hold Funds

Accepted Amount: 144219.0

Disbursed Amount: 0.0

Available Amount: 144219.0

Hold Amount

Percentage Hold: 100 %

Amount Hold: 144219.0

Module: Financial Status Report

*Required Justification for Hold Funds:

All contacts with the grantee regarding these delinquent financial reports have been documented. As of this date, the grantee has not complied with their financial reporting requirements. Therefore, this grantee's funds are hereby frozen until the delinquent financial reports have been received.

Attachments:

None

[Print](#)



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

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Grantee EIN:	59-6000789	Application Number(s):	2015-H3977-FL-DJ
Vendor #:	596000789	Award Number:	2015-DJ-BX-0924
Project Title:	Criminal Justice Commission Initiatives	Award Amount:	\$144,219.00

Release Funds

Accepted Amount: 144219.0

Disbursed Amount: 0.0

Available Amount: 144219.0

Release Amount

Percentage Release: 100 %

Amount Release: 144219.0

Module: Financial Status Report

*Required Justification for Release Funds:

The overdue Financial Status Report(s) have been submitted. The Grantee is in compliance with all financial reporting requirements.

Attachments:

None

[Print](#)

US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information

Grantee Name:	Palm Beach County	Date:	05/09/2016
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Grantee DUNS Number:	07-847-0481	Award Number	2015-DJ-BX-0924
Grantee EIN:	59-6000789	GAN Number	003
Vendor #:	596000789	2014-DJ-BX-0381	004

Change Grantee Authorized Signing Official

Specific documentation is required for changes to a Grantee Authorized Signing Official. Documentation can be the legal document that effected the change or a letter noting the official change authenticated (signed) by a proper official of the state having jurisdiction. Documentation must be electronically attached. If you cannot attach the documentation, please contact your Grant Manager.

Current Authorized Signing Official		New Authorized Signing Official	
Prefix	Mr.	*Prefix	Mrs.
Prefix (Other)		*Prefix (Other)	
First Name	Michael	*First Name	Kristina
Middle Initial	L	*Middle Initial	
Last Name	Rodriguez	*Last Name	Henson
Suffix		*Suffix	
Suffix (Other)		*Suffix (Other)	
Title	Executive Director	*Title	Executive Director
Address Line 1	301 North Olive Avenue	*Address Line 1	301 North Olive Avenue
Address Line 2		*Address Line 2	
City	West Palm Beach	*City	West Palm Beach
State	Florida	*State	Florida
Zip	33401 - 4705	*Zip	33401 - 4700
Phone	(561) 355-4943 Ext	*Phone	(561) 355-4943 Ext
Fax	(561) 355-4941	*Fax	(561) 355-4941
Email	PBCBCCPROGRAM@pbcgov.org	*Email	KHenson@pbcgov.org

*Required Justification for Change Grantee Authorized Signing Official

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Mrs. Henson is the new Executive Director.

Attachments:

Filename:	User:	Timestamp:

4-27-2016SignatureDelegation-KristinaHenson-DOJ-JAG.pdf	PBCBCCPROGRAM	05/09/2016 1:23 PM	
SCJC-Konica16040815390.pdf	PBCBCCPROGRAM	04/08/2016 3:30 PM	
Print			
Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	PO - Grant Manager	Velazqug	05/09/2016 1:32 PM
Submitted	PO - Grant Manager	PBCBCCPROGRAM	05/09/2016 1:23 PM
Change Requested	PO - Grant Manager	fenderst	04/26/2016 4:17 PM
Mr. Spatara, please submit this request with County Letterhead and you can sign the letter. Call me if you have questions.			
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Draft	EXTERNAL - External User	PBCBCCPROGRAM	04/08/2016 3:30 PM

Craig Spatara

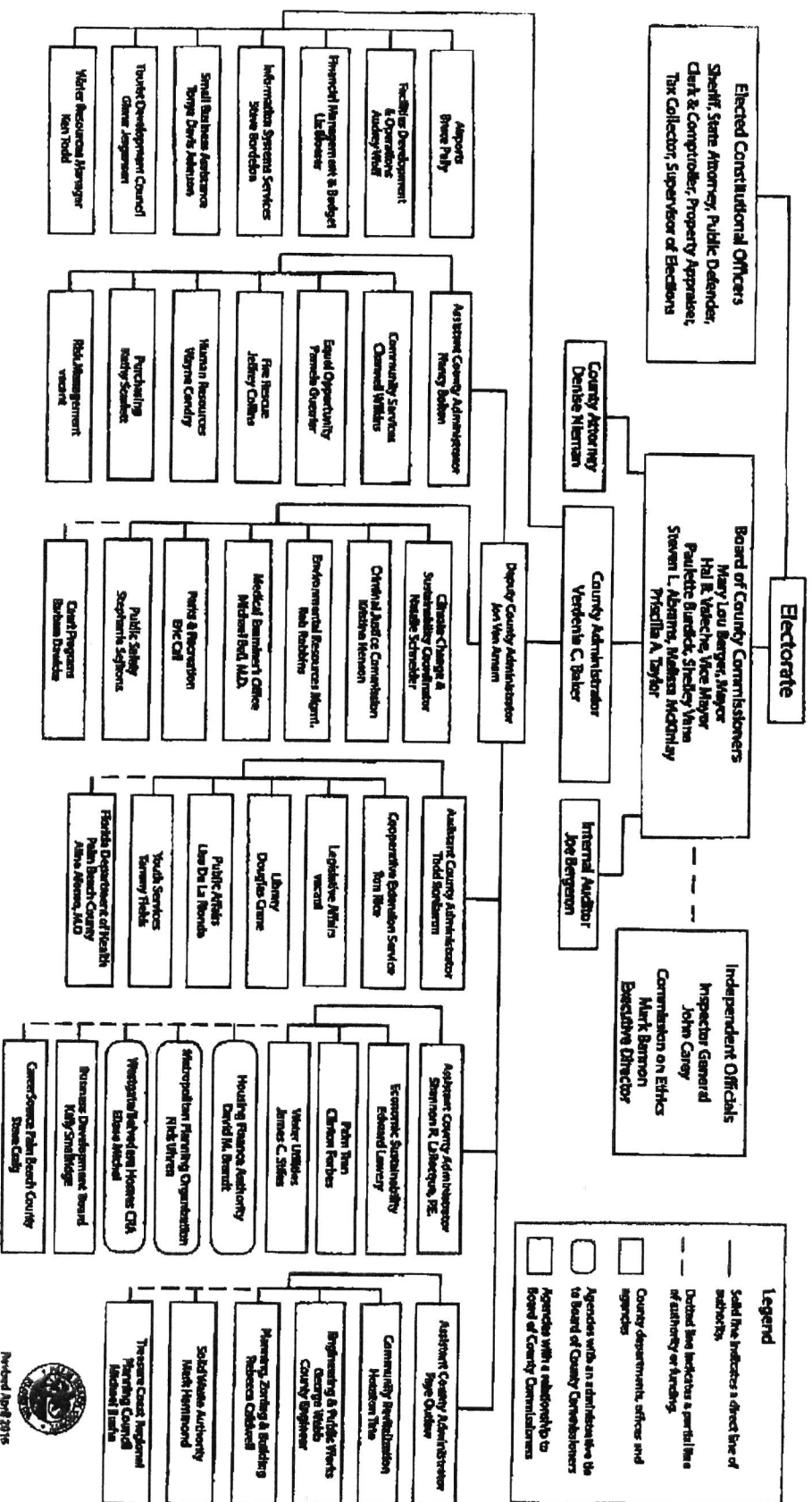
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April 27, 2016

Bureau of Justice Assistance (BJA)
Office of Justice Programs
810 Seventh Street NW
Washington, DC 20531

Palm Beach County
Board of County
Commissioners

Mary Lou Berger, Mayor

Hal R. Valette, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinley

Priscilla A. Taylor

Re: BJA Edward Byrne Memorial Justice Assistance Grant (JAG)
Program - Signature Authority Designation

To Whom It May Concern:

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County Administrator
Verdenia C. Baker

Thank you for your cooperation and attention to this matter.

Sincerely,

Verdenia Baker
Verdenia Baker
County Administrator

cc: Kristina Henson, Executive Director, CJC

"An Equal Opportunity
Affirmative Action Employer"

printed on recycled paper