

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: July 12, 2016

Consent ☒ Regular ☐
Public Hearing ☐

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Contract with Rangeline Tapping Services, Inc. for the Water Utilities Department Pipe Wet Tapping & Line Stopping Continuing Contract to provide materials and installation services over a two (2) year term with the option of two (2) one (1) year renewals in an amount not to exceed \$4,763,649.10.

Summary: On March 16, 2016, one (1) bid was received for the Water Utilities Department (WUD) Pipe Wet Tapping & Line Stops Continuing Contract. Rangeline Tapping Services, Inc. is the lowest, responsible and responsive bidder. The Contract will be used to expedite the installation of pipe wet taps and line stops for emergency pipe repairs, pipe and valve replacements and construction projects throughout the WUD service area. The Contract is for the total bid prices, and does not guarantee or authorize Rangeline Tapping Services, Inc. to perform any work. Work will be assigned during the two (2) year Contract period by formal work authorizations drawn against this Contract, with approvals pursuant to PPM CW-F-050. The unit prices for labor and materials contained in this Contract will be used in determining the cost of work authorizations. Supplements to work authorizations for changes that occur during construction will be subject to the change order limits for construction contracts as established under PPM CW-F-050 with each work authorization considered as an individual construction contract. There shall be no increase in the Contract unit prices for the duration of the Contract or any renewal terms. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. The Contract with Rangeline Tapping Services, Inc. provides for SBE participation of 100% overall. Rangeline Tapping Services, Inc. is a Palm Beach County company. (WUD Project No. 16-022) District 1, 2, 3, 5 and 6 (MJ)

Background and Justification: WUD performs maintenance, repair and construction activities on water, wastewater and reclaim water pipelines throughout its service area. This continuing construction contract will reduce the time needed for specialized installation of pipe wet tapping and line stop services needed to complete the utility repairs and improvements. Pipe wet tapping and line stops allow connection to, or shutdown of flow in a piping system without taking the piping system out of service. This increases reliability and reduces the time for necessary and/or emergency repairs. The engineer's opinion of probable construction cost was \$4 million. WUD staff evaluated the low bid and recommended award of the Contract to Rangeline Tapping Services, Inc., as the successful low bidder. The errors, omissions or irregularities in the bid were determined to be minor and did not impact the substance of the bid.

Attachments:

1. Two (2) Original Contracts for Rangeline Tapping Services, Inc.
2. Location Map
3. Engineer's Recommendation & Bid Tabulation Sheet
4. SBE Compliance Review
5. Summary of Bid Irregularities
6. Certificate of Insurance

Recommended By:

Department Director

6-22-16

Date _____

Approved By:

Assistant County Administrator

7-11-16

Date _____

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	<u>\$595,456</u>	<u>\$2,381,825</u>	<u>\$1,786,368</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(County)					
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CCRT					
NET FISCAL IMPACT	<u>\$595,456</u>	<u>\$2,381,825</u>	<u>\$1,786,368</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budget Account No.: Fund 4011 Dept 721 Unit Various Object Various

and Proposed

Is Item Included in Current Budget? Yes X No

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Work Authorizations will be budgeted from the Water Utilities Department operating or capital funds in accordance with PPM CW-F-050. The sources of Water Utilities funds are user fees, connection fees and balances brought forward. Fiscal impact of each work authorization will be included in the item approving it.

C. Department Fiscal Review: Julia M. West

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

John A. Wolf 6/27/16
OFMB ET 6/27 & 6/28

Dr. J. Jacobson 7/8/16
Contract Development and Control

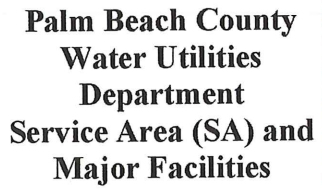
B. Legal Sufficiency:

[Signature] 7/8/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



Inter-Office Memorandum

Palm Beach County



APR 12 PM 1:32

**Water Utilities
Department**

DATE: April 4, 2016

TO: James C. Stiles
PBCWUD Director

THRU: Hassan Hadjimiry, P.E.
PBCWUD Assistant Director

FROM: Jennifer Prettel, P.E.
Professional Engineer

RE: Notice of Award Recommendation
Continuing Contract for Pipe Wet Tapping & Line Stops
Project No. WUD 16-022

The bid opening for the above referenced project was held on Wednesday, March 16, 2016. Proposals were received from one (1) contractor. The complete Bid Tabulation is attached. The engineer's opinion of probable construction cost was \$4,000,000.00 for Bid Item Numbers 1 through 246. An evaluation of the low bid is as follows:

1. The Bid Form provided in the Contract Documents was properly executed.
2. Bid security equal to 5% of the total base bid was enclosed with the bid.
3. The contractor holds a valid state contractor's license. A copy of the license information is included.
4. Rangeline Tapping Services, Inc. has Local Preference and has submitted the required documentation. (see attached Palm Beach County Tax Collector receipt).
5. SBE-M/WBE Schedules #1 and #2 were provided. The low bid submitted has met the 15% SBE goal established under the SBE Ordinance, (see attached SBE-M/WBE compliance review stating Rangeline Tapping Services has 100% SBE participation).
6. The County Attorney reviewed the bid and Bid Review Comments for Rangeline Tapping Services, Inc. and determined that Rangeline Tapping Services, Inc. does not have any bid irregularities and the bid is responsive.

As a result of this evaluation, we recommend Rangeline Tapping Services, Inc. as the successful, responsive, low bidder. Contract award is recommended to the lowest responsive bidder in the amount not to exceed ~~\$4,763,648.80~~ ^{\$4,763,649.10} subject to formal approval by the Board of County Commissioners. A copy of this notice has been emailed to all bidders and is posted at the bid opening location and will be left there for a minimum of five (5) business days.

c: Henry Melendez, P.E. Pipeline Design Manager
Michael W. Jones, CAO

Craig C. Williams, Assistant Director of Finance & Administration

BID TABULATION SHEET

TITLE

Continuing Contract for Pipe Wet Tapping & Line Stops

BID#

16-022

PAGE 1 OF 1

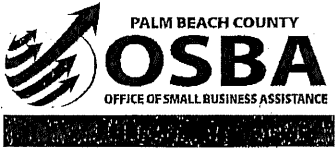
	Rangeline Tapping Services, Inc.									
BASE BID	\$4,491,865.55	\$		\$		\$		\$		
Addendum #1, #2	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #1 BID BOND	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 Certification of Business Location	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Major Subcontractors	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	(Y)	N	Y	N	Y	N	Y	N	Y	N

BIDS PICKED UP BY Jennifer Proffitt ENGINEER

DATE 3/16/16



Office of
Small Business Assistance
50 South Military Trail, Suite 202
West Palm Beach, FL 33415
(561) 616-6840
Fax: (561) 616-6850
www.pbcgov.com/osba



**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor
Hal R. Valeche, Vice Mayor
Paulette Burdick
Shelley Vana
Steven L. Abrams
Melissa McKinlay
Priscilla A. Taylor

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

printed on sustainable
and recycled paper

REVISED

DATE: May 3, 2016
TO: Jennifer Prettel, P.E., PMP
PBCWUD Engineering Division
THROUGH: Allen Gray, Manager
Office of Small Business Assistance
FROM: Patricia Wilhelm, Small Business Development
Specialist II
SUBJECT: Compliance Review on Project No. WUD 16-022
Continuing Contract for Pipe Wet Tapping &
Line Stops

The following is a Compliance Review of SBE participation
on the above-mentioned project.

Low Bidder: Rangeline Tapping Services, Inc.
7256 Westport Place Ste. A
West Palm Beach, FL 33413
Phone: 561-798-3224
Bid Amount: \$4,763,649.10
Goal: 15% Overall
Goal Achieved: 100%

SBE Participation:

¹(SB)Rangeline Tapping Services, Inc. \$4,763,649.10 100%

EVALUATION:

The sole bidder, Rangeline Tapping Services, Inc.
has met the SBE requirement for this project.

c: Allen Gray, Manager OSBA
Helene Hvizd, Senior Assistant County Attorney

¹ Total bid amount corrected by request of Water Utilities
Department.

Bid Review Comments

Continuing Contract for Pipe Wet Tapping & Line Stops

Project WUD 16-022

The one (1) bid received for the Continuing Contract for Pipe Wet Tapping & Line Stops has been reviewed. The errors, omissions or irregularities found in the bid are noted below.

Rangeline Tapping Services

1. Errors in bid tabulation
2. Not listed with the Department of Planning, Zoning & Building

Review Comments – March 16, 2016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/10/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Insurance Office of America, Inc.
Abacoa Town Center
1200 University Blvd, Suite 200
Jupiter, FL 33458

CONTACT NAME: Tara McKay

PHONE (A/C, No, Ext): (561) 776-0660 FAX (A/C, No): (561) 776-0670

E-MAIL ADDRESS: Tara.McKay@ioausa.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Wesco Insurance Company	25011
INSURER B :	Great American Alliance Insurance Company	26832
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED

Rangeline Tapping Services, Inc.
P.O. Box 210155
Royal Palm Beach, FL 33421

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.													
INSR LTR	TYPE OF INSURANCE			ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
A	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY		X		WPP115687602	05/04/2016	05/04/2017	EACH OCCURRENCE	\$ 1,000,000			
	<input type="checkbox"/>	CLAIMS-MADE	<input checked="" type="checkbox"/>						OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000		
	<input type="checkbox"/>								MED EXP (Any one person)	\$ 10,000			
	<input type="checkbox"/>								PERSONAL & ADV INJURY	\$ 1,000,000			
	<input type="checkbox"/>								GENERAL AGGREGATE	\$ 2,000,000			
	<input type="checkbox"/>								PRODUCTS - COMP/OP AGG	\$ 2,000,000			
GEN'L AGGREGATE LIMIT APPLIES PER:													
<input type="checkbox"/>	POLICY	<input checked="" type="checkbox"/>	PRO-JECT	<input type="checkbox"/>	LOC								
<input type="checkbox"/>	OTHER:												
A	<input checked="" type="checkbox"/>	AUTOMOBILE LIABILITY				WPP115687602	05/04/2016	05/04/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000			
	<input type="checkbox"/>	ANY AUTO	<input type="checkbox"/>						SCHEDULED AUTOS	<input checked="" type="checkbox"/>	NON-OWNED AUTOS	BODILY INJURY (Per person)	\$
	<input type="checkbox"/>	ALL OWNED AUTOS										BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/>	HIRED AUTOS										PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/>												\$
	B	<input checked="" type="checkbox"/>	UMBRELLA LIAB						<input checked="" type="checkbox"/>	OCCUR		XS779561	05/04/2016
<input type="checkbox"/>		EXCESS LIAB	<input type="checkbox"/>	CLAIMS-MADE	AGGREGATE	\$ 5,000,000							
<input type="checkbox"/>		DED	<input checked="" type="checkbox"/>	RETENTION \$	0	\$							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			N/A		WWC3197089	03/27/2016	03/27/2017	<input checked="" type="checkbox"/>	PER STATUTE	<input type="checkbox"/>	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)								Y/N		E.L. EACH ACCIDENT	\$ 1,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below								<input checked="" type="checkbox"/>		E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
											E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project No. WUD No. 16-022 - Continuing Contract for Pipe Wet Tapping & Line Stops

The Board of County Commissioners, Palm Beach County, Florida (a political subdivision of the State of Florida) is hereby named as additional insured under the terms of this policy. Palm Beach County Water Utilities Department, its officers, directors, agents, and employees are hereby names as additional insured under the terms of this policy. The Engineer, its officers, agents, and employees are hereby names as additional insured under the terms of this policy with respects to General Liability when required by written contract per form #CG2010 & CG2037.

CERTIFICATE HOLDER

Palm Beach County
c/o Insurance Tracking Services Inc. (ITS)
PO Box 20270
Long Beach, CA 90801

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE