

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	<u>0</u>	_____	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative)	0	0	0	0	0
-------------------------------	---	---	---	---	---

Is Item Included In Current Budget? Yes X No _____

Budget Account Exp No: Fund _____ Department _____ Unit _____ Object _____
 Rev No: Fund _____ Department _____ Unit _____ RevSc _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact would be a reduction on the monthly invoice for not completing certain program tasks.

Departmental Fiscal Review: Stephanie Seimoh

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

J. A. White 6/24/16
 ✓ 6/22/16 JBK/123
 OFMB AK 6/23

Ann J. Jacobson 6/27/16
 Contract Administration
 6/29/16 (JW)

B. Legal Sufficiency:

[Signature]
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

STATE OF FLORIDA
DEPARTMENT OF HEALTH
AMENDMENT #001

This amendment, entered into between the State of Florida, Department of Health, hereinafter referred to as the "Department" and Palm Beach County Board of County Commissioners hereinafter referred to as "Provider", amends contract #COHJ3.

The Department and Provider amend this contract to revise program tasks, performance measures, and financial consequences. The contract is amended as follows:

1. Page 10, Attachment I, Section B.1.a.7) Tasks, is deleted in its entirety and replaced with the following:
 - 7) Personalize the GDS Overview Speeches and Bystander Trainings for subgroups of the priority population by adapting each for the intended audience and adding a personal introduction. Ensure that the GDS Coordinator and each GDS Facilitator practice the personalized GDS Overview Speeches and Bystander Trainings as follows:
 - a) Practice GDS Overview Speeches a minimum of once per week but no more than four times in a month, until the GDS Coordinator and each GDS Facilitator can naturally perform these activities. Ensure a peer presenter prepares a Presenter Feedback Form outlining the progress made at each practice which indicates when the GDS Coordinator and each GDS Facilitator can naturally perform the GDS Overview Speeches;
 - b) Once able to naturally perform the GDS Overview Speeches, practice the personalized Bystander Trainings a minimum of once per week but no more than four times in a month, until the GDS Coordinator and each GDS Facilitator can naturally perform this activity. Ensure a peer presenter prepares a Presenter Feedback Form outlining the progress made at each practice which indicates when the GDS Coordinator and each GDS Facilitator can naturally perform the Bystander Trainings; and,
 - c) Submit all Presenter Feedback Forms for that month to the Contract Manager within 15 days of the end of each month, but no later than submission of the monthly invoice.
2. Page 12, Attachment I, Section B.1.a.11)c) Tasks, is deleted in its entirety and replaced with the following:
 - c) Conduct a minimum of one Bystander Training. Ensure the Bystander Training provides an in depth explanation of GDS to between 25 and 40 clients and is between six and seven hours in length. Prepare a sign-in sheet containing the signature and contact information of each attendee for each Bystander Training and submit it to the Contract Manager within 15 days following the end of the month in which the Bystander Training was conducted.
3. Page 13, Attachment 1, Section B.1.a.12)b) Tasks, is deleted in its entirety and replaced with the following:

Attachment # 1

Page 1 of 2

Conduct a minimum of five Bystander Trainings. Prepare a sign-in sheet containing the signature and contact information of each attendee for each Bystander Training and submit it to the Contract Manager within 15 days following the end of the month in which the Bystander Training was conducted.

4. Page 15, Attachment I, Section B.1.c.1)f) Performance Measures, is deleted in its entirety and replaced with the following:
 - f) The GDS Overview Speeches and Bystander Trainings must be practiced as specified.
5. Page 17, Attachment I, Section B.2.a.6) Financial Consequences, is deleted in its entirety and replaced with the following:
 - 6) Failure to practice each GDS Overview Speeches and Bystander Trainings as specified will result in a reduction of the monthly invoice of one percent for each missed practice.
6. This amendment will begin on the date on which the amendment has been signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment must be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

IN WITNESS THEREOF, the parties hereto have caused this two-page amendment to be executed by their officials thereunto duly authorized.

PROVIDER: Palm Beach County Board of County Commissioners

STATE OF FLORIDA
DEPARTMENT OF HEALTH

SIGNED BY: Stephanie Seyroha

SIGNED BY: Shannon F. Hughes

NAME: Stephanie Seyroha

NAME: Shannon F. Hughes

TITLE: Director of Public Safety

TITLE: Director, Division of Community Health Promotion

DATE: 4/28/16

DATE: 5/5/16

FEDERAL ID NUMBER: 596000785

APPROVED AS TO TERMS AND CONDITIONS

Nicole Bishop

(signature)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

[Signature]

(signature)

Attachment # 1

Page 2 of 2