Agenda Item #: 3X7

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Ju		======= [X] []	Consent Ordinance	[] [] []	======================================
Department: Department of Public Safety Submitted By: Department of Public Safety Submitted For: Division of Victim Services				=======================================	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: executed COHJ3 Amendment #001 with the State of Florida, Department of Health to revise program tasks and performance measures.

Summary: Palm Beach County Victim Services was awarded a grant from the State of Florida, Department of Health, in the amount of \$625,000 for a five (5) year funding cycle, beginning February 1, 2016, and ending on January 31, 2021, to implement the Green Dot Strategy. This strategy is a comprehensive approach to violence prevention that capitalizes on the power of peer and cultural influence. It targets community members as potential bystanders, and seeks to engage them, through awareness, education and skills practice, in proactive behaviors that establish intolerance of violence as the norm, as well as reactive interventions in high-risk situations resulting in the ultimate reduction of violence. The focus population is Palm Beach County employees. This amendment revises the program tasks and performance measures related to the speeches and training provided by the Green Dot Strategy Program Coordinator and Facilitator and modifies the penalties for not completing these tasks. R2011-1223 authorized the County Administrator, or designee, to execute contracts and amendments utilizing funding from the State of Florida, Department of Health on behalf of the Palm Beach County Board of County Commissioners. Countywide (LDC)

Background and Justification: This award represents the first time Palm Beach County Victim Services has been selected for violence prevention funding. The Green Dot Strategy, chosen as a sexual violence prevention model by the State of Florida, Department of Health, has been studied and proven effective according to findings from a five-year study in Kentucky schools. It has been lauded as an innovative program in providing a model for evidence-based, bystander-intervention training for violence prevention.

Attachments:

1) COHJ3 Amendment #001 ie Se Recommended by: **Department Director** > 4/29/16 Ther Unt Approved By: L() Deputy County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures					
Operating Costs		<u> </u>			
External Revenues					-
Program Income (County)		N			
In-Kind Match (County)					
Net Fiscal Impact	0				
# ADDITIONAL FTE					
POSITIONS (Cumulative)	0	0	0	0	0
Is Item Included In Curr	ent Budget?	Yes <u>X</u>	No		
Budget Account Exp No Rev No		Department Department	Unit Unit	_ Object _ RevSc	-

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact would be a reduction on the monthly invoice for not completing certain program tasks.

Departmental Fiscal Review: Stephen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

182 6/22 OFMB AK 6/23

B. Legal Sufficiency:

Assistant County/Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

6127116

Contract Administration

STATE OF FLORIDA DEPARTMENT OF HEALTH AMENDMENT #<u>001</u>

This amendment, entered into between the State of Florida, Department of Health, hereinafter referred to as the "Department" and <u>Palm Beach County Board of County Commissioners</u> hereinafter referred to as "Provider", amends contract #<u>COHJ3</u>.

The Department and Provider amend this contract to revise program tasks, performance measures, and financial consequences. The contract is amended as follows:

- 1. Page 10, Attachment I, Section B.1.a.7) <u>Tasks</u>, is deleted in its entirety and replaced with the following:
 - 7) Personalize the GDS Overview Speeches and Bystander Trainings for subgroups of the priority population by adapting each for the intended audience and adding a personal introduction. Ensure that the GDS Coordinator and each GDS Facilitator practice the personalized GDS Overview Speeches and Bystander Trainings as follows:
 - a) Practice GDS Overview Speeches a minimum of once per week but no more than four times in a month, until the GDS Coordinator and each GDS Facilitator can naturally perform these activities. Ensure a peer presenter prepares a Presenter Feedback Form outlining the progress made at each practice which indicates when the GDS Coordinator and each GDS Facilitator can naturally perform the GDS Overview Speeches;
 - b) Once able to naturally perform the GDS Overview Speeches, practice the personalized Bystander Trainings a minimum of once per week but no more than four times in a month, until the GDS Coordinator and each GDS Facilitator can naturally perform this activity. Ensure a peer presenter prepares a Presenter Feedback Form outlining the progress made at each practice which indicates when the GDS Coordinator and each GDS Facilitator can naturally perform the Bystander Trainings; and,
 - c) Submit all Presenter Feedback Forms for that month to the Contract Manager within 15 days of the end of each month, but no later than submission of the monthly invoice.
- 2. Page 12, Attachment I, Section B.1.a.11)c) <u>Tasks</u>, is deleted in its entirety and replaced with the following:
 - c) Conduct a minimum of one Bystander Training. Ensure the Bystander Training provides an in depth explanation of GDS to between 25 and 40 clients and is between six and seven hours in length. Prepare a sign-in sheet containing the signature and contact information of each attendee for each Bystander Training and submit it to the Contract Manager within 15 days following the end of the month in which the Bystander Training was conducted.
- 3. Page 13, Attachment 1, Section B.1.a.12)b) <u>Tasks</u>, is deleted in its entirety and replaced with the following:

Attachment #	*		
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Conduct a minimum of five Bystander Trainings. Prepare a sign-in sheet containing the signature and contact information of each attendee for each Bystander Training and submit it to the Contract Manager within 15 days following the end of the month in which the Bystander Training was conducted.

- Page 15, Attachment I, Section B.1.c.1)f) <u>Performance Measures</u>, is deleted in its entirety and replaced with the following:
 - f) The GDS Overview Speeches and Bystander Trainings must be practiced as specified.
- 5. Page 17, Attachment I, Section B.2.a.6) <u>Financial Consequences</u>, is deleted in its entirety and replaced with the following:
 - 6) Failure to practice each GDS Overview Speeches and Bystander Trainings as specified will result in a reduction of the monthly invoice of one percent for each missed practice.
- 6. This amendment will begin on the date on which the amendment has been signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment must be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

IN WITNESS THEREOF, the parties hereto have caused this two-page amendment to be executed by their officials thereunto duly authorized.

PROVIDER: <u>Palm Beach County Board of</u> <u>County Commissioners</u>

SIGNE BY. NAME: STOP TITLE:

DATE: 42816

FEDERAL ID NUMBER: _596000785

APPROVED AS TO TERMS AND CONDITIONS

(signature)

O FORMAND LEGAL SUFFICIENCY APPROVED (signature)

STATE OF FLORIDA DEPARTMENT OF HEALTH

SIGNED BY: <u>(11)</u>

NAME: Shannon F. Hughes

TITLE: Director, Division of Community Health Promotion

5/5/16 DATE:

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