

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: August 16, 2016	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:				
Submitted By: Engineering & Public Works Department				
Submitted For: Roadway Production Division				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a task order to the Annual Civil Contract (R2016-0310) in the amount of \$206,641.45 with Mock, Roos and Associates, Inc. (MRA) for professional services for the 10th Avenue N. and Boutwell Road Intersection Improvements (Project).

SUMMARY: Approval of this task order will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. The Small Business Enterprise (SBE) goal for the Project is 15%. The SBE participation committed for the Annual Civil Contract by MRA is 100%. MRA has proposed 100% participation for this Project. MRA is a Palm Beach County based company and an SBE company.

District 3 (MRE)

Background and Justification: On March 22, 2016, the Board of County Commissioners (Board) approved an Annual Civil Contract (R2016-0310) with MRA to provide professional services required for countywide projects. Palm Beach County now desires MRA to prepare design plans and construction bid documents for the Project as detailed in "Exhibit A" of the attached task order. The fee, as detailed in Exhibit "B" of the attached task order, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$151,994.01	(Roadway Design Analysis and Plans, Drainage Analysis and Plans, Utilities, Permits, Signing and Pavement Marking Analysis and Signal Analysis and Plans).
Reimbursables (Not to Exceed)	\$ 47,569.84	(Survey, Geotechnical, Permit Fees, and Reprographics).
Optional Services (Not to Exceed)	\$ 7,077.60	(Post Design Services).
Total:	\$206,641.45	

After reviewing the attached task order and finding it in proper order, staff recommends the Board's approval.

Attachments:

1. Location Map
2. Task Order with Exhibits and Certificates of Insurance (2)
3. Project Work Schedule

Recommended by: *[Signature]* *S. T. Webb* *7/18/16*
 Department Director Date

Approved By: *[Signature]* *8/1/16*
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	<u>\$248,012</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$248,012</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No

Budget Account No:
Fund 3502 Dept 361 Unit 1363 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:
Road Impact Fee Fund - Zone 2
10th Ave. North and Boutwell Rd.

New Task Authorization	
Basic Services	\$151,994.01
Reimbursables	\$ 47,569.84
Optional Services	\$ 7,077.60
Total Task Authorization	<u>\$206,641.45</u>
Staff Charges	
Roadway Engineering	\$ 20,670.00
Right of Way	\$ 5,180.00
Survey	\$ 5,180.00
Traffic	<u>\$ 10,340.00</u>
Fiscal Impact	\$248,011.45

Project funding is contingent on the approval of the 5 Year Road Program Mid-Year Adjustment by the Board of County Commissioners on August 16, 2016.

C. Departmental Fiscal Review: Alice Kovalainen

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 Lisa Power 7/20/16
7/20/16 OFMB Ex 7/19

 Dan J. [Signature] 7/26/16
Contract Dev. and Control
7/26/16

B. Approved as to Form and Legal Sufficiency:

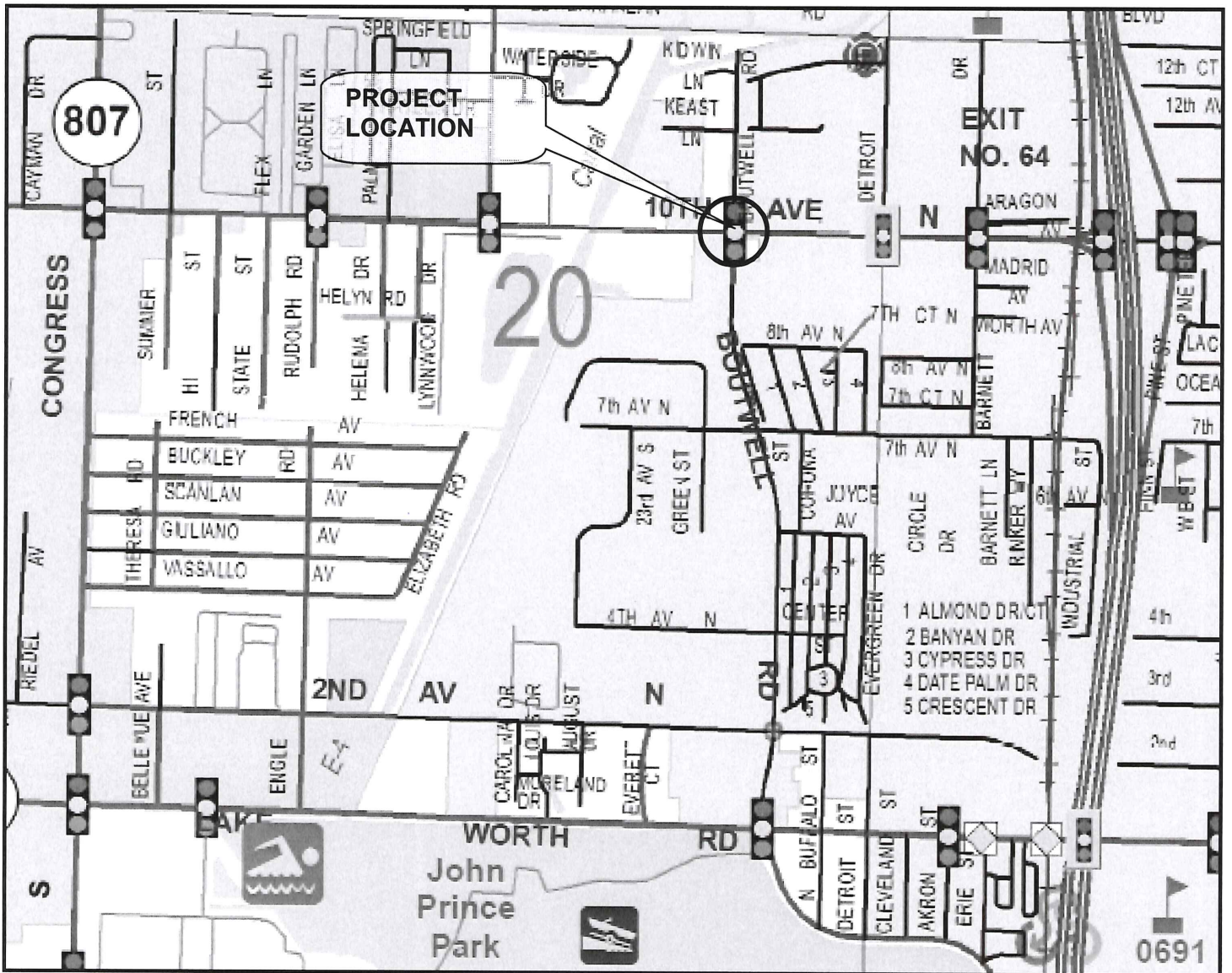
 Marlon [Signature] 7/28/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

PROJECT LOCATION
10th AVENUE NORTH AND BOUTWELL ROAD
INTERSECTION IMPROVEMENTS
PALM BEACH COUNTY PROJECT NO. 2012511



LOCATION MAP