

Agenda Item No: 3-C-3

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 16, 2016	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Regular
	<input type="checkbox"/>	Workshop	<input type="checkbox"/>	Public Hearing
Department:				
Submitted By:	Engineering & Public Works Department			
Submitted For:	Roadway Production Division			

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a task order to the Annual Intersection Improvement Contract (R2014-0892) in the amount of \$243,302.63 with HSQ Group, Incorporated (HSQ) for professional services for the 45th Street and Military Trail Intersection Improvements (Project).

SUMMARY: Approval of this task order will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. The Small Business Enterprise (SBE) goal for the Project is 15%. The SBE participation committed for the Annual Intersection Improvement Contract by HSQ is 80%. HSQ has proposed 97.19% participation for this Project. HSQ is a Palm Beach County based company and an SBE company.

District 7 (MRE)

Background and Justification: On July 1, 2014, the Board of County Commissioners (Board) approved an Annual Intersection Improvement Contract (R2014-0892) with HSQ to provide professional services required for countywide projects. Palm Beach County now desires HSQ to prepare design plans and construction bid documents for the Project as detailed in "Exhibit A" of the attached task order. The fee, as detailed in Exhibit "B" of the attached task order, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$214,531.09	(Roadway Design Analysis and Plans, Drainage Analysis and Plans, Utilities, Permits, Signing and Pavement Marking and Signal Analysis and Plans, Structures and Survey).
Reimbursables (Not to Exceed)	\$ 19,085.00	(Geotechnical, Subsurface Utility Exploration, Permit Fees and Reprographics).
Optional Services (Not to Exceed)	\$ 9,686.54	(Side Street Realignment Design and Plans, Profile Sheets, and Post Design Services).
Total:	\$243,302.63	

After reviewing the attached task order and finding it in proper order, staff recommends the Board's approval.

Attachments:

1. Location Map
2. Task Order with Exhibits and Certificates of Insurance (2)
3. Project Work Schedule

Recommended by: OFF MR. Webb S. T. Webb 7/18/16
Department Director Date

Approved By: Raye Hunt 8/4/16
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	<u>\$292,033</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>\$292,033</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget?	Yes	<input checked="" type="checkbox"/>	No
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Budget Account No:

Fund 3502 Dept 361 Unit 1499 Object 6505

Recommended Sources of Funds/Summary of Fiscal Impact:

Road Impact Fee Zone 2 - Fund
45th Street E of Haverhill Road to W of Military Trail

Basic Services	\$214,531.09
Reimbursable Expenses	\$ 19,085.00
Optional Services	<u>\$ 9,686.54</u>
	\$243,302.63
Staff Costs	
Roadway Engineering	\$ 24,350.00
Right of Way	\$ 6,100.00
Survey	\$ 6,100.00
Traffic	<u>\$ 12,180.00</u>
Fiscal Impact	\$292,032.63

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Sharon [Signature] 7/20/19
AD
7/20
OFMB ET 7/19

W. J. Jacobson
Contract Dev. and Control 8/3/16

**B. Approved as to Form
and Legal Sufficiency:**

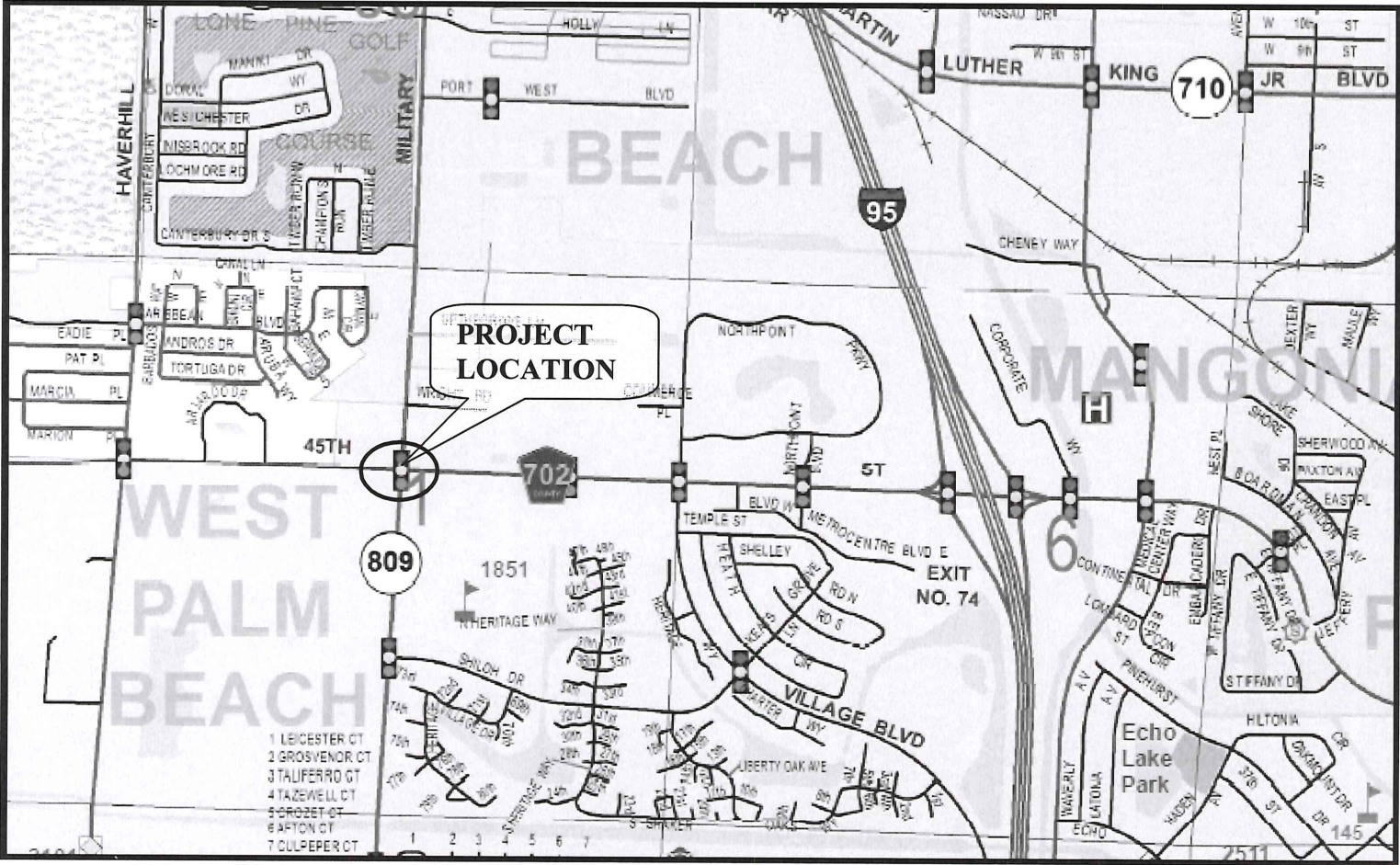
Mark R. Cutt 8/4/16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

45th Street and Military Trail
Intersection Improvements
Palm Beach County Project No. 2016501



LOCATION MAP