

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

[x] Consent

☐ Regular

1 Ordinance

[] Public Hearing

Submitted By: Palm Beach County Sheriff's Office

Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$132,000 from the Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 15% of the LETF's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2016 estimated donation requirement is \$179,499. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$1,053,536. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETF requires approval by the Board, upon request of the Sheriff. The current State LETF balance is \$1,984,232. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,852,232. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (JB)

ORGANIZATION	AMOUNT
Neighbors 4 Neighbors, Inc. (Adopt A Bear)	\$10,000
Area Agency on Aging Palm Beach, Treasure Coast, Inc.	\$5,000
Girls Scouts of Southeast Florida, Inc.	\$10,000
Hanley Center Foundation, Inc.	\$5,000
Homeless Coalition of Palm Beach County, Inc.	\$10,000
Palm Beach County Sheriff's Foundation, Inc. (School Supplies)	\$37,000
Palm Beach County Sheriff's Foundation, Inc. (Shop with a Cop)	\$45,000
Racing to the Rescue, Inc.	\$10,000
Total Amount	\$132,000

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETF requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute also requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above is in accordance with F.S. 932.7055.

Attachments:

1. Budget Transfer
2. LETF Donation Applications (8)

DEPARTMENT DIRECTOR

DATE _____

COUNTY ADMINISTRATOR

DATE 7

II. FISCAL IMPACT ANALYSIS

A. **Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	\$132,000				
External Revenues	(\$132,000)				
Program Income					
(County)					
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE					
Positions	0				
(Cumulative)					

Is Item Included in Current Budget: YES _____ NO X _____

Budget Account No.: Fund _____ Agency _____ Org _____ Object _____

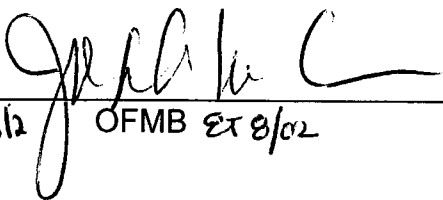
Reporting
Category _____

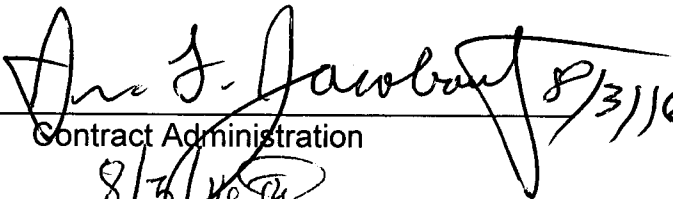
B. **Recommended Sources of Funds / Summary of Fiscal Impact:**

The funds are being requested from the State Law Enforcement Trust Fund. No additional County Funds are required.

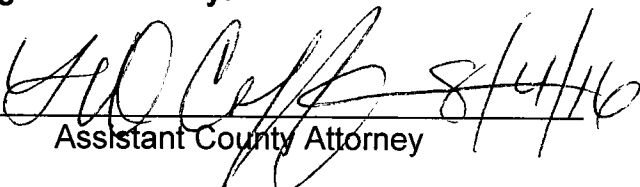
III. REVIEW COMMENTS

A. **OFMB Fiscal and/or Contract Administration Comments:**


8/8/16 OFMB 8/8/16


Contract Administration 8/3/16

B. **Legal Sufficiency:**


Assistant County Attorney 8/4/16

C. **Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.

16-1027

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

BGE X 080216*1751

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>								
<u>Transfers</u>								
160-1690-9498	Trfr to PBSO Fd 1902	0	1,121,536	132,000	0	1,253,536		
<u>Reserves - New Projects</u>								
160-9900-9902	Reserves - Operating Reserves	1,956,646	1,984,232	0	132,000	1,852,232		
TOTAL FUND				\$132,000	\$132,000			

Signatures

Date

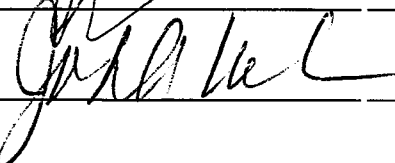
By Board of County Commissioners
At Meeting of August 16, 2016

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

 8/1/16

Deputy Clerk to the
Board of County Commissioners

Attachment #

1



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name:

Adopt a Bear – A Neighbors 4 Neighbors Campaign

EID #: 65-0364391

Web Address:

www.adoptabear.org

Address:

8900 NW 18th Terrace

STREET ADDRESS

Miami, FL 33172

CITY, STATE, ZIP

Executive Director:

Michele Gillen

NAME

Michele Gillen

SIGNATURE

305-439-6959

TELEPHONE NUMBER

Mgillen222@aol.com

E-MAIL ADDRESS

Fiscal Agent:

Lynne Cameron

NAME

Lynne Cameron

SIGNATURE

305-597-4404

TELEPHONE NUMBER

lynne@neighbors4neighbors.org

E-MAIL ADDRESS

Date:

DATE

December 20, 2015

1

Attachment #

2



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Adopt a Bear - A Neighbors 4 Neighbors Campaign

LETF Funding Request (**MUST match total on Financial Application**): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

The Adopt a Bear program is a grassroots non-profit campaign dedicated to fighting child abuse created in a response to budget cuts that endangered the gifting of bears by Juvenile Court Judges. Our purpose is to provide teddy bears and deliver them to first responders to gift to children in need.

Provide a brief summary of program's activities/services to be funded:

Adopt a Bear has set up a network to supply the County's Juvenile Court Judges, Law Enforcement, Firemen and other first responders with teddy bears that are used as healing tool for traumatized children they encounter.

What results are you committed to achieving?

Our daily mission is to help and comfort abused, neglected and traumatized children - one teddy bear at a time. With generosity of the Palm Beach County Sheriff's office, first responders will have the priceless tool of sharing a teddy bear with all the children they encounter.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **July 1, 2016** To: **June 30, 2017**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$3,240.00	\$3,240.00	100.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$1,000.00	\$1,000.00	100.00%
4.	Occupancy/Utilities	\$1,080.00	\$1,080.00	100.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$4,500.00	\$4,500.00	100.00%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$180.00	\$180.00	100.00%
	Total Expenses	\$10,000.00	\$10,000.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Bear Ambassadors - \$15.00 an hour

Professional Fees (list vendor and type of service provided):

Fiscal Agent: Neighbors 4 Neighbors - Administrative fee \$1,000.00 (10%)

Occupancy/Utilities (list utilities):

Storage at \$90.00 a month

Telephone (provide telephone numbers):

Michele Gillen - 305-439-6959

Diane Galvez - 305-318-7271

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Bears

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Misc, supplies, travel and bank fees



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Michele Gillen
Name (please print)

Michele Gillen
Signature

Founder
Title (please print)

12/12/2015
Date

NOTARY SECTION:

State of Florida

County of Miami-Dade

The foregoing Agreement was acknowledged and subscribed before me this 30th day of

December, 2015 by Michele Gillen (name of individual) as

Founder & President (title) of Adopt-A-Bear (name of organization/ agency),

who is personally known to me or who produced

Driver's License as identification.
G450-553-55-599-0

Angel Cruz / [Signature]
Notary Public



Angel D. Cruz
COMMISSION #EE833018
EXPIRES: SEP 06, 2016
WWW.AARONNOTARY.COM

My Commission Expires: Sept. 06, 2016



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Area Agency on Aging Palm Beach, Treasure Coast, Inc.

FEID #: 65-0087858

Web Address: www.YourADRC.org

Address: 4400 North Congress Ave.
STREET ADDRESS
West Palm Beach, FL 33407
CITY, STATE, ZIP

Executive Director: Jaime Estremera-Fitzgerald

NAME

SIGNATURE

561-684-5885

jestremera@YourADRC.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent:

Marina Ford

NAME

SIGNATURE

561-684-5885

Mford@yourADRC.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

12/21/2015

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Area Agency on Aging Palm Beach, Treasure Coast, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$5,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

To promote, support and advocate for the independence, dignity and wellbeing of seniors, adults with disabilities, and those who care for them in a manner that values diversity, reflects the communities we serve and embraces the collaboration of the aging network.

Provide a brief summary of program's activities/services to be funded:

Crime and the fear of crime create special problems for the elderly. Understanding the nature of the problem and knowing what to do to avoid being a victim of crime can make a difference. The Program will continue to conduct its prevention activities/services which will include:

- dissemination of crime prevention information such as protecting oneself from home repair fraud, identity theft, scams, financial exploitation, elder abuse, theft, domestic violence, stalking and sexual assault;
- advocacy services for senior crime victims including the provision of information and assistance to prevent further victimization
- response to requests from seniors and caregivers for help with financial exploitation

What results are you committed to achieving?

- Palm Beach County senior centers, libraries, physicians offices, etc. will have access to printed senior crime prevention information;
- 20 senior communities will be provided with outreach events;
- 4,500 senior crime victims will receive printed crime prevention information;
- 3,500 seniors will receive information on accessing free credit reports;
- a minimum of 50 seniors will be provided with individualized assistance in developing strategies to minimize/prevent financial crime;
- all inquiries from seniors/caregivers pertaining to Elder



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **July 1, 2016** To: **June 30, 2017**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$86,450.00	\$4,040.00	4.67%
2.	Employee Benefits/Payroll Taxes	\$21,266.00	\$960.00	4.51%
3.	Professional Fees	\$600.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$13,884.00	\$0.00	0.00%
5.	Telephone	\$1,800.00	\$0.00	0.00%
6.	Postage/Shipping	\$2,000.00	\$0.00	0.00%
7.	Printing & Publications	\$1,980.00	\$0.00	0.00%
8.	Supplies	\$2,000.00	\$0.00	0.00%
9.	Travel	\$500.00	\$0.00	0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$2,000.00	\$0.00	0.00%
	Total Expenses	\$132,480.00	\$5,000.00	3.77%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Two Elder Crime Intervention specialist salary \$86,450(rounded) \$4,040 and Fringe Benefits such as FICA,WC,SUI,FUI, Retirement and Health & Life Insurance of \$960.00.= \$5,000

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Travel (individuals traveling, destination and purpose):

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

Area Agency on Aging of Palm Beach/Treasure Coast, Inc. +

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Jaime Estremera-Fitzgerald

Chief Executive Officer

Name (please print)

Title (please print)

Signature

Date

12/21/15

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 21st day of

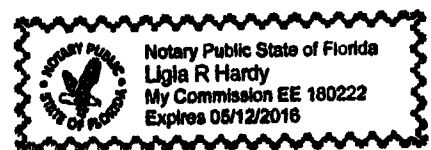
December, 2015 by Jaime Estremera-Fitzgerald (name of individual) as

Chief Executive Officer (title) of Area Agency on Aging (name of

organization/ agency), who is personally known to me or who produced

_____ as identification.

L R Hardy
Notary Public



My Commission Expires: 5/12/2016



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Girl Scouts of Southeast Florida

FEID #: 59-0657327

Web Address: www.gssef.org

Address: 1224 West Indiantown Road

STREET ADDRESS

Jupiter, FL 33458

CITY, STATE, ZIP

Executive Director: Denise W. Valz

NAME

SIGNATURE

561-427-0178

dvalz@gssef.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Jeffrey J. Vanier

NAME

SIGNATURE

561-427-0195

jvanier@gssef.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 1/7/2016

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Girl Scouts of Southeast Florida

LETf Funding Request (MUST match total on Financial Application): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Our mission: Girl Scouting builds girls of courage, confidence, and character who make the world a better place. Girl Scouts of Southeast Florida is focused on providing leadership opportunities for girls that will help them develop skills and values that will serve them all their lives.

Provide a brief summary of program's activities/services to be funded:

Chief among the threats facing girls today is relational aggression—the subtle, emotional form of bullying experienced most intensely by middle school girls, yet not adequately addressed by current interventions. To foster skills needed to reduce relational aggression among girls, Girl Scouts created BFF (Be a Friend First) in 2012. Current funding will allow us to serve 50 girls at Lake Worth Middle School and L.C. Swain Middle School. Based on funding awarded for 2016-2017, GSSEF will deliver the evidence-based BFF intervention program to 50 girls in grades 6-8 by partnering with at least 2 youth development organizations and/or Title I Middle Schools in Palm Beach County. Six sessions include hands-on activities, group discussions, role-play exercises, and creative self-expression.

What results are you committed to achieving?

In replicating BFF, GSSEF anticipates that results will align with those achieved by the formal evaluation of BFF in 2013. As such, the majority of girls (65% or more) participating in BFF will demonstrate a stronger awareness and understanding of bullying behaviors and gain important leadership and relationship skills, including, but not limited to: improved self-esteem, self-confidence, and conflict resolution skills. These competencies will support girls in modeling pro-social behavior and educating and inspiring others to act. As a result, girls completing BFF will ultimately help prevent bullying in their schools, homes, and communities, resulting in increased safety within each of these arenas. All 50 girls will become Girl Scouts and be encouraged to attend year-round programs offered by GSSEF.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **July 1, 2016** To: **June 30, 2017**

No.	Expense	Program Total	LET Request	LET F
1.	Salaries	\$5,159.00	\$5,159.00	100.00%
2.	Employee Benefits/Payroll Taxes	\$1,266.00	\$1,266.00	100.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$1,650.00	\$1,650.00	100.00%
9.	Travel	\$425.00	\$425.00	100.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$1,500.00	\$1,500.00	100.00%
	Total Expenses	\$10,000.00	\$10,000.00	100.00%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Percentage of Full time staff - Recruitment/ Program Delivery & Supervision / Grant Administration /
Finance - \$4,025

100% Salary of facilitator to deliver program: 4 hours per week x 6 weeks + 2 weeks + 2 weeks (2 sites)
x 2 times a week

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

\$23 per girl - \$12 per book set \$11 per girl for other supplies to be used in the workshops

\$10 per girl. Healthy snacks including drinks to be served

Travel (individuals traveling, destination and purpose):

Travel reimbursement - for staff to travel to and from program sites throughout Palm Beach County

Meetings (attendees, purpose, items needed for meeting):

Miscellaneous Expense (specify items):

Registration dues @\$30 per girl for 50 girls - \$1,500



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

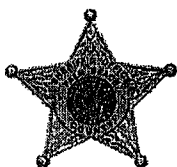
Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

N/A

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Lisa Y. Johnson

Chief Strategy Officer

Name (please print)

Title (please print)

Lisa Y. Johnson

Signature

1/7/2016

Date

NOTARY SECTION:

State of FLORIDA

County of West Palm Beach

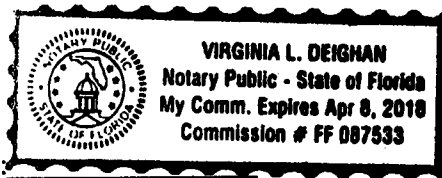
The foregoing Agreement was acknowledged and subscribed before me this 7th day of JANUARY, 2016 by LISA Y. JOHNSON (name of individual) as Chief Strategy Officer (title) of GIRL SCOUTS OF SE FL (name of organization/ agency), who is personally known to me or who produced

_____ as identification.

Virginia L. Deighan

Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Hanley Center Foundation, Inc.

FEID #: 20-21871945

Web Address: www.hanleycenterfoundation.org

Address: 900 54th Street

STREET ADDRESS

West Palm Beach, FL 33407

CITY, STATE, ZIP

Executive Director: Rachel Docekal

NAME

SIGNATURE

561-841-1166

Rachel@hanleycenterfoundation.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Margie Perez

NAME

SIGNATURE

561-841-1122

Margie@hanleycenterfoundation.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 05/17/2016

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Hanley Center Foundation, Inc.

LET Fund Request (MUST match total on Financial Application): \$5,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ Crime Prevention Program
- ☐ Drug Abuse Education
- ☒ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Hanley Center Foundation's prevention services mission is to raise awareness, educate and empower individuals and families, in cooperation with community partners, to prevent substance abuse and promote healthy lifestyles.

Provide a brief summary of program's activities/services to be funded:

We work closely with the Palm Beach County Coalition on Substance Awareness and their number one goal is to reduce the number of alcohol related motor vehicle crashes among underage drivers in PBC. This goal will be achieved through the implementation of two grant objectives. 1) change the perception of harm of alcohol use with underage youth and increase awareness through educational messages 2) change favorable parental attitudes toward alcohol use by underage youth. Among others, activities include training athletes in the ATLAS & ATHENA program at a one day event held at Sunlife Stadium with a participating Dolphin player addressing the healthy lifestyle necessary to be a successful professional athlete.

What results are you committed to achieving?

With the help of this funding we are committed to serving over 700 students with the ATLAS (Athletes Training & Learning to Avoid Steroids) and ATHENA (Athletes Targeting Healthy Exercise & Nutrition Alternatives) gender specific programs. ATLAS students used less alcohol, drugs (marijuana, narcotics, amphetamines), and performance enhancing drugs (steroids, HGH, stimulants), and ATLAS students had fewer drinking and driving occurrences. ATHENA students used less diet pills, diuretics and athletic enhancing substances (amphetamines, anabolic steroids and sport nutritional supplements). ATHENA students had less riding with a drinking driver, more seat belt use, less new sexual activity and were better able to turn down drug offers. Both have exemplary Program Awards from U.S.DJJ.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2016 To: June 30, 2017

No.	Expense	Program Total	LET Request	LET
1.	Salaries	\$50,121.00	\$0.00	0.00%
2.	Employee Benefits/Payroll Taxes	\$16,037.91	\$0.00	0.00%
3.	Professional Fees	\$3,700.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$11,030.07	\$0.00	0.00%
5.	Telephone	\$1,200.00	\$0.00	0.00%
6.	Postage/Shipping	\$500.00	\$0.00	0.00%
7.	Printing & Publications	\$21,900.00	\$5,000.00	22.83%
8.	Supplies	\$900.00	\$0.00	0.00%
9.	Travel	\$4,534.63	\$0.00	0.00%
10.	Meetings	\$6,000.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$18,008.94	\$0.00	0.00%
	Total Expenses	\$133,932.55	\$5,000.00	3.73%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

Jan Cairnes, CPP, Director, is responsible for monitoring the project and all related staff to the project. Jan will provide training and monitoring for all project programs. Ryan Wertepny, Prevention Coordinator is responsible for the implementation of all programs proposed in the schools and the community. Susan Wheeler, Administrative Assistant, will attend to administrative needs, tracking, documenting, and preparing program materials.

Professional Fees (list vendor and type of service provided):

Palm Beach County School District Substitute Teachers to cover so 15 each teachers/coaches @ \$120 each can be trained in the program. Oregon Health & Sciences University to provide training and technical assistance for the project 1 @ \$1,900.

Occupancy/Utilities (list utilities):

Includes Office Space, Housekeeping, Electric, Water, Phone, Fax, Internet, and IMS support.

Telephone (provide telephone numbers):

Cell phone stipends for project staff at \$50 per month:

Jan Cairnes 561-596-3421

Ryan Wertepny 561-284-8992

Printing & Publications (list type of material):

ATLAS & ATHENA Coach Materials 26 sets @ \$250 per set

ATLAS & ATHENA Squad Leader Manuals 200 @ \$22 each

ATLAS & ATHENA Athlete Guides 700 @ \$11 each



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

Includes rental and materials for copy machine.

Travel (individuals traveling, destination and purpose):

Travel to all schools designated. Palm Beach County covers over 2,500 square miles and our proposal includes schools in all areas of the county - 2,325 miles @ \$0.445 per mile = \$1,034.63. Buses for Transportation for PBC students participating in the A&A program to Dolphin Stadium A&A Training - 4 buses @ \$750.00 = \$3,000. Hotels for Training Staff from Oregon Health Science University Center for Health Promotion 2 people x 2 rooms x 2 nights 4 @ \$125.00 = \$500.00

Meetings (attendees, purpose, items needed for meeting):

Squad Leaders and Coaches attend training at Sunlife Stadium to prepare for implementation of the ATLAS & ATHENA programs. The Miami Dolphins donate the space for the training but we have to cover the cost of food for the event including morning snacks/drinks and lunch/drinks. 200 attendees @ \$30 each = \$6000.

Miscellaneous Expense (specify items):

Allocated Indirect Expenses covers the following:
Administration, Finance, Human Relations @ 13.45%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

Florida Department of State, Division of Corporations.

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Rachel Docekal

Name (please print)

Signature

Chief Executive Officer

Title (please print)

Date

(interim)

5/17/2016

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 17th day of

MAY, 2016 by RACHEL DOCEKAL (name of individual) as

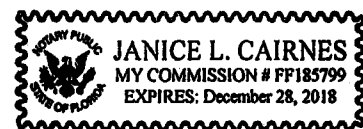
Interim CEO (title) of Hanley Center Foundation (name of

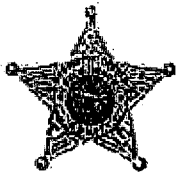
organization/ agency), who is personally known to me or who produced

as identification.

Notary Public

My Commission Expires:





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: Homeless Coalition of Palm Beach County, Inc.

FEID #: 85-8012709548-9

Web Address: www.homelesscoalitionpbc.org

Address: 810 Datura Street, Basement

STREET ADDRESS

West Palm Beach, FL 33401

CITY, STATE, ZIP

Executive Director: Marilyn Munoz

NAME

SIGNATURE

561-355-4764

mmunoz@homelesscoalitionpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent: Mairlyn Munoz

NAME

SIGNATURE

561-355-4764

mmunoz@homelesscoalitionpbc.org

TELEPHONE NUMBER

E-MAIL ADDRESS

Date: 4/8/2016

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: Homeless Coalition of Palm Beach County, Inc.

LETF Funding Request (**MUST match total on Financial Application**): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☐ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

Providing sufficient resources to end homelessness through housing, education, advocacy and community collaboration.

Provide a brief summary of program's activities/services to be funded:

Creating Housing Opportunities works in partnership with homeless service providers to secure safe and affordable housing for the homeless. We provide the initial funds for a family or individual to move back into permanent housing after living in the streets or in an unsafe, unsuitable for habitation location. Living on the street, people are subjected to being victims of crime and in some instances being arrested for minor crimes, involvement with drugs, mental health breakdowns and other ailments as they try to survive. This program takes them from an dangerous existence to the safety net of housing. As the client gains the safety of permanent housing, the surrounding neighborhood becomes safer as well. The clients receive support services to ensure their success in staying housed, such as mental health counseling, substance abuse counseling, budgeting & job skills.

What results are you committed to achieving?

We are committed to provide homeless families and individuals the opportunity to leave a dangerous, unsafe, uninhabitable situation and help them move into safe permanent housing. The funding from this grant will help at least 5 families with rental assistance while they gain the work and social skills needed to stay safely housed. At the end of six months each family will be self-sufficient and able to pay their rent on their own. Case managemet services will continue for a year if needed. The primary outcome is having the family safely housed and not back on the streets which will contribute to an unsafe community. Secondary outcome includes community education, awareness and outreach to create a better understanding of and who is homeless and provide ways the community can become involved to create safe environments and lessen fear and hate toward them.



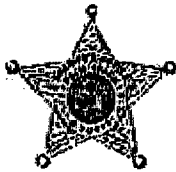
**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: **July 1, 2016** To: **June 30, 2017**

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$1,930.00		0.00%
4.	Occupancy/Utilities	\$300,000.00	\$10,000.00	3.33%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies			0.00%
9.	Travel			0.00%
10.	Meetings	\$1,171.00		0.00%
11.	Miscellaneous Expenses	\$101.80		0.00%
	Total Expenses	\$303,202.80	\$10,000.00	3.30%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

The Creating Housing Opportunities program does not have a dedicated staff member. Requests are handled by the Executive Director. A Housing Intern provides staff support.

The Executive Director Salary for all programs and agency	\$58,000
Housing Intern salary	0

Professional Fees (list vendor and type of service provided):

Professional fees for bookkeeping, audit, computer, liability insurance.

Bookkeeper - Themis Quiros

Audit - Mari Huff CPA

Computer - Swiss Mango

Insurance - CBIZ Insurance Services

Occupancy/Utilities (list utilities):

Inkind

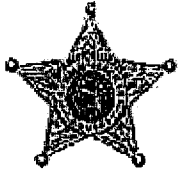
Telephone (provide telephone numbers):

561-355- HOME (4663) - General

561-355-4764 Executive Director

Printing & Publications (list type of material):

N/A



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

Computer

Travel (individuals traveling, destination and purpose):

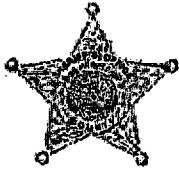
N/A

Meetings (attendees, purpose, items needed for meeting):

Conferences on Housing, the Executive Director attends

Miscellaneous Expense (specify items):

Miscellaneous fees and memberships



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

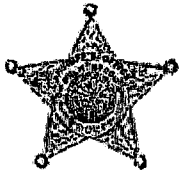
Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Marilyn Munoz

Executive Director

Name (please print)

Title (please print)

Signature

Date

NOTARY SECTION:

State of Florida

County of Palm Beach

The foregoing Agreement was acknowledged and subscribed before me this 8th day of April, 20 16 by Marilyn Munoz (name of individual) as Executive Director (title) of Homeless Coalition of PBC (name of organization/ agency), who is personally known to me or who produced

as identification.

Cynthia W. Sjogren
Notary Public

My Commission Expires: _____





**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: PALM BEACH COUNTY SHERIFF'S FOUNDATION

FEID #: 27-2615023

Web Address: PBCSHERIFFSFUNDATION.COM

Address: 3228 GUN CLUB ROAD
STREET ADDRESS
WEST PALM BEACH, FL 33406
CITY, STATE, ZIP

Executive Director:

Richard Seymour

NAME

SIGNATURE

561-371-9381

TELEPHONE NUMBER

ricks@csipalmbeach.com

E-MAIL ADDRESS

Fiscal Agent:

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: PALM BEACH COUNTY SHERIFF'S FOUNDATION

LETF Funding Request (MUST match total on Financial Application): \$45,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

To provide organized and supervised recreation and education programs under the leadership of law enforcement to help establish a positive relationship between youth and their communities.

Provide a brief summary of program's activities/services to be funded:

The Shop with a Cop event will start with PBSO staff serving pizza, cookies & drinks to 150 children they will be accompanied by a deputy who have selected them for the program. They will receive a backpack that will contain Ant-bullying information as well as the new "Be a Buddy not a Bully" book. In addition, the backpack will contain bicycle accessories such as reflector light, safety material and a helmet. Each child will receive a bicycle. The Sheriff will ask them to take the oath to refrain from any bad behavior and not to be a bully and tell an adult on those who do. The Wal-Mart gift card (\$125.00) will be used to purchase gifts for their family and themselves. They will also receive a Publix gift card valued at (\$100.00) to be utilized for the purchase of food.

What results are you committed to achieving?

To initiate a bond between the deputies and children during this event and instilling in a child the importance of turning to law enforcement for safety advice and to rely upon them for bicycle riding bicycle protocols. To initiate a bond between the deputies and the child during this event, perhaps instilling the importance of turning to law enforcement for help.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2016 To: June 30, 2017

No.	Expense	Program Total	LET Request	LET F
1.	Salaries	\$150.00		0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$60,909.00	\$45,000.00	73.88%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$500.00		0.00%
	Total Expenses	\$61,559.00	\$45,000.00	73.10%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

0

Professional Fees (list vendor and type of service provided):

0

Occupancy/Utilities (list utilities):

0

Telephone (provide telephone numbers):

0

Printing & Publications (list type of material):

0



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

196 gift cards from Wal-mart & Publix totalling \$225.00for each child(\$44,100)
150 @\$5.00 each backpacks totaling (\$750)
Pizza and drinks \$895.00

Travel (individuals traveling, destination and purpose):

0

Meetings (attendees, purpose, items needed for meeting):

0

Miscellaneous Expense (specify items):

0



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

THE PALM BEACH COUNTY SHERIFF'S FOUNDATION
State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

RICHARD J. SEYMOUR
Name (please print)

CHAIRMAN
Title (please print)

[Signature]
Signature

6 JAN 2016
Date

NOTARY SECTION:

State of FL

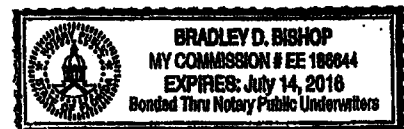
County of PALM BEACH

The foregoing Agreement was acknowledged and subscribed before me this 6 day of

JAN, 2016 by RICHARD J SEYMOUR (name of individual) as
CHAIRMAN (title) of PALM BEACH COUNTY SHERIFF'S FOUNDATION (name of

organization/ agency), who is personally known to me or who produced

[Signature] as Identification.



[Signature]
Notary Public

My Commission Expires: 7/14/2016



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION

Organization Name: PALM BEACH COUNTY SHERIFF'S FOUNDATION

FEID #: 27-2615023

Web Address: PBCSHERIFFSFUNDATION.COM

Address: 3228 GUN CLUB ROAD
STREET ADDRESS
WEST PALM BEACH, FL 33406
CITY, STATE, ZIP

Executive Director: RICHARD SEYMOUR

NAME

SIGNATURE

561-371-9381

ricks@csipalmbeach.com

TELEPHONE NUMBER

E-MAIL ADDRESS

Fiscal Agent:

NAME

SIGNATURE

TELEPHONE NUMBER

E-MAIL ADDRESS

Date:

DATE



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: PALM BEACH COUNTY SHERIFF'S FOUNDATION

LETf Funding Request (MUST match total on Financial Application): \$37,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☐ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

To provide organized and supervised recreation and education programs under the leadership of law enforcement to help establish positive relationship between youth and their communities.

Provide a brief summary of program's activities/services to be funded:

Funded items will include a backpack, an age appropriate educational kit which contains most of the supplies required per school lists. We are utilizing our community policing deputies to identify the families in need of school supplies. In addition we are providing necessary school supplies to our adopted school centers and will be identifying schools who have 90% free and reduced lunch population for assistance with supplies, this information is provided to us from the school board. We will distribute crime prevention pamphlets about bullying, gang violence, computer safety for the students and parents as well as 211 informational card.

What results are you committed to achieving?

These efforts are geared towards starting a child off with the necessary tools to have a successful learning experience, and to be on the same playing field as other students who are supported financially by their families. As well as to inspire the rapport with deputies who assist with the distribution of supplies



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2016 To: June 30, 2017

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees			0.00%
4.	Occupancy/Utilities			0.00%
5.	Telephone			0.00%
6.	Postage/Shipping			0.00%
7.	Printing & Publications			0.00%
8.	Supplies	\$37,350.00	\$35,000.00	93.71%
9.	Travel			0.00%
10.	Meetings			0.00%
11.	Miscellaneous Expenses	\$175.00		0.00%
	Total Expenses	\$37,525.00	\$35,000.00	93.27%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

n/a

Professional Fees (list vendor and type of service provided):

n/a

Occupancy/Utilities (list utilities):

n/a

Telephone (provide telephone numbers):

n/a

Printing & Publications (list type of material):

n/a



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Supplies (list supplies/equipment):

1805 @ \$12.35 each Primary & Elementary educational kits \$22,291.75
1950 @ \$5.70 each backpack \$11,115.00
1806 @ \$1.00 each Composition books and crayons \$1,606.00
161@\$12.35 each extra educational kits \$1988.35

Travel (individuals travelling, destination and purpose):

0

Meetings (attendees, purpose, items needed for meeting):

0

Miscellaneous Expense (specify items):

0



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Disclosure re: Organization's background:

Has the applicant or any of the Organization's officers, directors, trustees, or principal salaried executive personnel been enjoined in any jurisdiction from soliciting contributions or have been found to have engaged in unlawful practices in the solicitation of contributions or administration of charitable assets? Yes ☐ No ☒ If Yes, please provide the details

Has the Organization had its registration or authority denied, suspended, or revoked by any governmental agency? Yes ☐ No ☒ If yes, please provide the reasons for such denial, suspension, or revocation

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any felony within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, regardless of adjudication, been convicted of, or found guilty of, or pled guilty or nolo contendere to, or has been incarcerated within the last 10 years as a result of having previously been convicted of, or found guilty of, or pled guilty or nolo contendere to, any crime involving fraud, theft, larceny, embezzlement, fraudulent conversion, or misappropriation of property, within the last 10 years? Yes ☐ No ☒ If yes, provide the name of such person, the nature of the offense, the date of the offense, the court having jurisdiction in the case, the date of conviction or other disposition, and the disposition of the offense.

Has the applicant or any of the Organization's officers, directors, or trustees, been enjoined from violating any law relating to a charitable solicitation? Yes ☐ No ☒ If yes, provide the name of such person, the date of the injunction, and the court issuing the injunction.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

THE PALM BEACH COUNTY SHERIFF'S FOUNDATION
State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

RICHARD J. SEYMOUR
Name (please print)

CHAIRMAN
Title (please print)

[Signature]
Signature

6 JAN 2016
Date

NOTARY SECTION:

State of FL

County of PALM BEACH

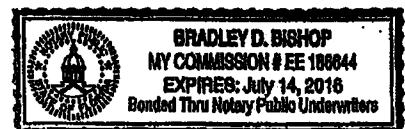
The foregoing Agreement was acknowledged and subscribed before me this 6 day of

JAN, 2016 by RICHARD J SEYMOUR (name of individual) as

CHAIRMAN (title) of PALM BEACH COUNTY SHERIFF'S FOUNDATION (name of

organization/ agency), who is personally known to me or who produced

[Signature] as identification.



[Signature]
Notary Public

My Commission Expires: 7/14/2016



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Organization Name: RACING TO THE RESCUE, INC.

LETF Funding Request (MUST match total on Financial Application): \$10,000.00

What service will your organization provide through the use of Law Enforcement Trust Funds?

- ☒ Crime Prevention Program
- ☐ Drug Abuse Education
- ☐ Drug Prevention Program
- ☐ Drug Treatment Program
- ☒ Safe Neighborhood
- ☐ School Resource Officers

Organization Purpose:

"Helping the hurting through tangible acts of service and kindness"

Provide a brief summary of program's activities/services to be funded:

Racing To The Rescue will be providing over 20,000 packaged meals for at risk youth and families through inner city schools reducing crime and creating a more safe and stable neighborhood. We will work closely with Community Policing units to identify any special needs in areas under served and address those needs on a priority basis.

What results are you committed to achieving?

Racing To The Rescue will make the meals available to at risk and other youth and families. In doing so, we believe that crime will be reduced and better community relations with law enforcement will result.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

FINANCIAL APPLICATION

Period Covered (one year) From: July 1, 2016 To: June 30, 2017

No.	Expense	Program Total	LET Request	LET
1.	Salaries			0.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$0.00	\$0.00	0.00%
4.	Occupancy/Utilities	\$2,000.00	\$200.00	10.00%
5.	Telephone	\$1,200.00	\$200.00	16.67%
6.	Postage/Shipping	\$1,000.00	\$50.00	5.00%
7.	Printing & Publications	\$200.00	\$0.00	0.00%
8.	Supplies	\$25,000.00	\$9,300.00	37.20%
9.	Travel	\$1,500.00	\$200.00	13.33%
10.	Meetings	\$500.00	\$0.00	0.00%
11.	Miscellaneous Expenses	\$2,000.00	\$50.00	2.50%
	Total Expenses	\$33,400.00	\$10,000.00	29.94%



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

Budget Narrative

**Provide detailed description for each expense listed on the Financial Application.
You may attach additional sheets if necessary.**

Salaries (list employees and individual compensation):

None. All volunteer.

Professional Fees (list vendor and type of service provided):

Occupancy/Utilities (list utilities):

Currently, we have one storage unit. All related work is done out of volunteers homes. There is no office associated fees.

Telephone (provide telephone numbers):

561 662 3200 mobile phone line.

Printing & Publications (list type of material):

Racing To The Rescue will utilize printed materials to engage volunteers in the community to meet for the meal assembly. This creates a stronger community and also provides volunteer opportunities for kids in school.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Attachment A

Supplies (list supplies/equipment):

Racing To The Rescue spends a large amount of resources in a meal packing event to provide basic meals to needy families with children and the "food insecure" here in Palm Beach County. This community meal packing event teaches our youth to be thankful for what they have and learn to give back.

Travel (individuals traveling, destination and purpose):

When required, a small rental truck will be needed to transport materials.

Meetings (attendees, purpose, items needed for meeting):

Volunteer and team trainings.

Miscellaneous Expense (specify items):

Racing To The Rescue spends a significant amount of resources in a meal packing event to provide basic meals to needy families with children and the "food insecure" here in Palm Beach County. A just released report, some 200,000 persons are identified as food insecure. Being a community volunteer event it also strengthens neighborhoods, volunteering and provides volunteer hours for students. This volunteer meal packing event brings members of the community together for the common good of all.



**PALM BEACH COUNTY SHERIFF'S OFFICE
LAW ENFORCEMENT TRUST FUND DONATION**

Attachment A

APPLICATION CERTIFICATION I hereby certify that any LETF funds received will be used for the authorized purposes as indicated on Pages 2 through 6 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. I certify that the responses provided in this application are true and correct to the best of my knowledge and understand that any omissions, untruthfulness, or misrepresentations contained herein shall disqualify the Organization from further consideration or may result in revocation and/or reimbursement of awarded LETF funds. Additionally, I certify that the organization requesting the funds is either (a) a governmental agency, (b) a Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations, or (c) a Non-Florida not-for-profit organization which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code and is registered as a Non-Profit organization with the

State of Florida, Division of Corporations and IRS as a 501 C3 not for profit

State, Department, Division (Not-for-profit organizations with headquarters outside of Florida)

Alan D. Mentser

President

Name (please print)

Title (please print)

Signature

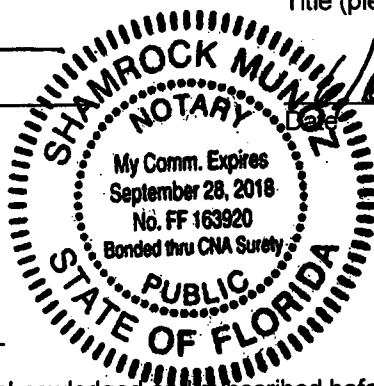
NOTARY SECTION:

State of

Florida

County of

Palm Beach



The foregoing Agreement was acknowledged and subscribed before me this 6th day of

June

20 16

by

Alan D. Mentser

(name of individual) as

President

(title) of

Racing to the Rescue

(name of

organization/ agency), who is personally known to me or who produced

Pub. Order Lic. Exp. 9/3/17

as identification.

Notary Public

My Commission Expires:

Sept 28, 2018