

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 16, 2016 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Division of Senior Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file:

1. Amendment 001 to Standard Agreement No. IU016-9500 (R2015-1608) for Nutrition Services Incentive Program (NSIP) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period October 1, 2015, through September 30, 2016, to amend, revise and replace portions of the standard agreement and increase the total funding by \$5,384, to provide effective delivery of nutritious meals to older individuals; and
2. Amendment 001 to Standard Agreement No. IR015-9500 (R2015-1446) for Respite for Elders Living in Everyday Families (RELIEF) with the AAA, for the period July 1, 2015, through June 30, 2016, to revise portions of the standard agreement and increase overall total funding by \$36,020, to offer a volunteer-based program providing in-home respite to caregivers of frail, homebound elders.

Motion and Title: (Continued on page 3)

Summary: Grant adjustments are made during the contract year to align services with need. These Amendments and Agreements outline funding allocations for NSIP/RELIEF/EHEAP agreement periods. NSIP Amendment No. 001 and RELIEF Amendment 001 were executed by the County Administrator in accordance with Resolution R2013-0242, which delegated authority to the County Administrator, or her designee to sign documents related to Division of Senior Services (DOSS)/AAA grant amendments. These receive and file items are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive the executed Amendments. Required County match funds are included in current budget. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd (HH)

Background and Justification: Funds are used to provide various in-home and community based services to older adults in Palm Beach County, which preserve their independence and defer the need for more costly institution care.

Attachments:

1. Amendments with Walkthrough Memo(2)
2. Renewal Agreement IR015-9500 with AAA
3. Amendment No. 003 to Standard Agreement IR015-9500
4. Budget Amendment

Recommended By: *Cheryl White* Department Director 7/27/16 Date

Approved By: *Nancy L. Bolton* Assistant County Administrator 8/10/16 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	111,158	209,263			
External Revenue	(76,054)	(103,950)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	35,104	105,313			

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included in Current Budget? Yes X No

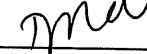
Budget Account No.:

Fund 1006 Dept 144 Unit 1458/1482 Object Var. Program Code/Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

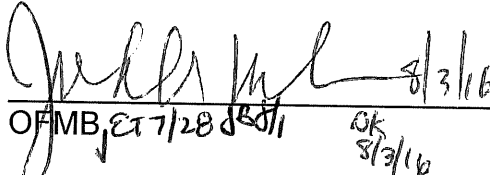
Funding sources are Federal and Palm Beach County.

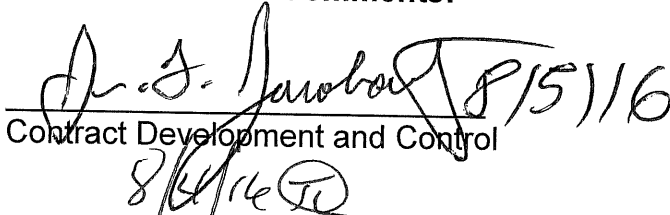
Total Funding	1458	1482	Total
Funds	C1	RELIEF	Funds
Grant		174,620	174,620
Match (10%)			0
NSIP	5,384		5,384
Program Income			0
Addnl. County Funds	0	140,417	140,417
Total	5,384	315,037	320,421

C. Departmental Fiscal Review: 
Taruna Malhotra, Assistant Department Director

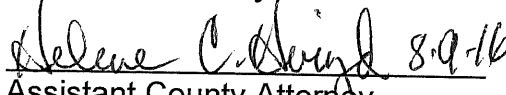
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 8/3/16
OFMB, ET 7/28/16
OK 8/3/16

 8/15/16
Contract Development and Control
8/16/16 TD

B. Legal Sufficiency:

 8.9.16
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Motion and Title: (Continued from page 1)

B) approve:

1. Renewal Agreement IR015-9500 (R2015-1446) for Respite for Elders Living in Everyday Families (RELIEF) with the AAA, for the period July 1, 2016, through June 30, 2017 not to exceed \$138,600, to provide a volunteer based program providing in-home respite to caregivers of frail, homebound elders; and
2. Amendment 003 to Standard Agreement No. IP015-9500 (R2015-1449) for the Emergency Assistance for the Elderly Program (EHEAP) with AAA, for the period April 1, 2016, through March 31, 2017, to renumber sections, revise, replace, add, delete portions of the standard agreement, to provide home energy assistance to seniors.

C) approve Budget Amendment of \$146,460 in the DOSS Administration fund to align the budget with the actual grant award.

Background and Justification: Funds are used to provide various in-home and community based services to older adults in Palm Beach County, which preserves their independence and defers the need for more costly institution care.